

Summary Notes of January 2023 (Ordinary) Meeting

Date of Meeting Monday, 16th January 2023

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr K Harold (Chair); Cllr A Beal; Cllr E Constable; Cllr (Mrs) J Los; Cllr P Bown; Cllr (Jon) Los; Cllr L McCormick; Cllr H Bulmer; Cllr C Levy; Cllr R Ellerington.

Ward Cllrs Cllr G Mathison; Cllr R Jump. (Not attending) **Parish Clerk** Andrew Crabbe.

Presentation by Representatives of the Dogger Bank South Windfarm

Prior to the Parish Meeting, Cllrs welcomed two representatives from RWE who attended to provide a presentation on the proposed Dogger Bank South Wind Farm and specifically the related infrastructure and how this might impact on Woodmansey, noting that one of the areas for the laying of infrastructure being considered was the Long Lane area.

Chair, Cllr Harold responded to the presentation by advising that it was the view of the Parish Council that the area had already suffered considerable development and disruption to the local community – there had been considerable loss of rural and agricultural land and the area was subject to a number of industrial and housing developments. Cllr Harold continued that it was felt that the Parish had now reached saturation point and noting there were two possible areas for the infrastructure, then the Parish Council would be petitioning for the other area to be selected.

A copy of the presentation made at the meeting can be found on the Parish Council website.

1. Present and Apologies (*Chair to confirm quorum*)

Chair noted no apologies had been received and wished Cllrs a Happy New Year.

Resolved Chair (Cllr Harold) confirmed the meeting was quorate and welcomed Cllrs.

2. Declarations of Interest – any new or concerning matters on this month’s agenda (*Chair*)

Resolved Chair noted no declarations relevant to the meeting agenda.

3. Approval of the previous months minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the December 2022 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

4. Report from Ward Cllrs (*Cllrs Harold, Mathieson & Jump*)

Resolved Cllrs noted Ward Cllr Jump had sent her apologies for the meeting. Ward Cllrs Harold and Mathison did not raise any issues.

5. Any correspondence / opportunity for any members of the public in attendance to speak.

Resolved No correspondence was received which had not been dealt with.

6. Financial Report and Accounts (Clerk)

Clerk referred Cllrs to the financial report which had been previously sent to them and Cllrs were asked if there were any questions – none were tabled.

Resolved The Financial Report / Accounts can be found as **Appendix 1**. The Clerk also presented his monthly 'Finance Officer Report' which can be found as **Appendix 1a**.

Resolved Cllrs agreed to the cheques presented for approval in January 23 and these were duly signed.

7 Planning applications (All)

Clerk noted that only one planning application had been received and this had now expired – no comments had been submitted by Cllrs so he had submitted the standard response. There were two Notification of Decision (NOD) and it was noted the application for an external advertisement pillar at the old St Faith's Church had been declined. Cllrs were pleased with this decision as they had supported local residents who had objected to the application. The Planning Report can be found as **Appendix 2**

Resolved As above

8 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Resolved Clerk noted that no report had been received

9 Matters arising – to consider on-going and new issues and decide further action if necessary: Ongoing Issues

9.1 Cllrs to consider updates from the allotments – flooding and beehives (Cllrs to consider an 'Urban Beekeeping' Policy (All))

Cllrs were referred to an earlier email from a tenant of the new allotments complaining their plot had been flooded – Cllrs discussed matter at length and views were tabled that the allotments were not actually flooded rather that it was patchy standing water – Clerk advised from experience managing other allotment sites, he felt this was part of the cycle of allotment life – in summer there was not enough water, in winter there was too much. In addition, as Financial Officer he felt that the Parish Council was limited in what it could do as anti-flooding measures may cost significant sums for the benefit of a limited number of people – the Parish Council had arguably already spent considerable sums on this project and it would be difficult to justify further expense.

Ongoing Clerk was asked to contact Jon Church of the Drainage Board and ask for their advice in the matter and report back to Cllrs.

With regard to the Urban Bee Policy, Cllrs noted this matter referred to interest from a number of tenants with regard to keeping bees on the allotment site – a draft had been previously sent to Cllrs by the Clerk and he was waiting for feedback from the Beverley Beekeepers on this.

Resolved Cllrs unanimously agreed to wait until the BBK had responded and subject to their views, it was proposed to approve this policy by email.

New Issues

9.2 Cllrs to discuss budget for 2023/24 (All)

Cllrs were referred to reports in preparation for the forthcoming financial year budget:

Report No.1 showed all payments made to date (December)

Report No.2 showed all the payments in their respective budget areas compared with the agreed budget, highlighting over or underspend.

Report No.3 showed a draft budget for 2023/24 based on a 7% increase.

Cllrs were asked to consider the reports and use them as a basis to agree a budget in time for the new financial year. In particular Cllrs were asked to review the budget areas and see if these needed changing or if new budget areas needed adding. The high (forecast) surplus meant any increased costs could be absorbed which had been the basis of the decision not to increase the precept.

Ongoing Cllrs to consider the budget at the February and March meetings in order to agree the budget at the April Meeting.

10 Cllrs to discuss and agree meeting dates for 2023 (All)

Cllrs were shown a list of meeting dates for 2023 and were asked to approve these by the Clerk. It was noted that the Annual General Meeting could not be held until ten days after the May elections.

Resolved Cllrs agreed the Meeting Dates for 2023 and these will be duly posted on the website and can be found as *Appendix 3*

10.2 Cllrs to discuss any proposals for celebrating the King's Coronation (All)

Cllrs discussed if there was an appetite for celebrating the King's Coronation including repeating the success of last year's commemorative gifts to schools – it was noted that there had been some interest in re-establishing the working committee to look at a joint project with other local bodies, including the Warton Arms. Cllrs agreed that it might be useful to gauge resident interest in a celebration and to ask them for ideas on what this might look like.

Ongoing Clerk was instructed to post on social media and the website inviting residents' views and ideas on how the coronation might be celebrated.

10.3 Cllrs to discuss the May elections and impact on the Parish Council (All)

Cllrs discussed the process relating to Parish Councils in the forthcoming elections. It was noted that the ERYC website which contained details WPC Cllrs was out of date – the Clerk confirmed he had always updated ERYC at the resignation and appointment of Cllr as was evidenced by the posted documentation provided by ERYC.

Cllr (Mrs) Loss advised Cllrs that after 34 years serving on the Parish Council, she had decided to retire and would not be taking office at the May elections. Chair, Cllr Harold advised this would be a considerable lose to the Parish Council as Cllr Loss had a wealth of knowledge and experience that had proven invaluable over the many years of her service.

Ongoing Clerk to speak to ERYC and update the records.

Cllrs also discussed which Wards they represented and new Cllrs advised they were not entirely sure which Wards they should represent.

Ongoing Clerk to speak to ERYC and identify the Wards allocated to Cllrs – it was agreed this matter would be included in the February agenda to ensure Cllrs represented the correct Ward.

10.4 Cllrs to discuss complaints over bird scarers on Long Lane (All)

Cllr Bown noted a resident had complained about the use of bird scarers during un-socialable hours and had asked if the Parish Council could do anything about this.

Resolved Cllrs asked the Clerk to refer this matter to ERYC for resolution

10.5 Cllrs to discuss concerns for closure of England Springs Bridlepath (All)

Chair referred Cllrs to an ongoing situation where a level crossing had been closed and there had been some resident complaints over this, particularly on social media. Cllrs agreed that this had to be of concern to the Parish Council as it had not received notification of this closure, despite the fact the crossing was in the Parish. Cllr Harold advised she had picked up this matter in her capacity of Ward Cllr, however she felt the Parish Council should also contact Network Rail to enquire why the Parish Council had not been consulted.

Ongoing Cllr Harold to provide Clerk with contact details of Network Rail in order that a formal letter be sent.

10. AOB / matters raised by Cllrs (*not to be voted on*).

Date of Next Meeting Monday, 20th February 2023

Signed as a true record *Kerri Harold* Date *February 2023*

Cllr Kerri Harold – Woodmansey Parish Chair

Woodmansey Parish Council							
Presented at January 2023 Meeting For Period				Dec-22			
From:		Parish Clerk					
To:		Parish Councillors					
Box 1				Box 2			
Community Account (325) Balance as of end of last reporting November period (Oct.22) = £33,105.30				Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)			
Bank Transactions in December 22				Rackhams Internal Audit for 2021/22 Financial Year			
Debits				Community Grant Fund Payment to Abbie's Fund - as agreed at October 2022 Parish Meeting			
Date Cashed	Cheque No.	Payee & Reason	Amount	LITE Illuminations - Christmas Lights and Displays			
01-Dec	352	Woodmansey Village Hall - Wifi Bill for December 2022	£78.00	Various Christmas - 7 Haribo Selection Boxes - Reimburse A Crabbe			
12-Dec	350	PK Littlejohn - Audit Fees for Annual Return 2021-22	£240.00	HRMC - Employers Contributions for Q3			
21-Dec	354	Community Grant Fund Payment to St Peter's Church - as agreed at October 2022 Parish Meeting	£150.00	Greenbarnes Ltd - new noticeboard for Lincoln Way			
23-Dec	369	A Crabbe - Salary for December 2022	£939.19	Outstanding Cheques (Unpaid at time of new meeting) = £414.00			
23-Dec	371	Elf Outfit - Reimbursement to A Crabbe	£17.99				
23-Dec	372	Father Christmas Outfit - Reimbursement to A Crabbe	£39.99				
23-Dec	374	A Crabbe - Reimbursement for 2 x compost for Dunswell Institute Planter	£14.00				
23-Dec	375	Various Christmas - 8 Haribo Selection Boxes and 7 Wrapping Paper - Reimburse A Crabbe	£23.74				
23-Dec	376	Various Christmas - 2xboxes baubles =	£28.36				
Credits				Box 4			
Date of Receipt	Ref No	Reason	Amount	Summary of PC Accounts until end of Jan.23 (Actuals & Forecasts)			
				No.1 Account: Current Account (923)			
				a Bank Balance at end of Nov.22 (verified by Statement) = £33,105.30			
				b (Actual) Total Spend in Dec.22 (cashd) = £1,531.27			
				c (Actual) Uncashed Cheques £414.00			
				d (Actual) New Cheques issued at Jan.23 meeting £3,419.01			
				e Forecast Spending for end of Jan.23 (which is box b, c and d added) = £5,364.28			
				f (Actual) Credit Payments made in Dec.22 £0.00			
				g Forecast of Balance for end of Jan.23 (which is box e deducted from box a, added to box f) = £27,741.02			
Balance as of end of previous month (Nov.22) =			£33,105.30				
Total spend in Dec.22 (presented) =			£1,531.27				
Total Receipts in Dec.22 =			£0.00				
Total balance in bank as of end of Dec.22 (reconciles with attached Bank Statements) =			£31,574.03				
Box 3				Box 5			
New Cheques Issued and presented to Cllrs for approval at the Jan.23 Meeting			Amount	No.2 Account: High Interest Account (107)			
A Crabbe - Salary for January 2023			£884.77	Details of Transactions			
ERYC - Grass cutting for Southwood (Victoria) Park			£938.83	Balance			
ERYC - Grass cutting for Village Hall			£741.60	Balance as of 30th November 2022 =			
ERYC - Grass cutting for King Street Park			£283.03	Interest =			
Woodmansey Village Hall - Wifi Bill for January 2023 - As agreed by Cllrs at the November 2022 Meeting			£70.78	Balance as of 30th December 2022 =			
Men In Sheds - Donation under the Community Grant Scheme			£500.00	£38,114.96			
Cheques to be issued and approved by Cllrs at the January.22 Meeting =			£3,419.01				

Financial Officers Report for the January 2023 Parish Meeting

Headlines

At the end of November 22 our bank balance was £33,105 and at the end of December 22 the balance (after all banked transactions), had decreased to £31,574. Taking into account all liabilities, (cheques to be approved at the January 23 meeting, and uncashed cheques) our forecast balance for the end of January 23 is £28,241. With only two months left in the financial year our finances are in a robust, stable and solvent position, with no identifiable risks or threats and well on target for the forecast surplus, which will allow even greater flexibility in our spending and ability to absorb any increased budgetary costs. Not only that, but the high reserves mean that there is opportunity for project spending without any precept increase.

Cheques to be approved at the December 2022 Meeting

There is little to report in the January cheque issue – ERYC have issued the grass-cutting invoices, there is the usual payment for wifi (now reduced) and the Clerk's salary.

Reserve Account

Remains high at £38,114, which includes an interest payment of £21.24. As with the main account, this allows greater scope and opportunity for spending on any projects Cllrs would like to consider and indeed it remains the recommendation of the Financial Officer to spend and decrease the high reserve. There are also possible opportunities for grant applications from the various infrastructure schemes which will give further scope for project spending.




Summary

The current excellent financial position is entirely down to careful financial management and observance of the budget, and brings into focus the importance of the forthcoming budget discussions.

Woodmansey Parish Council

Planning Application Report for January 2023 – Final Version for the January 2023

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
2 Ferry Lane Woodmansey Applicant: Councillor Kerri Lea Harold	22/03903/CLP	Erection of a single storey extension to side, joining to the existing storage building, with construction of replacement roofs to existing storage room and flat-roof element of existing bungalow	Cert of Lawful Development - Proposed	 2 Ferry Lane Woodmansey.pdf Obs Date – 14 Jan.23 The Parish Council has no grounds to oppose this application, noting there are no public or consultee objections
Applications Decided (Refusal / Granted)				
St Faiths Church Dunswell Lane Dunswell Applicant: Zenith Developments Group	2/03425/PAD	Display of 1 internally illuminated wall mounted sign and 1 nonilluminated totem sign	 St Faiths Church Dunswell Lane Dunsw REFUSE	
Former Dales Garden Centre Long Lane Woodmansey Applicant: Barratt Homes Yorkshire East And David Wilson	22/03135/STVAR	Variation of Condition 25 (hours of deliveries, collections, demolitions and construction activities) of planning reference 22/02394/STVAR for Erection of 31 dwellings and associated infrastructure following demolition of existing buildings to allow these activities between the hours of 0700-1800 weekdays and 0700-1300 on Saturdays with no working on Sundays or public holidays	 Former Dales Garden Centre Long Lane Wo GRANT	

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Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr K Harold (Chair); Cllr A Beal; Cllr E Constable; Cllr (Mrs) J Los; Cllr L McCormick; Cllr H Bulmer; Cllr C Levy; Cllr R Ellerington; Cllr D Shores.

Ward Cllrs Cllr G Mathison; Cllr R Jump. **Parish Clerk** Andrew Crabbe.

7. Present and Apologies (*Chair to confirm quorum*)

Chair noted apologies from Cllrs Bown and (Jon) Los had been received

Resolved Chair (Cllr Harold) confirmed the meeting was quorate and welcomed Cllrs.

8. Declarations of Interest – any new or concerning matters on this month’s agenda (*Chair*)

Resolved Chair noted no declarations relevant to the meeting agenda.

9. Approval of the previous months minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the January 2023 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were signed by the Chair.

10. Report from Ward Cllrs (*Cllrs Harold, Mathieson & Jump*)

Resolved Ward Cllr Harold advised there had been reports of a group of youths travelling across Beverley and allegedly causing problems and there were concerns that they would do this in the Parish, however nothing materialised. It was disappointing to note anti-social behaviour was quite prevalent at the moment across Beverley with reports of bins being burnt.

Cllr Harold continued that ERYC had increased Council Tax by 4.99% - this had followed a robust budget process which for the first time involved Cabinet Members. Although it was acknowledged this was a considerable increase in real terms the financial impact on households of this increase would be small / a matter of pence per week. It was felt that the alternative would have resulted in amenity closures and impacts on social care provision in the district.

11. Any correspondence / opportunity for any members of the public in attendance to speak.

Resolved Clerk reported all correspondence received had been dealt with.

12. Financial Report and Accounts (*Clerk*)

Clerk referred Cllrs to the financial report which had been previously sent to them and Cllrs were asked if there were any questions – none were tabled.

Resolved The Financial Report / Accounts can be found as ***Appendix 1 and Appendix 1a.***

Resolved Cllrs agreed to the cheques presented for approval in February 23.

It was noted that following a lengthy and prolonged effort by Cllr Beal to register Cllr Constable as a signatory for cheque authorisation this was now completed. Cllr Beal advised she had incurred some expense in doing this due to the length of telephone calls and the Chair agreed this was an reimbursable expense.

Resolved Cllr Beal to forward Clerk details of expense and this will be added to the March cheque run

7 Planning applications (All)

Clerk noted that only a few planning applications had been received and the observation dates for these had expired some weeks ago – no comments / objections had been received by the Clerk from Cllrs so he had submitted the standard response. The Planning Report can be found as **Appendix 2**

Resolved As above

Cllr Beal raised the matter of recent issues on Long Lane which had seen a unnotified closure of the road, resulting in complaints to her from residents. In summary the matter had been taken ERYC who subsequently advised that it was an emergency closure due to a water leak, however the contractor had not applied for the required emergency permit. In addition, residents had reported lorries using the Lane to access the development there, which Cllr Beal believed was in contradiction to the conditions of the planning application. This matter was also raised with ERYC who advised it had been referred onto the Planning Enforcement Team.

Clerk advised the PC had not received an update since then and was asked to chase this.

9 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Resolved No concerns were raised by Cllrs aside from those referred to earlier.

9 Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Issues

9.1.1 Cllrs to consider updates on Woodmansey Neighbourhood Plan – next steps (All)

Mr Stephen Oliver was welcomed to the meeting to update Cllrs on the project.

- The Woodmansey Neighbourhood Plan (WNP) project commenced over ten years ago and had seen many hurdles and barriers placed in its way over this period
- The WNP was managed and co-ordinated by a number of volunteers forming a Steering Group.
- Many proposals submitted by the WNP had been rejected or watered down, especially by ERYC
- There had been a change of consultant in 2021 and the Plan draft had to be amended
- ERYC Officers who were meant to be supporting the Steering Group had been diverted elsewhere to cover the Local Authority Local Plan, but were now freed up to support the WNP again.
- So far £18,000 had been spent on the WNP – a new grant of £1,600 had now been applied for and this would be taken up by the consultant in redrafting the plan.
- There was a need to get the NP website up to date
- The WNP had always sought to achieve infrastructure benefits for the community which should have come from housing and commercial development, however due to the area covered by the NP being identified as a flood risk zone, very few houses have been built.
- Also, ERYC had chosen not to adopt the CiL programme which other Parish Councils had benefited from as a resulting of housing development in their areas.
- The WNP was now more focussed on “looking at protecting what we have”
- Time was now critical as funding streams to support the above were drying up
- Recommendation from the Steering Group was to finalise the latest version of the draft plan, go to public consultation and then submit for referendum.

In summary it was put to Cllrs that at this point a decision needed to be made if to proceed with the plan with a view to agreeing a new draft which would then be submitted for referendum. The alternative was that the project should end now and become part of the ERYC Local Plan.

It was noted that a member of the public in attendance at the meeting asked to speak on this matter and advised he felt that a decision on the future of the project could not be made until Cllrs had seen the revised plan. He continued that it had to be a source of embarrassment that the project was still ongoing after ten years, with no end in sight – it also had to be a concern that the Parish Council could not deliver any of the infrastructure benefits due to the lack of development in the plan and he recommended that local landowners needed to be aware of this and consulted with, which he felt had not been the case.

Chair noted these comments, however felt it was necessary to agree at this stage if Cllrs felt it was appropriate to continue with the WNP, and with this in mind she proposed that the Steering Group should continue as recommended above. Cllr Beal seconded this motion.

Resolved Cllrs agreed unanimously that the Steering Group should continue with the draft with the aim of progressing to consultation and referendum in late summer. The Steering Group and Consultant would report back to the Parish Council in due course.

9.1.2 Cllrs to consider updates regards the allotments – Urban Beekeeping Policy / Wifi / Water Supply (All)

Following on from previous meetings and a request from some tenants at the allotments to keep bees, Cllrs were referred to the draft Beekeeping Policy which had now taken on comments from the Beverley Bee Keepers.

Resolved Cllrs unanimously agreed to adopt the Policy and proceed with allowing bee hives on the allotment site in accordance with the policy. Tenants would be sent a copy of the policy and would contact the Clerk if they wished to proceed.

Cllrs discussed a request for tenants to have access to the wifi at the village hall as a number had noted they could pick up the signal from the allotment site.

Resolved Cllrs agreed unanimously to allow this – Clerk to draft a letter of understanding

Clerk advised that Cllrs agreed last year to start discussing potential water supply to the site in 2023 – Ward Cllr Mathison noted that one of the advisory conditions of the granted planning permission for Key Growing (vertical farming units / offices) in the adjoining field related to provision of water to the allotment site.

Ongoing Clerk was asked to contact Key Growing and discuss the matter further and advise Cllrs at the March meeting.

9.1.3 Cllrs to consider any updates for the 2023/24 budget in preparation for new financial year (All)

Cllrs were referred to the draft budget and asked to consider if they wished to make any amendments for this in time for the April meeting and new financial year.

Ongoing Cllrs to continue to review the budget

9.1.4 Cllrs to consider updates on the May elections and impact on the Parish Council (All)

Cllrs discussed arrangements for the May elections and procedure to be followed – all Cllrs including those recently co-opted would need to complete a new nomination form – these would be available from 20th March and need to be submitted to ERYC by 4pm on 4th April.

In light of fact they forms had to be handed in to County Hall, the Clerk offered to collect all the forms at the March meeting and then take these to County instead of individual Cllrs having to do this. However, this would mean a change on date of the March meeting to Monday, 27th March.

