



Summary Notes of the January 2025 (Ordinary) Meeting

Date of Meeting Monday, 20th January 2025

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllrs Kerri Harold: (Chair) Cllr Harry Bulmer; Cllr Phil Bown: Cllr Richard Ellerington:
Cllr Roy Begg; Cllr Claire Levy: Cllr Dave Shores: Cllr Jon Los

Parish Clerk Andrew Crabbe.

Part 1 Procedural Matters

1 Present and Apologies (Chair to confirm quorum)

Clerk noted apologies from Cllrs McCormick and Brown and Cllr Victoria Winterton, who remained on maternity leave

Resolved Chair opened meeting, confirmed meeting was quorate and welcomed all in attendance.

2 Declarations of Interest – any new or concerning matters on this month's agenda (Chair)

Resolved No declarations were made relevant to the meeting

3 Approval of the previous months minutes (Chair)

Chair asked Cllrs if they had read and agreed with the minutes / summary notes for the December meeting and if so, could these be approved as agreed.

Resolved No comments were made by Cllrs and the minutes were duly approved and signed by Chair and would now be published in the public domain.

4. Report from Ward Cllrs (If in attendance)

Chair noted Ward Cllr Phil Redshaw and Cllr Tony Henderson

4.1 Cllr Redshaw reported on issues of fly tipping, mainly in Cottingham, but also in Dunswell

4.2 in relation to the concerns for lorries on Dunswell Lane, Cllr Redshaw advised that he was in the process of setting up a Lorry Watch Scheme and currently had 10 volunteers for this.

4,3 in relation to the issue of the planning application for Land South Of Raich Carter Way Dunswell, it was his view any objections would not be successful as this was a strategic application – he personally supported the application as he felt it would offer employment in the area.

4,4 Cllr Henderson reported on efforts by Ward Cllrs to improve Spark Mill Lane, noting that it was not adopted by ERYC and there was questions as to who was responsible for infrastructure such as street lights and paving

5. Any correspondence / opportunity for any members of the public in attendance to speak.

5.1 Clerk noted there was no correspondence outstanding that had not been dealt with

5.2 Chair noted the attendance a number of residents in connection with the Planning Application for Land South Of Raich Carter Way Dunswell and residents were invited to comment on the application, the summary points of which are below

- Concerns were expressed that there had been no consultation for this major development from ERYC which residents felt was highly inappropriate and questionable as it would have such an impact on their lives
- Concerns were expressed that many residents had written to ERYC Planning objecting to the development, however none of these were on the planning portal as of the evening of the meeting.
- Consensus from those in attendance was that the proposed development would have a major negative impact on those living in the area, including concerns for highways issues, overdevelopment (noting most of the proposed development could be found within a few miles - ie petrol stations and restaurants) out of character with the local (rural) environment, serious flooding concerns and light, noise and air pollution (mainly relating to the proposed bus repair depot and park and ride)

5.3 Chair addressed the meeting advising that in all her years on the Parish Council she “had never seen anything like this (development) which was so detrimental to the local community” – Cllr Harold continued that she felt that the Parish Council were “custodians of the parish” and as such, she felt it was essential that the Council did whatever it could to oppose this development – “it was a wrong development in the wrong place” – her concern was that ‘Hull was creeping into the parish’ and Cllrs had to continue to fight to maintain the green belt, so much of which had been lost due to housing developments.

Resolved In summary and following due discussion, Cllrs unanimously agreed to strongly object to the development and request that it goes to Planning Committee. Residents were encouraged to register to speak at the Committee and make their views known.

Resolved Clerk was instructed to draft a strong objection based on identified material objections to be submitted to Cllrs and then to ERYC in time for the deadline of 30th January.

6. Financial Report and Accounts (Clerk)

Cllrs were referred to the accounts and financial reports (which can be found as appendix 1 and 1a) which had been previously sent to them and were asked if there were any questions. None were tabled.

Resolved Payments listed for settling at the January 2025 meeting were duly approved.

6.1 Precept Demand for 2025-26

Resolved As a matter of record, Cllrs approved the precept demand for the financial year of 2025-26 which was an increase of £7,000 on the existing precept – it was duly confirmed this would be to finance a project to introduce two mobile speed devices into the parish. The total precept for this coming financial year will be £38,000.

6.2 Transfer from reserve account to community account

Resolved Cllrs also unanimously approved the recommendation that £5 be transferred from the reserve to the community account to cover the spending on projects last year. A letter of Authority’ was duly signed to this intent which would be sent to Barclays Bank.

7. Planning applications (All)

Resolved All Planning Application presented were discussed and these and the related Cllr observations can be found as Appendix No.2 .

8. Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Chair noted that no report had been received - Cllrs were asked if they wished to raise anything, and it was noted that there had been a spate of burglaries to new (unoccupied) houses and boilers stolen.

Resolved No actions were raised by Cllrs.

Part 2 Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Issues

9.1 Issues around access at the junction with Long Lane /Woodmansey Mile – *Following the decision in December to postpone the proposed residents meeting, Cllrs to discuss progress on a new meeting with key stakeholders (Graham Stuart MP, the Council Member for Highways and a representative from the Office of the Police and Crime Commission.*

Cllrs were referred to an earlier update that Cllr West advised that he felt a meeting was pointless as it was the case that when the developments on Long Lane were finished ERYC were proposing to make changes to the junction. He realised this would be some time away but felt there was no chance of them making changes for something which would be changed again in the future.

However, the latest update was that Graham Stuarts Office were happy for the meeting to go ahead., noting another stakeholder, Leo Hammond (Police and Crime Commissioner Office) was also still willing to meet. Mr Stewarts Office had advised they would contact Mr Hammond and see what could be done and the Clerk was waiting for an update.

Cllrs also heard that a resident had contacted the Parish Council to advise that a TPO was out for consultation and why had the Parish Council not advised residents / published this. Upon investigation the Clerk found out that the TPO had been put out for consultation in December, but no one including Ward Cllrs had advised the Parish Council. The consultation period had expired on 11th January.

Ongoing Cllrs agreed that a formal complaint should be issued to ERYC noting that despite it being well known that the Parish Council was actively lobbying for the TPO and had been involved in the issue from day one, it had not been consulted and therefore was unable to advise residents.

Ongoing Cllrs agreed to wait until Graham Stewarts office reported back on discussion with the Office and Police Commissioner and Cllr West

9.2 Condition of noticeboards in Parish – *following the successful application of a grant from Dogger Bank, Cllrs to discuss and agree on installation at Woodmansey School and also a replacement board outside of Dunswell School /*

Ongoing Cllrs noted that the school were in agreement with posting of new noticeboard and the Parish Council was waiting for the awarding of the grant before proceeding. It was understood that the grant was due in January and the Clerk had written to SSE to check on progress

9.3 Governance of the Village Hall – *Cllrs to discuss recent legal and specialist advice on matters of governance of the village hall and agree on any required actions – deferred from November meeting and pending responses from Village Hall Committee on why the Parish Chair as representative on the Committee had been reported as excluded from communication.*

Chair noted that there had been changes to the Village Hall Committee, with ex Parish Cllr Andrew Jolley now taking the office of Chair and it was understood that Mr Jolley was keen to work alongside the Parish Council going forwards. Cllrs suggested that Mr Jolley should be invited to the Parish Council meeting in February to discuss matters such as the issues of governance previously raised.

It was also noted that no explanation had been provided as to why Cllr Harold had apparently being excluded from communications from the Village Hall Committee – it was further noted that Cllr Harold had been elected in accordance with the Trust Deeds to represent the Parish Council on the Committee, and therefore this issue needed resolving. Cllr Harold offered to resign from the Committee however, Cllrs did not think this was appropriate.

Ongoing Clerk to invite Mr Jolley to the February meeting, raise the issue of governance and forward a copy of the legal advice, and also raise the issue of Cllr Harold being excluded from communications.

9.4 Traffic calming around schools – *Cllrs to discuss outcome of meeting with ERYC held pre-Christmas, with regard to proposed safety railings between the pavement and road at Woodmansey School – also review the feedback from ERYC following the meeting*

Cllrs noted that the meeting to discuss concerns for speeding traffic and the possibility of a barrier separating the road and pavement had been attended by Cllrs Harold and Bown. Feedback was given that there was an issue with available funds for the railing, and in addition the ERYC Officer in attendance advised that there was no evidence to support the belief that speeding was an issue outside the school.

Cllrs also discussed concerns that parent parking outside of the school was a real issue and causing problems.

Ongoing Chair noted there was a new headmaster in place now at the school and it was agreed the Clerk should contact him to update him on the issues and asking for his views, which would be discussed at the next Parish Meeting

9.5 Projects for 2025 / 26 – *Cllrs to formally approve the proposed purchase of electronic speed warning devices and a possible procedure for how these will operate once purchased*

Cllrs noted that the only current project tabled was the introduction of mobile speed devices which could be moved around the Parish and fixed to existing structures. This would be funded via the increase in the precept. Clerk referred Cllrs to details of the recommended devices which were PTSC 906 Radar speed sign with additional, large 'SLOW DOWN/THANK YOU' message and smiley/sad face, costed at £2600.00 + vat each

Resolved Cllrs unanimously agreed to purchase the recommended devices

9.6 Concerns for greenery / tree debris on Long Lane – *in light of advice that ERYC had advised they have cleared the road, but in future, responsibility is that of landowners and Cllr Bown subsequently disputing this and providing photos of continued debris on the road and verges, Cllrs to discuss any update following Clerk contacting ERYC again the matter and providing the photos.*

Cllrs noted that from previous email that the Clerk had recontacted ERYC with the photos provided by Cllr Bown, and advising that the Parish Council did not believe the debris had been fully removed, however they had responded to advise that it was the responsibility of private landowners down Long Lane to remove any debris. Cllr Bown advised that the situation was still the same with verges covered with branches and other 'green debris'... he noted that the dykes had been cleared which was a positive, however, contents from the dykes had been left on the verges

Ongoing Cllrs agreed that the Clerk should contact ERYC and ask for someone to come out and walk Long Lane to see the problem for themselves

9.7 Concerns for traffic on Dunswell Lane – *as a follow up from the last meeting at which Cllrs discussed concerns for the volume of lorries and general speeding vehicles on Dunswell Road, Cllrs to review efforts to establish a Speed Watch Programme, lorry watch and also consider comments from ERYC on the matter.*

Cllrs noted ongoing concerns with volumes of traffic and in particular concerns over the lorries exceeding the weight restrictions. Clerk advised he had posted asking for volunteers to start up a Speed Watch Scheme, but had received no interest – Cllrs asked if this could be reposted.

Cllrs also asked that the Clerk write directly to Swifts Caravans and politely ask them to remind their staff about not exiting onto Dunswell Lane.

Ongoing Actions as above

9.8 Debrief of Christmas in the Parish – *Opportunity for Cllrs to discuss if there are any lessons to be learnt and if anything can be done to improve the arrangements next year*

Chair thanked all involved in the activities over Christmas and this was building and improving year on years. Cllrs noted the success of Mrs Christmas visiting the schools this year and suggested both Father Christmas and Mrs Christmas might attend the schools in December.

Resolved Cllrs unanimously agreed to look at purchasing more street light decorations and this should start immediately

9.9 Public Space Protection Order – *Cllrs to discuss and consider if the Parish needs any further areas to be protected in time for the ERYC review of 2025*

Cllrs noted that ERYC were reviewing the PSPOs in the County and had invited Councils to submit new areas which they wanted to be covered – at the moment King Street Park and playground were covered, as was the playground on Victoria Park – PSPOs were typically (but not exclusively) bans of dogs and alcohol. Cllrs discussed and suggested that Dunswell Playing field and the Village Hall may benefit from this type of protection – however, noting the two sites had activities which would be affected by the PSPO, Clerk was asked to contact both bodies and obtain their views

Ongoing As above

9.10 Dunswell ‘Welcome to Village’ signs – *Cllrs to be updated on progress of welcome signs for Dunswell*

Resolved Cllrs noted that the signs were on order and waiting to be installed

New Issues

9.11 Meetings Calendar for 2025 – *Cllrs to discuss and approve the draft meetings calendar for the new year*

Resolved Cllrs duly noted and approved the draft ‘All Parish Meetings in 2025’ notice, which would now be published in the public domain

9.12 Budget Review – *Clerk to provide Cllrs with an update of current spend on the budget and forecast for the end of the year*

Cllrs noted the budget review report and were asked if they had any issues to raise – none were tabled. Clerk noted that he would be sending Cllrs the current budget with a recommended increase of RPI in time for the February meeting and Cllrs should review the budget units and determine any changes, including introducing any new units they felt appropriate, all to be approved at the April meeting (commencement of the new financial year).

Clerk also advised Cllrs that it would be likely necessary to make further transfers from the reserve as the community account was so low – this was not unexpected as year on year the Parish Council had funded projects from the Community Account without transferring any funds from the reserve.

Ongoing Clerk to provide reports and information as above.

9.13 Community Governance Review – Confirmation of Final Recommendations – *Cllrs to consider the latest update from ERYC on the changes to the boundaries of the Parish Council which will take place in 2027 and if there are any immediate instructions*

Cllrs noted the information from ERYC and agreed there was no immediate action required, however the issue needed to feature on future agendas later in the year / early 2026 in order to prepare for the event in 2027

Ongoing Cllrs also noted that no information had been received with regard to the gifted land on Victoria Park from IMERYs and the Clerk was asked to contact them to request an update.

10. AOB / matters raised by Cllrs (not to be voted on).

Cllrs noted the costs of the proposed bridge for England springs was considerably above budget and delayed. Clerk was asked to write to ERYC with a request for any updates, including time scales and when the consultation process will commence

Date of Next Meeting 17th February 2025

No other business was raised and the Chair closed the meeting at 2050

Signed as a true record

Kerri Harold

Date

February 2025

Kerri Harold – Chair

Woodmansey Parish Council

Financial Officer Report for the January 2025 Parish Council Meeting

1 Headlines and Bank Reconciliation

At the end of November.24 our bank balance was £33,913 (actual) and at the end of December 2024 the bank balance (after all banked transactions), stood at £16,891 (actual).

The reserve account for end of December.24 is £39,056 compared with £38,911 in November which is a difference of £144.52 – there is no explanation as to this but assume it is interest.

All figures reconcile with the bank statements of 2nd January 2025 which have been provided to Cllrs, and cheque book stubs.

2 Forecast Balance

The forecast balance last month was £16,714 (forecast), compared with actual balance of £16,891 (actual). The new forecast for the end of January is £2,243 taking into account all liabilities (outstanding and new cheques to be approved in January).

3 Cheques to be approved in January.25

Spend to be approved in January is £14,098, of which £11,988 is the balance of the cost of the outdoor equipment – covered by the lottery grants. The Clerks salary is higher than usual as this includes back pay of the National Joint Agreement pay increase dated back to April and also the increase of grade agreed by Cllrs.

4 Financial Risk Management

Cllrs will note there is a considerable drop in the accounts, and I am now recommending that monies to finance various projects in the year are transferred from the reserve. Cllrs have previously approved this policy, but it has never been necessary. However such is the high level of project spend, it is now necessary to cover the shortfall in the main account. The recommendation is that an immediate transfer of £5,655 (which is the sum of project spend from 1st April – 31st November) is approved at the January meeting and letter of authorisation is provided to signatories for this purpose. This is all fully detailed in the Budget Review document sent to Cllrs on Monday, 13th December

In concluding, and subject to the transfer of monies from the reserve, there are no foreseeable threats or risks to the Parish Council and our finances are solvent.

