

Summary Notes of January 2022 (Ordinary) Meeting

Date of Meeting Monday, 17th January 2022

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr K Harold (Chair); Cllr A Beal (Dep. Chair); Cllr (Mrs) J Los; Cllr J Los; Cllr E Constable; Cllr S Oliver; Cllr P Bown; Cllr H Bulmer; Cllr L McCormick; Cllr C Levy.

Ward Cllrs Cllr Ros Jump; Cllr G Mathison. **Parish Clerk** Andrew Crabbe.

1. **Present and Apologies (*Chair to confirm quorum*)**

Clerk confirmed no apologies were received. Cllr Shores was noted as 'non-attende' as no apology had been received.

Resolved Chair confirmed the meeting was quorate and welcomed Cllrs to the new year.

2. **Declarations of Interest – any new or concerning matters on this month's agenda (*Chair*)**

Chair noted none were received relevant to the meeting except for those already declared with regard to the Neighbourhood Plan.

Resolved No decisions were expected at this meeting with regard to the Neighbourhood Plan which required those with a declared interest to remove themselves.

Visitors to the Meeting

ERYC Dog Warden (who will attend to talk about ongoing concerns for dog fouling in the Parish)

Cllrs noted an earlier email from the Clerk that the Dog Warden would not be attending as his managers felt this was inappropriate due to Covid and also stating that he could not be expected to attend other Parish meetings. Cllrs expressed disappointment at this in light of ERYC's website which claimed to be working with Parish Council's to try and address dog fouling, however they agreed that the Clerk should post new notices in the King Street area, whilst noting that previous ones had been torn down within a few days.

Clerk advised that he was receiving a number of emails from a resident in King Street who was reporting regular dog fouling in the area to the Dog Warden and copying in the Parish Council. Cllrs shared the frustration of residents but felt this problem would continue until the culprits were reported and fined

Risby Homes to discuss possible option of Woodland adoption on Beverley Parklands

Chair welcomed David Barrett and Andy Sangwin representing the Developer of the Beverley Parklands. Bullet points of the discussion with Cllrs are below:

- Cllrs confirmed they remained supportive of the proposed adoption and felt it would form an important part of a green corridor for the parish, linking to other green areas and accessible to families and walkers.
- It was confirmed that the PC was still the preferred body to which the Developers would want to transfer the woodland in question, however the whole matter was still subject to contract, and the Developers currently did not own the woodland in question.
- It was confirmed the Developers were not aware of any ongoing maintenance costs in place for the woods or spending carried out by the current owners with regard to the woods, however any transfer would ensure that the woodland was handed over in good condition and any necessary work carried out prior to the transfer.

- Clerk advised the Parish Council may have to factor legal costs into any potential transfer
- It was confirmed there was no legal requirement to fence the area
- It was not possible to give timescales for any possible transfer at this point – it may be up to a year

The map showing the proposed woodland can be found as **Appendix 1**

3. **Approval of the previous months minutes (Chair)**

Chair noted that there were no minutes from the December meeting as this was abridged and matters were deferred to the January meeting.

Report from Ward Cllrs (Cllrs Harold, Mathieson & Jump)

Ward Cllrs reported there was no update with regard to the Dene Park Planning Application.

Disappointment was expressed at the outcome of the Woodmansey Mile Housing development (21/01492/STPLF) which had been referred to Committee (listed in the Planning Report – **Appendix 3**) specifically the fact traffic would be permitted onto Long Lane, albeit controlled by traffic lights which had to be better than the original proposal for bollards.

4. **Any correspondence / opportunity for any members of the public in attendance to speak.**

Clerk referred Cllrs to correspondence from a resident on a number of highways related concerns - speeding and pedestrian crossings on Woodmansey Mile and intersections. The resident advised that he had contacted ERYC with regard to these matters who had replied they were the remit of the Parish Council.

Resolved Cllrs agreed that the Clerk should write to the resident and advise that although the Parish Council could lobby ERYC on such matters, it had no powers and the issues had to be directed to the Authority. The Clerk should also write to ERYC Highways and raise the matter with them and confirm the concerns raised were not within the remit of the Parish Council.

5. **Financial Report and Accounts (Clerk)**

Clerk referred Cllrs to the financial report which had been previously sent to them and Cllrs were asked if there were any questions – none were tabled. The Financial Report can be found as **Appendix 2**. The Clerk also presented his monthly financial report which can be found as **Appendix 2a**.

Resolved Cllrs agreed to the cheques presented for approval in January.

6. **Planning applications (All)**

Chair referred Cllrs to the Planning Application report which had been sent to them earlier. A copy of this report along with agreed Cllrs comments to be submitted to ERYC can be found as **Appendix 3**

7. **Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)**

Chair referred Cllrs to the monthly police report and noted an increase in household and shed burglaries in the area.

Resolved Cllrs agreed the Clerk should post police advice with regard to burglary prevention again on social media and the PC website.

8. **Matters arising – to consider on-going and new issues and decide further action if necessary:**

Ongoing Issues

8.1 Update on precept demand – Cllrs to agree final demand for financial year 2022/23 (All)

Following lengthy discussions, Parish Cllrs agreed to the recommendation of the Financial Officer that there should be no increase in the precept demand for the new financial year – this decision received unanimous support from Cllrs who were aware residents were already struggling with cost of living increases across their households. Cllrs agreed that any projects for 2022/23 would be financed via the reserve – this would include the costs of financing the Queens Platinum celebrations, the new website and possible enhanced Christmas lighting.