Resolved Cllrs unanimously agreed to this proposal and completed forms would be brought to the March Meeting which would be moved to Monday, 27th March for review and collection – it was further agreed Cllrs would meet at 6.30pm prior to the meeting to accommodate this.

9.1.5 Cllrs to consider update on the ER Community Governance review and impact on the Parish Council (subject to a response from ERYC Parish Review Team)

Clerk noted that there had been no response from Review Team with regard to the circumstances which might dictate a boundary change – it was his understanding that a boundary change could be made if requested by a parish or town council: a consensus from residents: an approach from another parish or town council: or by the Local Authority itself. There would obviously have to be (valid) grounds for the boundary changes. Cllrs discussed and agreed that the Parish Council would submit a statement to the Review Body that there should be no change to the Woodmansey Parish.

Ongoing Clerk to draft a response for approval of Cllrs – Cllrs were also encouraged to submit any comments to the review body as residents.

9.1.6 Cllrs to consider updates on any proposals for celebrating the King’s Coronation – public feedback (All)

Cllrs noted that there had been limited feedback from residents on proposals to commemorate the coronation and those who had replied had generally not supported the Parish Council purchasing any commemorative items for the school children of the parish. Clerk referred Cllrs to the email from the suppliers of the gifts the Parish Council had bought for the Queens Platinum who were now offering a range of gifts.

Ongoing Clerk to provide options and prices based on providing gifts to all the schoolchildren in the parish and Cllrs to advise preferences – stock was limited so there was a need to act promptly.

9.1.7 Cllrs to consider update from Network Rail regards closure of England Springs Bridlepath (All)

It was noted that the Parish Council had expressed concern that it was not consulted on this matter despite the level crossing in question being within the Parish - also disappointing that Network Rail had declined an invitation to attend a Parish Meeting, and instead had invited Cllrs to attend a virtual meeting on 24th February with other interested bodies - Cllr Levy advised she would attend this to represent the Parish Council.

Cllr Harold advised she would be attending in her capacity as Ward Cllr and would be raising concerns with how this whole matter had been managed, along with concerns for a proposed bridge which she felt was unachievable and unrealistic.

Ongoing The matter would be deferred to the March meeting at which updates would be provided.

New Issues

9.1.8 Cllrs to receive a presentation from Mr R Los and M Bowden regards proposals for the village hall (All)

Mr Los and Bowden made a short presentation on behalf of the Village Hall Committee (VHC) to Cllrs with regard to proposed development of the village hall – summary points are as follows:

- Concerns were expressed by the VHC that unless changes were made to diversify the users of the hall, it would not be viable within a number of years. Activities at the hall were largely focussed around elderly interests and activities with little usage by younger interests.
- Following interest by a nursery for using the premises which did not proceed because of access to toilet facilities, it was felt new facilities should be installed allowing toilet access from the smaller of the meeting rooms.
- The proposed plans also included modernising the kitchen, improved disability accesss and sound proofing of rooms
- The total cost would be forecast in the region of £2800,000 and grants would need to be applied for to achieve this amount – however it would have to be the Parish Council who applied for these grants as they were the lease holder.
- Discussions took place with regard to the status of the hall, the terms of the lease and the constitution of the Village Hall Committee and the relationship between the Parish Council and VHC.

Ongoing Clerk was asked to work on clarifying the above points, obtain the relevant paperwork and research possible options for the status of the Village Hall.

10. AOB / matters raised by Cllrs (not to be voted on).

Date of Next Meeting Monday, 27th March 2023

Signed as a true record *Kerri Harold* Date *March 2023*

Cllr Kerri Harold – Woodmansey Parish Chair

Woodmansey Parish Council						
Presented at February 2023 Meeting For Period					Jan.23	
From: Parish Clerk						
To: Parish Councillors						
Box 1					Box 2	
Community Account (325) Balance as of end of last reporting period (Dec.22) = £33,105.30					Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)	
Bank Transactions in Jan.23					Rackhams Internal Audit for 2021/22 Financial Year	
Debits					Community Grant Fund Payment to Abbie's Fund - as agreed at October 2022 Parish Meeting	
Date Cashd	Cheque No.	Payee & Reason			Amount	
18-Jan	340	LITE Illuminations - Christmas Lights and Displays			£1,806.00	
20-Jan	373	Greenbarnes Ltd - new noticeboard for Lincoln Way			£1,238.63	
23-Jan	358	ERYC - Grass cutting for Southwood (Victoria) Park, King Street and Village Hall (3 Invoices)			£1,963.46	
24-Jan	261	Crabbe A - Salary for January 2023			£884.77	
27-Jan	370	HRMC - Employers Contributions for Q3			£806.45	
Credits					Men In Sheds - Donation under the Community Grant Scheme	
Date of Receipt	Ref No	Reason			Amount	
						Outstanding Cheques (Unpaid at time of new meeting) = £1,334.78
Box 3					Box 4	
New Cheques Issued and presented to Cllrs for approval at the Feb.23 Meeting					Summary of PC Accounts until end of Feb.23 (Actuals & Forecasts)	
Crabbe, Andrew reimbursement for paying underspend of Grant for Neighbourhood Plan				Amount	No.1 Account: Current Account (923)	
Crabbe, Andrew salary for February 2023				£1,100.00	a Bank Balance at end of Dec.22 (verified by Statement) =	
Crabbe, Andrew reimbursement for postage stamps				£841.71	b (Actual) Total Spend in Jan.23 (cashd) =	
Netwise UK - Annual Payment for Domain Name				£13.04	c (Actual) Uncashed Cheques	
East Riding of Yorkshire Council - Street Lighting				£24.00	d (Actual) New Cheques issued at Feb.23 meeting	
East Riding of Yorkshire Council - lease of Village Hall				£697.48	e Forecast Spending for end of Feb.23 (which is box b, c and d added) =	
Woodmansey Village Hall - Wifi Bill for February 2023				£274.00	f (Actual) Credit Payments made in Jan.22	
				£49.18	g Forecast of Balance for end of Feb.23 (which is box e deducted from box a, added to box f) =	
					£22,071.80	
Box 5					Box 5	
					No.2 Account: High Interest Account (107)	
Cheques to be issued and approved by Cllrs at the Feb.23 Meeting = £2,999.41					Details of Transactions	
					Balance	
					Balance as of 30th November 2022 = £38,093.72	
					Interest = £21.24	
					Balance as of 30th December 2022 = £38,114.96	
					Balance as of 31st January 2023 = £38,114.96	

Financial Officers Report for the February 2023 Parish Meeting

Headlines

At the end of December 22 our bank balance was £31,574 and at the end of January 23 the balance (after all banked transactions), had decreased to £24,874 – this high spend was expected due to several high payments the Christmas Lights, the new noticeboard for Lincoln Way and the grass-cutting annual cost. Taking into account all liabilities, (cheques to be approved at the February 23 meeting, and uncashed cheques) our forecast balance for the end of February 23 is £22,769. There is now only one month left in the financial year our finances are in a robust, stable and solvent position, with no identifiable risks or threats and well on target for the forecast surplus, which will allow even greater flexibility in our spending and ability to absorb any increased budgetary costs. The reserve remains untouched at £38,114 and available to cover any of the high spend in the main account if Cllrs wish.

Cheques to be approved at the December 2022 Meeting

The main payment to note is a reimbursement to the Clerk for payment of a £1,100 underspend for the Neighbourhood Plan. Stephen Oliver has advised that this is necessary to obtain further funding – this amount has not been budgeted for and I have already expressed concern that the VAT was paid by the grant and the Parish Council had to apply for this from HRMC. AT the time I was not informed of this and this VAT has not been reclaimed. As Financial Officer, I feel it is appropriate to say that this project is costing considerable sums with no apparent gain.

All other payments in February are budgeted for and expected.

Reserve Account

Remains high at £38,114, and previous recommendations stand.




Summary

The current excellent financial position is entirely down to careful financial management and observance of the budget, and brings into focus the importance of the forthcoming budget discussions.

Woodmansey Parish Council

Planning Application Report for February 2023 Meeting – Final Version for the February Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in ‘Woodmansey’ for the location and ‘current’ applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
154 Hull Road Woodmansey Applicant: Mr Matthew Millington	22/03689/ PLF	Erection of single storey extension to rear incorporating pitched roof to replace existing flat roof	Full Planning Permission	Obs Date – 15 th Feb  154 Hull Road Woodmansey.pdf The Parish Council is not aware of any public or consultee objections on this application and therefore has no grounds for opposing
37 Hull Road Woodmansey Applicant: Mr Gary Collins & Ms Jessica Cross	23/00107/ PLF	Erection of two storey extension to rear and construction of a raised terrace to rear	Full Planning Permission	Obs Date - 9 th Feb  37 Hull Road Woodmansey.pdf The Parish Council is not aware of any public or consultee objections on this application and therefore has no grounds for opposing
Land South Of Symota House 17 Dene Close Dunswell Applicant: Stewart	23/00173/ REM	Erection of a dwelling with detached garage and associated access and infrastructure following outline permission 20/00760/OUT (all matters to be considered)	Application Type: Approval of Reserved Matters	No obs date given  Land South Of Symota House 17 Der The Parish Council is not aware of any public or consultee objections on this application and therefore has no grounds for opposing
Applications Decided (Refusal / Granted)				
Land South Of Woodmansey Village Hall Long Lane Woodmansey Applicant: Key Growing Limited	22/01546/ STPLF	Erection of a building for vertical farming, two associated 2-storey office buildings and an energy network building; Creation of attenuation pond incorporating wildlife/nature park and with associated access, internal road, parking areas and infrastructure	GRANTED	

Anchor Nurseries Ltd Salad Growers Thearne Lane Woodmansey Applicant: Anchor Nurseries Ltd Salad Growers	22/03044/ PLF	Installation of wood chip biomass boiler including chimney within existing building	GRANTED
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Summary Notes of March 2023 (Ordinary) Meeting

Date of Meeting Monday, 27th March 2023

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr K Harold (Chair); Cllr A Beal; Cllr (Mrs) J Los; Cllr P Bown; Cllr H Bulmer; Cllr C Levy;
Cllr R Ellerington; Cllr D Shores.

Ward Cllrs Cllr G Mathison **Parish Clerk** Andrew Crabbe.

13. Present and Apologies (*Chair to confirm quorum*)

Chair noted apologies from Cllrs McCormick and Constable had been received. Also, Ward Cllr Jump was not in attendance due to other commitments elsewhere.

Resolved Chair (Cllr Harold) confirmed the meeting was quorate and welcomed Cllrs.

14. Declarations of Interest – any new or concerning matters on this month’s agenda (*Chair*)

Resolved Chair noted no declarations relevant to the meeting agenda.

15. Approval of the previous months minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the February 2023 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were signed by the Chair.

16. Report from Ward Cllrs (*Cllrs Harold, Mathieson & Jump*)

Resolved Ward Cllr Mathison advised Cllrs that both Cllr Jump were retiring at the forthcoming elections – both Cllrs had served the community for 38 years and felt it was time to step down. Cllrs unanimously thanked Cllrs Mathison and Jump noting that without fail, one of them had always attended Parish Council meetings and their knowledge and experience would be sorely missed.

Cllr Harold advised Cllrs on a proposed recycling plant which although outside of the Parish may have implications on roads on the outskirts of the Parish.

17. Any correspondence / opportunity for any members of the public in attendance to speak.

5.1 Clerk referred Cllrs to a letter from ERYC with regard to the bi annual Walkabout to identify any issues which Parish Councils wanted addressing – typically this would be broken fencing, overgrown hedges, damaged street furniture or signs. It was noted that the last Walkabout had identified and addressed several (albeit low-level) issues.

Resolved Cllrs were asked to write to the Clerk with regard to any issues they wanted to be included as part of the Walkabout – Cllr Harold advised she would meet with ERYC to undertake the walkabout and anyone wishing to join them would be welcome. The walkabout would be on 26th April, starting at 9.45am, meeting at the Village Hall.

5.2 Clerk noted that he had received a complaint from a resident that notices on the Parish Board on Victoria Road (junction of Normandy Avenue) was difficult to see due the poor screen / plastic – Clerk advised the board appeared to have some form of covering on, which he had washed off, but it had returned.

Resolved Noting the draft budget for 2023/24 had funds allocated for replacement boards, Cllrs unanimously agreed to purchase a replacement board for Victoria Road.

5.3 Cllr Bulmer advised Cllrs that he had received a complaint from a resident with regard to the amount of mud and debris caused by trucks going to developments off Woodmansey Mile – he had provided photos to the Clerk and advised that he had asked if the Parish Council could contact ERYC to ensure the developer was following the Planning Condition obligations properly.

Resolved Clerk to action as requested by Cllr Bulmer

Members of the Public Session

5.5 Cllrs noted the attendance of Mr Richard Los who spoke to Cllrs on matters covered in Item 9.5 and also Mr Mike Bowden (both from the Village Hall Committee) who referred to the decision by Cllrs at the February Meeting to allow allotment tenants access to the wifi at the village hall. Mr Bowden stated that he felt this decision was wrong and outside of the remit of the Parish Council, furthermore he felt that if the tenants had access this should not be free. Cllr Harold responded that the decision made by Cllrs was based on the fact the wifi was financed by the Parish Council. In addition, Cllr Harold advised she felt allowing the access was one way of ensuring benefit to the community.

Resolved Cllr Harold advised that the decision had been properly made by the Parish Council and that it would be inappropriate for this to be overturned at this point however she proposed that the situation would be reviewed in six months' time and this was unanimously agreed by Cllrs. Mr Bowden advised he was happy with this as a compromise.

18. Financial Report and Accounts (Clerk)

Clerk referred Cllrs to the financial report which had been previously sent to them and Cllrs were asked if there were any questions – none were tabled.

Resolved The Financial Report / Accounts can be found as ***Appendix 1 and Appendix 1a.***

Resolved Cllrs agreed to the cheques presented for approval in March 23.

Clerk noted that the external auditor PK Littlejohn had issued instructions with regard to the Annual Return (Audit) and he was working on this at the moment. The first stage would be to issue financial records and reports to the internal auditor.

Clerk noted recent guidance with regard to reimbursement of monies paid out by Cllrs / Clerks with regard to them paying for approved purchases – this was that documentary evidence needed to be provided as part of the approval process and from the date of this meeting, the Clerk was providing copies of any payments with regard to purchases on behalf of the Parish Council.

Resolved Signatories were asked to check this was all in order prior to signing any cheques.

Cllr Levy asked if there were any developments with possible speed monitoring cameras for the Parish following the offer by a Company over the Christmas period – Clerk advised that the Company had not responded to requests for information and he believed there were only a limited number of the product on order and these had now run out.

Ongoing Cllrs agreed that this was a project worth exploring further and the Clerk was instructed to look into alternative products and this project would be included on the April Agenda.

7 Planning applications (All)

Clerk noted that most of the planning applications notified to the Parish Council has now expired - no comments / objections had been received by the Clerk from Cllrs so he had submitted the standard response. The Planning Report can be found as **Appendix 2**

Resolved As above

Cllr Beal advised Cllrs that as part of the conditions for the Bellway Homes development on Long Lane traffic lights would be installed along with signage to prohibit left or right turns from either direction – such condition(s) were to project Long Lane, however Cllr Beal asked if the Clerk could ensure these would conditions were going to be implemented.

Ongoing Clerk to contact Planning with regard to the above and report back to Cllrs.

10 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Resolved No concerns were raised by Cllrs.

9 Matters arising – to consider on-going and new issues and decide further action if necessary: Ongoing Issues

9.1 Cllrs to consider any updates for the 2023/24 budget in preparation for new financial year (All)

Cllrs reviewed the draft budget and agreed on the following:

9.1.1 **Resolved:** To maintain the budget for new defibrillators to and commence a programme to cover the parish starting with a new unit in Thearne and then Cllrs to look at Parklands, although at this point it was uncertain if the area was covered by one of the businesses there.

9.1.2 **Resolved** To increase the budget for bins to £400 to ensure there was funding for new bins in the Parish in key areas.

Clerk noted that there had still been no further communication from ERYC with regard to the quotes for the planned park and allotment signs, despite the intervention of Cllr Harold in her capacity of Ward Cllr. Cllr Harold suggested that alternative suppliers were now sourced and this was unanimously agreed by Cllrs.

Ongoing Clerk was asked to obtain quotes from a number of suppliers and advise Cllrs prior to the April meeting at which time it was hoped a decision could be finally made and progressed

9.2 Cllrs to consider updates on the May elections and impact on the Parish Council (All)

Resolved Chair noted that Cllrs had met prior to the Parish Meeting for completion of the nomination form for the forthcoming election and no further action was required in the matter.

9.3 Cllrs to consider updates on any proposals for celebrating the King's Coronation – (gifts to school children and new bench) (All)

Following the success of the Queens Platinum celebrations, Cllrs unanimously agreed that the Parish Council should purchase commemorative rulers and coins for the local schools in time for the King's Coronation in May.

Cllr Harold noted that last year, there had been comments that home schooled children had missed out on the Queens Platinum gifts, and with this in mind the Clerk was instructed to purchase an additional 50 of the gifts for the King's Coronation – the Parish Council would look at how to ensure home-schooled children received the gifts, and one suggestion was to provide a number to the body responsible for monitoring home schooling.

Ongoing Clerk to purchase the agreed gifts and further instructions would be issued at the April meeting

9.4 Cllrs to consider update from Network Rail regards closure of England Springs Bridlepath (All)

No further update had been provided by Network Rail – Cllrs agreed that this was concerning – Cllr Harold noted that a request had been made by Ward Cllrs for a copy of the risk assessment which had been used as the basis for closing the level crossing, but to date the request had not been met.

Ongoing Cllrs unanimously agreed that the Parish Council should submit a Freedom of Information request to Network Rail requesting a copy of the said risk assessment – Clerk was instructed to action accordingly.

9.5 Cllrs to consider matters relating to the village hall and land (clarification of lease and ownership issues) (All)

Chair thanked Cllr Mrs Los for providing a background history of the hall and land – there was still confusion over ownership and responsibilities with regard to the Hall and land and Clerk recommended that proper legal advice was taken in the matter to ensure both the Parish Council and Village Hall Committee were aware of responsibilities and also that any current leases were reviewed to ensure they were fit for purpose.

Ongoing Cllrs unanimously agreed that the Clerk should source legal advice in this matter along with expected costs and report back to Cllrs prior to the April meeting and the matter would be discussed further at this meeting.

10. AOB / matters raised by Cllrs (not to be voted on).

No matters were raised.

There being no further business, Cllr Harold closed the meeting at 2035

Date of Next Meeting Monday, 17th April 2023

Signed as a true record *Cllr Kerri Harold*

Date *April 2023*

Cllr Kerri Harold – Woodmansey Parish Chair

Woodmansey Parish Council							
Presented at March 2023 Meeting For Period				Feb-23			
From: Parish Clerk							
To: Parish Councillors							
Box 1				Box 2			
Community Account (325) Balance as of end of last reporting period (Jan.23) = £24,874.72				Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)		Amount	
Bank Transactions in Feb.23				Community Grant Fund Payment to Abbie's Fund - as agreed at October 2022 Parish Meeting		£350.00	
Debits				Netwise UK - Annual Payment for Domain Name		£24.00	
Date Cashed	Cheque No.	Payee & Reason	Amount	East Riding of Yorkshire Council - Street Lighting		£697.48	
02-Feb	356	Men In Sheds - Donation under the Community Grant Scheme	£500.00	East Riding of Yorkshire Council - lease of Village Hall		£274.00	
24-Feb	377	Woodmansey Village Hall - Wifi Bill for Jan.23 - As agreed by Cllrs at the Nov.22 Meeting	£78.00	Woodmansey Village Hall - Wifi Bill for February 2023		£49.18	
24-Feb	378	Crabbe, Andrew reimbursement for paying underspend of Grant for Neighbourhood Plan	£1,100.00				
24-Feb	382	Crabbe, Andrew reimbursement for postage stamps	£13.04				
28-Feb	383	Crabbe, Andrew salary for February 2023	£841.71				
Credits				Outstanding Cheques (Unpaid at time of new meeting) = £1,394.66			
Date of Receipt	Ref No	Reason	Amount	Box 4			
				Summary of PC Accounts until end of March.23 (Actuals & Forecasts)			
				No.1 Account: Current Account (923)			
				a Bank Balance at end of Jan.23 (verified by Statement) =		£24,874.72	
				b (Actual) Total Spend in Feb.23 (cash) =		£2,532.75	
				c (Actual) Uncashed Cheques		£1,394.66	
				d (Actual) New Cheques issued at Mar.23 meeting		£2,406.22	
				e Forecast Spending for end of Mar.23 (which is box b, c and d added) =		£6,333.63	
				f (Actual) Credit Payments made in Feb.22		£0.00	
				g Forecast of Balance for end of Mar.23 (which is box e deducted from box a, added to box f) =		£18,541.09	
				Box 5			
				No.2 Account: High Interest Account (107)			
				Details of Transactions		Balance	
				Balance as of 30th November 2022 =		£38,093.72	
				Interest =		£21.24	
				Balance as of 30th December 2022 =		£38,114.96	
				Balance as of 31st January 2023 =		£38,114.96	
				Balance as of 28th February 2023 =		£38,114.96	
Balance as of end of previous month (Jan.23) = £24,874.72 Total spend in Feb.23 (presented) = £2,532.75 Total Receipts in Feb.23 = £0.00 Total balance in bank as of end of Jan.23 (reconciles with attached Bank Statements) = £22,341.97							
Box 3							
New Cheques Issued and presented to Cllrs for approval at the Mar.23 Meeting				Amount			
Crabbe, Andrew salary for March 2023				£928.23			
Woodmansey Village Hall - Wifi Bill for March 2023				£49.18			
Crabbe, Andrew reimbursement for printer ink				£54.71			
Crabbe Andrew Reimbursement for British Legion Planters				£147.97			
Autela Payroll - Payroll for Jan - Mar 2023				£96.13			
Crabbe, Andrew Reimbursement for King's Coronation Bench				£1,130.00			
Cheques to be issued and approved by Cllrs at the March.23 Meeting =				£2,406.22			

Financial Reports for the March 2023 Parish Meeting

Headlines

At the end of January 23 our bank balance was £24,874 and at the end of February 23 the balance (after all banked transactions), had decreased to £22,341. Considering all liabilities, (cheques to be approved at the March 23 meeting, and uncashed cheques) our forecast balance for the end of March 23 (the end of the financial year) is £18,541 – this amount is higher than the budget forecast made last year, and reflects the effective financial management of the accounts in 2022/23, especially as spending to benefit the community has not been restricted – details of this will be provided in the Financial Officers Annual Report at the Annual General Meeting.