Woodmansey Parish Council							
Accounts for the month(s) of Dec-24							
Cheques to be approved for the month of Jan-25							
From:	Parish Clerk						
To:	Parish Councillors						
Box 1							
Community Account (325) Balance as of end of last reporting period (November.24) - as reconciled with Bank Statement 2nd January 2025 - £33,913.89							
Bank Transactions in December.24							
Debits							
Date Cashed	Cheque No.	Payee & Reason	Amount				
02/12/24	586	Deposit Payment for Outdoor Equipment for Dunswell	£5,994.00				
02/12/24	587	Deposit Payment for Outdoor Equipment for Woodmansey	£5,994.00				
09/12/24	579	Autela Payroll - Invoice 14791 for period AUG, SEPT, OCT, NOV.24	£90.96				
05/12/24	580	Harrison's Flagpoles - Invoice 10/2024 - 9329 Two Flag Poles	£798.00				
17/12/24	590	Kinectic Resources - installation of two benches and removal of one vandlised bench - reimburse A	£600.00				
17/12/24	592	Crabbe, Andrew Salary for Dec.24	£988.91				
17/12/24	593	Printer ink - reimburse A Crabbe	£53.75				
17/12/24	594	Christmas Budget - see below for break down - all items purchased by Clerk and to be reimbursed	£1,358.88				
17/12/24	595	Envelopes - Reimburse A Crabbe	£4.20				
17/12/24	597	Park Inspector Hi Vis Jacket - Reimburse A Crabbe	£8.95				
17/12/24	599	Crabbe, Andrew - Travelling Expenses for December meeting	£75.60				
19/12/24	578	HRMC: P32 - 6 Nov 24 - 5 Dec 24	£137.35				
19/12/24	591	HRMC: P32 - Date From: 06/12/2024 To: 05/01/2025	£137.35				
24/12/24	589	Richard Ellertington - Annual Hedgecutting at King Street Park	£528.00				
24/12/24	600	PK Littlehohn - fee for annual audit of 203-24	£252.00				
Credits							
Date of Receipt	Ref No	Reason	Amount				
Bank Reconciliation - Statement Dated 2nd Jan.25				Balance as of end of previous month (Nov.24) = £33,913.89			
				Total spend in Dec.24 (presented) = £17,021.95			
				Total Receipts in December.24 £0.00			
Total balance in bank as of end of December 24 (reconciles with attached Bank Statements) - £16,891.94							
Box 3							
Cheques for January 25 Meeting							
Crabbe Andrew, Salary for Jan.25 (inc back pay of national pay agreement and increase in grade				£1,527.20			
Selection Boxes and Sellotake - final bits for Father Christmas viist to schools - reimburse Crabbe Andrew				£19.34			
HRMC Employer liablit P32 From: 06/01/2025 To: 05/02/2025				£449.70			
Landplan - further applications for removal of Japanese Knotweed 1st application - 06/11/24				£60.00			
Woodmansey Village Hall Committee - wifi for December 24				£53.98			
Balance Payment for Outdoor Equipment for Dunswell				£5,994.00			
Balance Payment for Outdoor Equipment for Woodmansey				£5,994.00			
Total cheques to be approved and issued in Dec.24 - £14,098.22							

Box 2			
Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)		Amount	
Keldmarsh School - Community Grant Scheme		£496.00	
Woodmansey Village Hall Committee - wifi for October 24		£53.98	
Uncashed cheques as of Jan.25 - £549.98			
Box 4			
Summary of PC Accounts until end of January.25 (Actuals & Forecasts)			
No.1 Account: Current Account (923)			
a	(Actual) Bank Balance at end of Dec.24 (reconciled with Statement - 2nd Januaryr.25) -	£33,913.89	
b	(Actual) Total Spend in December24.cashed =	£17,021.95	
c	(Actual) Uncashed Cheques	£549.98	
d	(Actual) New Cheques - Issued at the January 24 Meeting	£14,098.22	
e	Forecast Spending for end of January.25 (which is box b, c and d added) -	£31,670.15	
f	(Actual) Credit Payments made in December.24	£0.00	
g	Forecast of Balance for end January.25 (which is box e deducted from box a, added to box f) -	£2,243.74	
Box 5			
No.2 Account: High Interest Account (107)			
Details of Transactions		Balance	
Balance as of 22 March 24 =		£38,621.72	
Balance as of 30 April.24 =		£38,621.72	
Balance as of 31May.24 =		£38,621.72	
Balance as of 31 June24 =		£38,766.16	
Balance as of 31 July.24 =		£38,766.16	
Balance as of 30 September 2024 =		£38,766.16	
Balance as of 31 October.24 =		£38,911.13	
Balance as of 29 November.24 =		£38,912.13	
Balance as of 31st December 2024 -		£39,056.65	

Woodmansey Parish Council - Planning Application Report for January 2025 Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
Creyke Beck Substation 4875 Park Lane Cottingham Applicant Mrs Denise Shaw	24/03819/ STPLF	Grid Ref: 504478435057 Erection of a 400kV electricity substation, construction of vehicular access and associated access road and diversion of Park Lane with associated works	Strategic - Full Planning Permission	The Parish Council is not aware of any objections or valid material grounds to oppose this application. The Parish Council has not been made aware of any grounds to object to the application
289 Hull Road Woodmansey Applicant: Mrs P Johnson	24/03598/ PLF	Grid Ref: 506539436692 Erection of single storey extension and raised patio area to rear, replacement front porch, new windows and external render with insulation	Full Planning Permission	The Parish Council is not aware of any objections or valid material grounds to oppose this application. The Parish Council does not object to the application
Land South Of Raich Carter Way Dunswell : Applicant Ashcourt Construction Ltd	24/03336/ STPLF	Grid Ref: 507814434292 Creation of a park and ride with ancillary buildings including canopied waiting areas, welfare building and plant building; a bus depot; a petrol filling station with shop, car wash and EV charging bays; three drive through restaurants; creation of two vehicular accesses off Beverley Road; creation of two vehicular accesses off Raich Carter Way; and erection of an acoustic fence, with ancillary landscaping and infrastructure	Strategic - Full Planning Permission	Cllrs agreed unanimously to strongly oppose this application – this will be posted prior to the deadline of 30 th January
1 Jude Close Beverley East Riding Of Yorkshire HU17 0YE Mr Jake Graves	24/03627/ PLF	Grid Ref: 504243438701 Conversion of integral garage to create additional living accommodation	Full Planning Permission	The Parish Council is not aware of any objections or valid material grounds to oppose this application. The Parish Council does not object to the application
Cottesmore 172 Normandy Avenue Beverley HU17 8PR Applicant: Mrs Michelle Mapplebeck	24/03569/ PLF	Grid Ref: 502323437823 Erection of single storey extension to side and rear and 1.9m high gate to side Location: East Riding Of Yorkshire	Full Planning Permission	The Parish Council is not aware of any objections or valid material grounds to oppose this application. The Parish Council does not object to the application
Applications Decided (Refusal / Granted)				

Notice of Planning Appeals / Applications sent to Committee

Summary Notes of the February 2025 (Ordinary) Meeting

Date of Meeting Monday, 17th February 2025

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr Kerri Harold: (Chair) Cllr Harry Bulmer: Cllr Lynne McCormick: Cllr Roy Begg:
Cllr Claire Levy: Cllr Jon Los: Cllr Phil Bown

Parish Clerk Andrew Crabbe.

Part 1 Procedural Matters

1 Present and Apologies (Chair to confirm quorum)

Clerk noted apologies from Cllrs Ellerington and Shores, and also Cllr Victoria Winterton, who remained on maternity leave

Resolved Chair opened meeting, confirmed meeting was quorate and welcomed all in attendance.

2 Declarations of Interest – any new or concerning matters on this month’s agenda (Chair)

Resolved Cllr Los noted an interest in a planning application and would leave the meeting during this discuss - No other declarations were made relevant to the meeting

3 Approval of the previous months minutes (Chair)

Chair asked Cllrs if they had read and agreed with the minutes / summary notes for the January meeting and if so, could these be approved as agreed.

Resolved No comments were made by Cllrs and the minutes were duly approved and signed by Chair and would now be published in the public domain.

4. Report from Ward Cllrs (If in attendance)

Chair noted Ward Cllr Phil Redshaw who advised the following:

- Lorry watch for Dunswell – first meeting on 27th February and there were currently 12 volunteers – Cllr Redshaw had provided details of the scheme to the Clerk and asked if the Parish Council would like to put its name to this. Clerk confirmed he had sent this to Cllrs, but had received no instruction
- Cllr Redshaw advised he was waiting to hear back from the police about the installation of speed traps

5. Any correspondence / opportunity for any members of the public in attendance to speak.

Resolved A number of correspondence were discussed and these can be found as appendix 1 along the relevant instructions from Cllrs.

Cllrs noted a number of residents in attendance who advised they were there to let Cllrs know of their opposition to the proposed development in Willow Lane – these were

- The area was the last bit of green space in the area and it needed protecting
- It was known that water voles lived in the area
- A chalk stream runs along willow lane and this was an important piece of bio-diversity which needed protection – there was planned legislation to safeguard chalk streams
- Scale and size is massive
- Highways concerns
- Flood risk – building on flood plan

Cllrs noted the concerns of residents but pointed out that the ERYC Strategic Plan had already listed the land in question for development of some kind and residents had to accept that some form of building would be placed there.

Cllrs did however agree that the proposed development was inappropriate and the Clerk was instructed to send a 'strong objection' to the proposed development based on concerns for over development of the area, highways issues and threat to (protected) wildlife

6. Financial Report and Accounts (Clerk)

Cllrs were referred to the accounts and financial reports (which can be found as appendix 2 and 2a) which had been previously sent to them and were asked if there were any questions. None were tabled.

Resolved Payments listed for settling at the February 2025 meeting were duly approved.

6.2 Transfer from reserve account to community account

Resolved Cllrs also unanimously approved the recommendation that £3,600 be transferred from the reserve to the community account to cover the spending on cleaning of the playground. A letter of Authority' was duly signed to this intent which would be sent to Barclays Bank.

7. Planning applications (All)

Resolved All Planning Application presented were discussed and these and the related Cllr observations can be found as Appendix No.3.

8. Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Resolved Chair noted that no report had been received – Cllr McCormick noted that racing cars on Lincoln Way was an issue again and Cllrs asked if the Clerk could raise this with the police

Part 2 Matters arising – to consider on-going and new issues and decide further action if necessary: Ongoing Issues

9.1 Issues around access at the junction with Long Lane /Woodmansey Mile – *Ongoing discussions around the possibility of a residents meeting with key stakeholders (Graham Stuart MP, the Council Member for Highways and a representative from the Office of the Police and Crime Commission.*

Clerk advised there was no further update than previously advised to Cllrs - Cllr Paul West had declined to attend a resident's meeting noting that as changes would be implemented to the junction when the housing programme was completed, he felt that there was no value in a meeting. He noted comments that this would be many years in the future, but felt ERYC would not finance intermediate changes at this time.

However, Leo Hammond from the Office of the Police and Crime Commissioner Officer and Graham Stuarts office were willing to go ahead – last info the Clerk had was the Mr Stuart's Office was going to speak to Leo Hammond on the matter and in turn speak to Cllr West - however Clerk advised he had not heard any since.

Ongoing Cllrs agreed that the Parish Council should continue to press for a meeting – Clerk advised he was also chasing the situation with the TRO. It was felt unacceptable that residents would have to put up with the issues for another 5 to 10 years

9.2 Condition of noticeboards in Parish – *following the successful application of a grant from Dogger Bank, Cllrs to be updated on plans to install noticeboards at Woodmansey School and outside of Dunswell School* Cllrs noted that contact had been made with the headmaster who was keen to develop relationship with the Parish Council – the new Head had been invited to the February meeting, but had not responded, however Cllrs accepted that he would be busy in his new role.

Ongoing Cllrs agreed that the headmaster should be formally invited to the March Meeting to discuss the noticeboard and also traffic issues relating to the school (below).

9.3 Traffic calming around schools – *Following the meeting with ERYC and School and Cllrs instructions to write to the new headmaster to obtain his views, Cllrs to be updated on response and way forward – also issues of parking at Keldmarsh School*

Cllrs noted a response from ERYC Highways on the various highway's issues in the Parish at the time including speed concerns in Dunswell and along Hull Road (especially around schools) weight restrictions on Dunswell Lane and the requested railing at Woodmansey school.

Ongoing Noting in her response, the Highways Officer had offered to attend a future Council meeting, Cllrs instructed the Clerk to invite her to attend the March meeting at which time the full list of highways issues could be raised and discussed

Ongoing In addition Cllrs asked the Clerk to make sure the Woodmansy Head was aware of the attendance of the Highways Officer

9.4 Concerns for greenery / tree debris on Long Lane – – *following on from ongoing concerns of the state of Long Lane, and also the recent visit of the British Horse Society, Cllrs to be updated on plans to walk the road with ERYC and also possible new signage emphasising the Lane remains a 'quiet road'*

Cllrs noted an update previously issued to them by the Clerk which was that ERYC had declined an on-site / walk through and have advised that responsibility for clearing the green debris is that of landowners and not ERYC

Resolved Cllrs discussed and expressed disappointment at the response from ERYC – however, it was accepted that the Parish Council had no further remit in this matter - it was unanimously agreed that this outcome should be posted on social media with an explanation that the Parish Council had done everything it could but ERYC were not prepared to work with them in the matter. .

9.5 Concerns for traffic on Dunswell Lane –*following on from the last meeting at which Cllrs discussed concerns for the volume of lorries and general speeding vehicles on Dunswell Road, Cllrs to be updated on any response from Swift Caravans and Colletta following the Parish Council writing to them with regard to employees and lorries using Dunswell Road and Lane.*

Cllrs noted that Swifts had replied to the letter from the Parish Council, however Colletta had not at this point. Cllrs noted the letter received from Swifts – summary points are as follows

- Swift noted and agreed that there had been an increase in volumes of traffic, however felt this was largely due to ongoing road diversions in the area and not attributable to Swifts
- Swifts was confident issues with lorries were nothing to do with them as they had previously instructed its suppliers not to use Dunswell Road / Lane for lorries servicing the site, and was regularly reminding suppliers of this.
- A 500 carpark had been created off Ken Smith Way and only (150) office staff were using the Dunswell Way carpark
- In finishing, Swifts advised they would remind employees of the need to observe speed limits and drive carefully on Dunswell Lane / Road

Ongoing Cllrs noted that the other highways issues could be raised with the ERYC Officer at her proposed visit in March

9.6 Public Space Protection Orders – *Cllrs to be updated on views of Dunswell Institute and the Village Hall Committee on possibility of imposing PSPOs at the Dunswell playing field and Village Hall*

Resolved Cllrs noted that the Village Hall has said it does not want the area to be protected by PSPO as it had activities and events which would be impacted by a PSPO. No response had been received from the Dunswell Institute with regard to a possible PSPO at the playing field. Cllrs agreed that there was no further action appropriate with this item and it was duly closed

9.7 Budget Review – *Cllrs to consider the draft budget in time for the new financial year of 2025-26*

Cllrs were referred to the draft budget and reminded that March would be the last full meeting to make any changes. Clerk noted that some areas such as employers' liability would need reviewing due to above inflation costs. Cllrs were also advised that following discussions with the Chair and Deputy Chair, a new clause would be inserted into the Financial Regulations which would require any projects to formally submit a costing plan in advance of the event so this could be approved and sourced (usually from the reserve). This would be required to be in place two months prior to the event in question.

The amended Financial Regulations would be submitted to Cllrs for approval prior to the Annual Meeting of the Parish Council

Ongoing Cllrs to continue to consider the budget and any changes they wish to raise for discussion

New Issues

9.8 DifeY Grant and suggestions for projects in the Parish – *Cllrs to discuss the new rollout of DIFEY grants by ERYC and any ideas for projects which would benefit from the funding*

Further to recent correspondence that the DIFEY Grant scheme was now open, Cllrs noted a suggestion that the Parish Council apply for large stone planters for both the Woodmansey Memorial and the Dunswell Memorial – these would be a more permanent arrangement than the current wooden versions and could form a border around the memorials

Resolved Cllrs unanimously agreed that the Clerk should source the costs of these and apply under the DIFEY Scheme for funding

Ongoing Cllrs to continue to consider suitable projects which would benefit from the grant

9.9 Easter Celebrations – *Cllrs to discuss initial plans for celebrating Easter in the community*

Ongoing Cllrs were provided with a project plan for the Easter celebrations which would revolve around Easter Bunnies visiting the three schools in the Parish with a small gift for all the children. Costings were detailed and a budget of £1000 was approved and it was proposed the visits would be on the final day of school before the Easter Holidays – timings would be agreed with the schools.

9.10 Freedom of the Parish Nomination – *Cllrs to discuss a nomination for awarding freedom of the Parish to a resident for their service to the community.*

Cllr McCormick nominated Mr Richard Los for an award of the Freedom of the Parish for his services to the Village Hall and the community in general. The motion was supported by Cllr Harold and seconded by Cllr Bown.

Resolved The motion was unanimously agreed by Cllrs and the Clerk was instructed to proceed in order that the scroll could be awarded to Mr Los at the March meeting.

9.11 VE Day 2025 – *Cllrs to discuss if the Parish Council should hold events to celebrate the forthcoming Victory in Europe anniversary in May 2025*

Cllr Bown presented details of the proposed event to be held at the Village Hall on Thursday 8 May 2025 and including:

- Hull For Heroes - Supporting Your Local Armed Forces Charity
- Beverley & The Blitz - VE Day 80 Celebration Film - Jonathan Levy
- We Will Not Forget: Tribute and Reading - St Peter's Church
- Ruth Getz - Vintage Vocalist: Performing classic numbers from the golden age of song
- Beverley Church Lads Brigade - Big Band Celebration
- Beacon Lighting

10 AOB / matters raised by Cllrs (not to be voted on)

10.1 Cllr McCormick advised Cllrs that she was resigning from the Parish due to her family relocating, and will be leaving at the next meeting. Chair and Cllrs expressed sadness at this, but thanked her for all her work on behalf of the Parish during her time in office. It was duly noted that a new Defibrillator Guardian would be needed when Cllr McCormick left – the role involved period checks on the defibs and also attending a unit after use to ensure everything was in order. Clerk would email Cllrs on the matter prior to the March meeting.