Resolved Clerk to advise ERYC of the decision of Cllrs with regard to the precept demand

8.2 Update on arrangements for Queens Platinum Jubilee Celebrations (Cllrs (Mrs) Los, Harold, Bown, Bulmer)

Cllrs heard that it was proposed the celebrations would not take place during the bank holiday weekend in June, rather the third weekend in July, commencing on the Friday evening with Songs of Praise and cumulating with a family day on the Sunday at the Village Hall. It was proposed that events would also take place in other areas of the Parish on the Saturday, (Dunswell, Parklands and Lincoln Way, but suitable venues would need to be identified for these areas. Next few weeks would hopefully start to see progress in the arrangements

Mr M Bowden from the Working Group was in attendance and asked how the financing of activities and suppliers would take place, noting some may require deposits. Clerk advised that any payments would have to follow the Parish Council's financial regulations and some documentary evidence such as a quote or invoice would have to be provided for Cllrs to authorise at a Parish Meeting.

Following lengthy discussions Cllrs agreed to provide commemorative gifts (Teddy-bears and anniversary coins) for the school children of the three primary schools in the Parish.

Cllrs also agreed to the purchase of 2 commemorative benches, one to be placed in Woodmansey and the other to be placed in Dunswell. It was suggested that the shopping parade on Lincoln Way may be a suitable location although as this was private property the owners needed to be contacted. Cllrs agreed the priority was to purchase the benches and the locations could be decided later.

Cllrs agreed the budget for this would be taken from the reserve and would be in addition/ separate to the £5k allocated to the Working Group.

8.3 Update on allotment project (any update from ERYC) (All)

Clerk confirmed his previous email that ERYC had advised there was no progress with the amended Lease Agreement which was now in the hands of their legal department. Cllrs confirmed their commitment to the project no matter what delays or barriers were placed before them.

Ongoing Clerk to advise update on social media

8.4 Update on Neighbourhood Plan (Cllr Oliver)

Cllr Oliver reported that the plan was now at the post draft stage and a review of the evidence base and planning terminology was taking place with the consultant. There was a considerable amount of administration now needed including placing the Plan on the website for public consultation and he needed help to do this. Cllr Oliver continued he would breakdown what needed to be done prior to the next meeting and advise Cllrs.

Ongoing Cllr Oliver to identify the support he needs and Cllrs to agree resource allocation

New Issues

8.5 Cllrs to consider draft budget for 2022/23 (All)

Chair asked Cllrs to refer to the draft budget sent by the Clerk in which a 5% increase had been recommended to cover inflationary costs in the respective budget areas.

Clerk asked Cllrs to review the comment sections in the draft budget in particular, and which provided some explanation on the respective budget items. There were no concerns with regard to the ability of the Parish Council to meet its financial obligations in the new financial year, such as the strength of the forecast surplus (difference between the forecast available credit .v. the forecast budget spending).

Chair confirmed that there was no requirement to make decisions at this point, and Cllrs should advise the Clerk of anything they wished to be included in the budget prior to the next meeting at which time Cllrs would be able to discuss and determine a way forward. Clerk confirmed the budget needed signing off at the April Meeting so there was sufficient time for Cllrs to consider any possible changes to the budget.

Ongoing Cllrs to review the budget and advise the Clerk prior to the February meeting of anything they wished to table for discussion and approval of fellow Cllrs.

8.6 Cllrs to consider if the Covid Risk assessment should continue for the February meeting (All)

Cllrs agreed that the current risk assessment should continue for the February meeting and would be reviewed at this time

9. AOB / matters raised by Cllrs (not to be voted on).

Clerk advised that ERNLLCA guidance was that Parish Councils should avoid the item 'AOB' as matters should not be tabled which had not been posted on the agenda, except under exceptional circumstances.

No other matters were raised by Cllrs.

Having no other business the meeting was formally closed by the Chair at 9pm and the date of the next meeting was confirmed as Monday, 21st February.