The reserve remains untouched at £38,114 and available to cover any of the high spend in the main account if Cllrs wish.

Cheques to be approved at the March 2023 Meeting

The payments are in line with the budget and there are no issues to report – as mentioned above, it is recommended that high spend, such as the King's Coronation bench should be funded from the reserve.

Reserve Account

Remains high at £38,114, and previous recommendations stand.




Summary





The current excellent financial position is entirely down to careful financial management and observance of the budget, and brings into focus the importance of the forthcoming budget sign off in April.

Woodmansey Parish Council

Planning Application Report for March 2023 Meeting – Final Version for the March 2023 Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
127 Queensgate Beverley Applicant: Mr & Mrs Dryden	22/03768/ PLF	Erection of single storey extension to rear (AMENDED PLANS)	Full Planning Permission	 127 Queensgate Beverley.pdf The Parish Council has no grounds to oppose this application, noting there are no public or consultee objections
Land East Of Woodmansey Mile Beverley Applicant: Bellway Homes Ltd Yorkshire Division	23/00006/ STVAR	Variation of Condition 2 (approved plans) of planning reference 21/01492/STPLF for Erection of 297 dwellings with access from Woodmansey Mile and associated infrastructure, open space and landscaping and installation of signalised system to Long Lane, Beverley to amend 114 house types to 114 plots	Strategic - Variation of Condition(s)	 Land East Of Woodmansey Mile Be The Parish Council has no grounds to oppose this application, noting there are no public or consultee objections
20 Shepherds Lea Beverley Applicant: Mrs Carol Scott	23/00431/ PLF	Erection of single storey extension to rear following removal of conservatory	Full Planning Permission	 20 Shepherds Lea Beverley.pdf The Parish Council has no grounds to oppose this application, noting there are no public or consultee objections

<p>Land North Of Minster Way Woodmansey Applicant: Strata And Vistry Homes</p>	<p>23/00545/ STREM</p>	<p>Provision of open space, sports pitches and landscaping on phases 2 and 3 of approved application 20/01988/STVAR (all matters to be considered) and submission of details required by Condition 6 (open space) and Condition 10 (link to existing playing fields) of planning approval 20/01988/STVAR</p>	<p>Strategic - Reserved Matters</p>	<p> Land North Of Minster Way Woodm: The Parish Council has no grounds to oppose this application, noting there are no public or consultee objections</p>
<p>25 Bramble Hill Beverley Applicant: Adam White</p>	<p>23/00743/ PLF</p>	<p>Erection of single storey extension to side</p>	<p>Full Planning Permission</p>	<p> 25 Bramble Hill Beverley.pdf The Parish Council has no grounds to oppose this application, noting there are no public or consultee objections</p>
<p>Applications Decided (Refusal / Granted)</p>				
<p>Sequoia 28 Ings Lane Dunswell Applicant: Mr And Mrs Alan Russel</p>	<p>22/01189/ PLF</p>	<p>Change of use of existing private swimming pool to a mixed-use to allow commercial swimming lessons and private use (retrospective application)</p>	<p> Sequoia 28 Ings Lane Dunswell NOD.pdf</p>	<p>GRANTED</p>
<p>County Farm Long Lane Woodmansey Applicant: The Beverley Barn</p>	<p>22/02942/ VAR</p>	<p>Variation of Condition 6 (Temporary Structures) and Condition 8 (External Lighting) of Planning Permission 20/02946/PLF (Continued use of land and buildings as a mixed use for a wedding venue, hospitality facility and cafe/tea room, erection of a single storey extension to side of existing reception area and retention of additional hard and soft landscaping, covered ceremony structure and retention of external flues to existing buildings) to allow siting of temporary inflatable sculpture and gazebo in designated positions and to allow low level soft lighting</p>	<p> County Farm Long Lane Woodmansey N</p>	<p>GRANTED</p>



St Faiths Church,
Dunswell Lane, Duns

Notice of Planning Appeal

Ref: 23/00007/ADVERT



Proposal: Display of 1 internally illuminated wall mounted sign and 1 non-illuminated totem sign
Location: St Faiths Church, Dunswell Lane, Dunswell
Appellant: Zenith Developments Group
Appeal Start Date: 24 February 2023
Appeal Type: Refusal of advertisement consent
Appeal Process: Householder, Advertisement and Minor Commercial

Summary Notes of April 2023 (Ordinary) Meeting

Date of Meeting Monday, 17th April 2023

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr K Harold (Chair); Cllr (Mrs) J Los; Cllr Jon Los; Cllr P Bown; Cllr R Ellerington; Cllr D Shores. Cllr L McCormick; Cllr E Constable.

Ward Cllrs Cllr R Jump; Cllr G Mathison **Parish Clerk** Andrew Crabbe.

19. Present and Apologies (*Chair to confirm quorum*)

Chair noted apologies from Cllrs Beal, Bulmer and Levy had been received.

Resolved Chair (Cllr Harold) confirmed the meeting was quorate and welcomed Cllrs.

Cllr Harold then held a presentation upon the retirement of Cllr Julie Los who had served on the Parish Council for 36 years, and also Ward Cllrs Ros Jump and Geraldine Mathison.

Cllr Harold spoke on behalf of all Cllrs in saying that Cllr Los had brought a wealth of knowledge and experience over the past 36 years and she would be missed by the Parish Council.

Cllr Harold continued that Ward Cllrs Mathison and Jump although not Parish Cllrs, she felt both were an integral part of the Parish Council and between them had always ensured one was in attendance at meetings.

Julie, Ros and Geraldine were thanked by the Parish Council for all their service to the Council and Community over the years and Cllrs wished all three a long and happy retirement.

20. Declarations of Interest – any new or concerning matters on this month’s agenda (*Chair*)

Resolved Chair noted no declarations relevant to the meeting agenda.

21. Approval of the previous months minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the March 2023 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were signed by the Chair.

22. Report from Ward Cllrs (*Cllrs Harold, Mathieson & Jump*)

Resolved Chair noted that due to the period of pre-election purdah, there would be no reports from Ward Cllrs at the meeting

23. Any correspondence / opportunity for any members of the public in attendance to speak.

5.1 Clerk referred Cllrs to an email from a resident on Hull Road complaining of loud bangs / noises and the Clerk was instructed to contact ERYC to ask them to investigate

5.2 Following on from the previous meeting Clerk noted he had received no information with regard to the forthcoming Rural Walkabout with ERYC, which was to identify any local issues which the Parish Council felt were of concern – typically this would be broken fencing, overgrown hedges, damaged street furniture or signs, although bigger scale issues could be listed and referred onto the

appropriate department. Cllrs Bown and Shores advised of a number of issues they felt should be included in the walkabout and would forward details of these to the Clerk.

5.3 Community Grant Application - In a closed session to the public, Cllrs discussed an application for funds under the Community Grant Scheme from a group called Light in the Darkness. Cllr Harold advised that she had spoken to the leader of this Group and advised Cllrs that the Group was set up to provide mental health support in the community and that even though the Group was very new, it had already attracted a strong following / interest on social media and had experienced high attendance at a recent meeting.

Resolved After due discussion and recommendations from the Clerk, Cllrs agreed that the Community Grant should be used to support the Group. In summary, funds from the Grant would be directly provided to cover the costs of marketing and also venue costs – furthermore the Clerk offered to help and advise the Group with regard to the venue and would liaise with Woodmansey Village Hall Committee to this extent.

Members of the Public Session

5.5 Cllr Harold noted the attendance of a number of members of the public who were asked if they had any issues to bring to the attention of the Parish Council.

Resolved No issues were raised by members of the public.

24. Financial Report and Accounts (Clerk)

Clerk referred Cllrs to the financial report which had been previously sent to them and Cllrs were asked if there were any questions – none were tabled. It was duly noted that the accounts and financial report included the year end figures which concluded the end of the financial year of 2022-23 and which found the Parish Council finances in an excellent position with no identifiable risks or threats.

Resolved The Financial Report / Accounts can be found as **Appendix 1 and Appendix 1a**.

Resolved Cllrs agreed to the cheques presented for approval in April 23.

7 Planning applications (All)

Cllrs noted only one planning application had been received which related to amendments to an existing application which Cllrs had already commented on

Resolved Cllrs agreed to no changes to the previous observation.

Cllrs also noted the decision of the Planning Inspectorate relating to an appeal against decisions made relating to a development at the old St Faiths Church on Dunswell Lane. In summary the Inspectorate had dismissed the appeal for an illuminated external ‘advertising totem’ display, but had allowed another display which would be mounted on the building.

Resolved Cllrs noted the decisions and no further comments were made.

The Planning Report can be found as **Appendix 2**

11 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Although no comments were made by Cllrs on the police update reports, Cllr McCormick advised Cllrs of recent incidents of around 20 youths vandalising cars in Lincoln Way... Cllr McCormick continued that her own vehicle and those of her neighbours had suffered

Resolved Noting these were younger teens, Cllrs instructed the Clerk to write to local Secondary Schools and ask if this matter could be raised at school Assembly

9. Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Issues

9.1.1 Cllrs to consider any final updates for the 2023/24 budget to be agreed by Cllrs (All)

Resolved No further amendments were made to the draft budget and Cllrs unanimously agreed to approve the budget for 2023/24 which can be found as **Appendix 3**

9.1.2 Cllrs to consider updates on the May elections – process and next steps (All)

Resolved Cllrs confirmed they had all received the verification of receipt of nomination from Electoral Services. Clerk advised that Cllrs would need to attend the Annual General Meeting to sign the Acceptance of Office form which needed to be witnessed by fellow Cllrs or the Clerk to the Parish.

Chair noted that all the Wards had been uncontested and the Ward Representation for the Parish can be found as **Appendix 4**

9.1.3 Cllrs to consider updates on any proposals for celebrating the King's Coronation – Cllrs to agree delivery of gifts to school children and arrangements for installation of new bench (All)

Clerk noted that Dunswell Academy were having a party on afternoon of 4th May and had asked if Cllrs could attend this to present the gifts for the King's Coronation – Clerk continued that he had asked the other two schools if they can accommodate the Parish Council presenting gifts on this date so Cllrs don't have to put more than one day aside.

Ongoing Cllrs agreed to wait until all the schools had confirmed arrangements and then agree who would represent the Parish Council

Clerk also advised Cllrs that Men in Sheds had confirmed they would be installing the new noticeboard on Lincoln Way on Wednesday, 19th and had asked if a Cllr(s) could attend to take part in a photo opportunity.

9.1.4 Cllrs to consider update from Network Rail regards closure of England Springs Bridlepath – subject to receipt of Freedom of Information Request for Risk Assessment (All)

Ongoing Clerk advised there was no update on this item and Cllrs agreed to defer to the next meeting

9.1.5 Cllrs to consider matters relating to the village hall and land - update on progress to seek legal advice (All)

Ongoing Cllrs noted that the Trust Deed was currently being reviewed by ERNLLCA and this matter would be deferred to the next meeting

New Issues

9.1.6 Cllrs to discuss AGAR (Annual Audit) process and key stages and annual Accounts Report (Clerk / All)

Cllrs noted the schedule for AGAR which had been sent by the Clerk prior to the meeting. No concerns were raised with regard to the timetable and Clerk advised updates would be provided at forthcoming meetings until the submission of the Annual Return to the external auditors.

9.1.7 Cllrs to discuss arrangements for Annual Meetings (All)

Resolved Cllrs noted that due to the election in May, the Chair and Deputy Chair had agreed to hold the Annual General Meeting on Monday 22nd May – this date meets the 14 days requirement due to it being an election year. The meeting would commence at 6.30pm and then the May (Ordinary) Parish Council Meeting would immediately follow at 7pm.

Cllrs discussed the purpose of the AGM which this year would be for Cllrs to sign the Acceptance of Office form as new Cllrs and also for the Chair and Deputy Chair to confirm if they wished to continue in office. It was also an opportunity for all Cllrs to put themselves forward for these office(s) and if the current Chair and Deputy Chair expressed an intention to continue in office, an election would take place amongst Cllrs - this should not be seen as a 'political type' election and many Parish Councils encouraged the rotation of the Offices to give Cllrs the experience of chairing a Parish Council.

The AGM would also feature annual reports from the Chair and Financial Officer.

Cllrs also discussed the Annual Parish Meeting which, in the absence of any alternative date provided by residents, was proposed would take place at 6.30pm on the 19th June. Cllrs noted this was not actually a Parish Council meeting, it was a meeting of residents in which they advise anything they want the Parish Council to look at. Cllrs noted that historically there had been no resident interest or attendance at this meeting and Cllrs discussed how to make this more attractive for residents and how to encourage attendance.

Resolved Cllrs agreed to carry out a comprehensive marketing drive for the Parish Meeting and to possibly include a guest speak to talk about local issues – also to provide refreshments.

9.1.8 Cllrs to discuss flooding on allotments – (subject to receipt of information from Drainage Board) (All)

Cllrs discussed concerns raised by some tenants that following a prolonged period of rain, some of the plots on the new allotment were now suffering from standing water / flooding. Clerk confirmed he was still waiting for a response from the Drainage Board requesting confirmation that the dykes had been cleared; however, he shared the view of local landowners that the land always suffered from standing water at this time of the year and it was a case of waiting this out.

Clerk continued he was waiting to speak to a contact from Cottingham Parish Council about French Drains – it was understood allotments at Cottingham had suffered from flooding and tenants had dealt with this themselves by creating these 'French Drains' on their own plots. In summary the Clerk advised he felt that the Parish Council should not financially support any broader flooding measures (outside of the budget) as it would be hard to justify spending on a limited number of people.

Resolved Clerk to chase the Drainage Board for a response and also look into French Drains for the plots.

In addition, the padlock for the gate had been taken and not returned. It was noted by a Cllr that when she had passed the gate was open and tenants were on site – Clerk confirmed that the rule was that the gate should be closed and locked behind them when on site.

Resolved Cllrs agreed to the purchase of a new padlock but asked that measures be looked at to ensure the padlock could not be removed in future.

9.1.9 Cllrs to discuss possible purchase of electronic radar signs (All)

Cllrs were referred to a number of providers of this equipment previously emailed to them by the Clerk and a discussion took place looking at the options available and benefits of radar speed signs.

Cllrs agreed these would be beneficial in managing speed in identified areas. Cllrs further agreed that the units should be solar powered and also provide traffic data which could be used by the Parish Council and when necessary, provided to the police and ERYC highways as evidence of the need for speeding / road safety measures.

Resolved Clerk was instructed to purchase two units as per above specifications

10. AOB / matters raised by Cllrs (not to be voted on).

Cllr McCormick advised that large lorries and tippers accessing the housing development on Woodmansey Mile were still using Lincoln Way and residents were expressing fears for the safety of pedestrians and school children from Keldmarsh. Clerk was asked to contact ERYC Enforcement with this matter

There being no further business, Cllr Harold closed the meeting at 2020

Date of Next Meeting Monday, 22nd May 2023

Signed as a true record *Kerri Harold* Date *May 2023*

Cllr Kerri Harold – Woodmansey Parish Chair

Woodmansey Parish Council					
Presented at April 2023 Meeting For Period		Mar-23			
From:	Parish Clerk				
To:	Parish Councillors				
Box 1				Box 2	
Community Account (325) Balance as of end of last reporting period (Feb.23) = £22,341.97				Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)	
Bank Transactions in Mar.23				Amount	
Debits				Crabbe, Andrew reimbursement for printer ink	
Date Cashed	Cheque No.	Payee & Reason	Amount	Crabbe Andrew Reimbursement for British Legion Planters	
02-Mar	360	Woodmansey Village Hall - Wifi Bill for January 2023	£70.78	Autela Payroll - Payroll for Jan - Mar 2023	
02-Mar	379	East Riding of Yorkshire Council - lease of Village Hall	£274.00	Crabbe, Andrew Reimbursement for King's Coronation Bench	
02-Mar	380	East Riding of Yorkshire Council - Street Lighting	£697.48	Outstanding Cheques (Unpaid at time of new meeting) =	
02-Mar	381	Netwise UK - Annual Payment for Domain Name	£24.00	£298.81	
02-Mar	384	Woodmansey Village Hall - Wifi Bill for February 2023	£49.18		
20-Mar	353	Community Grant Fund Payment to Abbie's Fund - as agreed at October 2022 Parish Meeting	£350.00		
Credits					
Date of Receipt	Ref No	Reason	Amount		
10-Mar	Gwuk	Grant from Groundwork for the Neighbourhood Plan	£1,603.00		
				Box 4	
				Summary of PC Accounts until end of April.23 (Actuals & Forecasts)	
				No.1 Account: Current Account (923)	
		Balance as of end of previous month (Feb.23) = £22,341.97		a Bank Balance at end of Feb.23 (verified by Statement) =	
		Total spend in Mar.23 (presented) = £1,465.44		£22,341.97	
		Total Receipts in Mar.23 = £1,603.00		b (Actual) Total Spend in Mar.23 (cashd) =	
		Total balance in bank as of end of Mar.23 (reconciles with attached Bank Statements) =		£1,465.44	
		£22,479.53		c (Actual) Uncashed Cheques	
				£298.81	
				d (Actual) New Cheques issued at Apr.23 meeting	
				£8,771.23	
				e Forecast Spending for end of Apr.23 (which is box b, c and d added) =	
				£10,535.48	
				f (Actual) Credit Payments made in Mar.22	
				£1,603.00	
				g Forecast of Balance for end Apr.23 (which is box e deducted from box a, added to box f) =	
				£13,409.49	
Box 3				Box 5	
New Cheques Issued and presented to Clr's for approval at the Apr.23 Meeting		Amount		No.2 Account: High Interest Account (107)	
Crabbe, Andrew - reimbursement for gifts for local school children (personalised rulers)		£1,501.70		Details of Transactions	
Crabbe, Andrew - gifts for local school children (coin and pouch)		£1,732.27		Balance	
ERNLLCA subscription		£1,328.04		Balance as of 30th November 2022 =	
Crabbe Andrew - Annual Office Allowance for homeworking (budget)		£623.41		£38,093.72	
Crabbe, Andrew Reimbursement for King's Coronation Bench		£1,130.00		Interest =	
Crabbe, Andrew salary for April 2023		£928.23		£21.24	
Woodmansey Village Hall - Wifi Bill for March 2023		£59.98		Balance as of 30th December 2022 =	
Crabbe, Andrew reimbursement for purchase of defib battery		£267.60		£38,114.96	
Go Locale - Updating Woodmansey NP in line with changed circumstances 2 days @ £500 (covered by Groundwork Grant)		£1,200.00		Balance as of 31st January 2023 =	
				£38,114.96	
				Interest =	
				£47.32	
				Balance as of 31st March 2023 =	
				£38,162.28	
		Cheques to be issued and approved by Clr's at the April.23 Meeting =			
		£8,771.23			

Financial Report for the April 2023 Parish Council Meeting – Year End Report 31st March 2023

Headlines

At the end of February 23 our bank balance was £22,341 and at the end of March 23 (end of the financial year of 2022-23) the balance (after all banked transactions), stood at £22,479. This included a Groundwork UK grant of £1,465 which covers a payment to Go-Locale for the Neighbourhood Plan (see April payments). Considering all liabilities, (cheques to be approved at the April 23 meeting, and uncashed cheques) our forecast balance for the end of April 23 is £13,420. This is the surplus at the commencement of the new financial year and the basis of the excellent financial position the Parish Council finds itself in.

The key figure is the end of Year amount which is the actual bank balance of £22,479.

The reserve has seen an interest payment of £47.32 meaning the bank stands at £38,162 – it is the recommendation of the Finance Officer that the reserve is used to cover the following items

Gifts for local school children (personalised rulers)	£1,501.70
Gifts for local school children (coin and pouch)	£1,732.27
King's Coronation Bench	£1,130.00

Cheques to be approved at the April 2023 Meeting

Spending for the first month of the new financial year of 2023-24 is very high at £8,760, however it is recommended that £4,363 is taken from the reserve to finance the non-budget items (as listed above) for the 'King's Coronation' project. Cllrs should also note the Clerk's Annual Office Allowance for homeworking of £623. For new Cllrs this is an annual payment recommended by ERNLLCA to cover homeworking costs

Cllrs should also note the Go Locale payment of £1,200.00, and which is covered by the Groundwork Grant – this time the Clerk has been advised the grant does not cover the VAT element which will be submitted to HRMC for reimbursement.