Date of Next Meeting 17th March 2025

No other business was raised and the Chair closed the meeting at 2050

Signed as a true record

Kerri Harold

Date

March 2025

Kerri Harold – Chair

Correspondence for the February Meeting

1 Spring Clean as part of Keep Britain Tidy

Cllrs noted the proposed litter pick campaign in March and April organised nationwide by the Keep Britain Tidy Campaign

Resolved Noted the project of last year, Cllrs unanimously agreed to sign up to the Spring Clean and organise a litter pick during the allocated period

2 Commuted Sums

Following a request from the Parish Council for an update on commuted sums, Cllrs noted a response from ERYC advising that considerable sums had been raised from housing developments in the Parish however these were largely allocated*“There are numerous housing developments in Woodmansey that have provided a Commuted Sum. However, all the Section 106 agreements have stated that these funds for specific purposes”.*

In finished the Parish Council had been asked to send me details of any projects the Parish Council would like to develop

Ongoing Noting that none of the identified spending had any direct benefit to the Parish Clerk was asked to contact the Commuted sums Officer and request

1 a breakdown of allocation to the different housing developments (details of the 106 where the money is coming from and where this money is going)

2 how the decisions were reached and what consultation has taken part

Ongoing Noting the request for details of projects for the Parish, Cllrs agreed to submit a project to replacement of playground equipment at the Dunswell Institute

Ongoing Another possible project was around extending the Woodmansey Memorial area, however it was noted that this had been previously discussed and there were covenant issues involved. Cllrs agreed that this should be discussed with Mr Andrew Jolley when he attended in march as he had knowledge in this matter.

3 Resident concerns over emergency vehicle access in roadworks

Cllrs noted that a resident has wrote to Cllr Paul West and copied Council in raising concerns for a ‘urgent Health & Safety Breach – Beverley Roadworks Impacting Emergency Services for emergency services vehicles able to navigate the current roadworks’. It was noted that Cllr West had forwarded the letter to Highways for a response.

Ongoing Cllrs noted that the Parish Council had responded to the resident noting that Cllrs shared his concerns, and a polite request to be kept up to date in the matter.

4 Activities in Parklands Nature Reserve

Cllrs noted that concerns had been raised with regard to activities on Parklands Nature reserve advising people were lighting fires, firing shots and bows and arrows - Beverley parks is a public place with plenty of people walking dogs and quite often off track.

The Council had contacted ERYC asking if they were aware of the activities and what safeguarding measures were in place – at the time of this meeting, no response had been received and the Clerk had been instructed to contact the police who attended the meeting – details were provided to the Officer who advised she would look into the matter. Since the meeting ERYC had responded and advised they were aware of the activities and were working with the organisers to ensure public safety

5 Storage Units offered to the Parish Council by Jon Los

Following on from previous correspondence in which two ex office units had been offered free to the Parish Council by Mr Jon Los, Cllrs noted that the Parish Council had now received permission from ERYC to place the units on the site of the Village Hall, for the purposes of storing Parish Council equipment

Resolved Cllrs unanimously agreed that the Clerk should liaise with Mr Los and the Village Hall Committee with regard to moving the units on site.

[illegible]

Planning Application Report for February 2025 Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
Land South Of Willow Lane Beverley Applicant: North Bay (Willow) Ltd. With Lovel Developments	24/03802/ PLF	Grid Ref: 503479438447 Erection of a residential care home (Use Class C2) with associated access, car and cycle parking, landscaping and infrastructure	Full Planning Permission	Cllrs agreed unanimously to strongly oppose this application - this will be duly recorded on the ERYC Planning Portal
68 Victoria Road Beverley HU17 8PJ Applicant: Mr And Mrs Robinson	24/03792/ PLF	Grid Ref: 502737437877 Erection of two storey extension to side and rear, and single storey extension to rear following demolition of existing chimneys to side and extensions to rear; construction of wall (1.2 metres high) and raised patio area to front; and erection of timber framed car port, and gate and pillars (1.8 metres high) to front (re-submission of 24/02176/PLF)	Full Planning Permission	The Parish Council is not aware of any objections or valid material grounds to oppose this application. The Parish Council has not been made aware of any grounds to object to the application
Land South Of Creyke Beck Substation 4875 Park Lane Cottingham Applicant Padero Solaer Ltd (PS Renewables)	5/00111/C LE	Grid Ref: 504419434745 Certificate of Lawfulness for the confirmation of commencement of works including the creation of the access point, construction of gravel access tracks, site compound and building foundation for one of the electrical buildings and erection of security fencing prior to 6 January 2025 of planning permission 23/00846/STVAR (Variation of Condition 3 (approved plans) of planning permission 21/02335/STPLF - Construction of a 49.9MW Solar Farm, underground cabling, 18 inverter substations, installation of perimeter fencing (up to 2.5m high) with access gates and 176 CCTV cameras/infra-red lighting on steel poles (up to 3.5m high steel poles) and 2 temporary construction compounds; construction of a grid compound consisting of substations, control rooms, transformers, cabling and fencing; construction of a storage compound consisting of 24 battery storage containers, 24 PCS units and 2.5m high perimeter fencing and associated grid infrastructure and associated works to allow for minor design changes to battery layout to reflect a more efficient and optimised design for construction)	Cert of Lawful Developmen t - Existing	The Parish Council sees no reasons to change its original observations on this application
100 Normandy Avenue Beverley HU17 8PF Applicant: Mr John Potts	25/00126/ PLF	Grid Ref: 502359437969 Erection of single storey extension to rear following removal of existing conservatory	Full Planning Permission	The Parish Council is not aware of any objections or valid material grounds to oppose this application. The Parish Council has not been made aware of any grounds to object to the application

Anaerobic Digestion Plant Plaxton Bridge Road Woodmansey Applicant: Gascorp (Plaxton) Limited	25/00132/ CLE	Grid Ref: 506317436299 Certificate of Lawfulness for two existing external feeding structures and building	Cert of Lawful Development - Existing	The Parish Council sees no reasons to change its original observations on this application
Land South Of Willow Lane Beverley Applicant: Lovel Developments	24/03547/ OUT	Grid Ref: 503479438447 Outline - Residential development (8 self-build dwellings) (Access, Layout and Scale to be considered)	Outline Planning Permission	Noting that the land had already been identified for development Cllrs had no objections to the application subject to the self builds being sympathetic to the existing environment
Applications Decided (Refusal / Granted)				
Anchor Cottage 15 Thearne Lane Woodmansey HU17 0SA Applicant: Mr And Mrs Broekhuizen	24/03593/ VAR	Variation of Condition 2 (approved plans) of planning permission 24/00913/PLF - Erection of a dwelling and detached garage, installation of attenuation tank and ssociated landscaping works following demolition of existing dwelling and summerhouse to allow for increase in size of garage and alterations to elevations of dwelling	GRANTED	

Notice of Planning Appeals / Applications sent to Committee

Summary Notes of the March 2025 (Ordinary) Meeting

Date of Meeting Monday, 17th March 2025

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr Kerri Harold: (Chair): Cllr Lynne McCormick: Cllr Roy Begg: Cllr Claire Levy: Cllr Jon Los: Cllr Phil Bown: Cllr Richard Ellerington and Cllr Dave Shores.

Parish Clerk Andrew Crabbe.

Part 1 Procedural Matters

1 Present and Apologies (Chair to confirm quorum)

Clerk noted apologies from Cllr Harry Bulmer, and also Cllr Victoria Winterton, who remained on maternity leave

Resolved Chair opened meeting, confirmed meeting was quorate and welcomed all in attendance.

Resolved It was duly noted that Cllr McCormick had resigned from the Parish Council due to relocation out of the Parish

2 Declarations of Interest – any new or concerning matters on this month’s agenda (Chair)

Resolved Cllr McCormick noted that she volunteered for the Village Hall Committee. No other declarations were made relevant to the meeting

3 Approval of the previous months minutes (Chair)

Chair asked Cllrs if they had read and agreed with the minutes / summary notes for the previous meeting and if so, could these be approved as agreed.

Resolved No comments were made by Cllrs and the minutes were duly approved and signed by Chair and would now be published in the public domain.

4. Report from Ward Cllrs (If in attendance)

Chair noted Ward Cllr Phil Redshaw who advised the following:

- Cllr Redshaw advised that he had been expecting that the Lorry Watch scheme for Dunswell Lane would be on the agenda for tonight’s meeting
- The first meeting of the Dunswell Lane Lorry Watch Group had been held
- Cllr Redshaw had hoped that the Parish Council would be involved in the Group and that complaints could be channelled through, and managed by the Clerk

Chair responded that it was great news that the Lorry Watch Scheme had been established, however, it was her understanding that this Scheme had been established by Cllr Redshaw and it would be operated by himself and the group. However, if Cllr Redshaw was requesting the Parish Council discuss this, it would be added to the April meeting agenda, but it was important to note the Clerk was responsible to the Parish Council and could not be used by external groups.

- 4.2 Cllr Redshaw continued that the police had issued 12 warning informal warnings to drivers using Dunswell Lane
- 4.3 With regard to the proposed park and ride /bus depot in Dunswell, he was now opposing this application and had asked for it to go to Planning Committee

5. Any correspondence / opportunity for any members of the public in attendance to speak.

Resolved Clerk advised that all correspondence had been dealt with and there was none outstanding.

Resolved Chair noted a number of members of the public in attendance, however no matters were raised by them

6. Financial Report and Accounts (Clerk)

Cllrs were referred to the accounts and financial reports (which can be found as appendix 1 and 1a) which had been previously sent to them and were asked if there were any questions. None were tabled.

Resolved Payments listed for settling at the March 2025 meeting were duly approved.

6.2 Issues with Barclays Bank – Cllrs were referred to previous emails and the Financial Officer report which detailed the latest issues with the Bank – this time despite two letters authorising a transfer from the reserve account to the community account, this had not been actioned and the Parish Council was now in overdraft.

Resolved Noting this was the third occasion the bank had caused the Parish Council difficulties with its finances, Cllrs unanimously approved the Clerk to commence a move to Unity Trust Bank which the Clerk had used at another parish for 15 years with no problems whatsoever. Also, online banking would be considered and discussed by Cllrs.

7. Planning applications (All)

Resolved All Planning Application presented were discussed and these and the related Cllr observations can be found as Appendix No.2.

8. Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Resolved Chair noted that a report had been received for February and this had been sent to Cllrs – Cllrs were asked if they had anything they wished to raise – nothing was tabled.

Part 2 of the Meeting - Matters arising: to consider on-going and new matters, and decide further action if necessary:

Ongoing Issues

9.1 Traffic calming around schools / Concerns for traffic on Dunswell Lane –

Following ongoing concerns for traffic issues at several locations in the Parish, Cllrs had asked for ERYC Traffic management (and the Heads of all three schools in the Parish) to attend the meeting to discuss the concerns for traffic around the schools and also traffic on Dunswell Lane. However, ERYC have declined and suggested the Parish Council contact them again in April.

Ongoing In light of the above, this matter is therefore deferred until at least the April meeting.

9.2 Woodmansey Village Hall – *Cllrs to raise a number of matters with Mr Andrew Jolley, Chair of Woodmansy Village Hall Committee including plans to extend the hall, governance of the village hall.*

Cllrs welcomed Mr Andrew Jolley to the meeting who spoke to Cllrs, summary points are below

- As Chair Mr Jolley told Cllrs that he wanted to ensure there was ‘equality of opportunity’ for residents wanting to use the hall
- Previously there had been a lot of ‘cannot do that’, however this has changed and the Hall is ‘open to businesses and Mr Jolley was pleased to report a number of new groups had commenced at the hall
- Engagement with the community was important – sections of local community not represented, but that is now changing - a questionnaire had been sent out asking what residents wanted to see at the hall – approximately 100 had been received with main point raised was for need for more activities covering all age groups.

- Bookings had been completely overhauled – Mr Jolly advised he wished to thank Lynne McCormick for this – she was presenting a warm, welcoming but professional first point of contact and was going out of her way to meet with groups and seek solutions to challenges – all these meant bookings are up 20%
- Finance needs to be transparent and open and at this point, projections were that that Committee income would be greater than its spend – Committee was in process of reviewing the hall charging policy and making this more business-like and realistic – there was a view that previous charges were too low – however plan was to offer discounts to new groups and residents
- A new Financial Reserve Policy had been drafted with a recommend reserve in place of £15000 which would be kept to deal with any emergency situations
- A small number of projects are under way in the hall, mostly focussing on health and safety, but also longer term to make changes to the building itself
- Mr Jolly advised that “appropriate governance needed to be at forefront of everything the Committee did” - the Trust Deed had been reviewed and sent to the Chartry Commission for their consideration
- Mr Jolly advised that a key priority was to improve the relationship between the Parish Council and Village Hall Committee and move on from the issues which had caused problems previously. With this in mind he felt there was a need for a ‘management agreement / terms of reference’ which clarifies the working relationship between the two bodies which will allow a more productive relationship.

Clerk advised Cllrs that it would be remiss of him in his role as Proper Officer if he did not raise concerns with the fact the Village Hall Committee had submitted the Trust Deed to a third party without permission or consultation with the Parish Council as Custodian Trustees. The Trust Deed was a two-party document and one should not act in isolation without the involvement of the other.

Clerk also reminded Cllrs of the previous legal advice given to the Parish Council, that the Parish Council as Custodian Trustees were legally accountable for any liabilities and consequences of anything going wrong at the Hall

Cllr Los asked if the Parish Council could be removed from the ownership of the Remove the council from involvement in the Village Hall and the lease – Chair advised this had been discussed previously and ERYC would not allow the Village Hall Committee to hold the lease.

Ongoing Clerk advised he would write to Cllrs further on this matter post meeting due to the level of concern

9.3 Issues around access at the junction with Long Lane /Woodmansey Mile – *Ongoing discussions around the possibility of a residents meeting with key stakeholders (Graham Stuart MP, the Council Member for Highways and a representative from the Office of the Police and Crime Commission.*

Clerk noted that there has been no response to renewed requests for a resident meeting – Clerk continued that he had spoken to the Chair and Deputy Chair on the matter and it was his recommendation that as this matter had been ongoing for more than a year now with no sign of a resolution or any reasonable grounds that this will be resolved in the future, the Parish Council should close the matter for the foreseeable future.

Clerk continued that the Parish Council cannot make third parties attend a meeting and there was little point in holding the meeting without the key stakeholders. He noted that Graham Stuart had been willing to attend the meeting – it was also noted that the Clerk had contacted ERYC Traffic Management with regard to the Traffic Regulation Order (TRO) The Clerk further recommended that the Parish Council issued a statement along the line of Cllrs are reluctantly closing this item as there are no reasonable grounds for it being resolved due to the lack of support from other stakeholders.

Chair advised Cllrs that she reluctantly agreed to the recommendation – she noted that following the postponement of the original residents meeting in early December, Ward Cllrs had decided to hold their own residents meeting, so it was reasonable to suggest ERYC considered there was no point in a second meeting. Chair continued that the Parish Council opposed this junction at the outset during the application stage and warned of exactly the same issues which were causing so many problems at the moment

Resolved Cllrs agreed to review in a few months (June) when it was hoped the TRO would be in place and hopefully the police would be periodically monitoring and enforcing the order

9.4 Budget Review – *Cllrs to consider the draft budget in time for the new financial year of 2025-26.*

Ongoing Chair noted that there had been no requests for amendment to the draft agenda and reminded Cllrs that the budget for the financial year of 2025-26 needed signing off at the April meeting so any changes needed to be advised ASAP now.

9.5 Easter Celebrations – *Cllrs to be updated on plans for celebrating Easter in the community.*

Ongoing Cllrs were referred to an update email from the Clerk on the final arrangements for the three Easter Bunny visits to the schools in the Parish – a date of the 3rd April and visit times had been agreed with the schools. All was running to plan with no issues.

9.6 VE Day 2025 – *Cllrs to be updated on plans to celebrate the anniversary of Victory in Europe in May 2025.*

Cllr Bown advised Cllrs of updates on the VE celebrations to take place on 8th May. A draft list of VIPs / local dignitaries and organisations was circulated to Cllrs and they were asked to review and advise of any additions – current invitees included the Lord Lieutenants Office, key figures from ERYC, local armed forces charities, local schools and businesses

Cllr Bown also provided Cllrs with an outline programme for the event commencing at 7pm with guest arrivals, musical performances, speeches and the lighting of the Parish Council Beacon

Ongoing Work would continue to finalise arrangements in time for the event and further updates would be provided to Cllrs. Chair thanked all those involved in the project for their sterling efforts.

9.7 Dify Grant and suggestions for projects in the Parish – *Cllrs to be updated on DIFEY grant application for stone planters to be placed around the war memorials.*

Resolved Cllrs were referred an earlier update which had advised that the DIFEY application window is closed... however the Parish Council had applied for the stone planters but have applied for stone planters under the ERYC VE Community Grant Scheme and will be advised of outcome shortly

9.8 Commuted sums and replacement of playground equipment – *Cllrs to be updated on request for commuted sums from ERYC for the replacement / introduction of playground equipment in Dunswell.*

Cllrs were referred to a previous update in which the Parish Council had applied for funding to replace outdated playground equipment in Dunswell – ERYC commuted sums Officer had advised that all monies from the massive housing developments in the Parish had been allocated to wider ERYC nominated projects, but had suggested that the Parish Council submit their project, which it had now done - no response had been received from ERYC at this point. Chair advised that she felt it was wrong that the Parish did not directly benefit from any of the housing development at this time, however the Parish Council should wait and see what the response was to the Dunswell project.