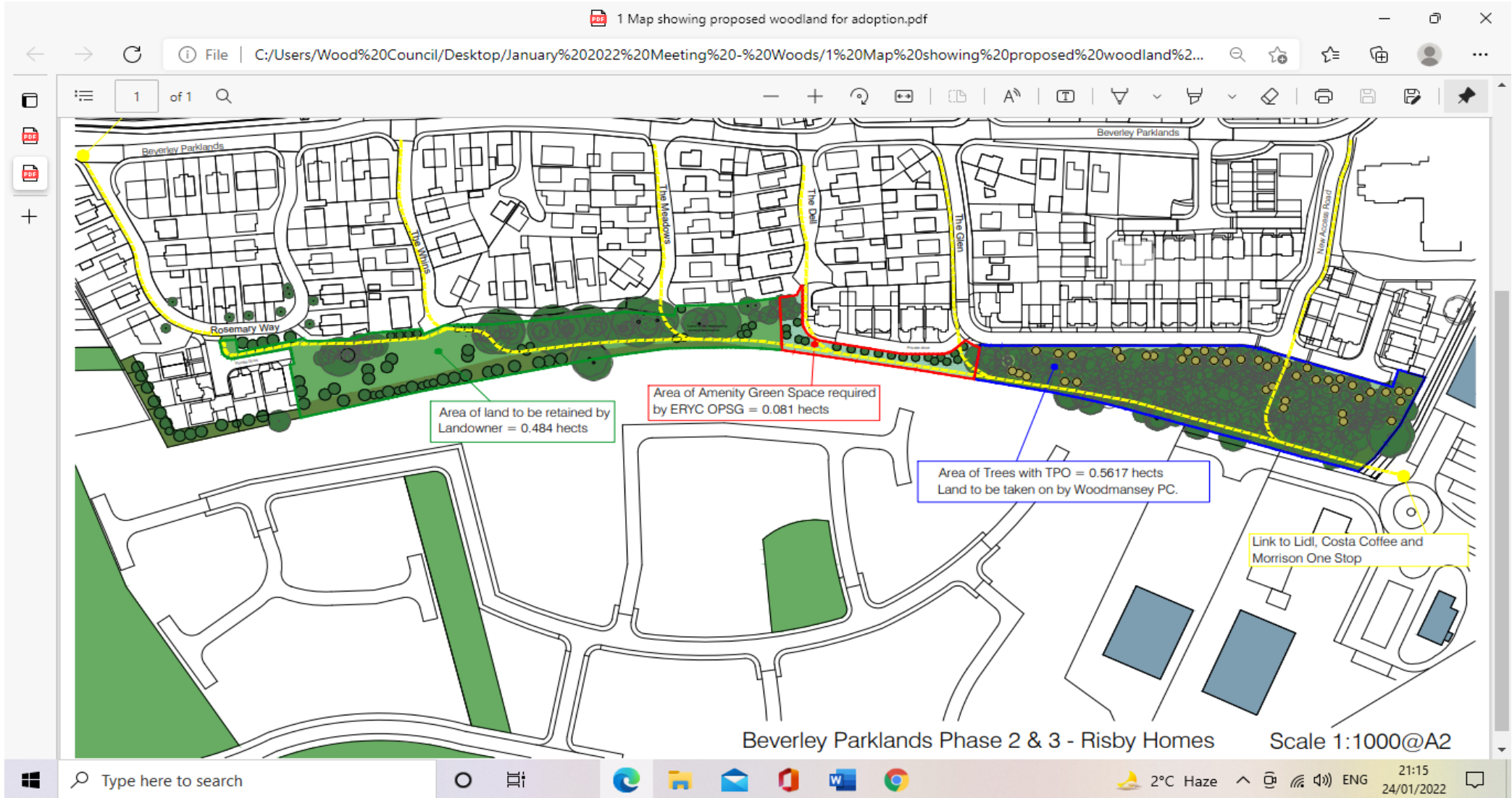
Signed as a true record

Kerri Harold

Date *February 2022*

Cllr Kerri Harold – Woodmansey Parish Chair

Appendix 1 Map Showing the proposed Woodland to be Adopted



Woodmansey Parish Council



Appendix 2: Financial Report

Woodmansey Parish Council					
Presented at January 2022 Meeting For Period		Dec-21			
From:	Parish Clerk				
To:	Parish Councillors				
Box 1					
Community Account (325) Balance as of end of last reporting period (November 21) =			£33,370.93		
Bank Transactions in December 2021					
Debits					
Date Cashd	Cheque No.	Payee & Reason		Amount	
02-Dec	248	ERYC - New ID Badges for Cllrs Bown, Bulmer and McCormick		£15.48	
24-Dec	200	Autela Payroll Services - (payroll for Feb & March 2021) Invoice No. 5899		£44.38	
24-Dec	251	Andrew Crabbe - Reimbursement for Christmas Tree Decorations (2 sets of baubles and 1 set of lights)		£54.97	
24-Dec	252	Andrew Crabbe - Salary for December		£838.30	
24-Dec	253	Andrew Crabbe - Reimbursement for Printer Ink		£45.42	
24-Dec	254	Andrew Crabbe - Reimbursement for Postage - (24 1st Class and 24 2nd Class)		£60.40	
24-Dec	256	Autela Payroll Services - (payroll for Oct-Dec 2021) Invoice No. 7741		£79.40	
30-Dec	246	Village Hall Committee - reimbursement of WIFI fees (November 2021)		£78.00	
Credits					
Date of Receipt	Ref No	Reason		Amount	
		Balance as of end of previous month (November)		£33,370.93	
		Total spend in December 21 (presented) =		£1,216.35	
		Total Receipts in Dec 2021		£0.00	
		Total balance in bank as of end of Dec.21 (reconciles with attached Bank Statements) =		£32,154.58	
Box 3					
New Cheques issued and presented to Cllrs for approval at the January 2022 Meeting				Amount	
Village Hall Committee - reimbursement of WIFI fees (January 2022)				£78.00	
Andrew Crabbe - Salary for December 2021				£693.30	
Andrew Crabbe - Reimbursement for Storage Box for Christmas Lights				£7.00	
ERYC - Street Light Service Level Agreement				£668.64	
		Total cheques to be issued and approved by Cllrs at the Jan.22 Meeting =		£1,446.94	
Box 5					
No.2 Account:				Balance	
Balance as of 30th October 2021				£48,077.91	No change
Box 2					
Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)					Amount
Dunswell Academy - Grant paid under the WPC Community Grant Scheme					£180.00
HRMC - Payee liabilities for Q3 2021-22					£16.20
Jule Los - Reimbursement for Christmas Decorations					£41.75
Woodmansey Hall Committee - Reimbursement of Wifi fees (December 2021)					£78.00
HRMC - Outstanding PAYE Liabilities from 2019 - as advised to Cllrs in Meeting of December					£536.21
		Outstanding Cheques (Unpaid at time of new meeting) =			£852.16
Box 4					
Summary of PC Accounts until end of Jan.22 (Actuals & Forecasts)					
No.1 Account: Current Account (923)					
a Bank Balance at end of Nov.22 (verified by Statement) =					£34,492.98
b (Actual) Total Spend in Dec.21 (cashd) =					£1,122.05
c (Actual) Uncashed Cheques					£273.48
d (Actual) New Cheques issued at Jan.22 meeting					£2,463.77
e Forecast Spending for end of Jan.22 (which is box b, c and d added) =					£3,859.30
f (Actual) Credit Payments made in Dec 2021					£0.00
g Forecast of Balance for end of Jan.22 (which is box e deducted from box a, added to box f) =					£30,633.68
Box 6					
Budget Agreed for Woodmansey Queens Jubilee Celebrations (Agreed at Nov 21 Meeting)					£5,000.00
					5000
Box 7					
Woodmansey Neighbourhood Plan Budget					
Grant Received Jan21 (£4,600) plus £2,000 agreed from main budget to be spent in new financial year =					£6,600.00
Spend on Woodmansey NP (Update as of September 2021)					
Your Locale consultants - editing of the Plan document following the review					£4,200.00
Sangwin Architects - re-drafting of the schematic plan drawing					£900.00
Cookie Design - Re design of the WNP document					£200.00
		Spending on Woodmansey (as of March 2021) - To be approved by Cllrs at March Meeting =			£5,300.00
		Balance of NP Budget(as of March 2021) =			£1,300.00

Appendix 2a

Financial Officers Report

There is not a great deal to report, everything remains in line with forecast and financial expectations, and with a forecast bank balance of £30,633 and only two months left of the financial year, our finances remain in an excellent state, solvent and stable with no concerns or identifiable threats.