All other cheques for approval are in line with the budget.

There are no threats or risks to the Parish Council as we enter the new financial year.

Woodmansey Parish Councillors as of 5th May 2023

WOODMANSEY DUNSWELL WARD PARISH
Shores David Allen
WOODMANSEY MINSTER VIEW WARD PARISH
Beal Amanda
Bown Philip
Ellerington Richard James
Levy Claire Frederica Harriet
WOODMANSEY NURSERIES WARD PARISH
Constable Emma Jane
Harold Kerri Lea
Los Jon
Vacancy
WOODMANSEY VICTORIA WARD PARISH
Bulmer Harry Andrew
McCormick Lynne
Coe Paul Darren

Woodmansey Parish Council	
Budget for 2023/ 24	
Standing Bank Balance for 31st March 23	£22,479.53
Transfer from reserve to pay for new laptop (£535.00) and Gifts to school children and benches (as part of the Queens Platinum Project in 2022)	£6,363.38
Precept for 2023/24 =	£31,047.00
Proposed Budget Spend in 2023/24 (to be agreed by Cllrs at April Meeting =	£43,068.05
Current forecast variance (which is forecast credit v forecast spend) for the end of 2023/24 financial year (31st March 2024) =	£16,821.86

Budget Area	Budget Item	Budget for 2023/24
Admin	Annual Audit Fees	£625.59
	Insurance	£2,108.10
	Subscriptions (ERNLLCA Membership)	£1,180.35
	Wifi Costs - monthly payment to Woodmansey Village Committee	£719.88
	Lease of Village Hall from ERYC	£307.84
	Training	£321.00
	Postage	£47.21
	IT Equipment Allowance (Printing Cartridges and paper)	£112.35
	Bank Charges	£57.30
	Poppy Wreaths	£74.97
	Elections	£0.00
	Website management costs	£423.72
	Payroll Admin	£200.00
	HRMC (Employer Liabilities)	£1,000.00
	Mileage	£0.00
Home Office Allowance (to cover electricity / Wi-Fi etc for Clerk)	£623.41	
Clerks Salary	£11,196.48	
Property	Seats (Repairs / maintenance)	£114.60
	New Bench Programe	£1,070.00
	Notice Boards	£1,000.00
	War Memorial	£0.00
Play Areas	Playground Inspection	£224.70
	Grass cutting - ERYC covering parks and village hall	£2,291.94
	Tree / Hedge Management at King Street & Victoria Park	£1,605.00
	General repairs and refurbishments	£1,145.97
Facilities	Street Light Maintenance	£715.30
	Bus Shelter Maintenance	£590.17
	Salt Bins Maintenance	£590.17
	Litter / Bins / Dog Bins	£800.00
	Allotments	£2,000.00
	New Defibrillators for the Parish x 2	£2,000.00
	Defib Consumbles (not needed until 2025)	£0.00
	Christmas	£2,140.00
Grants	Community Grant Scheme	£3,000.00
	Community Awards	£2,000.00
	Neighbourhood Plan	£2,247.00
Items not budgeted	Misc.	£535.00

Summary Notes of June 2023 (Ordinary) Meeting

Date of Meeting Monday, 19th June 2023

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr A Beal (Chair); Cllr E Constable; Cllr J Los; Cllr P Bown; Cllr R Ellerington; Cllr D Shores; Cllr L McCormick.

Parish Clerk Andrew Crabbe.

25. Present and Apologies (*Chair to confirm quorum*)

Chair (Cllr Beal) noted apologies from Cllrs Harold, Bulmer, Levy and Coe had been received.

Resolved Chair confirmed the meeting was quorate and welcomed Cllrs.

26. Declarations of Interest – any new or concerning matters on this month’s agenda (*Chair*)

Resolved Chair noted no declarations relevant to the meeting agenda – however it was subsequently noted that Cllr Ellerington had an interest in one of the planning applications – see Point 7.

27. Approval of the previous months minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the May 2023 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were signed by the Chair.

28. Report from Ward Cllrs

Resolved Chair noted the attendance of Ward Cllr Phil Redshaw, who advised Cllrs of the following

4.1 Cllr Redshaw advised he was now sitting on the Environment and Regeneration Overview and Scrutiny Sub-Committee and he had attended his first meeting recently.

4.2 Cllr Redshaw advised he was pleased to see improvements to the overgrown grassed areas and verges following his approach to ERYC. Chair advised that she understood these issues had also been picked up as part of the recent rural walkabout. Mr Redshaw continued that the use of the current weedkiller would end in 2024 so it would be interesting to see what would be the replacement

4.3 Cllr Redshaw advised that the budget for highways had been agreed at £16k – this was a concern as for highways maintenance to remain as it currently was, nearly £25k was needed, so he was concerned this would result in increased complaints from the public

29. Any correspondence / opportunity for any members of the public in attendance to speak.

Chair noted the attendance of a resident who asked to speak with regard to the allotments:

5.1 the resident, who was a tenant of the allotments advised that she felt emailing was not the best way to communicate with tenants and could some form of verbal forum be arranged. The tenant advised that she felt not all tenants were reading the emails sent and were not aware of some of the ongoing updates and issues such as water to the site.

Clerk advised that he believed emails were the best way to communicate with tenants and the only way to ensure all tenants received the same information and that there was a record of what was sent.

All tenants had signed a Tenancy Agreement which stipulated it was a condition of the agreement that an email was provided and it was the responsibility of tenants to ensure they periodically checked emails for updates.

Clerk continued that verbal communications often were misunderstood or misinterpreted, reflected in the fact a tenant had attended a meeting with Cllr Harold some time ago, and subsequently emailed all the tenants advising of a number of points which Cllr Harold later advised were incorrectly interpreted.

5.2 Could a single point of contact from the tenants be agreed / how could a Tenancy Association be raised.

Cllrs discussed how a single point of contact would work and felt that this would be too problematic as how would the nominated person ensure all tenants were involved. Clerk advised with regard to the Tenants Association, it had always been on the table, but the project was less than a year old and it had not been a priority in setting up the allotments. If tenants wished to form such an association, he did not see any reason why this could not happen, however it was important to note not all tenants might want to join this and it would not replace the current mechanism for communication which ensured all tenants were involved.

5.3 Some tenants had expressed concern about the proposed new sign as this might result in criminals coming onsite.

Chair responded the sign was a positive addition to the site, letting residents know the Parish Council managed the site and that it was private property – also the sign looked really great.

5.4 Are there any plans to introduce a water supply to the site.

Clerk responded to this point and he advised that Cllrs had previously discussed this matter and agreed that the cost of doing this would be considerable and difficult to justify as the direct benefit would only be for a relatively small number of people (the tenants).

Clerk advised that he had spoken to a fellow Clerk who managed allotments where the charge for water was met by the tenants themselves and he recommended that this was presented to the Queen Elizabeth tenants. Cllrs agreed to this proposal.

5.5 Correspondence - Clerk referred Cllrs to the update sent by Stephen Oliver concerning the Woodmansey Neighbourhood Plan, in which Stephen had advised that progress was being made with the help of the consultants and ERYC. Stephen had also noted the Neighbourhood Plan website was out of date and needed work – he had asked for support in doing this.

Resolved Cllrs agreed that the Clerk should offer Stephen support in updating the website and this should be incorporated into the main Parish Council website.

Ongoing Clerk to continue to update Cllrs on progress on the updating of the website and request Mr Oliver attend a future meeting to advise Cllrs on progress of the overall project.

30. Financial Report and Accounts (Clerk)

Clerk referred Cllrs to the monthly Accounts Report and the Financial Officer report (reporting on transactions in May and listing cheques to be approved at the June meeting) and which had been previously sent to them - Cllrs were asked if there were any questions – none were tabled.

Resolved The Financial Report / Accounts can be found as **Appendix 1 and 1b**

Resolved Cllrs agreed to the cheques presented for approval in June 2023.

7 Planning applications (All)

Point of Procedure Cllr Ellerington advised of a conflict of interest with regard to the planning application ***** and duly left the meeting in accordance with the Parish Council's Code of Conduct whilst this particular application was discussed.

Chair noted the Planning Application Report for the June meeting and each application was duly discussed and observations made.

Resolved Cllrs agreed to the observations as detailed on the Planning Application Report which can be found as **Appendix 3**

12 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Resolved Chair noted the attendance of, and welcomed WPC Katie Bunce to the meeting. A summary of the discussion which took place can be found as **Appendix 4**. Following the discussion, Chair thanked WPC Bunce for taking the time out of her busy workload to attend the meeting and the officer subsequently left the meeting

9. Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Issues

9.1.1 Cllrs to consider update from Network Rail regards closure of England Springs Bridlepath – Cllrs to advise of any further instruction following receipt of Risk Assessment as basis of closure of the level crossing (All)

Cllrs noted previous updates from the Clerk when he had spoken to the Head of Civil Engineering at ERYC with regard to the proposed bridge over the level crossing. This proposal had been in place before the closure of the level crossing, although Network Rail were now appearing to refer all queries regarding the closure of the crossing to ERYC and advising future updates would come from ERYC and be relevant to the bridge – ie the matter was now in the hand of ERYC.

Resolved Cllrs agreed that there was nothing more the Parish Council could do at this point and that the situation should be monitored going forward and make sure that the Parish Council was advised of any future updates.

9.1.2 Cllrs to consider matters relating to the village hall and land – report from ERNLLCA and progress to seek legal advice (All)

Following on from the report received from the Chief Executive of ERNLLCA which identified a number of concerns with regard to responsibilities and accountabilities of the Village Hall Committee and the Parish Council in the current Trust Deed relating to the village hall, Cllrs noted the receipt of a quote from a solicitor to review all documentation relating to the lease and the trust deed and to provide recommendations and proper legal advice.

Resolved Following discussion in which Cllrs agreed there was need for clarification in a number of points, it was unanimously agreed to proceed with the review and the payment was approved. Clerk was instructed to proceed.

9.1.3 Cllrs to consider update on Annual Return (AGAR) – report from internal audit and next stages in the process

Cllrs noted that the internal audit had been completed with no issues raised and that the Clerk had sent the completed AGAR to Cllrs prior to the meeting. Cllrs were asked if there were any issues or questions with regard to the AGAR and if not, were they prepared to approve the AGAR as legally required.

Resolved As a matter of procedure the forms were approved by the Parish Council and duly signed by Cllr Beal as Deputy Chair and the Clerk as Responsible Financial Officer. The next stage would be to post the AGAR forms for public scrutiny (the financial report for 2022 -23 had been posted on the website since April)

9.1.4 Cllrs to consider update on park and allotment signs – Clerk to update progress following order now given to Greens (Clerk / All)

Cllrs heard that the proposed new signs for Victoria Park and King Street Park and the allotment site were to be installed w/c 25th June. The designs can be found as **Appendix 5** The signs would be on extended poles in the hope it would deter any potential vandalism to the signs.

Resolved Clerk to advise when the signs were in place and arrange a photo opportunity to be used to advertise the new signage.

9.1.5 Cllrs to consider update on Community Grant Scheme applications – application from Beverley Wombles (Clerk / All)

Procedural Note Due to the potential confidential nature of some of the information in this item, the matter was closed to the public

Resolved Cllrs discussed an application from Beverley Wombles and agreed that the application met the requirements of the Community Grant Scheme and was duly approved by unanimous Cllr vote. Clerk was instructed to advise the Wombles of the decision and ask a representative to attend the July meeting for handover of the cheque.

New Issues

9.1.6 Cllrs to discuss proposals for rent rates at the Queen Elizabeth Allotments – rents to be implemented in August (All)

Resolved Following discussion, Cllrs unanimously agreed to the recommended rental rates as follows:

Large plots = £30 per annum

Medium plots = £25 per annum

Small plots = £20 per annum

9.1.7 Cllrs to consider any feedback from residents attending the Annual Parish Meeting

Resolved Chair, Cllr Beal noted there had been no resident attendance at the Annual Parish Meeting and instructed the Clerk to issue the agreed Closure Notice.

9.1.8 Cllrs to discuss proposals to clean playground equipment and bus-shelters – to put in place a regular schedule and agree rates for this service

Following on from resident concerns with regard to the amount of bird mess and general poor state of playground equipment at the two parks the Parish Council was responsible for, Cllrs had instructed the Clerk to invite quotes from businesses who would be interested in cleaning the equipment and the bus shelters on a regular basis.

Cllrs noted that the Parish Council had received two quotes from interested businesses and these were duly considered and following discussion agreed to appoint Beverley Cleaning Company. It was agreed that in the first instance a deep clean should commence as soon as possible due to the state of the playground equipment and a longer-term cleaning routine would be agreed following this.

Resolved Clerk was instructed by Chair to progress the deep clean with Beverley Cleaning Company and to draft a longer-term arrangement to be agreed by Cllrs.

9.1.9 Cllrs to discuss latest update from Dogger Bank South (Offshore Windfarm) – feedback from Cllrs Beal and Bown attending the latest consultation

Cllr Bown advised that there was not a lot to report from the consultation however noting that a previous update had advised a route had not been agreed for the cabling, this was now in place and would be to the north of Beverley. A number of substations were planned, and compulsory land purchases were commencing to accommodate these.

Cllr Bown advised the he felt some of the new substations would likely not be welcomed by some of the new housing developments who would be facing onto these new buildings. Cllr Bown felt the whole cabling process would have a considerable impact on residents – he noted that any land not used would be returned to wild, however from the plans he had seen, this would not amount to much. Cllr Bown provided Cllrs with a copy of the consultation document which can be found as **Appendix ****

9.1.10 Cllrs to discuss options and locations for extending Christmas lights / displays – Cllrs to choose selection of display types from brochure

Following on from the previous agreement to expand on displays for Christmas and also involve other areas in the Parish, Cllrs discussed options using a brochure provided by the Company who had supplied the displays used opposite the Warton Arms last Christmas and which received very positive feedback from residents. Noting that the display items were selling quickly, Cllr Bown made recommendations to Cllrs with regard to a selection of displays and these were unanimously agreed upon by Cllrs.

Resolved Cllrs instructed the Clerk to proceed to purchase the identified displays as soon as possible

9.1.11 Cllrs to discuss Sat Nav problem Woodmansey Mile/Long Lane – Cllrs to discuss concerns sat.nav is not identifying Long Lane as closed to vehicles from Woodmansey mile

Cllrs discussed an issue identified that despite the fact Long Lane was closed to vehicles, satnav was still directing drivers to use the Lane. Cllrs discussed a number of issues including if signage was sufficient to prevent drivers from accessing the Lane – it was noted that a warden was in place to prevent this from happening although obviously this would not be a permanent arrangement.

Ongoing Cllrs agreed to approach ERYC and advise them of the problem and ask for advice. In addition, the Clerk was instructed to contact Graham Stuart as MP for the area, again to make him aware of the issue and ask for his support.

10. AOB / matters raised by Cllrs (not to be voted on).

Cllr McCormick asked if Cllrs would consider placing a defibrillator at the Village Hall. This would fit in with the need to comply with proposed legislation which required Village Halls to make adequate provision for the prevention of terrorism - (Protection of Premises) Bill. Chair noted that this could be considered under the plans for the Parish Council to install more defibs in the Parish and asked the Clerk to ensure it was listed for discussion and possible approval at the July meeting.

Date of Next Meeting Monday, 17th July 2023

Signed as a true record *Kerri Harold* Date *July 2023*
Kerri Harold

Summary Notes of July 2023 (Ordinary) Meeting

Date of Meeting Monday, 19th July 2023

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr Kerri Harold (Chair); Cllr C Levy; Cllr P Bown; Cllr R Ellerington; Cllr H Bulmer; Cllr P Coe.

Parish Clerk Andrew Crabbe.

31. Present and Apologies (*Chair to confirm quorum*)

Chair (Cllr Harold) opened the meeting and noted that apologies from Cllrs Constable, Shores, McCormick and Beal had been received.

Resolved Chair confirmed the meeting was quorate and welcomed Cllrs.

Resolved Chair also noted and welcomed Mr Roy Begg as a new Cllr and confirmed his instatement into office.

32. Declarations of Interest – any new or concerning matters on this month’s agenda (*Chair*)

Resolved Chair noted no declarations relevant to the meeting agenda

33. Approval of the previous months minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the June 2023 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were signed by the Chair.

34. Report from Ward Cllrs

Chair noted the attendance of Ward Cllr Phil Redshaw, who advised Cllrs of the following

4.1 Cllr Redshaw advised he had received complaints from residents with regard to work being carried out by Connexin who were setting themselves up as broadband providers in the area in competition to Kingston Communications and were setting up poles alongside existing poles with apparent disregard for people properties and access.

Resolved Cllrs agreed that the Clerk should contact Connexin and ask for them to speak to the Parish Council on their plans and in particular any structural rollout.

4.2 Motorbike Riders on Orchard Park – residents were complaining about anti-social behaviour from bikers using farmland around Orchard Park

Resolved Chair advised that whilst understanding the problem and the nuisance being caused, this was not necessarily something the Parish Council could take on as it was not within its boundaries

35. Any correspondence / opportunity for any members of the public in attendance to speak.

5.1 Clerk referred Cllrs to the allotment report sent prior to the meeting and asked for instruction on two points within the report

5.1.1 water to the site – the recommendation was that the Parish Council explore the costs of providing water to the allotments but that the tenants pay for the subsequent bills

Resolved Cllrs agreed to the recommendation - Clerk to obtain costs for this.

5.1.2 damage to a pathway – this was caused by a tenant bringing a tractor onto the site during the wet weather, despite all tenants been told not to bring vehicles on site. After advising that they were responsible, the tenant had not responded to any further communications by the Clerk on when they would repair the damage and although the Clerk

understood the tenant had some personal circumstances, there was a concern that the deep ruts could cause an accident, therefore the Clerk was recommending the Parish Council carries out the work themselves and bills the tenant afterwards

Resolved Cllrs agreed to the recommendation and the Clerk would meet with Cllr Etterington to arrange this work

5.2 Clerk referred Cllrs to an email sent advising that the owner of the new business based at the site of the old St Faiths Church had apparently ignored the outcome of the planning application and subsequent appeal decision and erected an external advertising totem – following instruction from Cllrs the Clerk had contacted ERYC Enforcement and advised them of the situation.

A resident in attendance asked permission to speak on this matter and advised that as of the evening of the meeting, the owner had now taken the advertising totem down, however there was concern this would be erected again once the attention had gone away. Cllrs agreed that there was sufficient concern from local residents on this matter that would ensure they would report any further breaches if this happened.

5.3 A resident asked Cllrs if they were aware of what was happening with regard to the proposed 'Park and Ride' Scheme in Beverley - Chair advised this whole issue was a concern as the Parish Council had not been consulted on this (ERYC had instead consulted Beverley Town Council) despite the fact the proposed location fell within the Parish boundaries,. Chair continued that she was not sure if the whole scheme would be proceeding as during her time as a Ward Cllr, there was a question as to its viability.

Ongoing Clerk was asked to contact ERYC to request an update on the proposal and its current status and to request that the Parish Council was consulted on this going forward, particularly in regard to what was proposed with the land in question if the Park and Ride Scheme was not progressing.

36. Financial Report and Accounts (Clerk)

Clerk referred Cllrs to the monthly Accounts Report and the Financial Officer report (reporting on transactions in June and listing cheques to be approved at the July meeting) and which had been previously sent to them - Cllrs were asked if there were any questions – none were tabled.

Resolved The Financial Report / Accounts can be found as **Appendix 1 and 1b**

Resolved Cllrs agreed to the cheques presented for approval in July 2023.

7 Planning applications (All)

Chair noted the Planning Application Report for the July meeting and each application was duly discussed and observations made.

Resolved Cllrs agreed to the observations as detailed on the Planning Application Report which can be found as **Appendix 3**

Ongoing Clerk noted the approval of the application for the Solar Farm at Cyreke Beck and referred Cllrs to meetings held with the Company, Albanwise last year to discuss possible community grants. Now the application had been granted he had contacted Albanwise to request progressing the grant. Hopefully there would be an update on this shortly and he would keep on the agenda.

13 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Resolved No police report had been received

9. Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Issues

9.1.1 Cllrs to consider any updates re: Network Rail closure of England Springs Bridlepath – *Cllr Harold has invited a member of the public to speak to Cllrs on the matter (All)*

Chair welcomed the resident to the meeting and a discussion was undertaken on this matter, the summary points of which are as follows:

- Resident advised Cllrs that she had received a letter from Network Rail that morning apologising for the delay in contacting her and advising that they are looking at the issues raised.
- Resident continued that it was not only an access issue for residents but also that a number of properties were now having difficulties with deliveries directly due to the closure.
- It was noted that Network Rail were advising the Parish Council that the matter was now in the hands of ERYC who they (Network Rail) claimed were building a bridge to resolve this situation. However, following subsequent discussions between the Parish Council and ERYC, the latter had in fact advised the proposed bridge and closure of the level crossing were not related and the bridge had been planned long before the crossing was closed.
- Cllrs agreed that Network Rail appeared to be trying to smokescreen the issue
- It was noted that closing of level crossings appeared to be a national programme being carried out by Network Rail
- There were several level crossings some based locally which were well controlled and managed and dealt with any safety concerns, so Cllrs questioned why this could not be the case with England Springs.
- Chair advised that her view was to continue the pressure on Network Rail in the matter especially as it was understood that Ward Cllrs were now advising they cannot do anything

In closing, the Chair and Cllrs thanked the resident for all her work in this matter – the resident advised that she was frustrated at the lack of co-operation from Network Rail, but she was determined to carry on.