Ongoing Matter referred to the April meeting pending a decision by ERYC

New Issues

9.9 Cleaning and re-inscribing of the two Memorials in the Parish – *Cllrs to consider a quote received for the cleaning of the two Memorials and to re-inscribe the names of the fallen*

Cllrs were referred to an email sent by the Clerk of details of professional cleaning of the two memorials in the Parish but also re-scribing of the names and working on the memorials, which were deteriorating due to age.

Resolved Cllr discussed at length and although the cost was high, unanimously agreed to proceed with the work, noting it was important to ensure the names of the fallen in the Parish were remembered. Cllrs asked the Clerk to try and have the work completed in time for the VE Commemorations.

9.10 Welcome gateways – *Cllrs to consider installing welcome gateways identifying Long Lane as a quiet lane*

Noting the ongoing problems on Long Lane, Cllrs were referred to information provided by the Clerk on ‘Welcome Gateways’ – these were structures placed into the entrance to roads and could include signage of choice, for instance in the case of Long Lane to include reminder that the road had walkers, horse and cyclists and for drivers in particular to be mindful of this.

Ongoing Cllrs discussed at length and agreed in principle to proceed with this project – Clerk was instructed to progress with example structures and details of the ERYC process for installing these.

Date of Next Meeting 17th March 2025

No other business was raised and the Chair closed the meeting at 2050

Signed as a true record *Kerri Harold* Date *April 2025*
Kerri Harold – Chair

Woodmansey Parish Council

Financial Officer Report for the March 2025 Parish Council Meeting

1 Headlines and Bank Reconciliation

At the end of January.25 our bank balance was **£3,840 (actual)** and at the end of February.25 the bank balance (after all banked transactions), stood at **-£1,054 (actual)**. Our account is overdrawn due to Barclays not transferring two amounts from the high interest (reserve) account, to the community account, as they were requested:

20th Jan.25 they were requested to transfer £5,655

17th Feb.25 they were requested to transfer £3,600

Copies of the letters are in the accounts file for the auditor to see.

Cllrs have been informed that I have contacted Barclays and was told that even though there is a note on the record that the bank had received two letters requesting transfer of funds, the advisor could not find the actual letters, or any explanation as to why the transfer had not taken place. The matter has been escalated to a corporate complaint.

However, the immediate issue is that the Parish Council has outgoings in March totalling £5,097.

The reserve account remains £39,056.

A new letter of authority will be submitted to Barclays at the March meeting demanding the transfer of the aforementioned figure. Considering this is now the fourth occasion on which Barclays have caused problems with the Parish Councils finance, I would now recommend we proceed with a move of bank, previously agreed, but put on hold due to workload.

All figures reconcile with the bank statements of 3rd March 2025 which have been provided to Cllrs, and cheque book stubs.

2 Forecast Balance

The forecast balance for the end March.25 without the requested transfer is -£6,783

3 Cheques to be approved in March.25

Spend to be approved in March is considerable, totalling £5,097, however, £1,619 relates to project spend (road signs for Dunswell and the Easter Schools visit) and payments to ERYC for grass-cutting account for £2,136 are budgeted for and expected. I will need to hold off issuing these cheques to give time for the new transfer demand to go through.

4 Financial Risk Management

It is my view as Financial Officer that the situation with Barclays is now untenable and is presenting a high risk to the Parish Council - on three occasions now we have been unable to meet our financial liabilities due entirely to the bank (previously no cheque book was provided for three months, and problems with new signatories took two months to resolve). Although it will cause additional work during the commencement of the Annual Return, I would recommend the Parish Council does proceed to move its accounts to another bank. I would also recommend that the Parish Council at least explores the possibility of online banking - I believe there are transparency and authorisation concerns with online banking, however matters such as future transfer between accounts may arguably be easier.

Woodmansey Parish Council

a) Accounts for the month(s) of Feb.25

b) Cheques to be approved for the month of Mar.25

From: Parish Clerk

To: Parish Councillors

Box 1

Community Account (325) Balance as of end of last reporting period (January.25) - as reconciled with Bank Statement 3rd March 2025 - £3,840.92

Bank Transactions in February25

Debits	Date Cashd	Cheque No.	Payee & Reason	Amount
	12/02/25	519	Landplan - further applications for removal of Japanese Knotweed 1st application - 06/11/24	£60.00
	19/02/25	524	Netwise UK, Domain Name for the Woodmansey PC website - Reimburse A crabbe	£24.00
	19/02/25	528	Crabbe Andrew, Salary for February.25	£1,042.68
	21/02/25	529	RS Cleaning - Power Spray with anti fungal cleaner on Victoria & King Street Park Playgrounds	£3,600.00
	28/02/25	527	HRMC - Employers liability for period	£168.64
Credits				
Date Receipt	Ref No	Reason	Amount	

Bank Reconciliation - Statement Dated 3rd Mar.25

	Balance as of end of previous month (Jan.25) =	£3,840.92
	Total spend in Feb.25 (presented) =	£4,895.32
	Total Receipts in Feb .25	£0.00
	Total balance in bank as of end of Febuary.25 (reconciles with attached Bank Statements) -	-£1,054.40

Box 3

Cheques for March.25 Meeting

Greens Signmakers - New Vilage Signs for Dunswell	£734.45
Frame for Freedom of the Parish Scroll - Reimburse A Crabbe	£10.49
ERYC - Grass cutting costs for 2024 - Victoria Park (Southwood)	£985.78
ERYC - Grass cutting costs for 2024 - Woodmansey Village Hall	£833.18
ERYC - Grass cutting costs for 2024	£317.99
HRMC - Employers Liability	£168.64
Crabbe, Andrew - Salary for March 2025	£1,042.68
Easter Eggs x 99 ON 3076021341 - Reimburse A Crabbe	£198.60
Easter Eggs x 99 ON 3088081100 - Reimburse A Crabbe	£198.60
Easter Eggs x 99 ON 3776024344 - Reimburse A Crabbe	£198.60
Easter Eggs x 99 ON 3806022340 - Reimburse A Crabbe	£198.60
Easter Eggs x 42 ON 3396028345 - Reimburse A Crabbe	£85.99
Clerks and Councils Direct = Freedom of the Parish Scroll	£139.80
Easter Bags for School Visits - Reimburse A Crabbe	£6.99
Woodmansey Village Hall Committee - Wifi for Village Hall dated 1 March2025	£53.98
Total cheques to be approved and issued in Mar.25 -	£5,174.37

Box 2

Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)

Amount

Keldmarsh School - Community Grant Scheme	£496.00
Woodmansey Village Hall Committee - wifi for Deceber 24	£53.98
Woodmansey Village Hall Committee - wifi for January 25	£60.00
Uncashed cheques as of Mar.25 -	£609.98

Box 4

Summary of PC Accounts until end of March.25 (Actuals & Forecasts)

No.1 Account: Current Account (928)

(Actual) Bank Balance at end of Jan.25 (reconciled with Statement - 3rd Mar.25) -	£3,840.92
(Actual) Total Spend in February25.cashed =	£4,895.32
(Actual) Uncashed Cheques	£609.98
(Actual) New Cheques - Issued at the March 25 Meeting	£5,174.37
Forecast Spending for end of March 25 (which is box b, c and d added) -	£10,679.67
(Actual) Credit Payments made in February.25	£0.00
Forecast of Balance for end March 25 (which is box e deducted from box a, added to box f) -	-£6,838.75

Box 5

No.2 Account: High Interest Account (107)

Details of Transactions

Balance

Balance as of 22 March 24 =	£38,621.72
Balance as of 30 April.24 =	£38,621.72
Balance as of 31May.24 =	£38,621.72
Balance as of 31 June24 =	£38,766.16
Balance as of 31 July.24 =	£38,766.16
Balance as of 30 September 2024 =	£38,766.16
Balance as of 31 October.24 =	£38,911.13
Balance as of 29 November.24 =	£38,912.13
Balance as of 31st December 2024 =	£39,056.65
Balance as of 31st January 2025 =	£39,056.65
Balance as of 28 February 2025 -	£39,056.65

Woodmansey Parish Council

Planning Application Report for March 2025 Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
Land North Of Minster Way Woodmansey Applicant: Strata	22/02152/ STREM	Erection of 97 dwellings following planning approval 20/01988/STVAR (all matters to be considered) and submission of details required by Condition 5 (phase 2 height limit), Condition 7 (design code), Condition 8 (housing mix), Condition 12 (levels), Condition 14 (lighting), Condition 15 (drainage) and Condition 29 (Noise Impact Assessment)	Strategic - Reserved Matters	As with planning applications for large scale housing development in the Parish, Cllrs are disappointed at the loss of countryside and impact on local wildlife
Land North Of Sequoia 28 Ings Lane Dunswell Applicant: Mr And Mrs Alan Russell	25/00352/ OUT	Outline - Erection of a self-build/custom build pre-fabricated, single storey annexe (all matters reserved)	Outline Planning Permission	Noting no public or consultee objections to the application, the Parish Council has no objections
County Farm Long Lane Woodmansey Applicant: Mr P Hagyard	25/00626/ PLF	Erection of two storey extensions to side and rear following demolition of single storey element, erection of detached triple garage with associated turning and parking area and infill perimeter fence	Full Planning Permission	Noting no public or consultee objections to the application, the Parish Council has no objections
Applications Decided (Refusal / Granted)				
1 Jude Close Beverley Applicant: Mr Jake Graves	24/03627/ PLF	Conversion of integral garage to create additional living accommodation	REFUSED	
289 Hull Road Woodmansey Applicant: Mrs P Johnson	24/03598/ PLF	Erection of single storey extension and raised patio area to rear, replacement front porch, new windows and external render with insulation	GRANTED	

Notice of Planning Appeals / Applications sent to Committee

The Parish Council understands the application for a Park & Ride (etc) - Ref: 24/03336/STPLF has been referred to Planning Committee and scheduled for 27th March 2025. At this point the Parish Council has not received any official documentation or any further details

Summary Notes of the April 2025 (Ordinary) Meeting

Date of Meeting Monday, 21st April 2025

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr Kerri Harold: (Chair): Cllr Claire Levy: Cllr Jon Los: Cllr Phil Bown: Cllr Richard Ellerington and Cllr Dave Shores.

Parish Clerk Andrew Crabbe.

Part 1 Procedural Matters

1 Present and Apologies (Chair to confirm quorum)

Clerk noted apologies from Cllrs Bulmer, Begg, Brown Winterton.

Resolved Chair opened meeting, confirmed meeting was quorate and welcomed all in attendance.

2 Declarations of Interest – any new or concerning matters on this month’s agenda (Chair)

Resolved Chair asked all Cllrs present if they had any interest, pecuniary or non-pecuniary in any matters listed on the agenda. No such declarations were made relevant to the meeting

3 Approval of the previous months minutes (Chair)

Chair asked Cllrs if they had read and agreed with the minutes / summary notes for the previous meeting and if so, could these be approved as agreed.

Resolved No comments were made by Cllrs and the minutes were duly approved and signed by Chair and would now be published in the public domain.

4. Report from Ward Cllrs (If in attendance)

Chair noted no Ward Cllrs in attendance

5. Any correspondence / opportunity for any members of the public in attendance to speak.

Resolved Clerk advised that all correspondence had been dealt with and there was none outstanding.

Resolved Chair noted no members of the public in attendance

6. Financial Report and Accounts (Clerk)

Cllrs were referred to the accounts and financial reports (which can be found as appendix 1 and 1a) which had been previously sent to them and were asked if there were any questions. None were tabled.

Resolved Payments listed for settling at the April 2025 meeting were duly approved.

6.2 Issues with Barclays Bank – following on from the previous meeting at which serious issues with Barclays were raised – the bank had not actioned two letter requesting a transfer of monies from the reserve to the community account, meaning the Parish Council was now in overdraft – it was noted for the record that the Clerk had received a call from a Senior Barclays Manager who had been assigned to investigate the complaint submitted by the Clerk in the matter – in summary the Manager upheld the complaint and fully accepted that Barclays had not acted correctly and he apologised for this. Clerk continued that the manager was unable to advise why the requested transfers had not taken place but advised that this had now happened and new measures and training put in place to avoid this happening again. A formal letter would be sent to the Council and the Clerk advised this was important for audit purposes.

Resolved Although the immediate issue was now sorted, Clerk advised he still recommended transfer to Unity Bank. Cllrs unanimously agreed to this and asked the Clerk to proceed.

7. Planning applications (All)

Resolved All Planning Application presented were discussed and these and the related Cllr observations can be found as Appendix No.2.

8. Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Resolved Chair noted that a report had been received for March and this had been sent to Cllrs – Cllrs were asked if they had anything they wished to raise – nothing was tabled.

Part 2a of the Meeting - Matters arising: to consider on-going and new matters, and decide further action if necessary:

Ongoing Issues

9.1 Traffic calming around schools / Concerns for traffic on Long Lane / Dunswell Lane – *Following ongoing resident concerns for various traffic issues in the Parish, Cllrs have asked for ERYC Traffic management to attend the meeting to discuss the concerns – this item is subject to a response from ERYC and may be deferred to May.*

Ongoing Cllrs noted that ERYC had advised they were unable to attend the April meeting but hoped they would be able to attend the May meeting. Cllrs agreed to defer the matter until May

9.2 Woodmansey Village Hall – *Cllrs to discuss matters relating to the Village Hall including a planning application made in the Parish Council's name for an extension to the hall, and also that the Village Hall Committee had revised the Trust Deed without consulting or involving the Parish Council.*

Further to the March meeting and as a point of record, Cllrs noted two ongoing matters with regard to the Village Hall Committee... the first was that it was understood that the Committee had submitted planning application for an extension of the Hall. It was also noted that the application had been submitted in the name of the Parish Council – although notification had since been received this had changed, it was still shown on the planning portal as under the name of the Parish Council. In addition ERYC were asking that as the leasee of the land, it was the responsibility of the Parish Council to apply for planning permission and this was required before the planning application proceeded.

The second issue was the Village Hall Committee had submitted an amended version of the Trust Deed to the Chairty Commission. This was a legal document jointly held between the Parish Council and the Village Hall Committee and the Clerk advised that this could not be amended unilaterally without the consultation or involvement of both parties

Ongoing After due discussion, Cllrs agreed to request a joint meeting with the Village Hall Committee to discuss the above issues

9.3 Budget Review – *Cllrs to set and agree the budget for the new financial year of 2025-26.*

Resolved The budget which had been discussed at meetings since January, was approved and implemented for the financial year of 2025-26

9.4 VE Day 2025 – *Cllrs to be updated on final arrangements to celebrate the anniversary of Victory in Europe in May 2025.*

Cllr Bown updated Cllrs on progress towards the parish celebrations of the VE anniversary in May – all was in order and activities and performance confirmed including vintage singing, band music by the Boys Brigade, raffle and the lighting of the beacon. Cllr Bown further noted that the Lord Lieutent had confirmed that they would attend the event which was a considerable boon to the Parish

Chair thanked Cllr Bown and all those involved in the event and for all their excellent efforts in bringing the event to the Parish

9.5 Commuted sums and replacement of playground equipment – Cllrs to be updated on request for commuted sums from ERYC for the replacement / introduction of playground equipment in Dunswell. Clerk noted that he had written to ERYC Commuted Sums on 12th March, this had been acknowledged as received but there had been no response since then despite several chaser emails.

Ongoing Cllrs agreed that the Clerk should continue to pursue the matter with ERYC

9.6 Welcome gateways – Cllrs to be updated on installing welcome gateways identifying long lane as a quiet lane

Ongoing Clerk noted that this was ongoing: he was waiting for designs to be returned but there was no progress to report at this point due to the need to prioritise work due the need to complete year end finances in preparation for the annual return.

New Issues

9.7 Community Grant Scheme – Cllrs to consider an application from Woodmansey Primary School Cllrs considered two applications under the Community Grant Scheme and decisions were made accordingly, as detailed below:

9.7.1 Woodmansey Primary School – request for funds for a bikeability scheme:

Resolved Cllrs felt this application meet the criteria of the scheme in so far as it clearly benefitted persons of the local community and the Parish Council had previously supported this activity at all three schools in the Parish

9.7.2 Beverley Minister – request for support of a family fun day on Minister Way

Resolved Cllrs discussed and felt that the application was too vague in its current form and did not provide enough detail of how the grant would be spent – it was noted that previous applications had been rejected on this basis and whilst applauding the intent of the advised activity, Cllrs felt that it was appropriate to request a more detailed breakdown, especially as the applicant was asking for the full grant. It was also suggested that the Parish Council had previously paid for costs directly under the scheme and it was agreed this should be offered to the applicant. Finally, Cllrs noted that SMILE may be able to assist with the loan of furniture and equipment and it was agreed the Clerk should mention this to the applicant.

9.8 Dunswell Lorry Scheme – Cllrs to discuss a request from Ward Cllr Phil Redshaw to discuss the Dunswell Lorry Watch Scheme

Cllrs noted the absence of Ward Cllr Redshaw who had requested this item, however Chair felt that it was still appropriate to discuss this matter – after due discussion Cllrs agreed that this was a scheme established by Cllr Redshaw without the involvement of the Parish and whilst the intent of the scheme was to be applauded it was felt that the Parish Council could not provide administration support. Clerk also noted from his perspective that he did not have the capacity to take on additional work at this time.