There are only four cheques for payment / your approval in Jan.22




- Clerks Salary = £693.30
- Storage box for Christmas Decorations = £7
- Monthly Wifi fees = £78
- ERYC – Street Lighting SLA = £664.68 which was issued in Dec.21 but invalidated by Barclays, so re-issuing at the Jan meeting. No changes to forecasts or totals

Recommendations remain that there are no identifiable reasons why we should increase the precept. The forecast end of year balance is circa £27k. and the new precept (if kept as now will be £31k)... this is more than sufficient to meet our budgetary commitments in the new financial year, including any 'reasonable' increases for different budget areas such as Christmas. Projects such as the new website and the Queens Platinum celebrations should be financed via the reserve which also fulfils a further recommendation that the reserve is reduced.

Woodmansey Parish Council

Planning Application Report for January 2022 Meeting - Final Version for January 2022 Parish Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
Dunswell Village Institute Beverley Road Dunswell Applicant: Dunswell Village Institute	21/04706/ PLF	Change of use of changing room facilities (Use Class E(d)) to multipurpose community meeting room (Use Class F2(b)) and associated works Location	Full Planning Permission	 Dunswell Village Institute Beverley Ro The Parish Council is not aware of any objections with regard to the application and therefore is neutral in the matter
452 Hull Road Woodmansey Applicant: Mr and Mrs J. Lorne	21/04634/ PLF	Erection of detached steel frame storage shed following demolition of existing shed	Full Planning Permission	 452 Hull Road Woodmansey.pdf The Parish Council is not aware of any objections with regard to the application and therefore is neutral in the matter
259 Hull Road Woodmansey HU17 ORR Applicant: Mr Paul Mortimer	21/04168/ PLF	Erection of first floor extension to rear and a single storey extension to rear with balcony/roof terrace above	Full Planning Permission	 259 Hull Road Woodmansey.pdf The Parish Council is not aware of any objections with regard to the application and therefore is neutral in the matter
Applications Decided (Refusal / Granted)				

Notice of Application going to Committee



Notify_Parish_of_Ap
ps_Going_to_Comm

Date of Committee Meeting 13 January 2022.
Reference: 21/01492/STPLF
Details Erection of 297 dwellings with access from Woodmansey Mile and associated infrastructure, open space and landscaping and installation of signalised system to Long Lane, Beverley at Land East Of Woodmansey Mile Beverley.
Applicant Bellway Homes Ltd Yorkshire Division
The meeting will be held as a virtual meeting either by using zoom or loop and NOT at County Hall

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Summary Notes of February 2022 (Ordinary) Meeting

Date of Meeting Monday, 21st February 2022

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr K Harold (Chair); Cllr A Beal (Dep. Chair); Cllr (Mrs) J Los; Cllr E Constable; Cllr S Oliver; Cllr P Bown; Cllr H Bulmer; Cllr L McCormick; Cllr C Levy.

Ward Cllrs Cllr Ros Jump. **Parish Clerk** Andrew Crabbe.

9. Present and Apologies (*Chair to confirm quorum*)

Clerk confirmed apologies had been received from Cllrs Shores and Jon Los. Also Ward Cllr Mathison.

Resolved Chair confirmed the meeting was quorate and welcomed Cllrs to the meeting.

10. Declarations of Interest – any new or concerning matters on this month’s agenda (*Chair*)

Resolved Chair noted none were received relevant to the meeting except for those already declared with regard to the Neighbourhood Plan.

11. Approval of the previous months minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the January 2022 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

12. Report from Ward Cllrs (*Cllrs Harold, Mathieson & Jump*)

Ward Cllr Jump advised that there was no news on the Dene Park planning application however she was aware the fire brigade had attended the site recently due to a bonfire being built and due to the high winds, several trees were set alight.

Ward Cllr Jump also asked if the Parish Council would consider replacing the dilapidated noticeboard outside of St Faith’s Church, as the one still in use (near the school) was only really seen by parents attending the school – in the understanding that the Church had now been sold to a (private) individual, the Chair asked Cllr Jump to provide the Clerk with the new owner’s details in order to understand if he would be happy for a new board to be placed there.

Ongoing A decision on this request would be deferred pending the owner’s response.

13. Any correspondence / opportunity for any members of the public in attendance to speak.

Cllrs noted ongoing correspondence from a resident in the Kings Street / Shopeth Way with regard to continued dog fouling in the aforementioned area(s). The resident was reporting regular fouling to the ERYC Dog Warden and copying in the Parish Council.

Ongoing The Clerk advised he had updated social media posts and Cllrs asked if new signage could be put up, whilst acknowledging this had been torn down (including the legal Public Space Protection Orders at the Park) and in fact this behaviour was something which had happened for many years in the area.

14. Financial Report and Accounts (*Clerk*)

Clerk referred Cllrs to the financial report which had been previously sent to them and Cllrs were asked if there were any questions – none were tabled. The Financial Report can be found as **Appendix 1**. The Clerk also presented his monthly financial report which can be found as **Appendix 1a**.