Ongoing Cllrs agreed that the Parish Council should write to Network Rail and challenge and question the renewal of the closure order. Also, to formally request an independent risk assessment.

9.1.2 Cllrs to discuss update on the cleaning of playground equipment and bus-shelters – *Cllrs to consider letter of understanding and terms of agreement with the chosen business engaged for the work*

Noting that the playground equipment had been cleaned by Beverley Cleaning Company and was now looking excellent, Chair referred Cllrs to the draft letter of understanding sent by the Clerk which laid out proposed terms between the Parish Council and the Company with regard to ongoing arrangements for the playground and bus shelter cleaning.

Resolved Cllrs unanimously agreed to the letter and instructed the Clerk to proceed

New Issues

9.1.3 Cllrs to discuss Community Emergency Plan – following notification from ERYC for the Parish Council to establish a protocol for dealing with any emergencies in the community

Clerk apologised to Cllrs and advised that due to current workload, he had not had the opportunity to progress this item and asked that it was deferred to a future meeting.

Ongoing Noting that subject to the decision of Cllrs later in the meeting it was possible there was no meeting in August, Chair suggested that this matter was dealt with by email and this was agreed by Cllrs

9.1.4 Cllrs to discuss tree planting programme – Cllr Harold has suggested that the Parish Council starts a tree planting programme to commemorate the late Queen’s reign – possibly inviting local schools to become involved

Chair advised Cllrs that her idea was to plant trees (using the various schemes available) across selected land in the Parish to commemorate the reign of the late Queen and that this would fit in with the broader aims of creating green corridors across the parish. Cllrs noted this was something which had been discussed prior to the pandemic but had not progressed because of Covid, however now was an excellent time to proceed.

Ongoing Cllrs agreed this was an excellent idea in principle and the Clerk was asked to make contact with one of the various schemes offering support for tree planting with a view to partnering with them in the project.

9.1.5 Cllrs to discuss Traffic Speed Surveys from ERYC – *the surveys are suggesting that there is not a problem with speeding on identified roads in the Parish*

Cllrs expressed disappointment at the survey(s) findings and felt this was not reflective of the actual situation and that the roads in question were regularly subject to speeding.

Resolved Cllrs agreed to retain this issue on the agenda as a regular item and obviously review when the radar cameras were up and running

9.1.6 Hedgehog Highway Project - Cllrs to discuss request for support of a national scheme which provides protection for hedgehogs, particularly in residential areas

Chair referred Cllrs to an email previously circulated with regard to a national scheme for helping hedgehogs in residential areas – the scheme was looking for Parish Councils to sign up to the project and also purchase hedgehog highway gateways which could be placed in fences between properties.

Resolved Cllrs agreed this was an excellent idea and the Clerk was instructed to proceed.

9.1.7 Cllrs to discuss project for new road signs and bus stop signs – Cllrs to have opportunity to see if they wish to progress plans for new road signs and branding / audit of the bus shelters which the Parish Council has responsibility for

Chair referred Cllrs to two items on the current project plan – the first being rolling out village signs to other areas of the parish similar to the ones installed in Woodmansey village – Cllrs had agreed that two new signs should be installed in Dunswell and then Cllrs would look at installing elsewhere in the Parish. Clerk advised he had approached Greens for quotes following the successful supply of the park signs.

Resolved / Ongoing Cllrs unanimously agreed to proceed with the signs for Dunswell and for this matter to be carried to the next meeting for further discussion

Chair continued that another project was to have the Parish Council logo placed on the bus shelters owned by the Parish Council, although there was some possible issue with exactly who owned some of the shelters as she was uncertain if these had actually been handed over to the Parish Council.

9.1.8 Cllrs to discuss any proposals for D Day Commemorations in 2024 – following ERNLLCA communication for national plans to commemorate the D Day Landings centred around a beacon lighting across the UK

Cllrs discussed how the Parish Council might celebrate the D Day commemorations in 2024 and noting that lighting of beacons across the UK would be the focus of the celebrations the Council would look at the purchase of celebratory beacons to be located thro-out the Parish and becoming part of the co-ordinated lighting across the UK.

Clerk noted that at this point the main thing which was required was the registering of the Parish Council to the celebrations – Cllrs unanimously agreed that this should happen and the Clerk was instructed accordingly.

9.1.9 Cllrs to consider if a meeting is to be held in August – the Parish Council Standing Order dictate that there should be no meeting in August, however there is discretion for the Chair to call an extraordinary meeting if Cllrs feel there are pressing items

Resolved Cllrs agreed that there was currently no requirement for a meeting in August and matters could be dealt with by email. If circumstances changed, then the Chair reserved the option to call an extra ordinary meeting if required.

10. AOB / matters raised by Cllrs (not to be voted on).

10.1 Bird Boxes Cllr Levy asked if the bird boxes made by Men in Sheds had been placed – Cllr Ellerington advised locations had been identified and he was hoping to do this shortly. Cllr Levy continued could Men in Sheds be approached for more boxes over the next few months.

10.2 Bins Cllr Bulmer advised that a resident was reporting that new houses at St Marys had been waiting for several weeks now for bins – Cllrs agreed the Clerk should approach ERYC on their behalf. Cllr Bulmer to send the Clerk more details.

10.3 Light in the Darkness Chair advised Cllrs that efforts by the new Charity to find a location in the Parish was ongoing, and hopefully this would be resolved in the next few weeks – Chair continued that she was disappointed that the Village Hall was not able to accommodate the meetings.

10.4 Village Hall Committee Chair advised that she proposed to take up the second Parish Council seat on the Committee to strengthen the link between the two organisations.

10.5 Precept and Projects for 2023-24 Clerk advised that he was recommending that Cllrs start to give thoughts to any projects that they wanted to look at in the next financial year. Although this was sometime away, Cllrs were reminded that the precept demand had to be submitted in January at the latest and any large projects would need to be funded by the precept. If Cllrs had any ideas, they should raise with their colleagues to allow discussion from September – December.

Meeting was closed at 2050

Date of Next Meeting – to be confirmed

Signed as a true record

Kerri Harold

Date

August 2023

Kerri Harold – Chair

Appendix 1

Woodmansey Parish Council

Financial Report for the July 2023 Parish Council Meeting

Headlines

At the end of May.23 our bank balance was £26,796 and at the end of June.23 the balance (after all banked transactions), stood at £22,639.

Considering all liabilities, (cheques to be approved at the July.23 meeting and uncashed cheques) our forecast balance for the end of July.23 is £17,795. However, Cllrs should note that a number of costs need transferring from the reserve as they are not budgeted for.

The reserve account has an interest payment of £79.57 and as of 30th June.23 stands at £38,241.

Cheques to be approved at the July 2023 Meeting

As mentioned above, there are several payments in the July approval which are not budgeted for and will need transferring from the reserve – these are:

Beverley Cleaning Company - cleaning of playground equipment	£900.00
Greens Sign Makers - signs for the parks and allotment site	£2,366.58
Royal British Legion - Unknown Soldier Statues	£396.00

All other payments are also budgeted for and expected.

I would draw Cllrs attention to the payment to Autela for Invoice 10484 for the sum of £55.69 – this payment was approved last month but the Company has advised it has not been received. The bank statement shows it has not been cashed. As the debt is from last year, I have paid this by transfer to avoid any further delay, and are claiming the amount as a reimbursement.

In accordance with transparency requirements for proof of payment regards any purchases made by the Clerk on behalf of the Parish Council, proof of payment made by myself to Autela and the Royal British Legion are included in the documentation for the July meeting.

In concluding, there are no threats or risks to the Parish Council and our finances are solvent and stable and we remain in an excellent financial position.

Woodmansey Parish Council








Woodmansey Parish Council		Presented at July 2023 Meeting For Period Jun.23	
From:	Parish Clerk		
To:	Parish Councillors		
Box 1			
Community Account (325) Balance as of end of last reporting period (May.23) =			£26,796.25
Bank Transactions in Jun.23			
Debits			
Date Cashd	Cheque No.	Payee & Reason	Amount
06-Jun	399	Crabbe, Andrew Reimbursement for Freedom of Parish scroll for Julie Los	£108.66
13-Jun	404	St John Ambulance - payment for first aid services at the Queens Platinum Family Day	£172.80
26-Jun	405	Andrew Crabbe, Reimbursement for WEL 63040 AED Consumable Pack	£48.00
26-Jun	407	Andrew Crabbe, Reimbursement for Norton Anti Virus Protection	£12.00
26-Jun	408	Andrew Crabbe, Salary for June 2023	£884.77
28-Jun	402	Woodmansey Village Hall Committee - Wifi for May 2023	59.98
28-Jun	409	Zurich Town & Parish, Insurance Premium for the year 1st June 2023- 31st May 2024	£2,146.09
28-Jun	411	HRMC Liability	£724.07
Credits			
Date of Receipt	Ref No	Reason	Amount
Balance as of end of previous month (Mar.23) =			£26,796.25
Total spend in Jun.23 (presented) =			£4,156.37
Total Receipts in June.23 =			£0.00
Total balance in bank as of end of June.23 (reconciles with attached Bank Statements) =			£22,639.88
Box 3			
New Cheques Issued and presented to Cllrs for approval at the Jul.23 Meeting			Amount
Beverley Cleaning Company - Cleaning of two park playground equipment - cost to be transferred from reserve			£900.00
Greens Sign Makers - provision of three signs for the two parks and allotment site - cost to be transferred from reserve			£2,366.58
Autela Payroll - payroll service for Q1 2023-24			£61.40
Landplan - further respraying of knotweed on allotment (July 23)			£60.00
Woodmansey Village Hall Committee - WIFI rental for June 23			£59.98
Andrew Crabbe, Salary for June 2023			£884.77
Crabbe, Andrew Reimbursement for payment of Autela Payroll - Payroll for Q3 of 2022/23 (Invoice 10484) - cheque issued at June Meeting but not received			£55.69
Crabbe, Andrew Reimbursement for payment of Unknown Soldier Statues as agreed by Cllrs 10th - 12th July - cost to be transferred from reserve			£396.00
Cheques to be issued and approved by Cllrs at the July.23 Meeting =			£4,784.42
Box 2			
Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)			Amount
Landplan - respraying of Japanese Knotweed at allotments			£60.00
Autela Payroll - Payroll for Q3 of 2022/23 (Invoice 10484) unpaid - have checked this and it was presented for s			£55.69
Uncashed cheques as of latest Meeting			£60.00
Box 4			
Summary of PC Accounts until end of July23 (Actuals & Forecasts)			
No.1 Account: Current Account (923)			
a Bank Balance at end of May.23 (verified by Statement) =			£26,796.25
b (Actual) Total Spend in Jun.23 (cashd) =			£4,156.37
c (Actual) Uncashed Cheques			£60.00
d (Actual) New Cheques issued at July.23 meeting			£4,784.42
e Forecast Spending for end of July.23 (which is box b, c and d added) =			£9,000.79
f (Actual) Credit Payments made in Jun.22			£0.00
g Forecast of Balance for end July23 (which is box e deducted from box a, added to box f) =			£17,795.46
Box 5			
No.2 Account: High Interest Account (107)			
Details of Transactions			Balance
Balance as of 30th November 2022 =			£38,093.72
Interest =			£21.24
Balance as of 30th December 2022 =			£38,114.96
Balance as of 31st January 2023 =			£38,114.96
Balance as of 28th February 2023 =			£38,114.96
Interest =			£47.32
Balance as of 31st March 203 =			£38,162.28
Balance as of 28th April 2023 =			£38,162.26
Balance as of 31st May 2023 =			£38,162.26
Interest =			£79.57
Balance as of 30th June 2023 =			£38,241.83

Woodmansey Parish Council

Planning Application Report for July 2023 Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
Land North Of Minster Way Woodmansey Applicant: William Marshall	23/01523/ LOBVAR	Application to modify the planning obligation in a Section 106 Legal Agreement dated 25 January 2019 relating to planning permission 16/02784/STPLF to amend the date of the provision and construction of the footbridge from occupation of any of the dwellings on Phase 2 to a date of on or before 31 August 2024; amend to include a £1 transfer fee for any surplus land once the bridge over the railway lines is completed or within two years if construction is not commenced; amend the date of submission for the Park and Ride Scheme to within three months of the DoV; amend the trigger for the Park and Ride from 149 dwellings on Phase 2 to 120 dwellings on Phase 3 and amend the trigger for the Bus Link and Flemingate Connection from 150 dwellings on Phase 2 to within three months of completion of Park and Ride	Legal Obligation Variation	 Land North Of Minster Way Woodm: Clrs agreed no that in light of there being no objections from residents or consultees a neutral submission would be made
Land North Of Minster Way Woodmansey Vistry Group (Yorkshire)	23/01653/ STREM	Erection of 106 dwellings and associated infrastructure following planning permission (20/01988/STVAR) (Access, Appearance, Landscaping, Layout and Scale to be considered)	Strategic - Reserved Matters	 Land North Of Minster Way Woodm: Clrs noted that this was a reserved and strategic application and therefore they were unable to influence – however the Parish Council remained concerned at the loss of countryside and impact on wildlife as a result of the scale of ongoing housing developments
1 Larch Dale Beverley Applicant: Mr John Cutting	23/01854/ PLF	Erection of a single storey extension to rear	Full Planning Permission	 1 Larch Dale Beverley.pdf Clrs agreed no that in light of there being no objections from

			residents or consultees a neutral submission would be made
Applications Decided (Refusal / Granted)			
Land South Of Creyke Beck Substation 4875 Park Lane Cottingham Applicant: Albanwise Synergy	23/00846/ STVAR	Variation of Condition 3 (approved plans) of planning permission 21/02335/STPLF - Construction of a 49.9MW Solar Farm, underground cabling, 18 inverter substations, installation of perimeter fencing (up to 2.5m high) with access gates and 176 CCTV cameras/infra-red lighting on steel poles (up to 3.5m high steel poles) and 2 temporary construction compounds; construction of a grid compound consisting of substations, control rooms, transformers, cabling and fencing; construction of a storage compound consisting of 24 battery storage containers, 24 PCS units and 2.5m high perimeter fencing and associated grid infrastructure and associated works to allow for minor design changes to battery layout to reflect a more efficient and optimised design for construction	 GRANTED Land South Of Creyke Beck Substatic
Tokenspire Business Park Hull Road Woodmansey Applicant: The Ardent Companies UK Ltd	22/03444/ VAR	Variation of Condition 9 (Approved Plans) of planning permission 19/04077/PLF (Erection of building for employment use (B1, B2 and B8) following demolition of existing buildings (parcel 1)) to change the roof structure from dual-pitched to mono-pitched including increase of ridge height from 8.43m to 9.80m	 GRANTED Tokenspire Business Park Hull Road Wood

Summary Notes of September 2023 (Ordinary) Meeting

Date of Meeting Monday, 18th September July 2023

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr Kerri Harold (Chair); Cllr Amanda Beale; Cllr Claire Levy; Cllr Phil Bown; Cllr Richard Ellerington; Cllr Harry Bulmer; Cllr Dave Shores; Cllr Lynn McCormick; Cllr Emma Constable; Cllr Jon Los.

Parish Clerk Andrew Crabbe.

The September meeting was preceded by two visits

1. Mr Stephen Ramm from Albanwise to speak to Cllrs about Cyreke Beck Solar Farm
2. Representatives from Bellway to speak to Cllrs about concerns for traffic at the Woodmansey Mile and Long Lane Junction

The notes from these meetings can be made available when reviewed by the representees attending.

1 Present and Apologies (Chair to confirm quorum)

Chair (Cllr Harold) opened the meeting and noted an apology from Cllr Coe. No apology had been received from Cllr Begg who was recorded as absent. As Cllr Begg was a new Cllr, Clerk would remind him of the process if unable to attend a meeting

Resolved Chair confirmed the meeting was quorate and welcomed Cllrs.

2 Declarations of Interest – any new or concerning matters on this month's agenda (Chair)

Resolved Chair noted no declarations relevant to the meeting agenda

3 Approval of the previous months minutes (Chair)

Resolved Chair noted that there was no meeting in August, therefore there were no minutes to approve.

4 Report from Ward Cllrs

Chair noted the attendance of Ward Cllrs Phil Redshaw and Peter Astell at the meeting:

4.1 Ward Cllr Redshaw updated Cllrs on the issue of motorbike riders on Orchard Park causing anti-social behaviour – the situation had improved and there were plans to involve a local biking club which would hopefully manage the situation better and remove the anti-social behaviour.

4.2 Ward Cllr Astell noted that letters have gone to households in the Wards affected by the Boundary Changes in the Community Governance Review.

Cllr Astell was asked why had this notice not been sent out earlier, bearing in mind the consultation period was so short – Cllr Astell replied that he did not know and these decisions had been taken before he took office in May.

Cllrs advised that many residents were concerned at the whole consultation and that the recommendations seemed to be based on the views of 12 residents expressed in the initial consultation. Cllrs understood that many residents felt they were unable to take part because they did not have IT facilities or had received insufficient notice. Cllr Astell replied “sorry, but this was not my problem as I had not taken office until May”.

Cllr Astell asked if he had a view on the proposed changes – Cllr Astell replied that it was up to residents if they wished to move to Beverley Town Council

Referring to the visit from Bellway, Cllr Astell was asked if he had requested a meeting with Bellway as Ward Cllr (the Parish Council had been told by ERYC that Ward Cllrs had not turned up to a meeting with Bellway and that was why all communications had to go via ERYC Enforcement). Cllr Astell advised he had not requested or attended any meeting with Bellway.

5 Any correspondence / opportunity for any members of the public in attendance to speak.

Clerk raised two correspondences

5.1 The Parish Council had received a email from ERYC with regard to consultation in the Planning Design and Cllrs were asked to provide the Clerk with any comments by the October meeting. The consultation ended on the 22nd October.

5.2 Cllrs were referred to an email from a resident complaining about noise from Go Ape in Woodmansey. Clerk advised that he had acknowledged the email and advised the resident that this was not within the Parish Council’s jurisdiction and signposted them to ERYC.

Cllrs noted this was correct and no further comments were raised on the matter at the meeting.

6 Financial Report and Accounts (Clerk)

Clerk referred Cllrs to the monthly Accounts Report and the Financial Officer report (reporting on transactions in July and August and listing cheques to be approved at the September meeting) and which had been previously sent to them - Cllrs were asked if there were any questions – none were tabled.

Resolved The Financial Report / Accounts can be found as Appendix 1 and 1a

Resolved Cllrs agreed to the cheques presented for approval in September 2023.

7 Planning applications (All)

Clerk advised no Planning Applications had been received.

8 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Resolved No police report had been received

9 Matters arising – to consider on-going and new issues and decide further action if necessary:
Ongoing Issues

9.1.1 Response to the ERYC Recommendations in the Governance Review – *in light of the recommendation for a considerable reduction in the size of the Parish Council, Cllrs to formally agree the Parish Council objection as part of the consultation process.*

Referring to the above comments during the Ward Cllr session, Cllr McCormick advised that a number of residents had approached her with concerns for the Review as they felt they had been given very little notice and also that they did not have IT facilities and would struggle to respond in time

Cllr McCormick continued that she felt as this was potentially such an important change, there should be a referendum. Cllrs noted that Electoral Services had responded to questions submitted by the Parish Council and one was related to the question of referendum – Electoral Services advised there was no requirement for a referendum and ERYC had to the authority to action the Governance Review.

Cllrs agreed to write to Keldmarsh School and ask for their view on the recommendation as the Parish Council had supported the school over many years. Post Meeting Note – the school had written to ERYC Electoral Services supporting the Parish Council.

Resolved Cllrs in attendance unanimously agreed the Parish Councils objections to the recommendations of the Governance Review which can be found as Appendix 2. Clerk was instructed to submit to the consultation body and to post on noticeboards, social media and the website.

9.1.2 Network Rail closure of England Springs Bridlepath – *Cllrs to consider next steps in the matter following the update that Network Rail have rejected other options and will continue with the closure*

Cllrs noted the response from Network Rail with regard to the parish Council's suggested options as opposed to continuing the closure – this was to reject the options, and to advise that they would continue with the closure.

Clerk noted that he had forwarded the NR response to the member of the public who was spearheading resident opposition to the closure, who had replied she was disappointed but that the NR response was as expected. She felt NR were determined to close the crossing regardless of public opinion.

Resolved Cllrs in attendance unanimously agreed to formally submit an objection to the closure at the time the renewal order would be issued, however Cllrs accepted there was very little more that could be done as Network Rail were determined to close the crossing despite the Parish Council's objections. Cllrs agreed that once the formal objection had been issued by the Parish Council the matter would be reluctantly closed as Parish Council business.

9.1.3 Hedgehog Highway Project – *Gateways now received and Cllrs to discuss involvement of local schools in the project*

Cllrs noted that the gateways had been received and the Clerk had written to the three schools asking if they were interested in working with the Parish Council on a project to enhance their pupils understanding of wildlife in the area.

Ongoing Parish Council to progress once schools have responded

9.1.4 Tree planting programme in Parish – *Following from previous meeting, Cllrs to discuss how to involve community / local schools in any tree planting project in the Parish*

Clerk advised that he had also contacted the schools to ask them if they wished to be involved in the tree planting scheme.

Ongoing Parish Council to progress once schools had responded.