Resolved Cllrs agreed that the Clerk should contact Cllr Redshaw and advise him of the above decision

Date of Next Meeting 19th May 2025

No other business was raised and the Chair closed the meeting at 2030

Signed as a true record

Kerri Harold

Kerri Harold – Chair

Date

May 2025

Woodmansey Parish Council									
a) Accounts for the month(s) of				March.25					
b) Cheques to be approved for the month of				Apr.25					
From:	Parish Clerk								
To:	Parish Councillors								
Box 1									
Community Account (325) Balance as of end of last reporting period (Feb.25) - as reconciled with Bank Statement 31st March 2025 -				-£1,054.40					
Bank Transactions in March25									
Debits									
Date Cashed	Cheque No.	Payee & Reason	Amount						
03-Mar	526	Woodmansey Village Hall Committee - wifi for January 25	£53.98						
24/03/25	531	Frame for Freedom of the Parish Scroll - Reimburse A Crabbe	£10.49						
24/03/25	536	Easter Eggs x 99 ON 3076021341 - Reimburse A Crabbe	£198.60						
24/03/25	601	Easter Eggs x 99 ON 3088081100 - Reimburse A Crabbe	£198.60						
24/03/25	602	Easter Eggs x 99 ON 3776024344 - Reimburse A Crabbe	£198.60						
24/03/25	603	Easter Eggs x 99 ON 3806022340 - Reimburse A Crabbe	£198.90						
24/03/25	604	Easter Eggs x 42 ON 3396028345 - Reimburse A Crabbe	£85.99						
24/03/25	606	Crabbe, Andrew - Salary for March 2025	£1,042.68						
24/03/25	608	Easter Bags for School Visits - Reimburse A Crabbe	£6.99						
27/03/25	535	HRMC - Employers Liability	£168.64						
27/03/25	605	Clerks and Councils Direct - Freedom of the Parish Scroll	£139.80						
28/03/25	530	Greens Sigumakers - New Vilage Signs for Dunswell	£734.45						
28/03/25	532	ERYC - Grass cutting costs for 2024 - Victoria Park (Southwood)	£985.78						
28/03/25	533	ERYC - Grass cutting costs for 2024 - Woodmansey Village Hall	£833.18						
28/03/25	534	ERYC - Grass cutting costs for 2024 - King Street	£317.99						
Credits									
Date Receipt	Ref No	Reason	Amount						
Bank Reconciliation - Statement Dated 31st Mar.25									
Balance as of end of previous month (Feb.25) -			£1,054.40						
Total spend in Mar.25 (presented) -			£5,174.67						
Total Receipts in Mar .25			£0.00						
Total balance in bank as of end of March.25 (reconciles with attached Bank Statements) -			£6,229.07						
Box 3									
Cheques for April.25 Meeting									
Non Chocolate Gifts for the School Visits - Reimburse A Crabbe			£65.23						
Stone planters for the Memorial sites - remiburse A Crabbe			£438.80						
VE Day 80th Anniversary Flag Celebration Large Flag x 3 5ft - Remiburse A Crabbe			£29.97						
Travel expenses for Clerk x4 journeys - see attached sheet			£75.60						
MoD England Flag St Georges Cross x2 - Reimburse A Crabbe			£29.98						
Crabbe, Andrew - salary for April 2025			£1,042.88						
Annual Home Office Allowance (to cover electricity / Wi-Fi etc for Clerk)			£684.03						
HRMC P32 - From: 06/04/2025 To: 05/05/2025			£224.37						
ERYC - Lease for the Village Hall			£366.00						
ERYC - Chrirtmas Lighting installation - in -98720839			£955.73						
ERYC - Annual Rent for the Long Lane Allotment Site			£500.00						
ERNLLCA - Annual subscription - In2333			£1,501.75						
Autela Payroll Services - Payroll and Year End - DEC, JAN, FEB, MAR			£113.70						
Total cheques to be approved and issued in Apr.25 -			£6,028.04						
Box 2									
Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)			Amount						
Keldmarsh School - Community Grant Scheme			£496.00						
Woodmansey Village Hall Committee - wifi for Deceber 24			£53.98						
Woodmansey Village Hall Committee - Wifi for Village Hall dated 1 March2025			£53.98						
Uncashed cheques as of April.25 -			£603.96						
Box 4									
Summary of PC Accounts until end of March.25 (Actuals & Forecasts)									
No.1 Account: Current Account (923)									
a	(Actual) Bank Balance at end of Feb.25 (reconciled with Statement - 31stMar.25) -			£1,054.40					
b	(Actual) Total Spend in March25.cashed -			£5,174.67					
c	(Actual) Uncashed Cheques			£603.96					
d	(Actual) New Cheques - Issued at the April 25 Meeting			£6,028.04					
e	Forecast Spending for end of April 25 (which is box b, c and d added) -			£11,806.67					
f	(Actual) Credit Payments made in March.25			£0.00					
g	Forecast of Balance for end April 25 (which is box e deducted from box a, added to box f) -			#####					
Box 5									
No.2 Account: High Interest Account (107)									
Details of Transactions			Balance						
Balance as of 22 March 24 -			£38,621.72						
Balance as of 30 April.24 -			£38,621.72						
Balance as of 31May.24 -			£38,621.72						
Balance as of 31 June24 -			£38,766.16						
Balance as of 31 July.24 -			£38,766.16						
Balance as of 30 September 2024 -			£38,766.16						
Balance as of 31 October.24 -			£38,911.13						
Balance as of 29 November.24 -			£38,912.13						
Balance as of 31st December 2024 -			£39,056.65						
Balance as of 31st January 2025 -			£39,056.65						
Balance as of 28 February 2025 -			£39,056.65						
Balance as of 31st March 2025 -			£39,194.79						

Woodmansey Parish Council
Planning Application Report for April 2025 Meeting

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
136 Victoria Road Beverley HU17 8PJ Applicant: Mr Garry Taylor	25/00516/ PLF	Grid Ref: 502539437283 Erection of single storey extension to side, first floor extension to side and rear, and single storey (with canopy) and two storey extensions to rear, and installation of new first floor window to side following removal of existing conservatory, utility room and garage	Full Planning Permission	The Parish Council is not aware of any public or consultee concerns with this application and therefore has no objection
Woodmansey Village Hall Long Lane Woodmansey Applicant: Woodmansey Parish Council	25/00472/ PLF	Grid Ref: 506252437061 Erection of extensions and alterations to existing Village Hall including erection of a single storey extension and a canopy	Full Planning Permission	The Parish Council is not aware of any public or consultee concerns with this application and therefore has no objection
Honeysuckle Farm Dunswell Lane Dunswell HU6 0AG Applicant: Dr Samantha Andrews	25/00096/ PLF	Grid Ref: 507110434997 Change of use of land to a dog walking field including erection of 1.9m fence and gates, refurbishment and use of existing field shelter as storage and seating area, with associated parking (retrospective) and erection of a 5m high floodlight column	Full Planning Permission	The Parish Council is not aware of any public or consultee concerns with this application and therefore has no objection
10 Hereford Close Beverley HU17 8PT Applicant: Mr And Mrs Stephenson	25/00946/ PLF	Grid Ref: 503002438311 Erection of single storey extension to rear and installation of window to side, following demolition of existing conservatory	Full Planning Permission	The Parish Council is not aware of any public or consultee concerns with this application and therefore has no objection
3 Minster Avenue Beverley HU17 0NL Applicant: Mr Harrison	25/00892/ PLF	Grid Ref: 503752439031 Erection of a single storey rear extension	Full Planning Permission	The Parish Council is not aware of any public or consultee concerns with this application and therefore has no objection
Applications Decided (Refusal / Granted)				

Keldmarsh Primary School Woodmansey Mile HU17 8FF Applicant: East Riding Of Yorkshire Council	24/03199/ REG3	Erection of a single storey extension to provide 3 classrooms, studio hall, circulation, sanitary accommodation, administration support spaces and canopy for covered play area; construction of 4 additional parking bays and installation of a twin electric charging point; construction of a plant compound with access gate; alterations to existing main entrance lobby; erection of boundary fencing and lighting bollards and upgrading of pedestrian crossing on Woodmansey	GRANTED
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Summary Notes of the May 2025 (Ordinary) Meeting

Date of Meeting Tuesday, 27th May 2025
Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr Kerri Harold: (Chair) Cllr Harry Bulmer: Cllr Jon Los: Cllr Phil Bown: Cllr Victoria Winterton: Cllr Dave Shores
Parish Clerk Andrew Crabbe.

Part 1 Procedural Matters

1 Present and Apologies (Chair to confirm quorum)

Clerk noted apologies from Cllr Begg, Cllr Levy, Cllr Ellerington and Cllr Brown

Resolved Chair opened meeting, confirmed meeting was quorate, welcomed all in attendance and in particular Cllr Winterton returning from maternity leave.

2 Declarations of Interest – any new or concerning matters on this month's agenda (Chair)

Resolved No declarations were made relevant to the meeting

3 Approval of the previous months minutes (Chair)

Chair asked Cllrs if they had read and agreed with the minutes / summary notes for the April meeting and if so, could these be approved as agreed.

Resolved No comments were made by Cllrs and the minutes were duly approved and signed by Chair and would now be published in the public domain.

4. Report from Ward Cllrs (If in attendance)

Chair noted Ward Cllr Tom Astell in attendance who advised the following:

- Thanked Cllrs for the invite to the VE Event
- Noted that the TRO was now in place at the junction of Long Lane and Woodmansey Mile and Ward Cllrs were engaging with ERYC Officers with regard to enforcement cameras – Chair asked if the Parish Council could be involved in this – it was agreed that Cllr Bown from the Parish Council would be invited to any meetings
- Spark Mill Lane – Ward Cllrs were trying to resolve several issues, but at moment key stakeholders were all blaming each other.
- Two letters had been sent to the Parish Council by Cllr Astell – the first was about the 2027 Boundary Changes, and advising concern that Woodmansey PC had not responded to requests from Beverley Town Council to meet and discuss the handover. Clerk confirmed that the Parish Council had not received any communication from Beverley Town Council. Chair advised that she hoped this concern from Cllr Astell was also expressed to BTC and it was the responsibility of both councils to sort out. It was suggested that ERNLLCA should co-ordinate any meetings between the two Councils
- Cllr Astell continued that the other letter was that the Parish Council's Standing Orders stipulated notice of the monthly meetings should be sent to Ward Cllrs and this was not happening. Chair advised that this was something the Parish Council had never done and the notices were always published in the public domain and also followed the same frequency / pattern of the third Wednesday of each month.

5. Any correspondence / opportunity for any members of the public in attendance to speak.

Resolved No members of the public were in attendance

Resolved A number of correspondence were discussed and these can be found as appendix 1 along the relevant instructions from Cllrs.

6. Financial Report and Accounts (Clerk)

Cllrs were referred to the accounts and financial reports (which can be found as appendix 2 and 2a) which had been previously sent to them and were asked if there were any questions. None were tabled.

Resolved Payments listed for settling at the May 2025 meeting were duly approved.

7.Planning applications (All)

Resolved No planning applications had been received at the time of the May meeting.

8. Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Resolved Chair noted that no report had been received – concerns were raised that there were new concerns with regard to anti-social behaviour involving cars at Morrisons carpark and Cllrs asked if the Clerk could raise this with the police again

Part 2

Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Issues

8.1 Traffic calming around schools / Concerns for traffic on Long Lane / Dunswell Lane – Following ongoing resident concerns for various traffic issues in the Parish, Cllrs have asked for ERYC Traffic management to attend the meeting to discuss the concerns – this item is subject to ERYC confirming they will be attending

Ongoing Cllrs noted that Highways had again declined to attend the meeting – they had asked for the date of the June meeting which the Clerk had provided and it was hopeful that they would attend then. It was agreed that representatives from the three schools, Leo Hammond and representatives from Graham Stuart's Office should be invited to attend.

8.2 Woodmansey Village Hall – Cllrs to discuss matters relating to the Village Hall including a planning application made in the Parish Council's name for an extension to the hall, and also that the Village Hall Committee had revised the Trust Deed without consulting or involving the Parish Council.

Ongoing The proposed engagement of a specialist legal authority, identified and approved by both the Parish Council and Village Hall Committee would be put to both bodies at the next respective meeting.

8.3 VE Day 2025 – Cllrs to be provided with feedback on the events to celebrate the anniversary of Victory in Europe

Chair addressed Cllr and expressed her thanks to all involved in the organisation of events at both Woodmansey and Dunswell – reaction and feedback from residents had been tremendous - the photos now on the website, were fantastic and everyone should be proud and honoured to have been part of the events.

Cllr Bown provided feedback:

- Approximately 250 people had attended and £1,333 raised at Woodmansey and £820 at Dunswell
- The Lord Lieutent who had attended at Woodmansey had given feedback and had been impressed with the event which they felt was an excellent community event.
- One of his customers was an expert in bid writing and was offering advice / support for the restoration of the Dunswell memorial
- Thank you in particular to the Yorkshire Countrywomen's Association, particularly Julie and Ann Los and catering by the Group had contributed over £300
- The budget for the project had been £600 and the actual spend had been £598 - invoices and receipts would be provided to the Clerk for reimbursement to Cllrs for the initial outlay of costs.

Chair continued that she had nominated Cllr Bown and Ann Loss for a SMILE award – 'Champions in the Community' which recognised those who went 'above and beyond' in local communities.

8.4 Commuted sums and replacement of playground equipment – Cllrs to be updated on request for commuted sums from ERYC for the replacement / introduction of playground equipment in Dunswell.

Ongoing Clerk noted that the commuted sums application had been made and he was now waiting for the decision.

8.5 Welcome gateways – Cllrs to be updated on installing welcome gateways identifying Long Lane as a Cllrs were referred to the design sent by the clerk which were discussed at length – Cllrs agreed that these were very attractive and would provide key messages for road users / slow down vehicles – it was agreed to install two signs at Long Lane and a further two signs at either end of Dunswell Lane

Resolved Cllrs unanimously agreed to the budget for the project and that the Clerk should proceed with the project

Ongoing Clerk to contact ERYC for details of the installation of the gateways

New Issues

8.6 Annual Accounts Report – Cllrs to discuss the annual accounts report for the financial year of 2024/25 and the commencement of the annual internal and external audit process

Resolved Cllrs noted that the annual accounts report had been submitted to them, and this would form the basis of the internal and external audit and AGAR process. The report will be sent to the internal auditor after tonight

Date of Next Meeting 16th June 2025

No other business was raised and the Chair closed the meeting at 2055

Signed as a true record

Kerri Harold

Kerri Harold – Chair

Date *June 2025*

Correspondence for the May meeting

No.1 New grants are available for local communities.

Cllrs noted an email from ErYC - 22nd May - about new grants available for community projects as part of the 'Thriving Places Fund', supported by the government's UK Shared Prosperity Fund (UKSPF), including the Rural England Prosperity Fund (REPF). Grants will be between £5,000 and £20,000 to support new creative, community-led initiatives.

Ongoing Cllrs agreed to give consideration to any community projects which may benefit from this funding - although a decision should not be agreed at the May Meeting as it has not been listed on the agenda, as the fund will be subject to considerable application, it is strongly recommended we move quickly

No.2 Community Grant Application from Beverley Minister

Cllrs noted that the Clerk had emailed on 12 May 2025, with details of the breakdown of the application as requested by Cllrs at the April meeting.

Resolved Cllrs unanimously agreed to proceed with the application and that it now met all the requirements of the scheme.

No.3 Hull and East Yorkshire Local Nature Recovery Strategy - public consultation now open

Cllrs noted an email offering an opportunity to be involved in the consultation and for the Parish Council to submit comments for the Hull and East Yorkshire Local Nature Recovery Strategy. This strategy aims to tackle the significant loss of nature across the region to create a Hull and East Yorkshire where nature, people and places thrive together.

Ongoing Cllrs were asked to give thought to any individual responses and also consider an agreed response from the parish Council

No.4 LLPG - Name Bank Top Up Request - 2526_5693

Cllrs noted an email from ERYC 27 May 2025 concerning a new street name had been agreed at Springdale Stud Long Lane - Meadowsweet Fold

Resolved there was no action required in this matter however Cllrs were reminded that ERYC welcomed any new suggestions to supplement the current name bank

No.5 TRO at the Long Lane / Woodmansey Mile Junction

Cllrs noted confirmation that Leo Hammond of the police and crime commissioner office will attend the June Parish Meeting to discuss enforcement of the TRO at Long Lane / Woodmansey Mile

Resolved Cllrs also agreed that the Parish Council also invite Graham Stuart who has worked with Cllrs in this matter.

Woodmansey Parish Council
Financial Officer Report for the May 2025 Parish Council Meeting

1 Headlines and Bank Reconciliation

At the end of March.25 our bank balance was -£6,229 (actual) and at the end of April.25 the bank balance (after all banked transactions), stood at £19,785 (actual). Cllrs will be aware of the explanation behind this and as is recorded in previous reports - Barclays had not carried out an instruction to transfer money from the reserve account to cover the cost project spending meaning the PC went into overdraft.