Resolved Cllrs agreed to the cheques presented for approval in February and also the Letter of Authority presented to transfer £10,000 from the reserve to fund the Queens Platinum Celebrations

15. Planning applications (All)

The Chair acknowledged the attendance of a member of the public who spoke to Cllrs with regard to the new planning application for Fieldview Cottage, Long Lane and raised concerns with a number of aspects of the application, and in particular:

- Concerns with regard to the proposed access road, namely this was not a road, but a track and also the proximity of the road to her property
- Concerns that the development would overlook existing properties / invasion of privacy
- There were inaccuracies and incorrect statements in the planning submission
- The development was not suitable for the rural environment
- Concerns with regard to proposals for sewage management.

The Chair thanked the resident for attending and advised that Cllrs would take the objections into account when submitting their observations. The resident left the meeting at this point.

Resolved The Planning Report for the February meeting can be found as **Appendix 2**
Cllrs agreed to the observations made on the report with regard to the respective applications.

16. Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Clerk advised Cllrs that no report had been received from the Police for January.

17. Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Issues

9.1 Update on arrangements for Queens Platinum Jubilee Celebrations (Cllrs Harold, Mrs Los, Bown, Bulmer)

Cllrs Bulmer and Bown updated Cllrs on progress towards the Platinum Celebrations and in general advised that there was a feeling a recent refocus of priorities had resulted in better progress:

- Following feedback from residents, changes had been made to original plans, (including removal of barn dance and replacement with some form of concert and focus on ‘getting everyone together’..... a dog show was also being considered)
- A general update can be found as **Appendix 3a** and a draft layout of the proposed events can be found as **Appendix 3b**.
- Cllrs approved working with the Warton Arms as a partner to the project and for a designated Social Media page to be created for the purposes of marketing the project
- Work still remained with parking issues and ensuring ERYC were informed of licencing and highways matters.
- The Working Group would look for more volunteers both from the public in general and organised voluntary bodies.

9.2 Update on allotment project (any update from ERYC) (Clerk/All)

Cllrs noted that the Clerk had once again emailed ERYC prior to the meeting asking for an update, and had received the same response as previous months – “matter is in the hands of Legal Dept”..... Cllrs expressed continued disappointment and frustration at the lack of progress in this matter and agreed that a formal letter of complaint should be sent to the Head of Legal Services with a copy sent to the Chief Executive.

Ongoing Clerk to action as above.

9.3 Update on Neighbourhood Plan (resource / admin. support) (Cllr Oliver/All)

Ongoing Cllr Oliver to liaise with the Clerk on how he might help with any admin / website update.

9.4 Update on draft budget for 2022/23 – any changes from Cllrs (All)

Cllrs discussed V.2 of the draft budget which had been sent prior to the meeting.

- Cllr Oliver asked Cllrs to consider purchasing a new table for Victoria Park and also that work was carried out to manage some of the trees in the entrance to the park. Chair asked if Clerk could arrange a meeting at Victoria Park between Cllr Oliver and Richard Ellerington to identify the required work and provide a quote for the work
- Cllrs discussed increasing the Christmas budget to circa £2,000 in order to enhance decorations following positive resident feedback to the Christmas tree installed near the Warton Arms. Clerk to provide Cllrs with indication of costs of suitable decorations prior to the next meeting
- Cllr Levy asked Cllrs to consider including a range of wildlife habitat (bird, bat boxes etc)

Ongoing Chair reminded Cllrs that there was only two months left now to provide the Clerk with proposals so estimates could be obtained and tabled in time for the April meeting.

New Issues

9.5 Cllrs to consider resident complaints of anti-social behaviour at Morrisons carpark (Cllr Bulmer)

Cllr Bulmer advised that he had been approached by residents in the area to report youths riding bikes outside of the store and harassing people.... Cllr Bulmer asked if Cllrs would support the creation of a Neighbourhood Watch Scheme

Ongoing Clerk to obtain details of setting up a NWS in the area and also raise the above issues with the Police Liaison Team.

9.6 Cllrs to consider road safety concerns on Dunswell Lane (Cllr Shores)

Chair noted the apologies of Cllr Shores for the meeting but referred Cllrs to a statement he had provided which can be found as Appendix 4. Chair also gave permission for Ward Cllr Jump to speak to Cllrs on the matter in the absence of Cllr Shores. Cllr Jump advised that after looking on official records, she could only identify 3 official incidents recorded for Dunswell Lane, so was it a case that accidents / were not being reported. Cllrs discussed various options including:

- Asking for speed testing to be carried out – ‘Golden Rivers’ (Cllrs noted that a previous request for this had been postponed by ERYC to the new financial year)
- Possible involvement in the Community Speed Watch Programme

Ongoing Clerk to make enquiries with regard to both the above and report back to Cllrs

9.6 Cllrs to consider if the Covid Risk assessment should continue for the March meeting (All)

Noting that Cllrs had agreed to remove the enhanced measures put in place following the emergence of the Omicron strain in November, the Chair asked Cllrs that in light of the national situation if they felt that the remaining restrictions should stay in place for the March meeting or be removed altogether.

Resolved Cllrs unanimously agreed that all restrictions should be removed but the situation would be monitored, and that individual Cllrs (or members of the public) could still observe protective measures if they wished.

10. AOB / matters raised by Cllrs (not to be voted on).

Cllrs were reminded that this listing is only for matters which have arisen between the issue of the agreed agenda and the meeting itself. AOB can be raised and discussed but no decisions can be made except in an emergency situation and at the discretion of the Chair.