Cllrs welcomed ex Cllr Mrs Julie Los who gifted a small oak sapling to the Parish Council. She had grown this from an acorn found in leaves at the Village Hall. Chair, Cllr Harold thanked Mrs Los for this gift and advised this would be included in the tree planting project.

9.1.5 New defibrillator for the village Hall – *Following the successful application of a grant from Dogger Bank, Cllrs to discuss with the Village Hall Committee Chair, Mr Richard Los where the defib should be placed and agree arrangements for this.*

Cllrs welcomed Mr Richard Los, Chair of the Village Hall Committee to the meeting who advised that the Committee had identified placing the defib unit to the right of back door. Clerk advised he was in contact with the electrician who installed the unit at Shopeth Way who had agreed to place the new defib unit at the Hall.

Cllr Bown asked if there was a way for members of the public to be made aware that the defib would be placed at the Hall and that the gates were not locked. Cllrs heard that these details could be included on the Circuit when the new unit was registered. Post Meeting – Cllrs agreed to install a sign on the gate advising there was a unit on the site.

Ongoing Cllrs to be kept up to date on the placing of the unit. Clerk to co-ordinate date when Mr Los can meet with electrician.

Cllrs also noted that two defibs had been identified in the parish, one at Morrisons and one at Keldmarsh School – however Clerk advised that these two were currently not on the Circuit which was the national database for defibs and could be used to locate the units. Cllrs asked the Clerk to contact both the School and Morrisons to advise them of the Circuit and then they could also be added to the Parish Councils location map which was posted on the website.

New Issues

9.1.5 Cllrs to discuss projects and possible impact on the Precept Demand for 2023-24 – *in the lead up to the precept demand at the end of the year, Cllrs will need to give consideration to what, if any projects should be funded by the precept*

Cllrs were advised this would be a regular item on the agenda until January and Cllrs needed to advise of any projects, they wished their colleagues to consider. Clerk advised that at this point there was no evidence to suggest a precept increase was necessary for the budget of 23/24, but any large or capital projects may have to be funded from a precept increase.

Ongoing Chair asked Cllrs to advise Clerk of any projects and these would be brought to the forthcoming meetings for discussion. Clerk to circulate the current project table prior to the October meeting.

9.1.6 Cllrs to discuss any possible Christmas activities in the Parish – *including working with church and possible visit to local schools by Father Christmas and Elf to give presents to the children*

Clerk noted that he had been in touch with Colletta who had confirmed they would be providing a tree again for the Parish, to be installed opposite Warton Arms.

Chair advised that as with previous years, the Parish Council was very grateful to Colletta for this generous donation and gesture to the Woodmansey community. Cllrs discussed and agreed that the Clerk should approach Colletta to ask if they would provide a second tree to be placed on Lincoln Way.

Cllrs also agreed that as last year, the Parish Council would work with the Church and the Warton Arms for various Christmas activities. Finally, it was agreed that the Parish Council would help carry out visits from Father Christmas (and Elvish Helpers) with gifts to the three local schools.

Ongoing Clerk to obtain costs in all matters and seek approval prior to the October meeting.

10. AOB / matters raised by Cllrs (not to be voted on).

Cllrs noted that a food bank was now in operation at the Warton Arms.... The Clerk was asked to contact the manager with a view to publicising on social media and the website

Chair, Cllr Harold advised of the VASE group and a Parish Cllr Network which included a range of useful community contacts. Cllr Harold would forward to the Clerk for circulation.

Meeting was closed at 2030

Date of Next Meeting – Monday, 16th October 2023

Signed as a true record *Kerri Harold* Date *October 2023*

Kerri Harold – Chair

Appendix Parish Council Objections to the Recommendations of the Community Governance Review

Woodmansey Parish Council wishes to strongly oppose the recommendation to change the boundaries of the current Woodmansey Parish and transfer large parts of Victoria and Minster View Wards and the northern area of Nurseries Ward to Beverley Town Council.

Cllrs note in the Review, that the 'feeling of identity' for residents is listed as a key criterion for any change and would like to understand what evidence there is to suggest residents in the affected areas do not identify themselves with Woodmansey Parish. It is the Parish Council's understanding that only 12 residents responded to the initial consultation and we are currently unaware of what the feedback was from these residents. This may of course change with the new consultation, however at this point we would respectfully point out there is no evidence to support the assertion that residents of the above Wards do not identify themselves with Woodmansey Parish. Furthermore, even though Cllrs understand there is no legal requirement for a referendum, it is felt this would be appropriate due to the extent of the proposed changes and in light of the fact that many residents have reported to Cllrs they have had little notice in this matter and are not, for various reasons, able to engage in the consultation.

A key factor in residents identifying themselves with any Parish is what has the Parish Council done to foster this sense of belonging / identity. With this in mind Cllrs feel that the Parish Council has worked very hard to ensure all Wards benefit from projects, and community improvements. All Wards are represented by at least three Cllrs and all consciously strive to ensure all areas of the Parish are represented by the Parish Council. For instance, to improve communications, we have recently invested in a new Noticeboard on Lincoln Way and a further replacement board is on order for Normandy Way. A key project and source of major investment for the Parish Council has been improvements to Victoria Park with a considerable investment in new playground equipment and park signage. The Parish Council has worked very closely with Keldmarsh School on a variety of matters including allocation of Community Grants, Christmas activities and key event commemorative gifts. The Council has also financed cycling proficiency schemes at the school for many years, and the Parish Council has received a considerable amount of positive feedback from parents on these projects. The Parish Council has also created a new allotment site, and priority of tenancy has been given to Parish residents - a considerable number of current tenants live in the Wards which will be moved to Beverley Town Council if the recommendations are accepted. There is a question as to if their tenancy would continue if they were no longer residents of the Woodmansey Parish.

Other projects which Cllrs have consciously included the wider Parish include

- A community fund which has again benefited bodies across the Parish, again including areas which would be moved to BTC if the recommendations were accepted.
- The Parish Council has already tabled plans to create linked woodland corridors across the existing Parish which will have considerable wellbeing and recreational benefits for all residents
- The Parish Council has provided commemorative benches and other street furniture for Lincoln Way
- The Parish Council has been proactive in helping to deal with construction lorries travelling down Lincoln Way
- The Parish Council continues to support the lifting of the closure of England Springs Level Crossing and has recently written to formally oppose any renewal of the closure notice and also ask for an independent risk assessment
- A schedule of cleaning of playground equipment and bus shelters across the Parish
- Planned rollout of Christmas Lights in December, starting with Lincoln Way

In summary the Parish Council objects on two grounds:

- 1 There is no evidence to suggest that residents of the affected wards wish to transfer to Beverley Town Council and the basis of the recommendations of the Review appears to be based on the views of 12 residents.
- 2 The Parish Council has invested in and made considerable improvements in the affected wards to foster the sense of belonging for all areas of the Parish.

Appendix Financial Report for the September 2023 Parish Council Meeting

Headlines

As there was no meeting in August, this Report covers the Period 1 July – 31st August. At the end of Jun.23 our bank balance was £22,639 and at the end of Aug.23 the balance (after all banked transactions), stood at £18,145. This is obviously a considerable spend but covers two months.

Considering all liabilities, (cheques to be approved at the Sept.23 meeting and uncashed cheques) our forecast balance for the end of Sept.23 is £12,268. This does not include the project costs to be transferred from the reserve (as agreed previously).

Could I draw Cllrs attention to the rent payments from the allotment tenants, which are totalled on the accounts spreadsheet and detailed on the worksheet 'Tenancy Rent Record (Sept Meeting)'. There are a number of tenants who have not paid the rent in time and Cllrs are aware of this and the proposed action.

The reserve account had no changes in July and August and remains at £38,241 at the end of the transaction period.

Cheques to be approved at the September 2023 Meeting

I would draw Cllrs attention to two cheques which were issued at the July meeting but have not been cashed for the reasons given below, and are therefore re-submitted at the September meeting:

- 1 Abbies Fund. This was posted to Cllr Bown but has not arrived therefore it is reissued
- 2 Beverley Cleaning Company – cheque has been returned and the owner has asked if the cheque could be made out to her.

The payment made for the defib (reimbursed to A Crabbe) will be covered by the grant from SSE.

In accordance with transparency requirements for proof of payment regards any purchases made by the Clerk on behalf of the Parish Council, proof of payment made by myself to the following:

- New Defibrillator Unit for Village Hall - Purchased from London Heart Charity - reimbursed to A Crabbe
- Hedgehog Highways Gateways - Purchased from Hedgehogsrus - reimbursed to A Crabbe
- Replacement Defib Electrode Pads following use of defib at Ministergate Surgery - reimburse to A Crabbe

..... are included in the documentation for the September meeting.

Finally, I have submitted an expense form for travelling to Woodmansey outside of the Parish Council meeting – this has been approved by Kerri and Amanda as managers of the Clerk.

In concluding, there are no threats or risks to the Parish Council and our finances are solvent and stable and we remain in an excellent financial position.

Summary Notes of October 2023 (Ordinary) Meeting

Date of Meeting Monday, 16th October 2023

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr Kerri Harold (Chair); Cllr Amanda Beal; Cllr Claire Levy; Cllr Phil Bown; Cllr Harry Bulmer; Cllr Emma Constable; Cllr Jon Los; Cllr Paul Coe.

Parish Clerk Andrew Crabbe.

The October meeting was preceded by two visits:

1 Mr Dick Emmett from 'Men in Sheds' who spoke to Cllrs with regard to the re-opening of the Charity's new premises at Woodmansey Garden Centre. Cllrs also discussed working with the group on new projects to provide bird, bat, insect boxes as well as storage boxes for book exchanges in the community – it was suggested the Mr Emmett may wish to finance this via the community grant scheme and the Clerk would provide the application form for this. Mr Emmett was warmly thanked by Cllrs for attending the meeting and all wished the Group all the best for the future.

2 A representative from the proposed Peartree Hill Solar Farm – the notes from this session will be included in the minutes when approved by the representative

1 Present and Apologies (Chair to confirm quorum)

Chair (Cllr Harold) opened the meeting noting apologies from Cllrs Ellerington, Shores and McCormick.

Resolved Chair confirmed the meeting was quorate and welcomed Cllrs.

2 Declarations of Interest – any new or concerning matters on this month's agenda (Chair)

Resolved Cllr Los reported a pecuniary interest in one of the planning applications and that he would leave the meeting whilst this was discussed. Chair noted no other declarations relevant to the meeting agenda

3 Approval of the previous months minutes (Chair)

Resolved Chair asked Cllrs if they had read and agreed with the minutes / summary notes for September and if so, could these be approved as agreed.

Resolved No comments were made by Cllrs and the minutes were duly approved and signed by Cllr Harold.

4 Report from Ward Cllrs

Chair noted the attendance of Ward Cllrs Phil Redshaw and Tom Astell at the meeting:

4.1 Ward Cllr Astell advised he had been working with ERYC on the junction on Long Lane following concerns from residents. He had met with the Head of Engineering who felt that the junction was not an issue from an engineering point of view and was initially not prepared to do anything.

4.2 However, it had been subsequently agreed that monitoring cameras would be installed to observe behaviours and identify problems. At this point Cllr Astell asked that this was not widely

publicised as, if drivers knew the cameras were in place they might not act as they would without the cameras and thereby not giving a true picture.

4.3 Cllrs expressed concerns that the short period that the cameras were installed might not be sufficient to identify the issues of concern.

4.4 Chair advised Cllr Astell that the Parish Council was not aware of any of the above and asked if in future he could update the Clerk so Parish Cllrs as representatives of the community, could be informed. Cllr Astell agreed to this and asked could this be reciprocated and he be informed of any actions by the Parish Council. Chair agreed to this and pointed out that several Cllrs lived on Long Lane (Cllrs Beal and Bown) and would be ideally placed to provide on the ground knowledge of the matter.

5 Any correspondence / opportunity for any members of the public in attendance to speak.

Chair noted no members of the public in attendance.

Clerk raised a number of unresolved correspondences:

5.1 Resident Concerns for Scholefield Avenue

Clerk noted a correspondence from a resident with concerns for safety / speeding vehicles on Scholfield Avenue and requesting road calming measures including a possible one-way system or speed bumps.

Resolved Cllrs agreed that this should be immediately referred to Highways.

5.2 Million hours fund from the national lottery.

A resident had written to the Parish Council with regard to the above scheme and asked if the Parish Council would be interested in applying under the scheme which supported youth activities in the community. The resident advised they were already involved with such work and would be happy to assist the Parish Council in the application

Resolved Cllrs agreed that the Parish Council should apply for funds under the scheme and asked the Clerk to speak to the resident in the matter.

Ongoing Item to be added to the next agenda for further discussion

5.3 Name Bank Top Up Request

Cllrs noted a correspondence from the ERYC 'name bank team' advising some names from the bank had been used on new roads – also requesting if the Parish Council wished to suggest any new additions to be added to the name bank for new housing developments – Chair noted that in the past, the Parish Council has tried to choose names that have particular relevance to the Parish.

Resolved Cllrs discussed and Cllr Begg suggested that the names of wild grass flowers be added in recognition of the rural environment of the Parish, albeit fast disappearing. Cllrs also discussed including names of local farming families, war veterans and breeds of sheep (in recognition of the sheep farming heritage of the Parish) – Chair welcomed all these suggestions and asked if specific names could be sent to the Clerk for sending onto ERYC

5.4 Trees in King Street Park

Clerk noted that he had received a call from ERYC Enforcement who advised a member of the public has contacted them about the trees in King Street Park, and in particular that they are encroaching

onto the pavement near the gate on King Street. Clerk noted that Cllr Ellertington was scheduled to cut back the trees in the park now the bird nesting season is over.

Resolved Cllrs asked the Clerk to request Cllr Ellertington to look at this issue at his earliest convenience

6 Financial Report and Accounts (Clerk)

Clerk referred Cllrs to the monthly Accounts Report and the Financial Officer report (reporting on transactions in September and listing cheques to be approved at the October meeting) and which had been previously sent to them - Cllrs were asked if there were any questions – none were tabled.

Resolved The Financial Report / Accounts can be found as **Appendix 1 and 1a**

Resolved Cllrs agreed to the cheques presented for approval in October 2023.

7 Planning applications (All)

Resolved Cllrs considered the Planning Report for the October Meeting which can be found as **Appendix 2**, along with the agreed observations from Cllrs.

14 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Chair noted that Cllrs had received the reports and asked if they had any observations / comments or issues of concern

Resolved None were raised

37. Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Issues

9.1.1 Cllrs to discuss any possible Christmas activities in the Parish – *further discussions on arrangement for Christmas celebrations including working with church – Mrs Dawn Pollard to attend meeting - and possible visit to local schools by Father Christmas and Elf to give presents to the children*

Chair welcomed Mrs Dawn Pollard, Church Warden at St Peter's Church to the meeting who spoke to Cllrs on projects at St Peters – Mrs Pollard advised that the church was now water tight and there were plans for a new toilet along with a new small kitchen area. Mrs Pollard continued there were a number of Christmas events planned including a Christmas card drop which was now a major exercise taking two days due to the new housing developments as well as the main village. Mrs Pollard advised she would send a list of Church events to the Clerk so Cllrs were aware of what was happening over the months leading up to and including Christmas.

In summary, Mrs Pollard advised that she was keen for the Church to work with the Parish Council over the community celebrations at Christmas to which the Chair replied Cllrs shared this wish and the two would liaise leading up to the festive season.

Mrs Pollard was thanked for her attendance at the meeting and subsequently left the meeting.

Moving onto the issue of providing a small Christmas present for the children of the three primary schools in the Parish, Clerk advised that he had received the numbers of pupils from the schools and advised that it had been suggested that all the gifts were none chocolate as a number of children were intolerant and rather than having them receive something different from the rest of the children, Cllrs were asked if they would consider the selection boxes were all none chocolate.

Resolved Clerk was approved to purchase the selection boxes and liaise with schools

9.1.2 ERYC Governance Review – following the submission of the Parish Council's objection to the recommendations, an opportunity for Cllrs to provide feedback on process / any comments pending the decision of ERYC
Resolved No further comments were made by Cllrs and the Parish Council would wait to hear the result of the process from ERYC in November.

9.1.3 Hedgehog Highway Project – feedback from Cllrs on visit to Keldmarsh school / discuss other school arrangements

Cllrs Levy and Begg advised Cllrs that the recent visit to Keldmarsh School had been very successful and the children involved were fully engaged. The Parish Council had subsequently received a thank you from the school.

Ongoing Dunswell School had confirmed that they would be very interested in a visit and Cllrs Harold and Beal would attend this to represent the Parish Council.

9.1.4 New defibrillator for the village Hall – feedback on installation and updating of Parish Council register

Clerk noted that the new unit will be installed on 30th October by Inglis Electrical and shortly afterwards there would be a photo opportunity to include representatives from SSE (who largely funded the new unit) and the Village Hall Committee.

Ongoing Cllrs to be informed when the unit was up and running

9.1.5 Projects and possible impact on the Precept Demand for 2023-24 – in the lead up to the precept demand at the end of the year, Cllrs will need to give consideration to what, if any projects should be funded by the precept – Cllrs to review the current project plan and add projects as required

Cllrs discussed the items listed on the project plan and now included planting spring and summer bulbs in parks and green areas across the Parish. In addition, Cllrs agreed to add possible new pathways to the project plan and a proposal by Cllr Begg to green a new roundabout on the A164 near to the new Strata Homes.

9.1.6 Issues around access at the junction with Long Lane and Woodmansey Mile – following on from receipt of letter from Bellway explaining proposals for the junction

Cllrs continued discussions with regard to concerns for the junction at Long Lane and Woodmansey mile, noting vehicles were still ignoring the road signs and were turning into Long Lane. Cllrs felt that the new junction was far too wide and allowed vehicles even lorries to disregard the signage.

It was felt that ERYC were keen to use Long Lane's quiet road status when it suited them, but this was contradicted when they allowed the consequences of so much development along the lane.

Ongoing Cllrs agreed to monitor the situation and to continue to lobby for enforcement of the road signage to prevent vehicles from accessing Long Lane.

New Issues

9.1.7 Cllrs to discuss arrangements for Remembrance Sunday – including possible purchase of forgotten soldier statues for the Woodmansey Memorial.

Cllrs discussed arrangements for the Parish Council involvement in the forthcoming Remembrance Day commemoration's and these are summarised as below:

9.1.7.1 Clerk was approved to purchase three wreaths and the design of previous years

9.1.7.2 Cllr Bown advised he would carry out a reading at the service at St Peters

9.1.7.3 Cllrs Beal and Constable advised that local horse riders would attend the ceremony at St Peters as in the previous year

9.1.7.4 Cllrs Bulmer and Begg would attend the Beverley ceremony to lay the wreath on behalf of the Parish Council

9.1.7.5 Cllr Shores would be asked to attend the Dunswell ceremony to lay the wreath on behalf of the Parish Council

9.1.7.6 Clerk to contact Nick Hart to ask if he would play the bag pipes at the Woodmansey ceremony

9.1.7.7 Clerk to contact Dawn Pollard and request details / itinerary for the Beverley ceremony

9.1.7.8 Clerk to contact Dunswell institute to request details of their ceremony

9.1.7.9 Cllrs agreed to purchase two facing 'Unknown Soldier' statues to be placed at the Woodmansey War Memorial

Resolved As above

9.1.8 Cllrs to discuss new village signs for Dunswell – *subject to receipt of information from Greens Signs.*

Following on from the project to install new village signs on the existing road signs for Dunswell, Cllrs were referred to the design and costs sent to them from Greens.

Resolved Cllrs agreed to the cost however asked that the designs were as close to the designs placed at the Woodmansey signs

9.1.9 Cllrs to discuss budget – *Clerk to provide Cllrs with usual half yearly review on budget spending and if forecasts are being met.*

Cllrs were referred to the six-month budget review which had been sent to them previously and were asked if they had any questions – none were raised. Clerk advised that at this point he saw no grounds to increase the precept for the new financial year for the purposes of the budget as the Parish Council's finances remained in a strong state. Only three areas were in a state of overspend at this time and only HRMC liability was of concern and needed reviewing in the new financial year.

9.1.10 Cllrs to discuss Community Grant application from St Peter's Church – *item to be closed to public due to confidential details*

Cllrs discussed the application from St Peters Church and following due consideration agreed that the application met the criteria for the Grant Scheme and was an appropriate recipient of the grant

Resolved The application was accepted and the Clerk was instructed to process accordingly

10. AOB / matters raised by Cllrs (not to be voted on).

10.1 Clerk advised Cllrs that notices were appearing in the Parish boards and therefore someone outside of the Council had a key – it was his understanding legally only the Parish Council should post notices. It was noted that an ex-Cllr had advised she had a key and Cllrs agreed this should be returned to the Clerk and in future any non-Parish Council notices should be sent to the Clerk for posting subject to approval of Cllrs.

10.2 Clerk advised that concern had been raised with regard to bookings at the Village Hall following a recent request to book the car-park for motorbike training. The applicant had been told the carpark was always in use, but the Clerk had subsequently been advised that the Hall was not used on a Monday. Cllr Harold advised that she would take up a seat on the Committee to ensure the Parish Council was duly represented.

10.3 Cllr Beal noted that a number of the road signs on Long Lane were 'looking very tatty' and asked if the Clerk could request repairs or new signage

10.4 Cllr Begg noted that the promised 20mph speed restriction on Peters Way had not been acted on by Strata Homes as part of their development. Clerk advised he would contact the developer first to give them an opportunity to address prior to contacting Highways.