A subsequent internal investigation found the Bank had not acted properly in carrying out the Councils instructions and have since apologised in writing, transferred the requested amount and paid the Parish Council £100 as a gesture.

The reserve account for end of the previous financial year (31st March.25) was £39,194. However, a transfer of £9,255.00 to cover the project spend was action in April, meaning the reserve account stands at £29,939 as of 30th May.25.

All figures reconcile with the bank statements dated 30th March 2025 and 1st April 2025, which have been provided to Cllrs, and also cheque book stubs which are checked by signatories when signing the cheques.

2 Forecast Balance

The forecast balance for the end of May, the second month of the new financial year is £10,158 and hence the recommendation that as of the May meeting, we transfer the cost of the memorial cleaning from the reserve. Previously the Council has enjoyed a high surplus in its community account, however this is increasing reducing to the point any project spending will need prompt covering by transfer from the reserve.

3 Cheques to be approved in May.25

Spend to be approved in February is £5,911 - £3,649 of this amount to the project to clean the memorials in the Parish and as mentioned, it is recommended that this amount is transferred from the reserve to cover this cost. There are two community grant payments (£330.00 to Woodmansey and £390.00 to Keldmarsh) both of these have been approved by Cllrs and are in line with budget.

There is also a spend relating to the four stone trough planters purchased last month – this is for plants and compost – the total cost of this is within the budget of £500 which will be covered by the ERYC Community Grant:

- Stone planters for the Memorial sites - £438.80
- Compost and plants for the new stone troughs - £57.96

Totals - £496.76: against a budget of £500

All other spend is in line with budget.

4 Financial Risk Management

In concluding, going forward without the benefit of the large surplus, it will be necessary to transfer any project spend (outside of the budget) from the reserve, which will inevitably start to reduce – this needs to be closely monitored as we move closer to 2027 and the need to make difficult decisions with regard to the precept demand. It is sensible and reasonable to suggest the Parish Council cannot afford to finance the level of project spend it has over the past few years.

Box 1			Box 2		
Community Account (325) Balance as of end of last reporting period (Mar.25) - as reconciled with Bank Statement 1st May 2025			Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)		
-£6,229.07			Amount		
Bank Transactions in April.25					
Debits					
Date	Cashed	Cheque No.	Payee & Reason	Amount	
02-Apr		607	Woodmansey Village Hall Committee - wifi for Decceber 24	£53.98	
04-Apr			Interesst charged due to being in overdraft	£16.52	
25-Apr		609	Crabbe, Andrew - salary for April 2025	£1,042.88	
25-Apr		616	Annual Home Office Allowance (to cover electricity / Wi-Fi etc for Clerk)	£684.03	
25-Apr		617	Stone planters for the Memorial sites - remiburse A Crabbe	£438.80	
25-Apr		618	MoD England Flag St Georges Cross x2 - Reimburse A Crabbe	£29.98	
25-Apr		619	Travel expenses for Clerk x4 journeys - see attached sheet	£75.60	
25-Apr		621	VE Day 80th Anniversary Flag Celebration Large Flag x 3 5ft - Remiburse A Crabbe	£29.97	
Credits					
Date	Receipt	Ref No	Reason	Amount	
17-Apr			Repayment of overdraft charges due to Barclays accepting fault (see FO Report)	£31.80	
17-Apr			Payment in acknowledgement of fault by Barclays (see FO Report)	£100.00	
30-Apr			ERYC - first precept payment	£19,000.00	
17-Apr			Trandffer from account *****107 (See FO Report)	£9,255.00	
Bank Reconciliation - Statement Dated 1st May			Balance as of end of previous month (Feb.25) = -£6,229.07		
			Total spend in Apr.25 (presented) = £2,371.76		
			Total Receipts in Apr.Mar .25 £28,386.80		
Total balance in bank as of end of April.25 (reconciles with attached Bank Statements) =			£19,785.97		
Box 3			Box 5		
Cheques for May.25 Meeting			No.2 Account: High Interest Account (107)		
Travel expenses for Clerk x3 journeys - see attached sheet			Details of Transactions		
Memorial Cleaning Project: Fresh Memorials - Reimburse A Crabbe			Balance		
Travel Expenses - Dave Shores - transporting stone troughs to site			Balance as of 31st March 2025 =		
Virus Protection for laptop - NORTON *AP1606431101 card ending 6556 - Reimburse A Crabbe			£39,194.79		
Crabbe, Andrew - salary for May 2025			Transfer to account 325 to cover project spend - 17th April 2025		
£1,042.88			£9,255.00		
Non Chocolate Gifts for the School Visits - Reimburse A Crabbe - issued at April Meeting but cheque not signed by both			Balance as of 30th April 2025 =		
£65.23			£29,939.79		
Woodmansey Primary School - Community Grant Scheme - see minutes of April Meeting					
2					
Keldmarsh Primary School - Community Grant Scheme - previsiously issued but not cashed - see email of On Wed, 30 Apr 2025, 10:23					
£390.00					
Compost and plants for the new stone troughs - Reimburse A Crabbe					
£57.96					
Stationary needed for the accounts files (2025-26) printer paper and paperclips - reimburse A Crabbe					
£9.33					
Village Hall Committee - Wifi dated 1st April 2025					
£53.98					
Total cheques to be approved and issued in May.25 =			£5,975.14		
It is recommended that project spend in April / May is covered by transfer from the reserve - Memorial Cleaning - £3,649.49					

Summary Notes of a Joint meeting of representatives of Woodmansey Parish Council and Woodmansey Village Hall Committee

Date of Meeting 27th May 2025

For the Parish Council Kerri Harold, Harry Bulmer, Jon Los, Victoria Winterton, Dave Shores, Phil Bown

For the Village Hall Committee Andrew Jolley, Mike Bowden, Dillon Bryden

Points of Discussion

1 To discuss a recent planning application with regard to proposed work at the village hall and subsequent requirement from ERYC Asset Management that the Parish Council apply for permission to carry out the work and to ensure all due diligence and governance is in place.

2 To discuss the understanding that the Village Hall Committee had made changes to the Trust Deed, which the Parish Council believe is a 'two-body' document (between the Parish Council and the Village Hall Committee) and changes could not be made unilaterally.

Cllr Harold opened meeting by referring to the recent planning application for an extension to the village hall, advising that Cllrs were shocked to see that the application had named the Parish Council as the applicant which of course was not the case.

Mr Jolley advised that this was a mistake by the agent and it was corrected as soon as it was noted. With regard to advising the parish Council of the plans, Mr Jolley advised that this was down to him – he had been charged with informing the Parish Council of the plans, but had not done so when he attended the recent Parish Council meeting.

Mr Jolley advised that the work was essential to ensure the building was fit for purpose to meet the needs of customers / users of the hall – a modern facility based on inclusion, safeguarding, equality and financial sustainability – this could not be realised with the current set up at the Hall, which was not fit for purpose – at the moment the rooms could not really be used at the same time due to noise and disturbance – this was the basis of the application – the smaller room would be soundproofed and a new toilet built.

Mr Jolley was asked if a business plan had been created and he replied yes – questionnaires / data survey had been sent out to ascertain what residents wanted to see at the hall and give views on the future of the hall – Cllrs advised that it was a shame the Parish Council had not been involved in this as it could have helped. Mr Jolley was asked if Cllrs could see this questionnaire as it was understood several residents had not received a copy of this – Mr Jolley advised he would arrange for this to be sent to the Clerk. Cllrs asked if the schools could be involved as well – Mr Jolley advised he would be speaking to the PTA shortly.

Cllrs were asked if they supported the proposed development – in response all Cllrs in attendance advised they agreed that 'rejuvenation is needed' but wanted to ensure that proper governance and due diligence had been observed which was part of the Parish Council applying for permission for the extension, as the lease holder from ERYC Asset Management. Mr Bowden noted that the Planning Application had been approved already – Cllrs responded it was the understanding of the Parish Council this was still pending approval from ERYC as the landlord.

Mr Jolley was asked if the Village Hall Committee had a Financial Regulations policy which stipulated rules regarding how many quotes should be received and process to be observed when seeking contractors (ensuring they were qualified, references taken, insurance documents seen) – Mr Jolley confirmed this was the case and that all governance documentation had been brought up to date.

Cllrs noted that the Parish Council had not seen any of these documents and the question was asked if they were in the public domain – it was advised that the documents were in a folder in the entrance to the Village Hall and also on the Charity Commission website

Mr Jolley continued that in March 2024 Cllr Harold had made some "key points about trustees" and in light of this the Committee had developed a 'Trustee Document' which clarified expected behaviours and clarification of roles of trustees – this is now in place.

Cllrs advised that again it would have been useful if the Parish Council had been involved - discussion took place on how many custodian trustees should sit on the Village Hall Committee and Mr Jolley advised it should be one, (representing the Parish Council), however, the Committee wanted as many people as possible and welcomed any others joining.

Mr Jolley confirmed that the VHC had made changes to the Trust Deed using ACRE as advisors and this had been submitted to the Charity Commission - Mr Bowden and Mr Bryden advised that they did not feel the Trust Deed was a two-party document and that the Village Hall Committee as Management Trustees had the right to make changes unilaterally

Mr Bowden and Mr Bryden continued that the Parish Council as Custodian Trustees had no financial responsibility and was not accountable for anything to do with the Village Hall - in light of this, the VHC had taken out increased insurance

Cllrs advised that this was not the view of the advice given to the Parish Council - Mr Bowden and Bryden advised that they felt the legal advice received by the Parish Council did not infer Parish Council accountability and Mr Bryden referred to the Trustee Act of 1925 which he believed clarified the role of Custodian Trustee.

Mr Bowden advised that the VHC could apply for constituted status and take over the lease of the hall - "we could move to being a CIO within 8-12 weeks" - Mr Jolley advised that he did not think this was necessary and was not something being considered at this time.

Cllrs advised that it would have been helpful if the amended document had been shared with the Parish Council as Cllrs could have contributed and helped.... "why would you not wish us to be involved" - Mr Bryden replied "because it is not within the role of the Custodian Trustees" and in the same way the Parish Council had not shared details of the lease with ERYC, the VHC did not see any reason to share the changes with the Parish Council.

Cllrs advised that there was obviously a different view from the Parish Council who felt that the Trust Deed was a two-party document - this was based on the previous advice from ERNLCCA, SMILE and a specialist solicitor.

It was suggested that a way forward was to establish a Management Agreement which could detail working arrangements between the two bodies - such an agreement would need to be approved by both bodies, however there was no reason why ideas for this should not be shared at this time. A concern was raised that as the agreement would be voluntary it would have no authority and would not be binding.

Noting that as there was a fundamental difference between the two bodies on the key issue of the Trust Deed and the role of the Parish Council, it was suggested that an independent legal advisor be appointed, acceptable to both bodies and who would look at all the information provided and advise accordingly. The outcome of this would be binding on both bodies - if the previous advice received by the Parish Council was incorrect then Cllrs would accept this, however, at this point the VHC did not accept the advice given to the Parish Council and the Parish Council did not accept the advice given to the VHC.

Therefore, this proposal would be put to the Parish Council in June and it was requested that the proposal was also put to the full VHC

Summary Notes of the June 2025 (Ordinary) Meeting

Date of Meeting Monday, 16th June 2025
Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr Kerri Harold: (Chair) Cllr Harry Bulmer: Cllr Jon Los: Cllr Phil Bown: Cllr Dave Shores: Cllr Roy Begg: Cllr Claire Levy: Cllr Richard Ellerington and Cllr Andy Brown
Parish Clerk Andrew Crabbe.

Part 1 Procedural Matters

1 Present and Apologies (Chair to confirm quorum)

Clerk noted apologies from Cllr Victoria Winterton

Resolved Chair opened meeting, confirmed meeting was quorate, welcomed all in attendance.

2 Declarations of Interest – any new or concerning matters on this month’s agenda (Chair)

Resolved No declarations were made relevant to the meeting

3 Approval of the previous months minutes (Chair)

Chair asked Cllrs if they had read and agreed with the minutes / summary notes for the May meeting and if so, could these be approved as agreed.

Resolved No comments were made by Cllrs and the minutes were duly approved and signed by Chair and would now be published in the public domain.

4. Report from Ward Cllrs (If in attendance)

Chair noted Ward Cllrs Astell and Redshaw in attendance but asked if they could write into the Clerk with any matters they wished to raise, due to the time needed for the session on traffic issues in the Parish

5. Any correspondence / opportunity for any members of the public in attendance to speak.

Resolved See Item 9.1

Resolved A number of correspondence were discussed and these can be found as *Appendix 1* along the relevant instructions from Cllrs.

6. Financial Report and Accounts (Clerk)

Cllrs were referred to the accounts and financial reports (which can be found as *Appendix 2 and 2a*) which had been previously sent to them and were asked if there were any questions. None were tabled.

Resolved Payments listed for settlement at the June 2025 meeting were duly noted and approved.

Resolved Cllrs also approved a transfer of £3,646.46 from the reserve to the main account to cover the recent project spend

7. Planning applications (All)

Resolved The Planning Application Report for the June meeting was duly considered by Cllrs and these and the agreed comments can be found as *Appendix 3*

8. Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Resolved Chair noted that the receipt of a report from the police – no points were raised, but Cllrs noted the concerns raised for anti-social and dangerous driving by high powered cars – see correspondence

Part 2 of the Meeting - Matters arising: to consider on-going and new matters, and decide further action if necessary:

Ongoing Issues

9.1 Traffic calming around schools / Concerns for traffic on Long Lane / Dunswell Lane - *Following ongoing resident concerns for various traffic issues in the Parish, (including enforcement of the TRO at the Woodmansey Mile Junction)*

Chair welcomed several visitors to the meeting to discuss this item

Mr Leo Hammond from the Office of the Police and Crime Commissioner Office

Ms Lianne Darbinson, ERYC - Senior Engineer, Traffic Management

Mr Carl Gillyn, ERYC - Head of Highways Network Management

PC Jason Scotter

Also, Heads of the three schools in the Parish, Mr Jonathon Williams (Woodmansey), Mr Simon Hopkins (Keldmarsh) and Ms Alison Oxtoby (Dunswell)

Chair also noted a number of residents / members of the public in attendance who raised the following concerns :

9.1.2 Parking Issues and Speeding outside of the three schools

- could there be a safety crossing in the area of St Peter's Church and the school due to volumes of traffic, this would help both children and church goers crossing the road
- Zebra crossings at either end of the 1174 are ignored by drivers
- why were there differences in speed limits along the Hull Road / A1174
- installing a railing at Woodmansey School (between road and pavement) was raised again
- it was asked if additional signage could be put in place at the schools ('no parking')
- parking was not an issue at Dunswell, however it was speeding that concerned parents most there

9.1.3 Issues on Long Lane

- Long Lane was regularly seeing racing cars along its length, often when children were there and several residents referred to a black BMW seen most days speeding and driving dangerously along the lane
 - speeding and the narrowness of the lane had caused two cars to end up in a ditch... even an incident where someone in a wheelchair ended up in a ditch due to a car driving so fast / dangerously
- the lane was wholly unsuitable for larger vehicles / construction vehicles, which often mounted the pavement
- Could speed bumps be introduced
- Could Long Lane be blocked with bollards at the Woodmansey Mile end - stop it becoming a rat-run

9.1.4 Junction at Long Lane / Woodmansey Miles

- TRO has been in place for a month - residents in attendance advised that they thought situation was worse, with vehicles still continuing to ignore signage
- Various points raised about enforcement and need for police presence
- as a minimum could additional signage not be installed now - especially highlighting the TRO was in place but also it was felt by both Cllrs and residents, cameras should be installed to enforce the TRO

9.1.5 Responses given by representatives of the Police / ERYC / PCCO

- Police noted concerns for parking issues at schools and were looking to work with the schools themselves to issue paperwork explaining rules and also asking teachers to take registration numbers of offending cars to whom a 'first advice letter' would be sent. Further offences would result in the issue of a second warning letter and advising that future incidents will result in a fine.