- Cllr Mrs Los asked if the subject of Parish Council representation on the Village Hall committee could be re-introduced onto the (March) Agenda, as this was becoming a priority now due to retirement and illness.
- The Clerk was asked to contact a household on Long Lane / Hull Road with regard to overhanging hedge – Clerk to be provided with details of address.
- The Clerk was asked to obtain an update from the Rural Walkabout Team on the work identified last year - to be included in the March meeting.
- Cllrs asked if a discussion could be held with regard to defibrillators in the Parish (both private and Parish Council managed) – to be included in the March meeting.

Having no other business the meeting was formally closed by the Chair at 9pm and the date of the next meeting was confirmed as Monday, 21st March.

Signed as a true record *Kerri Harold* Date *March 2022*

Cllr Kerri Harold – Woodmansey Parish Chair

Woodmansey Parish Council



Appendix 1 Financial Report

Woodmansey Parish Council		Jan-22	
Presented at February 2022 Meeting For Period		Jan-22	
From:	Parish Clerk		
To:	Parish Councillors		
Box 1		Box 2	
Community Account (325) Balance as of end of last reporting period (Dec.21) = £32,154.58		Outstanding Cheques (Cheques Issued at previous meetings but not cashed at time of current Bank Statement)	
Bank Transactions in January 2022		Woodmansey Hall Committee - Reimbursement of Wifi fees (December 2021) £78.00	
Debits		Village Hall Committee - reimbursement of WIFI fees (January 2022) £78.00	
Date Cashed		Outstanding Cheques (Unpaid at time of new meeting) = £156.00	
Cheque No.			
Payee & Reason			
Amount			
05-Jan	199	HRMC - Payee liabilities for Q3 2021-22	£16.20
05-Jan	250	HRMC - Outstanding PAYE Liabilities from	£536.21
07-Jan	255	Jule Los - Reimbursement for Christmas Decorations	£41.75
24-Jan	259	Andrew Crabbe - Salary for December 2021	£693.30
24-Jan	260	Andrew Crabbe - Reimbursement for Storage Box for Christmas Lights	£7.00
28-Jan	261	ERYC - Street Light Service Level Agreement	£668.64
Credits			
Date of Receipt			
Ref No			
Reason			
Amount			
		Balance as of end of previous month (January) £32,154.58	
		Total spend in January (presented) = £1,963.10	
		Total Receipts in Jan.22 £0.00	
Total balance in bank as of end of Jan.22 (reconciles with attached Bank Statements) =		£30,191.48	
Box 3		Box 4	
New Cheques Issued and presented to Cllrs for approval at the February 2022 Meeting		Summary of PC Accounts until end of Feb.22 (Actuals & Forecasts)	
Amount		No.1 Account: Current Account (923)	
ERYC - Grass cutting (Woodmansey Southwood Park)	£938.83	a Bank Balance at end of Jan.22 (verified by Statement) = £32,154.58	
ERYC - Grass cutting (Woodmansey King Street Park)	£283.03	b (Actual) Total Spend in Jan.22 (cash) = £1,963.10	
ERYC - Grass cutting (Village Hall)	£741.60	c (Actual) Uncashed Cheques £156.00	
ERYC - PSPO Signs for Parks (5)	£72.00	d (Actual) New Cheques issued at Feb.22 meeting £11,533.46	
ERYC - ID badges for Cllrs Levy and Constable	£10.32	e Forecast Spending for end of Feb.22 (which is box b, c and d added) = £13,652.56	
Andrew Crabbe - Salary for February 2022	£693.30	f (Actual) Credit Payments made in Jan.22 £0.00	
Wicksteed - Resurfacing of Damaged ground in King Street playground	£1,200.00	g Forecast of Balance for end of Feb.22 (which is box e deducted from box a, added to box f) = £18,502.02	
ERNLCCA - Training Courses for Clerk (Planning)	£66.00		
Village Hall Committee - reimbursement of WIFI fees (January 2022)	£78.00	Box 6	
Dunswell Academy - Grant paid under the WPC Community Grant Scheme	£180.00	Queens Platinum Celebrations Project	
Gifts 2 Impress - Commemorative Teddy Bears for School Children (cost inc. £18 carriage charge)	£2,336.40	Budget Agreed for Woodmansey Queens Jubilee Celebrations (Agreed at Nov 21 Meeting) = £5,000.00	
Gifts 2 Impress - Commemorative Coins for School Children (cost inc. £20 carriage charge)	£1,863.20	Estimate for various competition prizes (£500) £500.00	
Belfast Steel Fabrications - purchase of two commemorative benches for Queens Platinum	£1,991.98	Estimate allowance for hire of small gazebo (£500) £500.00	
Netwise UK - Creation of new website	£1,078.80	Estimate allowance for promotional print / bunting / signage and decorations (£500) £1,000.00	
Total cheques to be issued and approved by Cllrs at the Jan.22 Meeting = £11,533.46		Estimate allowance for disco - (£1000) £1,000.00	
		Estimate for refreshments and catering - £1000 (there may be additional cost for deposit payment for outside catering but this has not been finalised) £1,000.00	
		Estimate allowance for Sundries / misc £1000 £1,000.00	
		Commemorative Gifts & Benches	
		Teddy Bears for children £2,336.40	
		Coins for children £1,863.20	
		2 Benches £1,991.98	
		Total Spend = £6,191.58	
Box 5		Box 7	
No.2 Account: High Interest Account (107)	Balance	Woodmansey Neighbourhood Plan Budget	
Balance as of 31st Jan.22 =	£48,077.91	Grant Received Jan21 (£4,600) plus £2,000 agreed from main budget to be spent in new financial year = £6,600.00	
	No change	Spend on Woodmansey NP (Update as of September 2021)	
		Your Locale consultants - editing of the Plan document following the review £4,200.00	
		Bangwin Architects - re drafting of the schematic plan drawing £900.00	
		Cookie Design - Re design of the WNP document £200.00	
		Spending on Woodmansey (as of March 2021) - To be approved by Cllrs at March Meeting = £5,300.00	
		Balance of NP Budget(as of March 2021) = £1,300.00	

Appendix 1a

Financial Officers Report for February 2022 Parish Meeting

I would ask Cllrs to note HRMC have cashed their cheque (Table.1) for the outstanding tax liability 'BC' (before Crabbe), so we are no longer under threat from the bailiffs!!! - the issue of why the amount is so high is still unresolved, but I will ensure this is not 'kicked into the long grass'.