10.5 Cllr Beal advised that a resident had approached her with regard to concerns for poor lighting at the crossing on Butt Lane and the resident had suffered a near miss whilst using the crossing – Clerk was asked to speak to ERYC urgently on this

10.6 Cllr Coe asked about street furniture to be installed on Lincoln Way - to be discussed at a future meeting.

Closure of Meeting Noting no further business to be conducted, the Chair closed the meeting at 2035

Date of Next Meeting – Monday, 20th November 2023

Signed as a true record *Kerri Harold* Date *November 2023*
Kerri Harold – Chair

Woodmansey Parish Council

Financial Report for the October 2023 Parish Council Meeting

Headlines

At the end of August.23 our bank balance was £18,145 and at the end of September.23 the balance (after all banked transactions), stood at £27,297. The considerable increase is due to the receipt of the 2nd and final receipt of the precept from ERYC totalling £15,523.

Considering all liabilities, (cheques to be approved at the Oct.23 meeting and uncashed cheques) our forecast balance for the end of Oct.23 is £ £25,575, half way through the financial year, our financial position remains excellent.

Along with the precept payment there are a number of other receipts namely the grant from SSE which covers the purchase of the new defib unit for the village hall and also the late rent payments from the allotment tenants, which are totalled on the accounts spreadsheet and detailed on the worksheet 'Tenancy Rent Record (October Meeting)'. Only one rent is outstanding and the tenant has advised she has paid this.

This process is completed for the year.

The reserve account had no changes in September and August and remains at £38,241 at the end of the transaction period.

Cheques to be approved at the October 2023 Meeting

All cheques to be issued at the October meeting are all budgeted for or covered by the reserve as agreed by Cllrs.





In concluding, there are no threats or risks to the Parish Council and our finances are solvent and stable and we remain in an excellent financial position.



Woodmansey Parish Council		Sep-23	
Accounts for the month(s) of			
From:	Parish Clerk		
To:	Parish Councillors		
Box 1			
Community Account (325) Balance as of end of last reporting period (Aug.23) =		£18,145.24	
Bank Transactions in September.23			
Debits			
Date Cashed	Cheque No.	Payee & Reason	Amount
01-Sep	214	Woodmansey Village Hall Committee - WIFI rental for June 23	£59.98
22-Sep	439	Wicksteed Leisure - payment for park inspections	£144.00
25-Sep	426	Crabbe, Andrew - Travel Expenses - see	£56.70
25-Sep	427	New Defibrillator Unit for Village Hall -	£1,453.20
25-Sep	429	Hedgehog Highways Gateways - Pruchared	£300.00
25-Sep	430	Andrew Crabbe, Salary for July 2023	£884.97
25-Sep	431	Andrew Crabbe, Salary for August 2024	£884.97
25-Sep	432	Richard Ellertington - grounds work at allotment (repair of damaged path and clearance of corpse	£240.00
25-Sep	433	Replacement Defib Electrode Pads following use of defib at Ministergate Surgery - reimburse to A	£143.88
25-Sep	438	Beverley Cleaning Company - Cleaning of two park playground equipment - cost to be transferred	£900.00
27-Sep	440	Wilkins Chapman LLP - payment for report into Village Hall Legal Matters	£1,815.00
27-Sep	434	HRMC - Tax Liability for period Tax Month 06/07/2023 To: 05/10/2023	£724.07
Credits			
Date of Receipt	Ref No	Reason	Amount
01-Sep	98306001135	Dogger Bank	£1,000.00
01-Sep	see tenant sheet	Payments made for Allotment Tenancy 2023-24 (see Allotment Record Report)	£180.00
20-Sep	N/A	Payments made for Comemorative Coins and Rulers	£55.46
29-Sep	Pwoo059	2nd Precept Payment - ERYC	£15,523.50
Balance as of end of previous month (Jun.23) =			£18,145.24
Total spend in Jul & Aug.23 (presented) =			£7,606.77
Total Receipts in Jul & Aug.23 =			£16,758.96
Total balance in bank as of end of Aug.23 (reconciles with attached Bank Statements) =			£27,297.43
Box 3			
Cheques to be issued at the Oct.23 Meeting			
		Andrew Crabbe, Salary for Sept 2023	£884.97
		Woodmansey Village Hall Committee - WIFI rental for Sept.23	£59.98
		Autela Payroll Services - Payroll for July - Sept	£61.40
		Netwise UK - Website Hosting, Support & Maintenance (19/10/2023 -	£396.00
		Beverley Cleaning Company - Cleaning of Bus shelters	£200.00
		Printer Ink and printer paper - Rembursement to A Crabbe	£59.55
Cheques to be issued and approved by Cllrs at the Oct.23 Meeting =			£1,661.90
Box 2			
Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)			Amount
Donation to Abbies Fund following sale of comemorative gifts from King Coronation			£228.68
Woodmansey Village Hall Committee - WIFI rental for Jul.23			£59.98
Woodmansey Village Hall Committee - WIFI rental for Aug.23			£59.98
Uncashed cheques as of latest Meeting			£59.98
Box 4			
Summary of PC Accounts until end of October.23 (Actuals & Forecasts)			
No.1 Account: Current Account (923)			
a	(Actual) Bank Balance at end of Aug.23 (verified by Statement) =		£18,145.24
b	(Actual) Total Spend in September.23 (cashd) =		£7,606.77
c	(Actual) Uncashed Cheques		£59.98
d	(Actual) New Cheques issued at Oct.23 meeting		£1,661.90
e	Forecast Spending for end of Oct.23 (which is box b, c and d added) =		£9,328.65
f	(Actual) Credit Payments made in Sept.23		£16,758.96
g	Forecast of Balance for end Oct.23 (which is box e deducted from box a, added to box f) =		£25,575.55
Box 5			
No.2 Account: High Interest Account (107)			
Details of Transactions			Balance
Balance as of 30th November 2022 =			£38,093.72
Interest =			£21.24
Balance as of 30th December 2022 =			£38,114.96
Balance as of 31st January 2023 =			£38,114.96
Balance as of 28th February 2023 =			£38,114.96
Interest =			£47.32
Balance as of 31st March 203 =			£38,162.28
Balance as of 28th April 2023 =			£38,162.26
Balance as of 31st May 2023 =			£38,162.26
Interest =			£79.57
Balance as of 30th June 2023 =			£38,241.83
Balance as of 31st July 2023 =			£38,241.83
Balance as of 31st August 2023 =			£38,244.83
Balance as of 29th September 2023 =			£38,244.83

Woodmansey Parish Council

Planning Application Report for October 2023 Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
Winfield Way Amenity Land Wingfield Way Beverley Applicant: C/O Agent	23/02813/ TPO	TPO - WOODMANSEY - 1988 - REF438 - A1 - Crown reduce 1 row of Beech tress by approx. 6m to previous pruning points, lateral reduce by approx. 2m as appropriate following the contour of the hedge, remove deadwood to stems and remove ivy at ground level all work to be done to prevent future overhang to private dwellings and preserve condition of trees	Works to Protected Trees	 Winfield Way Amenity Land Wingfield Noting no objections from residents or those affected by the application, Cllrs have no ground to oppose
24 Scholefield Avenue Woodmansey Applicant: Vicky Moore	23/02249/ PLF	Construction of dormer extension to rear and installation of 2 no. rooflights to front	Full Planning Permission	 24 Scholefield Avenue Woodmansey Noting no objections from residents or those affected by the application, Cllrs have no ground to oppose
Anaerobic Digestion Plant Plaxton Bridge Road Woodmansey Applicant: Gascorp Plaxton Limited	23/02702/ LOBVAR	Application to modify the planning obligation in a Section 106 legal Agreement dated 11 October 2016 relating to planning permission 15/03894/STPLF as the Anaerobic Digestion (AD) Plant shall be operating as a gas-to-grid plant rather than an electrical exporting plant (as envisaged under the original Section 106 Agreement) the current operating capacity per MW equivalent is only 500Kw which therefore should equate to half of the original payment pro rata	Legal Obligation Variation	 Anaerobic Digestion Plant Plaxton Bridge R Cllrs see no grounds to change previous observations
Land South West Of Stone Cottage Long Lane Woodmansey Applicant: Karbon Homes Limited	23/02570/ LOBVAR	Application to modify the planning obligation in a Section 106 Legal Agreement dated 1 July 2020 relating to planning permission 19/01638/STOUT and 20/03207/STREM bringing the agreement in line with current funder requirements so that applicant can place units into charge in future	Legal Obligation Variation	 Land South West Of Stone Cottage Long L. Cllrs see no grounds to change previous observations

<p>St Peters Church Hull Road Woodmansey Applicant: St Peters Church</p>	<p>23/02346/ PLF</p>	<p>Construction of entrance ramp to church frontage including creation of a new access doorway and installation of septic tank with connections</p>	<p>Full Planning Permission</p>	<p style="text-align: center;"> St Peters Church Hull Road Woodmansey.p Cllrs support this application which they believe are in the community interest</p>
Notification of Decisions Made				
<p>Land North Of Minster Way Woodmansey Applicant: Vistry Group (Yorkshire)</p>	<p>A22/01468 /STREM</p>	<p>Erection of 78 dwellings (phase 2b) following planning approval 20/01988/STVAR (Appearance, Landscaping, Layout and Scale to be considered)</p>	<p style="text-align: center;"> Land North Of Minster Way Woodm:</p>	<p style="text-align: center;">GRANTED</p>

Summary Notes of November 2023 (Ordinary) Meeting

Date of Meeting Monday, 20th November 2023

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr Kerri Harold (Chair); Cllr Amanda Beal; Cllr Claire Levy; Cllr Phil Bown; Cllr Harry Bulmer; Cllr Jon Los; Cllr Richard Ellerington; Cllr Roy Begg; Cllr Paul Coe.

Parish Clerk Andrew Crabbe.

The November meeting was preceded by a visit from representees of the Dunswell Village Institute who advised Cllrs of proposals for a new Memorial Garden outside of Dunswell school and also improvements to the carpark at the institute. A summary is below:

- The Memorial Garden would be focussed around the War Memorial which had been saved from the old St Faith's Church on Dunswell Lane, and would feature planters and a commemorative bench provided by the Parish Council.
- A design drawing was provided to Cllrs demonstrating the proposed garden
- The institute would be hoping for financial support from the Parish Council and various levels of financial support were advised
- Clerk noted that these levels of support were very high, and the only way they could be financed by the Parish Council would be via the precept and so the Parish Council needed to understand exactly what was required and these costs could be factored into the precept calculator to work out how this would impact on the precept demand and resultant cost to the residents.
- Clerk continued that if the institute was looking at the project in 2023 / 24 then this information was needed urgently as the Parish Council had to submit its precept demand in January 2024
- Various other options for funding was discussed and Chair advised that although the advised costs were outside of the scope of the Parish Council Community Grant, never the less the Institute may wish to apply as the fund was currently being used up
- The Institute was also advised to contact SMILE, Dogger Bank Community Fund, and national funding organisations like the Lottery Fund and Millenium Fund.

Ongoing Chair summarised that she felt that the Parish Council should look at all options to support the Dunswell Community and Cllrs agreed to add funding support for the Institute to the agenda going forward and to work with the representatives to make improvements in the Dunswell Community

Part 1 Procedural Matters

1 Present and Apologies (Chair to confirm quorum)

Chair (Cllr Harold) opened the meeting noting apologies from Cllrs Constable, Shores and McCormick.

Resolved Chair confirmed the meeting was quorate and welcomed Cllrs.

2 Declarations of Interest – any new or concerning matters on this month’s agenda (Chair)

Resolved Chair noted no declarations relevant to the meeting agenda

3 Approval of the previous months minutes (Chair)

Resolved Chair asked Cllrs if they had read and agreed with the minutes / summary notes for the October meeting and if so, could these be approved as agreed.

Resolved No comments were made by Cllrs and the minutes were duly approved and signed by Cllr Harold.

4 Report from Ward Cllrs

Chair noted the attendance of Ward Cllrs Phil Redshaw and Tom Astell at the meeting:

4.1 Cllr Redshaw advised that the issue with nuisance bikers was ongoing and there were plans to build-up the ditch to stop them getting access to the field where the anti social behaviour took place

4.2 Cllr Astell advised that he had met with the Minister for Roads during a visit to Beverley and had discussed Jocks Lodge – whilst it was understood that the full upgrade was not happening, Cllr Astell welcomed the investment

4.3 Street furniture cleaning in the Victoria Ward was being organised

4.4 Junction at Long Lane / Woodmansey Mile – the exercise where cameras were monitoring driver behaviour at the junction had concluded on 20th October and the data was currently being reviewed – Ward Cllrs had not seen this data, and no formal feedback would be available until a road safety audit had been carried out. Cllr Astell noted that this would be the developer’s responsibility. One option is narrowing the junction at Lincoln Way end and make it one way only all four ways.

4.5 Chair noted that she had concerns with regard to the validity of the data from the camera survey – at a previous meeting, she recalled that Cllr Astell had advised of the camera survey, he had asked that this was not put in the public domain, despite this the very next day this was posted on social media. Arguably therefore, the survey did not give a true reflection of driver behaviour at the junction. Chair asked if Cllr Astell would speak to ERYC to have the survey carried out again, but this time tell no one, including the Parish Council

4.6 Cllr Bown asked if photographic evidence would be helpful and Cllr Astell replied that this definitely was needed – Chair asked if any photographs could be sent to the Clerk for collating and sending onto Cllr Astell / ERYC

5 Any correspondence / opportunity for any members of the public in attendance to speak.

5.1 Clerk advised all correspondence had been resolved by email at this point.

5.2 Chair noted a number of members of the public in attendance who advised they were there with regard to the flooding on the allotments – a resident advised they were wanting to hold a meeting with the Parish Council to discuss options on how this matter might be resolved and therefore had issued a statutory request for a Parish Meeting to discuss the flooding.

5.3 Chair advised that a meeting would be held however tenants needed to appreciate that the flooding was widespread at the moment with water levels being very high – businesses and homes were being flooded out.

Ongoing Parish Council to arrange a Parish Meeting to discuss the flooding at the allotment

6 Financial Report and Accounts (Clerk)

Clerk referred Cllrs to the monthly Accounts Report and the Financial Officer report (reporting on transactions in October and listing cheques to be approved at the November meeting) and which had been previously sent to them - Cllrs were asked if there were any questions – none were tabled.

Resolved The Financial Report / Accounts can be found as **Appendix 1 and 1a**

Resolved Cllrs agreed to the cheques presented for approval in November 2023.

7 Planning applications (All)

Resolved Cllrs considered the Planning Report for the November Meeting which can be found as **Appendix 2**, along with the agreed observations from Cllrs.

15 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Chair noted that Cllrs had received the reports and asked if they had any observations / comments or issues of concern

Resolved None were raised

Part 2 Matters arising – to consider on-going and new issues and decide further action if necessary: Ongoing Issues

9.1 Cllrs to discuss Christmas activities in the Parish – *update on arrangements for Christmas – lighting and trees, visits to schools*

Cllrs continued to discuss the arrangements for Christmas in the Parish, as follows:

9.1.2 Cllrs discussed the location for the new tree and two street light displays on Lincoln Way, noting that this had to be specific requiring a grassed area to plant the tree but also near to two light posts as a power supply. It was agreed that the Cllrs representing Lincoln Way would meet and identify a location which met the requirements and advise the Clerk of this.

9.1.3 Two trees were on order from Collette and Tyson and Cllr Beal confirmed these could be stored at her farm prior to planting. Chair thanked Collette and Tyson for their generous gesture and asked the Clerk to ensure this was acknowledged in any social media posts and the website. Also that a thank you letter was sent to the firm.

9.1.4 Visits to schools – Cllrs Bown and Levy would reprise their roles from last year and asked if the visits could be on a single day or at most two days as it was a very busy time of the year for everyone - it was agreed that the Clerk should send suggested dates to the schools and to ask them to work to these.

9.1.4 Clerk confirmed that all the selection boxes had been received and the wrapping of these had commenced

9.1.5 Clerk confirmed that he was still waiting for a response from ERYC with regard to installing the trees and light displays – he would continue to chase – it was not possible to have a formal switch on event as ERYC would just fit the lights in their schedule.

9.2 ERYC Governance Review – update on review – ERYC vote due on 15th November, so Cllrs should be aware of outcome at point of meeting – *Cllrs to discuss initial thoughts on implications of outcome*

Cllrs were referred to documentation issued earlier confirming that ERYC had formally accepted the recommendations of the review body and that Woodmansey Parish would be reduced in 2027 with new boundaries, essentially covering the areas of Woodmansey, Thearne and Dunswell.

Cllrs discussed the immediate implications for the outcome of the review which would need to be looked at over the next few years in preparation for the changes which would be brought in at the next elections in 2027. These included:

9.2.1 What would happen to street furniture provided by Woodmansey Parish Council, especially the expensive commemorative items marked with the Parish Council name and logo

9.2.2 Spending in the areas which would be transferred to Beverley Town Council – Clerk advised Cllrs that he would be recommending there was no capital spending which made no financial sense – obviously this did not apply to necessary infrastructure spending which should continue during the lead up to 2027

9.2.3 Future of the allotments – it was noted that a number of current tenants lived in the areas which would be transferred to Beverley Town Council and the criteria for the Queen Elizabeth Allotments was preference was given to residents in the Woodmansey Parish. Therefore, it was arguable if as now, there was a waiting list of Woodmansey residents, then the tenancy of tenants who were no longer in the Parish should be considered.

9.2.4 Future of Victoria Park – a considerable investment had been made by the Parish Council and Chair felt that options should be explored for the Parish Council to retain responsibility for this – Cllrs agreed that the Clerk should explore these options and feedback to the Parish Council

Ongoing Cllrs agreed this matter should feature as a regular item on the agenda over the next few months and years.

9.3 Projects and possible impact on the Precept – Cllrs to review the current project plan and add projects as required – *Cllrs to prioritise projects with a view to obtaining costs and implications on the precept*

Clerk advised Cllrs that although the changes from the Governance review were four years away, he advised that the Parish Council commence future proofing its finances immediately – one of the major implications of the changes would be a reduced electorate and tax base and if the Parish Council wanted to retain the current level of precept this would mean a higher precept payment by the remaining electorate.

Cllr Beal noted that the changes also meant less spending as the Council would no longer have responsibility for large parts of the current Parish.

Ongoing Cllrs to continue to review the project plan in time for submission of the precept demand in January 2024

9.4 Issues around access at the junction with Long Lane and Woodmansey Mile – *Cllrs to discuss any updates*

Chair advised that this matter had been covered during the Ward Cllr session and asked Cllrs if they had anything else they wished to raise. No further comments were raised.

Ongoing Cllrs agreed that the item should remain on the agenda for the foreseeable future.

New Issues

9.5 Cllrs to discuss matters relating to the village hall - *following legal advice on the governance documents and relationship of the Parish Council to the Hall, Cllrs to review the advice and consider any next steps*

Chair referred Cllrs to documentation sent to them previously including the solicitors report on the relationship between the Parish Council and the Village Hall Committee, the village Hall itself and the lease arrangement with ERYC. The advice was that the Parish Council as Custodian Trustees were legally responsible for the Hall and that the Management Committee was responsible for the operational status of the hall – with this in mind there were a number of recommendations from the advice including:

9.5.1 The length of the lease was not relevant to any development of the hall, and the circumstances in which ERYC would end the lease were very limited.

9.5.2 It was necessary to review the Trust Deed and updating of the governance of the hall

9.5.3 Continue to look into the possibility of the Hall becoming a community asset

9.5.4 Ensure all relevant Insurance was in place and up to date

Ongoing Chair advised that she had connections through SMILE and recommended that the Clerk seek their involvement in this matter – Cllrs unanimously agreed to this and the Clerk was instructed to continue.

9.6 Cllrs to discuss consultation on pathways in parish -following notification of consultation by ERYC – proposed Concurrent Public Path Creation and Extinguishment Orders on land north of Minster Way and east of the Railway line

Cllrs were referred to documentation sent by ERYC with regard to the above and unanimously agreed that there were no objections and comments – the Parish Council always supported the introduction and maintenance of pathways across the Parish and was pleased to see new pathways

Resolved Clerk was instructed to reply to the consultation as above – item closed

9.7 Cllrs to discuss flooding on allotments – following recent flooding in the area, Cllrs to discuss a demand by some tenants to provide anti-flooding measures on the allotments

Following on from comments made by a resident during the public session, Cllrs agreed to hold the Parish Meeting with regard to flooding on the allotments at 6.00pm on 18th December immediately prior to the December Parish Council Meeting.

Ongoing Clerk to issue notification in accordance with legal requirements

9.8 Cllrs to discuss proposed confidentiality waiver on all Parish Council emails - in light of recent events whereby a Parish Council email was sent to a third-party, Cllrs to consider a waiver for their emails to protect confidentiality and privacy of residents and Cllrs.

Cllrs were referred to the social media Policy and recommended amendments, specifically that a waiver should be included in Parish Council emails in future prohibiting forwarding onto a third party without permission from the Parish Council – there were obvious exclusions to this in so far as if the subject matter was in the public interest

Resolved Cllrs agreed unanimously to the recommendation and the Clerk was instructed to action accordingly – item closed

Procedural Point – Cllr Coe left the meeting at this point

9.9 Cllrs to discuss a Community Grant Application from Woodmansey Village Hall Committee – due to the confidential nature of this item, the meeting will be closed to all members of the public.