- School Heads responded that there were concern at the proposal to ask teachers to take car registration details.... Teachers were also hard pressed with current workload and it was a lot to ask them to administrate and include this responsibility
- School Heads were asked if a teacher on the gates at start and finish of school could take notes of any offending cars – Head of Keldmarsh advised that whilst he recognised there was a issue with parking on Woodmansey mile, realistically cannot ask teachers to go out and take reg numbers.
- Police noted ‘fact is that the parents will bring kids to school in cars and as they are probably going onto work, they are often looking for nearest space to park’.... also, sometimes parked vehicles helped as they slowed down speeding vehicles.
- Noting the concerns for speed around the schools, ERYC advised that statistical evidence suggested that in fact it was quite low at key times of school.
- discussion took place on use of body worn cameras to catch dangerous driving and parking.... funding was available for these and the Parish Council could apply via Community Safety Fund which would open in few months
- Noting that the police could not be everywhere, residents were encouraged to join the Community Speed Watch scheme which had been used by several Parish Councils to great success – Cllrs advised that the Parish Council had previously tried to get volunteers for this, but with no success – Police advised “if no one is volunteering, is the problem as big as people feel”
- Mr Hammond noted that a scheme for auto speed watch was trailing in Bubwith – same rules as community speed watch – hopefully by end of year funding will be open to other parishes
- In addition to Community Speed Watch, Operation Snap was in place and could be used to deal with a number of the concerns raised. Dashcam footage was sent to the police of dangerous driving and the police who would then act on this. The scheme was very effective and had already seen a number of fines and prosecutions
- Noting the comments about the speeding and dangerously driven black BMW, it was commented that Operation Snap was the best way to deal with this type of issue – ERYC was regularly being sent photos of bad driving by a resident – this was exactly the type of thing which needed to reported to SNAP
- Police acknowledged issue of drivers turning at junction – a recent parked vehicle had noted numerous infringements were going to be issued (17 in total) but then it was found the TRO was not in operation
- referring to request for additional signage at Long Lane junction, ERYC representative advised even if wanted to do this, could not as additional signage would invalidate the TRO which legally had to have specific signs to ensure the Order was enforceable. Evidence elsewhere in country had seen TRO’s successfully challenged by drivers who picked up on signage not compliant with traffic legislation.
- referring to issue of cameras at the Long Lane junction, it was a policy of ERYC that these would not be used by the authority – this was a strategic decision... however there was no reason why the parish Council could not approach and lobby asset management.... cameras are not necessarily expensive it was the ongoing operation and maintenance costs which were the issue

Ongoing Actions agreed from session - Clerk to engage with ERYC on various points -

- Discuss process for consistent weight restrictions on Dunswell Lane
- Discuss consistent speed limit along Hull Road, through Woodmansey and Dunswell
- Possibility of a safety railing at Woodmansey primary
- Copies of the paperwork provided by the police to be posted on social media
- Details of Community Speed Watch and Operation Snap to be posted on social media and residents to be asked to volunteer for CSW
- Clerk to contact ERYC and lobby for cameras at Long Lane / Woodmansey Mile – also look at costs / funding for body worn cameras
- Cllr Begg asked if ERYC could be contacted with regard to a safety crossing at Keldmarsh

9.2 Woodmansey Village Hall – Cllrs to discuss matters relating to the Village Hall including a planning application made in the Parish Council's name for an extension to the hall, and also that the Village Hall Committee had revised the Trust Deed without consulting or involving the Parish Council – Cllrs to consider outcome of a meeting with the VHC and proposal to refer to independent legal body

Cllrs were referred to notes of earlier meeting (which can be found as Appendix 4), held between representatives of the Parish Council and the VHC, the summary points of which are

- it was clear that there was disagreement with regard to the Trust Deed and specifically the role of the Parish Council in this, in so far as the VHC felt there was no role for the Parish Council
- in light of this it was recommended that an independent legal adviser be appointed to review the Deed and the involvement of both bodies.

Resolved Cllrs unanimously agreed to the proposed appointment of a specialist legal advisor in agreement with the Village Hall Committee, and that the Parish Council would accept the outcome of the new review, even if this countermanded the previous advice.

9.3 Commuted sums and replacement of playground equipment – Cllrs to be updated on request for commuted sums from ERYC for the replacement/introduction of playground equipment in Dunswell.

Ongoing It was noted that this matter was ongoing

9.4 Welcome gateways – Cllrs to be updated on installing welcome gateways on Long Lane and Dunswell Lane

Ongoing Clerk advised the application for gateways on Long Lane and Dunswell Lane had been submitted to Highway and there was currently a public consultation in place. To date there had been no comments submitted. A reminder had been posted on social media.

New Issues

9.5 AGAR/Annual Accounts Report – Cllrs to note outcome of Internal Audit/sign off AGAR for the financial year of 2024-25

Resolved Cllrs noted the completion of the internal audit with no recommendations or concerns, and the completion of the AGAR documentation for the external audit. Clerk advised that the public right of inspection notice would be published and all documentation would be put on the website.

9.6 Allotment Update – Cllrs to consider costs of piping water into the allotments following information from Yorkshire Water

Cllrs were referred to a previous email in which Clerk advised of information received from Yorkshire Water with regard to the Parish Council possibly providing water to the allotment site, In summary

- There is an initial payment of a application fee of £574.80 which covers the cost of processing the application, conducting a site survey, designing the connection, and issuing a quote for the proposed works.
- The quote will be for a connection to existing water mains, run a pipe from the main (usually located under the public highway) to the site boundary, install a stop tap and meter within a chamber under the pavement/verge at the boundary, and connect to your pre-laid supply pipe. This includes the cost of any excavation, pipe-laying, backfilling and re-instatement in the public highway, as well as any council permits and/or traffic management required for the works.
- Any work on site, including running new supply pipes to the boundary, will be the responsibility and paid for at by the Parish Council.

Cllrs discussed at length – concern was raised that the installation and ongoing running costs of this project would potentially be a sizeable amount of money which would arguably only benefit a limited number of people, many of which were not in-fact residents of the Parish – therefore the tax payer for the Woodmansey Parish would be paying for a facility used by people outside of the parish.

It was agreed that at this point the matter would be explored further, but that no final decisions would be made until all the facts and costs were understood. It was suggested the cost of the survey should be met by the tenants by a 'one-off' increase in their rent – as previously discussed, there may still be water pipes from the village hall to the allotment where it was understood a Scout Hut had once stood.

Resolved Clerk instructed to proceed with survey and quote from Yorkshire Water.

Cllrs were also referred to earlier emails concerning the installation of a number of picnic-benches in the small wooded area – it was noted that although this had been previously approved, it was put on hold for budget reasons, as the parish Council had used the spend to pay for the flooding survey.

Resolved Cllrs agreed that the Clerk should resubmit costs for these benches with a view to proceeding if budget permitted.

9.7 2027 Boundary Review - Cllrs to consider plans for the transfer of areas of the current Parish to Beverley Town Council in 2027

Further to the correspondence received and noted at the last meeting (a letter from Ward Cllr Astell stating he was disappointed that the Parish Council had not responded to Beverley Town Council asking for a meeting to discuss the boundary changes of 2027) – it was noted that no such request had been received) – the Clerk advised the following:

- ERYC had contacted the Clerk asking for an informal meeting to discuss the process of handover in 2027
- Also ERNLLCA had approached the Clerk and offered to provide support in the process, noting that Woodmansey had been the one Parish Council most affected by the Boundary Review

Ongoing Cllrs approved the Clerk to proceed with the meeting with ERYC and report back to Cllrs at the July Meeting

9.8 Recording of donations received as part of the VE Day event - as a point of procedure and transparency, Cllrs to record and document funds received at the VE Event

Resolved It is duly noted that the parish Council received an amount of cash in donations as part of the recent VE Commemoration event – as there was no easy way to bank this cash, the Clerk had agreed to take the cash and pay the amount into the Parish Council's bank account. All the paperwork relating to this matter is attached to these minutes as **Appendix 5**

Resolved It was agreed by Cllrs that the amount raised would be split evenly between Hull4Heroes and Dunswell Institute (towards the refurbishment of the Dunswell Memorial)

Date of Next Meeting 21st July 2025

No other business was raised and the Chair closed the meeting at 2110

Signed as a true record

Kerri Harold
Kerri Harold – Chair

Date

July 2025

Woodmansey Parish Council
Correspondence for the June.25 Meeting

No.1 From: Dogger Bank D contact@doggerbankd.com - Sent: Tuesday 10 June 2025
Subject: Dogger Bank D Statutory Consultation launches today 10 June 2025

Cllrs noted a letter advising the statutory consultation phase for the Dogger Bank D project is now live, running from Tuesday 10 June, until Tuesday 5 August 2025.

Ongoing Cllrs were asked to consider if they felt the Parish Council should submit any observations and this matter would be raised at the July meeting for this purpose.

No.2 On Saturday 31 May 2025 at 20:30:38 BST, Alison Davies

Dangerous Driving and antisocial car race meetings taking place at Woodmansey Garden Centre Cllrs noted correspondence from a resident concerning the above - Clerk advised that since the correspondence he had contact Beverley Police who were dealing with this incident and other similar incidents in the area - it was understood that the police had attended site of a new incident.

Resolved Cllrs agreed this matter seemed to be in hand but the Parish Council would monitor the situation

No.3 from matthew.turner@eastriding.gov.uk Thu, 12 Jun at 15:45

From the Democratic Services manager asking for an informal chat on the 2027 Boundary Changes - also ERNLLCA offering to help Parish Council in the matter

Resolved Cllrs noted the emails and agreed that the Clerk should meet with ERYC and following this, organise for ERNLLCA to be involved.

Woodmansey Parish Council

Financial Officer Report for the June 2025 Parish Council Meeting

1 Headlines and Bank Reconciliation

At the end of April.25 our bank balance was **£19,785 (actual)** and at the end of May.25 the bank balance (after all banked transactions), stood at **£12,596 (actual)**.

The reserve account remains £39,056.

I would recommend that the spend for the memorial cleaning is transferred from the reserve to the main account and a letter of authority will be presented at the meeting to progress this.

Cllrs will also note that Barclays have charged the Parish Council for being overdrawn, () despite being assured this would not happen. I will of course will be taking this up with the Investigating Officer who completely exonerated the Council of any fault in the matter.

All figures reconcile with the bank statements of 2nd June 2025 which have been provided to Cllrs, and which Cllrs should verify and cross reference with the account report. Signatories of new cheques should check the cheque stubs on the evening of signing

2 Forecast Balance

The forecast balance for the end June.25 is £9,078

3 Cheques to be approved in June.25

The main points to be noted re: spend in June are the two Community Grant payments

Woodmansey Primary School - Community Grant Scheme	£330.00
Keldmarsh Primary School - Community Grant Scheme	£390.00

And the costs of the VE Event, which are reimbursed to Phil Bown and Claire Levy

Expenses for the VE Event - reimbursement to Phil Bown	£599.54
Expenses for the VE Event - reimbursement to Claire Levy	£78.60

All payments scheduled for June approval are within budget and expected.

4 Financial Risk Management

There are currently no foreseeable risks for the Parish Council, although there is a continued caution advised as we move closer to 2027 and the transfer of large areas of the current Parish, meaning a reduced population. This will have major implications for our precept demand – the band D charge for Woodmansey residents is one of the lowest in the county, but Cllrs will need to make difficult decision as early as 2026, especially if they wish to continue with the level of project spend residents have historically enjoyed.

From:

Parish Clerk

To:

Parish Councillors

Box 1

Community Account (325) Balance as of end of last reporting period (Apr.25) - as reconciled with Bank Statement 2nd June 2025

- £19,785.97

Bank Transactions in April.25

Debits

Date Cashed	Cheque No.	Payee & Reason	Amount
07-May	610	HRCM P32 - From: 06/04/2025 To: 05/05/2025	£224.37
08-May	611	ERYC - Lease for the Village Hall	£366.00
08-May	613	Autela Payroll Services - Payroll and Year End - DEC, JAN, FEB, MAR	£113.70
08-May	614	ERYC - Chritmas Lighting installation - in -98720839	£955.73
08-May		Interest charged - for period 13 March - 13 April - see FO Report	£106.20
08-May	615	ERNLLCA - Annual subscription - In2333	£1,501.75
14-May	622	Memorial Cleaning Project: Fresh Memorials - Reimburse A Crabbe	£3,649.50
29-May	624	Virus Protection for laptop - NORTON *AP1606431101 card ending 6556 - Reimburse	£74.99
29-May	625	Crabbe, Andrew - salary for May 2025	£1,042.68
29-May	626	Compost and plants for the new stone troughs - Reimburse A Crabbe	£57.96
29-May	629	Travel expenses for Clerk x3 journeys - see attached sheet	£56.70
29-May	630	Stationary needed for the accounts files (2025-26) printer paper and paperclips - reimburse	£9.33
29-May	631	Non Chocolate Gifts for the School Visits - Reimburse A Crabbe - issued at April Meeting but cheque not signed by both signatories	£65.23

Credits

Date Receipt	Ref No	Reason	Amount
29-May		Payment made by Clerk for cash collected at the VE Event	£1,035.00

Box 2

Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)

Amount

ERYC - Annual Rent for the Long Lane Allotment Site

£500.00

Travel Expenses - Dave Shores - transporting stone troughs to site

£20.00

HRCM - P32 Liability From: 06/05/2025 To: 05/06/2025

£224.57

Village Hall Committee - Wifi dated 1st April 2025

£53.98

Uncashed cheques as of Jun.25 -

£798.55

Box 4

Summary of PC Accounts until end of Jun.25 (Actuals & Forecasts)

No.1 Account: Current Account (325)

(Actual) Bank Balance at end of Apr.25 (reconciled with Statement - 2nd June.25) -

£19,785.97

(Actual) Total Spend in May.25.cashed -

£8,224.14

(Actual) Uncashed Cheques

£798.55

(Actual) New Cheques - Issued at the Jun 25 Meeting

£6,494.47

Forecast Spending for end of Jun 25 (which is box b, c and d added) -

£15,517.16

(Actual) Credit Payments made in May.25

£1,035.00

Forecast of Balance for end Jun 25 (which is box e deducted from box a, added to box f) -

£5,303.81

Box 5

No.2 Account: High Interest Account (107)

Details of Transactions

Balance

Balance as of 31st March 2025 =

£39,194.79

Transfer to account 325 to cover project spend - 17th April 2025

£9,255.00

Balance as of 30th April 2025 =

£29,939.79

Balance as of 30th May 2025 -

£29,939.79

Donations in cash made at the VE Event of May.25

Please refer to document "Explanation of cash donations given to the Parish Council as part of the VE Event - a total of £1,035 (in cash) plus a further £50 in cash giving a grand total of £1,085"

It was agreed that the total collected in cash would be split between Hull 4 Heroes & Dunswell Village Institute evenly - this means two cheques were present ed to the respective groups of £543

Bank Reconciliation - Statement Dated 2nd June 2025

Balance as of end of previous month (Mar.25) =

£19,785.97

Total spend in May.25 (presented) =

£8,224.14

Total Receipts in May .25

£1,035.00

Total balance in bank as of end of May.25 (reconciles with attached Bank Statements) -

£12,596.83

Box 3

Cheques for Jun.25 Meeting

Woodmansey Primary School - Community Grant Scheme

£330.00

Keldmarsh Primary School - Community Grant Scheme

£390.00

Village Hall Committee - wifi at the Village Hall - Dated 1st June.25

£53.98

Crabbe, Andrew - salary for May 2025

£1,042.68

HRCM P32 Employers liability 06/06/2025 To 05/07/2025

£224.57

Expenses for the VE Event - reimbursement to Phil Bown

£599.54

Expenses for the VE Event - reimbursement to Claire Levy

£78.60

Landplan - 2nd application of weed control to combat Japense knoeved in the allotment

£60.00

Zurich Insurance - Insureance Premium to cover the Parish Council for the year of June.25-Jun.26

£2,629.10

Donation payment to Hull 4 Heores

£543.00

Donation payment to Dunswell Village Institue

£543.00

Total cheques to be approved and issued in Jun.25 -

£6,494.47

It is recommended that project spend in April / May is covered by transfer from the reserve - Memorial Cleaning -

£3,649.49

Summary Notes of the July 2025 (Ordinary) Meeting

Date of Meeting Monday, 21st July 2025
Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr Kerri Harold: (Chair) Cllr Harry Bulmer: Cllr Phil Bown: Cllr Roy Begg: Cllr Andy Brown
Parish Clerk Andrew Crabbe.

Part 1 Procedural Matters

1 Present and Apologies (Chair to confirm quorum)

Clerk noted apologies from Cllr Dave Shores: Cllr Victoria Winterton Cllr Claire Levy: Cllr Richard Ellerington and Cllr Jon Los:

Resolved Chair opened meeting, confirmed meeting was quorate, welcomed all in attendance.

2 Declarations of Interest – any new or concerning matters on this month’s agenda (Chair)

Resolved No declarations were made relevant to the meeting

3 Approval of the previous months minutes (Chair)

Chair asked Cllrs if they had read and agreed with the minutes / summary notes for the June meeting and if so, could these be approved as agreed.

Resolved No comments were made by Cllrs and the minutes were duly approved and signed by Chair and would now be published in the public domain.

4. Report from Ward Cllrs (If in attendance)

Chair acknowledged Ward Cllr Phil Redshaw in attendance, who advised the following:

- Dealing with issues of block drains, which are now sorted
- Still trying to sort Lorry Watch for Dunswell Lane – noted that previously the Parish Council felt it could not provide admin support as it was not a Parish Council project – Cllr Redshaw asked if this could be revisited.

Ongoing Chair noted that the decision had been made however she was prepared to bring to the next meeting to see if a compromise could be agreed.