Cllrs will also note that February will see a high spend (£11,461.46) which is entirely due to the fact we have the costs for the Queens Platinum (commemorative gifts and benches) as well as the costs of the new website, totalling £7,270.38. However, Cllrs have agreed to recommendations that these particular costs are met from the reserve and at a point to be agreed, funds will be transferred to cover these amounts and the normal 'cost of living' budget will return to forecast costings.

There are still no costings from the Platinum Working Group, although Cllr Bown has helpfully provided approx. budget areas which will at least help Cllrs focus on possible costs and manage the budget for the project (£5k). These estimates (and those of the gifts and benches) are now detailed in Box 6 on the financial report.

In summary and taking into account the above comments, our finances remain as forecast with a balance of £18,612.02 (circa £25k once the funds are transferred from the reserve) at the end of February and only two more months left in the financial year, there are no concerns with the finances of the Parish Council and we remain on target for one of the highest surplus variance in the past 10 years of financial records - our finances remain solvent and stable with no identifiable risks.






Despite the highly favourable condition of our finances I would respectfully request Cllrs thoroughly review the draft budget and the accompanying notes in order to ensure we continue to effectively manage the PC finances.

As always trust this meets with your approval and any questions, please let me have these.

Woodmansey Parish Council

Planning Application Report for February 2022 Meeting – Final Report for February 2022 Parish Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
Cherry Villa 25 Ferry Lane Woodmansey Applicant: Mr & Mrs Ransom	22/00220/ PLF	Erection of two storey extension to side and two storey extension to rear, increase in roof height and construction of dormer to rear, addition of render and erection of detached garage to rear.	Full Planning Permission	 Cherry Villa 25 Ferry Lane Woodmansey. Noting no objections from the public, the Parish Council is happy to support this application
Dunswell Grange Beverley Road Dunswell Applicant: Neil Robert Holland And Joanne Waston	22/00087/ PLF	Erection of two storey extension and car port to side, construction of roof light to existing roof at side and erection of single storey extension to existing detached annexe at side to allow internal access	Full Planning Permission	 Dunswell Grange Beverley Road Duns. Noting no objections from the public, the Parish Council is happy to support this application
1 Mint Walk Beverley Applicant: Bridget Jones	22/00287/ PLF	Erection of a single storey extension to rear and covered passage to side following demolition of existing link and conservatory.	Full Planning Permission	 1 Mint Walk Beverley.pdf Noting no objections from the public, the Parish Council is happy to support this application
Land South And West Of The Farm Dunswell Lane Dunswell Applicant: Mr Goforth	22/00261/ PLF	Siting of container for use as office for alpaca experience (petting and trekking)	Full Planning Permission	 Land South And West Of The Farm D Noting no objections from the public, the Parish Council is happy to support this application
Land And Buildings West And South Of Fieldview Cottage Long Lane., Woodmansey Applicant: Coastline Leisure Ltd	21/04458/ PLF	Alterations, extensions and change of use of existing buildings to form a dwelling with associated installation of foul and surface water drainage and alterations to access road	Full Planning Permission	 Fieldview, Long Lane (New) Planning

			<p>The Parish Council wishes to make strong objection to this application and request that a referral is made to Planning Committee. Cllrs grounds for this decision are :</p> <ul style="list-style-type: none"> • Aspects of the proposed development will cause privacy issues for existing residents – namely the proximity of the proposed access road to existing properties and proposed size of the renovation will mean exiting properties are overlooked. • The appearance is out of character with existing properties and Cllrs would like to understand why 20 car parking spaces are necessary • There are real concerns for highway safety due to the nature of the proposed access road which Cllrs understand is essentially a farm track, has no passing places and steep embankments on either side. There are also likely resultant restrictions on road access for current residents <p>Referring to Document 'SUPPORTING STATEMENT (INC. DESIGN AND ACCESS, GROUNDWATER AND FLOOD RISK)' as detailed on the Planning Portal, Cllrs are concerned at the considerable number of concerns raised by the Planning Consultant relating to inaccuracies, contradictions and copying of information from the previous (withdrawn) application and Cllrs would like to understand why is this the case if the applications are so different?</p>
Applications Decided (Refusal / Granted)			

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Planning Application Withdrawn

Location: Land And Buildings West And South Of Fieldview Cottage Long Lane

Ref: 21/02521/PLF/TWILLI

Proposal Change of use of land for the siting of camping pods (holiday accommodation), conversion and alterations to existing buildings to form 3 holiday accommodation units including raised hot tub and decking (unit 2), increase in roof height (unit 3) and a glazed link canopy with bridge (between units 2 and 3), erection of 1 raised holiday accommodation unit with hot tub and gangway, erection of a general purpose building, office/reception building, installation of foul and surface water drainage, construction of associated parking and access and construction of passing places on existing access at Land And Buildings West And South Of Fieldview Cottage Long Lane