Cllrs discussed the application from the Village Hall Committee and concerns were raised in so far the Committee's finances were in an excellent condition. Also, there were concerns with regard to if the proposed signs were actually needed and also use of the Parish Council logo, which Cllrs felt needed clarifying. Cllrs felt that the matter needed further discussion at the next Committee Meeting.

Ongoing The application should be deferred to a future meeting to allow the Parish Council Representatives to raise the Cllrs concerns – Clerk was instructed to write to the Chair of the Committee to this affect.

10. AOB / matters raised by Cllrs (not to be voted on).

No matters were raised

Closure of Meeting Noting no further business to be conducted, the Chair closed the meeting at 2055

Date of Next Meeting – Monday, 18th December 2023 – it was agreed as with tradition, this would be an abridged meeting held only to cover important matters which could not be deferred to the January meeting. It was further agreed that the meeting would commence at 1830

Signed as a true record

Kerri Harold

Date *Dec. 23*




Kerri Harold – Chair

Woodmansey Parish Council										
Accounts for the month(s) of				Oct-23						
From:	Parish Clerk									
To:	Parish Councillors									
Box 1				Box 2						
Community Account (325) Balance as of end of last reporting period (Sept,23) =				£27,297.43		Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)			Amount	
Bank Transactions in October.23									£228.68	
Debits									£59.98	
Date Cashed	Cheque No.	Payee & Reason	Amount						£61.40	
02-Oct	436	Woodmansey Village Hall Committee - WIFI rental for Jul.23	£59.98						£396.00	
02-Oct	437	Woodmansey Village Hall Committee - WIFI rental for Aug.23	£59.98						£200.00	
20-Oct	441	Andrew Crabbe, Salary for Sept 2023	£884.97							
20-Oct	445	Printer Ink and printer paper - Rembursement to A Crabbe	£59.55							
Credits										
Date of Receipt	Ref No	Reason	Amount							
02-Oct		Payment by Tenant for allotment	£25.00							
				Balance as of end of previous month (Sep.23) =		£27,297.43				
				Total spend in October .23 (presented) =		£1,064.48				
				Total Receipts in October 23 =		£25.00				
				Total balance in bank as of end of Oct.23 (reconciles with attached Bank Statements) =		£26,257.95				
Box 3				Box 4						
Cheques to be issued at the Nov.23 Meeting				Summary of PC Accounts until end of November.23 (Actuals & Forecasts)						
				No.1 Account: Current Account (923)						
				Andrew Crabbe, Salary for Oct 2023		£987.57		a (Actual) Bank Balance at end of Sept.23 (verified by Statement) =		£27,297.43
				Woodmansey Village Hall Committee - WIFI rental for Oct.23		£59.98		b (Actual) Total Spend in October.23 (cashd) =		£1,064.48
				British Legion unknown soldier statutes x 2 - reimburse to A Crabbe		£370.00		c (Actual) Uncashed Cheques		£946.00
				poppy wreath x 3 - reimburse to A Crabbe		£74.97		d (Actual) New Cheques issued at Nov.23 meeting		£3,825.20
				2 Christmas Displays and Tree lights (for Lincoln Way as agreed by Cllrs) - reimburse to A Crabbe		£1,300.00		e Forecast Spending for end of Nov.23 (which is box b, c and d added) =		£5,835.74
				Landplan Invoice 13561 - Removal of Japanese Knotweed on allotment 28/10/2023		£60.00		f (Actual) Credit Payments made in Oct.23		£25.00
				PK Littlejohn - Annual Audit Fees		£250.00		g Forecast of Balance for end Nov.23 (which is box e deducted from box a, added to box f) =		£21,486.69
				Clerks Travelling Expenses as approved by Chair and Deputy Chair		56.7				
				(Ocardo) Haribo Selection Boxes for school gifts - reimburse A Crabbe		294				
				Cadbury Selection Boxes for school gifts order 14 Nov.23 - reimburse to A Crabbe		115.99				
				Cadbury Selection Boxes for school gifts order 14 Dec - reimburse to A Crabbe		255.99				
				Cheques to be issued and approved by Cllrs at the Nov.23 Meeting =		£3,825.20				
Box 5				No.2 Account: High Interest Account (107)						
				Details of Transactions					Balance	
				Balance as of 30th November 2022 =					£38,093.72	
				Interest =					£21.24	
				Balance as of 30th December 2022 =					£38,114.96	
				Balance as of 31st January 2023 =					£38,114.96	
				Balance as of 28th February 2023 =					£38,114.96	
				Interest =					£47.32	
				Balance as of 31st March 203 =					£38,162.28	
				Balance as of 28th April 2023 =					£38,162.26	
				Balance as of 31st May 2023 =					£38,162.26	
				Interest =					£79.57	
				Balance as of 30th June 2023 =					£38,241.83	
				Balance as of 31st July 2023 =					£38,241.83	
				Balance as of 31st August 2023 =					£38,241.83	
				Balance as of 29th September 2023 =					£38,344.83	
				Balance as of 31st October 2023 =					£38,344.83	

Woodmansey Parish Council

Planning Application Report for the November 2023 Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
33 Queensway Woodmansey Applicant: Mr Michael Dixon	23/03263/ PLF	Erection of single-story extension to rear (revised scheme of 23/01476/PLF)	Full Planning Permission	 11 Queensway.pdf The Parish Council is not aware of any consultee or public comments so it has no objection to the application
Land North Of Minster Way Woodmansey Applicant: Strata	23/01786/ STREM	Erection of 136 affordable dwellings following hybrid permission 20/01988/STVAR (All matters to be considered) (AMENDED PLANS)	Strategic - Reserved Matters	 Land North Of Minster Way Woodm: The Parish Council is not aware of any consultee or public comments so it has no objection to the application
48 Beverley Parklands Beverley Applicant: Mr Samier El-Kamel	23/03224/ PLF	Erection of boundary fencing (resubmission of 23/02129/PLF)	Full Planning Permission	 48 Beverley Parklands Beverley.pd The Parish Council is not aware of any consultee or public comments so it has no objection to the application
Applications Decided (Refusal / Granted)				

Notice of Withdrawn Planning Applications

23/02249/PLF

Proposal: Construction of dormer extension to rear and installation of 2 no.rooflights to front

Location: 24 Scholefield Avenue Woodmansey East Riding Of Yorkshire HU17 0TN

Applicant: Vicky Moore



24 Scholefield
Avenue Woodmansey

Application Type: Full Planning Permission

Summary Notes of December 2023 (Ordinary) Meeting

Date of Meeting Monday, 18th December 2023

Time of Meeting 1830

In accordance with the Parish Council Standing Orders, this meeting was abridged / shortened to cover only procedural matters and matters which could not be deferred to the January 2024 meeting

IN ATTENDANCE:

Parish Cllrs Cllr Kerri Harold (Chair); Cllr Claire Levy; Cllr Phil Bown; Cllr Jon Los; Cllr Richard Ellerington; Cllr Roy Begg; Cllr Lynne McCormick

Parish Clerk Andrew Crabbe.

Part 1 Procedural Matters

1 Present and Apologies (Chair to confirm quorum)

Chair (Cllr Harold) opened the meeting noting apologies from Cllrs Constable, Bulmer, Beal and Coe.

Resolved Chair confirmed the meeting was quorate and welcomed Cllrs.

2 Declarations of Interest – any new or concerning matters on this month's agenda (Chair)

Resolved Chair noted no declarations relevant to the meeting agenda

3 Approval of the previous months minutes (Chair)

Resolved Chair asked Cllrs if they had read and agreed with the minutes / summary notes for the November meeting and if so, could these be approved as agreed.

Clerk asked that as a point of procedure it was noted that Cllr Coe had questioned the minutes stating that the question of the date of the Parish Meeting concerning flooding had been discussed, however he had since withdrawn this, accepting that the item had been discussed although he had personally not agreed to the date.

Resolved No comments were made by Cllrs and the minutes were duly approved and signed by Cllr Harold.

4 Report from Ward Cllrs

Chair noted no Ward Cllrs were in attendance at the meeting:

5 Any correspondence / opportunity for any members of the public in attendance to speak.

Clerk advised Cllrs of a number of correspondences, as follows

5.1 Cllrs were referred to an email from the Secretary of the Village Hall Committee asking for an update on a) Community Grant application: b) the request for an extension to the lease agreement for the land to facilitate grant applications: c) the situation with regard to charging the allotment tenants for using the wifi and finally d) asking that all correspondence should be sent to him and not the Chair.

Resolved Noting that matters relating to a) and b) had been discussed at the November meeting, and a 'holding letter' had been sent to the Chair of the Committee, advising that clarification was needed on the issues, Cllrs agreed that along with c) these matters should be deferred for a final decision at the January meeting in order for Cllrs to take on board all information concerning the various matters. With regard to d) Cllrs agreed unanimously that correspondence should be sent to the Chair to allow him to circulate to all members of the Committee.

5.2 Cllrs were referred to an email sent earlier with regard to a resident adjoining Victoria Park who was complaining that a tree in the park was overhanging into her garden. Cllr Ellerington had been to look at this and agreed the branches were endangering property.

Resolved Cllrs agreed that the work should be completed to remove the branch but this was in the understanding that any further requests would be considered on case-by-case basis, and this decision was based on the specific circumstances of the property.

6 Financial Report and Accounts (*Clerk*)

Clerk referred Cllrs to the monthly Accounts Report and the Financial Officer report (reporting on transactions in November and listing cheques to be approved at the December meeting) and which had been previously sent to them - Cllrs were asked if there were any questions – none were tabled.

Resolved The Financial Report / Accounts can be found as **Appendix 1 and 1a**

It was noted that two of the cheque signatories were absent from the meeting and therefore no cheques could be signed at the meeting. All cheques were deferred to the January 2024 meeting. Clerk asked if Cllrs would approve a fourth signatory and this was agreed. Cllr Bown confirmed he would take up this role

Ongoing Clerk to organise Cllr Bown's instatement as an approved cheque signatory

7 Planning applications (*All*)

Resolved Chair noted that there had been no planning applications received by the Parish Council for the December meeting.

16 Police Matters – opportunity for Cllrs to discuss latest crime statistics (*All*)

Resolved Chair noted that no report had been received and these now seemed to be being sent bi monthly. No other issues relating to police matters was raised by Cllrs

Part 2 Matters arising – to consider on-going and new issues and decide further action if necessary: Ongoing Issues

9.1 Cllrs to discuss Christmas activities in the Parish – *any last-minute details - visits to schools*

Cllrs noted that after delays caused by the weather and equipment failures, ERYC had now installed both trees. However only two of the street light displays were installed and the Clerk was chasing this, although it was probably too late now.

Everything was in place for the Father Christmas and Elf visit to the three schools which would take place on 20th December.

Resolved item closed however Cllrs would review at some point with ‘lessons learnt’ and how to improve and build on the celebrations next year, including Father Christmas arriving at the schools in some form of transport.

9.2 Projects and possible impact on the Precept – *Noting there is only one more meeting until the precept demand has to be submitted, Cllrs to give final thoughts to any capital spending / projects with a view to obtaining costs and implications on the precept*

Cllrs noted that the precept demand had to be submitted at the next meeting – Clerk advised as Financial Officer the recommendation remained there was no need for an increase acknowledging the continued cost of living crisis for some residents but also that the forecast surplus would almost certainly be exceeded at the end of the financial year, and the reserve remained high.

However, he also recommended that the Parish Council start ‘future proofing’ its finances – the precept demand was currently spread over a wider population meaning a smaller household payment(s), but in 2027 when the Parish became considerably smaller the individual household payment would increase. Chair advised she did not think that the current precept could be retained at this point, and work needed to be done on preparing for this, however the outgoings of the Parish Council would be considerably less as well as the Parish Council would no longer have such a large area of responsibility.

Ongoing Cllrs to make a final decision at the January Meeting

Cllr McCormick advised that she had been approached by a number of residents who reported that they had been told by someone that the Parish Council would no longer be spending any money in the Victoria Ward following the outcome of the recent Governance Review. Cllrs discussed at length and in summary agreed this was disgraceful and needed countering. Chair pointed to continued support of Keldmarsh school, not just at the recent special events such as the late Queen’s Platinum and Kings Coronation but in financing cycling proficiency. Also the roll out of Christmas lighting to Lincoln Way, and plans to install a commemorative bench and planters outside of the shops on Lincoln Way and finally continued investment in Vicotria Park.

Resolved Cllrs agreed that the Clerk should prepare a statement from the Parish Council to be approved and posted on social media and the website.

9.3 Issues around access at the junction with Long Lane and Woodmansey Mile – *Cllrs to discuss any updates*

Cllrs noted that following a resident email earlier in the month asking for an update on the request for a path linking new housing with Long Lane, the Clerk had been instructed to request an update on the junction and specifically with regard to the footpath which had been first raised by Cllr Bown in the interests of safety at the junction.

It was noted that ERYC had responded that they were waiting for the report from the recent safety audit before making any further recommendations, however it would be the responsibility of the developer Bellway to implement any actions from the audit.

Post Meeting Note Bellway has responded to the email from the Parish Council and advised that they will look at the possibility of a path.

Ongoing Cllrs agreed to keep the item on the agenda for the foreseeable future to cover any update

New Issues

No new issues were raised, however with relation to the allotment, Cllrs discussed the following:

9.4 The Clerk would contact the Drainage Board and Landplan and ask for their views on the current situation

9.5 Allotment matters would be introduced as a permanent agenda item on a bi monthly basis

9.6 The current Tenancy Agreement would be reviewed in light of the recent feedback from other Parish Council on how they dealt with situations such as flooding.

Chair suggested that she emailed these suggestions the following day and Cllrs should advise if they support the proposals by email return.

9. AOB / matters raised by Cllrs (not to be voted on

Cllr Begg asked if the Parish Council could consider a idea for a Parish Council litter pick at some point, perhaps under the framework of a 'Keep Britain Tidy' Campaign.

In addition, Cllr Begg suggested that the Parish Council approach the three schools with a competition for poster designs with an anti-littering theme. Cllrs agreed wholeheartedly this was an excellent proposal – Chair advised that she thought that Greens would help with notices placed around the Parish featuring the posters designed by the children. Cllrs agreed that the Clerk should do some initial work looking at the Keep Britian Tidy programmes and also speak to the schools to see if they would be interested.

Ongoing The matter would be listed at the January meeting for further discussion.

Chair asked if the Parish Council could update the information on the defibrillators across the Parish now that there was a new one installed at the Village Hall and noting the efforts of Cllr McCormick as Guardian to ensure that all the units were regularly checked and maintained.

Resolved Clerk was asked to post on the website and social media.

Cllr McCormick noted that the defib at Minstergate appeared to have water ingress and the light was not working. An electrician had been asked to look into this.

Date of Next Meeting – Monday, 15th January 2024

Signed as a true record

Kerri Harold

Kerri Harold – Chair

Date *January 2024*

Woodmansey Parish Council

Financial Report for the December 2023 Parish Council Meeting

Headlines

At the end of October.23 our bank balance was £26,257 and at the end of November.23 the **balance** (after all banked transactions), stood at £21,581.

Considering all liabilities, (cheques to be approved at the Dec.23 meeting and uncashed cheques) our forecast balance for the end of Dec.23 is £19,418, and with only three months **left in the financial year**, our financial position remains excellent. The forecast surplus for 31st March 2024 was £10,000 – it is obvious we are likely to exceed this, although as Financial Officer I would like to give a word of caution in terms of the need to future proof our finances. If Cllrs wish to retain the current precept demand, this will be spread across a smaller electorate from 2027, and therefore the new Woodmansey Parish residents will see a much higher (individual household) precept payment. It is reasonable to suggest these residents will expect the Parish Council to carefully manage spending over the next four years to soften any potential implications of the reduced Parish.

The reserve account is showing at £38,344.30. This differs from previous month in terms of pence (£38,344.83) – I have questioned this although understand banks are rarely interested in variance of pence.

Cheques to be approved at the December 2023 Meeting

Cheques to be issued in December largely relate to spending for the Christmas activities (wrapping paper for 420 selection boxes and baubles and tinsel for the now two trees). It is important cheque signatories check the proof of payment which will be attached to the relevant invoice

In concluding, there are no threats or risks to the Parish Council and our finances are solvent and stable and we remain in an excellent financial position. It remains my recommendation as Financial Officer that there are no grounds for increasing the precept in the new financial year, acknowledging the excellent financial position of the Parish Council and balancing the continuing cost of living crisis for many residents. Any projects that Cllrs wish to consider should be easily financed via the reserve and the surplus, although once again I refer Cllrs to my comment on the need for ‘future proofing’.

Woodmansey Parish Council



Woodmansey Parish Council		Accounts for the month(s) of	Nov-23
Cheques to be approved for the month of		Dec-23	
From:	Parish Clerk		
To:	Parish Councillors		
Box 1			
Community Account (325) Balance as of end of last reporting period (oct,23) =		£26,257.95	
Bank Transactions in November.23			
Debits			
Date Cashed	Cheque No.	Payee & Reason	Amount
01-Nov	442	Woodmansey Village Hall Committee - WIFI rental for Sept.23	£59.98
01-Nov	444	Netwise UK - Website Hosting, Support &	£396.00
10-Nov	446	Beverley Cleaning Company - Cleaning of Bus shelters	£200.00
15-Nov	443	Autela Payroll Services - Payroll for July - Sept	£61.40
22-Nov	460	St Peter's Church - Community Grant	£500.00
27-Nov	447	Andrew Crabbe, Salary for Oct 2023	£987.57
27-Nov	450	British Legion unknown soldier statues x 2 - reimburse to A Crabbe	£370.00
27-Nov	451	poppy wreath x 3 - reimburse to A Crabbe	£74.97
27-Nov	452	Christmas Displays and Tree lights (for Lincoln Way as agreed by Cllrs) - reimburse to A Crabbe	£1,302.00
27-Nov	455	Clerks Travelling Expenses as approved by Chair and Deputy Chair	56.7
27-Nov	457	Haribo Selection Boxes for school gifts - Reimburse to A Crabbe	£295.50
27-Nov	458	Cadbury Selection Boxes for school gifts order 14 Nov.23 - reimburse to A Crabbe	115.99
27-Nov	459	Cadbury Selection Boxes for school gifts order 14 Dec - reimburse to A Crabbe	255.99
Credits			
Date of Receipt	Ref No	Reason	Amount
		Balance as of end of previous month (Oct.23) =	£26,257.95
		Total spend in November .23 (presented) =	£4,676.10
		Total Receipts in November 23 =	£0.00
		Total balance in bank as of end of Nov.23 (reconciles with attached Bank Statements) =	£21,581.85
Box 3			
Cheques to be issued at the Dec.23 Meeting			
		Wrapping Paper for selection boxes purchased from Lidi on 22 Nov.23 - reimburse A Crabbe	£7.92
		Wrapping Paper for selection boxes purchased from B&M on 11 Dec.23 reimburse A Crabbe	£12.00
		Tinsel and Baubles for Tree - purchased from Woodmansey Garden Centre reimburse A Crabbe	£53.75
		Cable ties for securing tinsel and baubles to trees - Halfords reimburse A Crabbe	£5.96
		Tinsel and Baubles for Tree - purchased from B&M reimburse A Crabbe	£45.00
		Woodmansey Village Hall Committee - WIFI rental for Oct.23	£59.98
		Woodmansey Village Hall Committee - WIFI rental for Nov.23	£59.98
		Andrew Crabbe, Salary for Nov. 2023	£987.57
		Inglis Electrical - installation of defib at Woodmansey village hall - reimburse A Crabbe	£332.40
		Cheques to be issued and approved by Cllrs at the Dec.23 Meeting =	£1,564.56
Box 2			
Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)			
		Donation to Abbies Fund following sale of commemorative gifts from King Coronation	£228.68
		Landplan Invoice 13561 - Removal of Japanese Knotweed on allotment 28/10/2023	£60.00
		PK Littlejohn - Annual Audit Fees	£250.00
		Uncashed cheques as of latest Meeting	£598.66
Box 4			
Summary of PC Accounts until end of December.23 (Actuals & Forecasts)			
No.1 Account: Current Account (923)			
	(Actual) Bank Balance at end of Oct.23 (verified by Statement) =		£26,257.95
b	(Actual) Total Spend in November.23 (cashed) =		£4,676.10
c	(Actual) Uncashed Cheques		£598.66
d	(Actual) New Cheques issued at December.23 meeting		£1,564.56
e	Forecast Spending for end of Dec.23 (which is box b, c and d added) =		£1,564.62
f	(Actual) Credit Payments made in Nov.23		£0.00
g	Forecast of Balance for end Dec.23 (which is box e deducted from box a, added to box f) =		£19,418.57
Box 5			
No.2 Account: High Interest Account (107)			
Details of Transactions			
	Balance as of 30th November 2022 =		£38,093.72
	Interest =		£21.24
	Balance as of 30th December 2022 =		£38,114.96
	Balance as of 31st January 2023 =		£38,114.96
	Balance as of 28th February 2023 =		£38,114.96
	Interest =		£47.32
	Balance as of 31st March 2023 =		£38,162.28
	Balance as of 28th April 2023 =		£38,162.26
	Balance as of 31st May 2023 =		£38,162.26
	Interest =		£79.57
	Balance as of 30th June 2023 =		£38,241.83
	Balance as of 31st July 2023 =		£38,241.83
	Balance as of 31st August 2023 =		£38,241.83
	Balance as of 29th September 2023 =		£38,344.83
	Balance as of 31st October 2023 =		£38,344.83
	Balance as of 30th November 2023 =		£38,344.30