5. Any correspondence / opportunity for any members of the public in attendance to speak.

5.1 Correspondence can be found as *Appendix 1*

5.2 Public Speaking Session - Chair acknowledged several members of the public in attendance and who asked to speak on the proposed planning application for DB Auto, Dunswell Lane. Key points of concern were as follows:

- Resident advised that the work at the site directly affected him and his family as they lived in field behind
- Resident had no issues with business in the area, however felt that this should not include breaking of rules, mess and noise, working on broken down cars at all hours including Sunday, cars left all over the road and speeding vehicles coming and going to the site

- Resident continued that their animals were disturbed and frightened by constant revving of engines and banging – it was felt that this was not the right location for a breakers yard – it was still a rural setting
- Resident asked could some screening or fencing be erected - looking out of their window, all that could be seen was what appeared to be a breakers yard
- Resident commented main concern from him was the sheer volume of trailers now using the road and speeding vehicles – road was bad enough with volumes of traffic but this was now even worse.
- Resident asked if the business was repair or breaking up of vehicles – had taken over a yard previously used by a business concerning agricultural engineering and there had been no issues with this previous business

Chair acknowledged the attendance of the Applicant at the meeting who advised the following

- Had only just found out about complaints, and now considerable efforts had been undertaken to address the concerns – the business was repair not breaking up vehicles – measures were in place to remove or reduce noise and mess
- Acknowledged that there might have been earlier disturbance but now settling down – it was a new business and in setting up accepted there had been some disturbance
- Confirmed that working out of hours had now stopped – work is finishing at 4 or 5 o'clock.
- Application confirmed he was happy to meet residents and show them around.

Chair thanked those in attendance and advised all points would be considered by the Parish Council during discussions on the application under planning matters – it was noted that a recommendation that the observation submitted by ERYC Highways with regard to parking of vehicles should be considered by Cllrs – parking of vehicles should be onsite and not on the main road.

6. Financial Report and Accounts (Clerk)

Cllrs were referred to the accounts and financial reports (which can be found as *Appendix 2 and 2a*) which had been previously sent to them and were asked if there were any questions. None were tabled.

Resolved Payments listed for settlement at the July 2025 meeting were duly noted and approved.

7. Planning applications (All)

Resolved The Planning Application Report for the July meeting was duly considered by Cllrs and these and the agreed comments can be found as *Appendix 3*

8. Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Resolved Chair noted that the receipt of a report from the police – no points were raised, but Cllr Bulmer advised he had been made aware of speeding / racing of cars down Minster Way and the Clerk was asked if he could advise the Police of this

Part 2 of the Meeting - Matters arising: to consider on-going and new matters, and decide further action if necessary:

Ongoing Issues

9.1 Traffic calming around schools / Concerns for traffic on Long Lane / Dunswell Lane – Following the attendance of various bodies at the June meeting to discuss traffic issues in the Parish, (including enforcement of the TRO at the Woodmansey Mile Junction) Cllrs to be updated on the action points agreed at the June meeting

Ongoing Clerk confirmed he had sent the action points to the Traffic Officer who had attended the previous meeting and requested a meeting to discuss progress – he had received an acknowledgement and reference number but no further contact at this stage. He would advise as soon as he had received any contact from ERYC

9.2 Woodmansey Village Hall – *Following meeting with Village Hall Committee to discuss matters relating to the roles and responsibilities concerning the Trust Deed / Village Hall and decision at the July Parish Council meeting to agree to appointing an independent legal body, Cllrs to be updated on if the VHC has agreed to the proposal and to agree the next steps forward*

Cllrs noted the refusal of the Village Hall Committee to appoint a mutually agreeable legal expert to advise on the difference of view with regard to the Trust Deed. Cllrs noted various options going forward:

1 to continue with the current situation and accept that the Parish Council had no role to play in the Trust Deed – Cllrs noted that this option disregarded the views of previous advice which stated the Parish Council was liable for any faults or consequences of actions carried out by the VHC.

2 that the Parish Council walked away from the Trust Deed and also ended the lease for the land on which the Village Hall stood – Cllrs noted that the Village Hall Committee had advised that they could achieve ‘Constituted Status’ within 12 weeks and therefore take over the lease.

3 that the Parish Council should consider taking over the Village Hall completely – it was advised that this would almost certainly be contested and the Parish Council needed to understand the likely consequences and outcome of such an option

Ongoing It was agreed that the Clerk should arrange a meeting with representatives of the Parish Council and ERYC in order to discuss options going forward, as discussed above

9.3 Commuted sums and replacement of playground equipment – *Cllrs to be updated on request for commuted sums from ERYC for the replacement / introduction of playground equipment in Dunswell – subject to response from ERYC.*

Ongoing Clerk noted no update in this matter

9.4 Welcome gateways – *Cllrs to be updated on installing welcome gateways on Long Lane and Dunswell Lane following completion of the Consultation Period and to formally record the response to the consultation*

Ongoing Cllrs noted no update in this matter

9.5 Allotment Update – *Cllrs to consider annual rents process and if a rent increase should be applied – also any update from Yorkshire Water on costs of piping water into the allotments following completion of application form and request for a quote*

Cllrs noted that the payment for the Yorkshire Water survey and quote was to be presented at the July meeting and once submitted it was hoped the matter would be progressed

Resolved Cllrs discussed and agreed that tenants should be required to pay for the cost of the quote – it was noted that the cost of the picnic tables had already exceeded the agreed budget for the allotment and therefore it was felt that it was inappropriate that the cost should be not be taken from the general budget. It was agreed that the total for the quote should be equally divided between the existing tenants – in light of this Cllrs felt there should be no increase in the rent – Clerk to action accordingly.

9.6 2027 Boundary Review – *Cllrs to be updated and discuss plans for the transfer of areas of the current Parish to Beverley Town Council in 2027 following Clerk meeting with ERYC*

Cllrs noted that the Clerk had previously updated them on a meeting with ERYC Democratic Services with regard to the handover of parts of the Parish to Beverley Town Council in 2027.

Ongoing The Clerk was on with a document of assets to be transferred to BTC and he would send this when completed

New Issues

9.7 Community Grant Scheme – *Cllrs to consider an application from Dunswell School for a grant under the Community Grant Scheme*

Resolved Cllrs noted an application from Dunswell School under the community Grant Scheme for bike-ability training and also toward new IT equipment – Cllrs unanimously agreed to this application as part of the parish Councils ongoing commitment to the three local schools in the Parish

9.8 Q1 Budget Review – *Cllrs to consider current spend against the agreed budget as at Quarter 1 in the financial year*

Cllrs noted the Q1 report previously sent by the Clerk – all spend was as expected within budget with the exception of a payment to ERNLLCA who had increased their fee above the rate of inflation (which had been applied to all budget units).

Resolved No action was required at this point.

Cllrs also discussed the financial implications of the forthcoming boundary changes in 2027 and that if the current precept level was to be retained, then this would mean an increase to the remaining households in the (new) parish, as the spread of the precept cost would be across a smaller number of households. The current precept was one of the lowest in East Riding and considerably less than neighbouring Parishes much smaller than Woodmansey, both now and in 2027.

Resolved Cllrs agreed to a recommendation that no further major capital spending was carried out and instead consideration was given to ensuring the Parish Council had the financial capacity to manage its budget in 2027. Also, consideration that any increases in precept were spread over the two years in order to avoid a sudden and larger increase in 2027/28.

Resolved Cllrs agreed to commit to communications to residents later in the year explaining what was happening – Cllrs for Victoria Ward advised that many people had approached them and said they were not aware of the transfer to Beverley Town Council and did not want this to happen.

9.9 Dogger Bank Consultation – *Cllrs to consider any response from the Parish Council as part of the statutory consultation for the Dogger Bank D wind farm.*

Cllrs noted recent documentation from Dogger Bank and the Chair asked Cllrs if they had any views to send these to the Clerk ASAP in order for a single observation to be submitted on behalf of the Parish Council – it was noted that the Parish Council had put the details of the consultation on social media and website inviting any comments which the Parish Council would take into consideration for any response Cllrs made – it was further noted that at this point no resident / public comments had been received.

Cllr Begg noted that he had received updates from Dogger Bank and asked if these could be also placed on the website / social media

9.10 Spark Mill Lane – *Cllrs to discuss a request from ERYC for the Parish Council to finance street lighting in the area*

Cllrs noted that ERYC were proposing to make improvements to the Spark Mill area which crossed over the current boundaries of both the Parish Council and Beverley Town Council and as part of these, it was noted that ERYC were requesting that both Councils consider adopting lighting which fall within the current boundaries.

Cllrs discussed at length – it was noted that the costs of adoption could be potentially be very high in terms of payment for power supplies as well as maintenance and repair / replacement. In light of this Cllrs unanimously agreed that more information should be sought from ERYC specifically in terms of number of lights and terms of any adoption. Also, what would happen in 2027

Ongoing Clerk was instructed to speak to ERYC and find further information and report back to Cllrs in time for the September meeting

Date of Next Meeting Cllrs noted that in accordance with the Standing Orders, no meeting would be held in August, and therefore the next meeting would be held 15th September 2025

No other business was raised and the Chair closed the meeting at 2055

Signed as a true record *Kerri Harold*
Kerri Harold – Chair

Date *August 2025*

Woodmansey Parish Council

Correspondence for the July.25 meeting

No.1 Request for a Litter Bin out bus stop opposite Lidl

On behalf of the Wombles of Beverley, could you please try to arrange for a litter bin to be installed next to the bus stop opposite Lidl? There is always a large accumulation of litter behind the bus stop, which is unsightly, and is health hazard, as it probably attracts vermin. I have been advised that this is within your jurisdiction.

I attach a photo to give you an idea of how bad the problem is. I note that there are litter bins at most bus stops in the area, but not at this one.

Resolved Cllrs agreed to provide the bin for the benefit of the local community

No.2 EN010157 – Peartree Hill Solar Farm Planning Inspectorate

Application by RWE Renewables UK Solar and Storage Limited for an Order Granting Development Consent for the Peartree Hill Solar Farm Project Planning Act 2008 – Section 88 and 89 and The Infrastructure Planning (Examination Procedure) Rules 2010 – Rules 5, 6, 9 and 13

Rule 6 letter – Invitation to the preliminary meeting, procedural decisions, draft examination timetable and notification of an open floor hearing

Cllrs noted the receipt of the letter from the Planning Inspectorate and Chair opened discussion noting that Graham Stuart had taken up this matter and she agreed with his view that more than fair share of agricultural land had been taken up by solar farm development – the size and scale of the developments was of concern and agricultural land should be kept for purposes of farming - if continue with current trend, many people felt the country will struggle with food production – finally the parish is ‘doing our bit’ with Dogger Bank

Ongoing It was agreed to add this item to the agenda for September and agree a formal response on behalf of the Parish Council

No.3 Beverley Town Council re the 2027 Boundary Change / Handover

Resolved Cllrs noted a email from BTC asking for a meeting of Clerks to discuss the handover of 2027 – this issue is an item on the agenda and recorded there.

No.4 Outdoor Exercise Equipment

Cllrs noted that following reports of the new outdoor exercise equipment rocking at the foundation, the Clerk had contact the manufacturer and installer, Freshair Fitness who at first said it was likely to be loose bolts causing the problems – after sending them videos of the problem, clearly showing the foundations were loose on several pieces of equipment, they had advised that due to the extremely dry weather, the ground had shrunk around the foundations – they would send contractors out to sort the problem

Ongoing Clerk would continue to liase with the Company and update Cllrs

Woodmansey Parish Council

Financial Officer Report for the July 2025 Parish Council Meeting

1 Headlines and Bank Reconciliation

At the end of May.25 our bank balance was **£12,596 (actual)** and at the end of May.25 the bank balance (after all banked transactions), stood at **£9,001 (actual)**.

The reserve account remains £30,054 – a requested transfer of £3,649 the spend for the memorial cleaning has not been actioned at this point

2 Bank Reconciliation

All figures reconcile with the bank statements of 1st July 2025 and also ‘Your Business Accounts at a Glance’ dated 30th June 2025 – both of which have been provided to Cllrs, and which Cllrs should verify and cross reference with the accounts report.

Signatories of new cheques should verify and reconcile the cheque amounts with the respective invoices on the evening of signing

3 Forecast Balance

The forecast balance for the end July.25 is £2,505

4 Cheques to be approved in July.25

There is nothing unexpected in the payments for approval in July.25 – all are either budgeted for or should be allocated under ‘project spend’ (covered by the reserve) – I would recommend this applies to the following spend on the allotment

Yorkshire Water - payment for processing application and quote for water to the allotment - ref V972091	£574.80
New picnic bench for allotment - Reimburse A Crabbe	£280.00

5 Financial Risk Management

The strategy of covering spends not budgeted for, from the reserve continues to be necessary – our historical project spend has been very high reducing the community account annually.

It remains a recommendation that project spend is limited henceforth and a review of budget spend is critical in light of the reduced population in 2027. The Parish Council needs to review the precept demand in light of this in order to ensure in 2027 we have sufficient funds to cover the budget – as mentioned before, the Woodmansey precept burden on residents has historically been one of the lowest in the country. This will need to be reviewed and to reduce the impact on residents, it is recommended that a precept increase (which will be inevitable due to a reduced tax base) is staged from next year.

Woodmansey Parish Council									
a) Accounts for the month(s) of June.25									
b) Cheques to be approved for the month of July.25									
From:	Parish Clerk								
To:	Parish Councillors								
Box 1									
Community Account (325) Balance as of end of last reporting period (May.25) - as reconciled with Bank Statement 1 July 2025 =				£12,596.83					
Bank Transactions in Jun.25									
Debits									
Date Cashed	Cheque No.	Payee & Reason	Amount						
2 June.25	627	HRMC P32 Employers liability 06/06/2025 To 05/07/2025	£224.57						
3 June.25		Bank Interest	£15.28						
5 June.25	612	ERYC Lease of allotments	£500.00						
6 June.25	642	Keldmarsh Primary School - Community Grant Scheme	£390.00						
24 June.25	635	Crabbe, Andrew - salary for May 2025	£1,042.68						
27 June.25	641	Donation payment to Dunsweil Village Institute	£548.00						
30 June.25	634	Expenses for the VE Event - reimbursement to Phil Bown	£599.54						
30 June.25	639	Woodmansey Primary School - Community Grant Scheme	£330.00						
Credits									
Date Receipt	Ref No	Reason	Amount						
2 June.25	ACashdonati onvpc2	Payment by A Crabbe - received same amount in cash from VE Event Donations	£50.00						
Bank Reconciliation - Statement Dated 1 July 2025									
Balance as of end of previous month (May.25) =			£12,596.83						
Total spend in Jun.25 (presented) =			£3,645.07						
Total Receipts in Jun.25			£50.00						
Total balance in bank as of end of June.25 (reconciles with attached Bank Statements) =				£9,001.76					
Box 3									
Cheques for July.25 Meeting									
Postage Stamps - Remburse A Crabbe			£20.56						
Printer Ink - Remburse A Crabbe			£57.14						
Travel Expense for A Crabbe (Expenses sheet signed by Chair)			£67.50						
Salary for A Crabbe			£1,042.68						
New picnic bench for allotment - Reimburse A Crabbe			£280.00						
Football net and accessories for King Street Park - reimburse A Crabbe - 3 invoices - Net Clips £6.48; Net £29.99; Net Pegs £12.99 - total =			£49.46						
Rackhams Accountants - fee for internal audit			£516.00						
HRMC - P32 Employers Liability - 06/07/2025 To 05/08/2025			£224.57						
ERYC - payment for PSPO notices for the three parks			£115.20						
Yorkshire Water - payment for processing application and quote for water to the allotment - ref V972091			£574.80						
Total cheques to be approved and issued in July.25 =				£2,947.91					
Box 2									
Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)			Amount						
Travel Expenses - Dave Shores - transporting stone troughs to site			£20.00						
HRMC - P32 Liability From: 06/06/2025 To: 05/07/2025			£224.57						
Village Hall Committee - Wifi dated 1st April 2025			£53.98						
Village Hall Committee - wifi at the Village Hall - Dated 1st June.25			£53.98						
Expenses for the VE Event - reimbursement to Claire Levy			£78.60						
Landplan - 2nd application of weed control to combat Japanese knotweed in the allotment			£60.00						
Zurich Insurance - Insurance Premium to cover the Parish Council for the year of June.25-Jun.26			£2,629.10						
Donation payment to Hull 4 Heroes			£548.00						
Uncashed cheques as of July.25 =				£3,663.23					
Box 4									
Summary of PC Accounts until end of July.25 (Actuals & Forecasts)									
No.1 Account: Current Account (325)									
(Actual) Bank Balance at end of May.25 (reconciled with Statement - 1st July.25) =				£12,596.83					
(Actual) Total Spend in June.25.cashed =			£3,645.07						
(Actual) Uncashed Cheques			£3,663.23						
(Actual) New Cheques - Issued at the July.25 Meeting			£2,947.91						
Forecast Spending for end of July 25 (which is box b, c and d added) =				£10,256.21					
(Actual) Credit Payments made in June.25			£50.00						
Forecast of Balance for end July 25 (which is box c deducted from box a, added to box f) =				£2,390.62					
Box 5									
No.2 Account: High Interest Account (107)									
Details of Transactions			Balance						
Balance as of 31st March 2025 =			£39,194.79						
Transfer to account 325 to cover project spend - 17th April 2025			£9,255.00						
Balance as of 30th April 2025 =			£29,939.79						
Balance as of 30th May 2025 =			£29,939.79						
Interest - 2nd June			£114.96						
Balance as of 20th June 2025			£30,054.75						
Balance as of 30th June 2026- reconciles with statement dated 30 June.25				£30,054.75					

THERE IS NO MEETING HELD IN AUGUST BY THE PARISH COUNCIL