Applicant Coastline Leisure Ltd

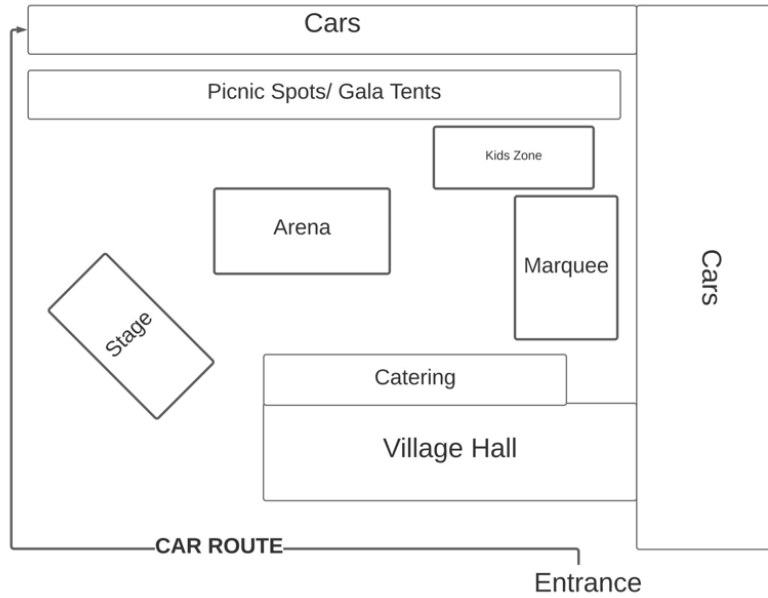
Date of Application 1st July 2021

Woodmansey Parish Council



Photos - 4 Woodmansey Jubilee Gala Appendix A Site Plan.jpg

See all photos + Add to Edit & Create Share



Woodmansey Platinum Jubilee Gala 2022 Sunday 3 July - Woodmansey Village Hall & Grounds Outline Event Structure and Schedule of Events

Woodmansey Parish is celebrating the Queen's Platinum Jubilee by hosting a number of local events around the Parish during 1 to 3 July 2022. The celebration culminates with a Gala event at the Woodmansey Village Hall and grounds on Sunday 3 July between 2pm and 8pm.

This document serves to outline the proposed structure of the Gala event (the events on the 1 & 2 July are not included) for the basis for planning purposes and to help communicate / update the WPC on the work in progress.

All elements of the schedule, including timings and the proposed entertainment schedule are in the early stages of planning and therefore are subject to agreement and change.

1. Attendees

It is proposed that the Gala will be able to accommodate circa 500 attendees* (exact figure to be determined).

*Fundamental to the Gala planning process is to get a better understanding of the ERCC Highways policy around car access / parking in the grounds of the Village Hall as this will dictate the number of potential attendees allowed on site. (See Point 5 for summary of Next Steps).

It will be an FOC ticketed event with the primary target audience being Woodmansey Parish Council Residents (but not exclusively). The tickets will be released on a "first come first served" basis.

From a health and safety, licensing and highways perspective, the event MUST be ticketed in order to safely manage the number of attendees on site.

It is proposed that there will be a number of Gazebo picnic pitches available to be booked located around the perimeter of the grounds. This will hopefully encourage visitors to attend the duration of the event.

Whilst all attendees can bring their own food / refreshments / alcohol – it is proposed that there will be various food outlets (specific catering and alcohol licensing plans have yet to be determined).

It is proposed that the planning team will utilise Eventbrite software – an online event planning site that will allow us to register and track attendees. Administration protocols and attendee booking criteria is yet to be determined.

2. Event Partners and Sponsors

It is proposed that the Gala will have a number of key event partners, at this stage the current ones identified are The Warton Arms Public House and Abbies Fund. The Warton Arms will be hosting a Jubilee Event on Saturday 2 July (format TBC) and the Gala Planning team are working to support this event.

Abbie's Fund is a Woodmansey based charity that raises money to provide memory boxes for the Maternity Unit at Hull Royal Infirmary's Woman and Children's Hospital to give to parents who have lost their babies.

Monies raised over the Celebration Weekend will be donated to Abbie's Fund and the local St Peter's Church. It is proposed to raise money to supplement the £5,000 budget allowance (set by the WPC) to stage the event.

It is proposed to raise money from various sources:

- Sponsorship: 50+ local companies have been identified to target requesting money and / or raffle prizes. Specific Sponsorship levels are yet to agreed (see Pont 4 for indicative numbers / breakdown) – and could range from £25 to £250. It is proposed that key sponsors will receive enhanced publicity recognising their support (Sponsorship packages / elements TBC).
- Stall Holders: A limited number of stalls (circa 20) will be available for rent. The mechanics for this is still to be finalised but it is envisaged the price will be circa £25 for each pitch
- Tea, Coffee & Cold Drinks / Refreshments: Served from the Village Hall. Prices TBC.
- Raffle: Tickets to be sold during the event. The price of the tickets is yet to be determined.
- Voluntary Donations. There will be various cash charity donation boxes sited around the site.

3. Entertainment

It is proposed to loosely base the entertainment schedule around the 7- decades of HRH's reign, but this is subject to confirmation and availability of the acts and the appropriateness of their material.

The aim is to make the entertainment diverse and appeal to all ages and interests and to encourage visitor attendance by each performer's supporters / followers throughout the day of the event. The entertainment schedule will be devised to ensure key performances do not clash from a timing perspective and to enable effective and seamless stage management between the main performance stage (Zone A) and the other entertainment zones. See Attached

Appendix A for site plan of the different zones.

Contact is underway with various local entertainment groups, performers, dance groups, drama societies, Beverley Grammar School, East Riding College (Flemingate) to determine interest, availability and any associated costs.

It is proposed that entertainment starts at 2pm and concludes at 8pm.

The following table is for indicative purposes only (performers / timings / duration have yet to be determined):

Zone A:

Main Performance Stage

Zone B:

Marquee (wet weather contingency area)

Zone C

Central Arena

- Beverley Singers (Awaiting Confirmation)
- Beverley Rock Choir (Awaiting Confirmation)
- 4 x Additional musical acts to be identified from various sources DJ to play music in between performances / during set up.
- Inspire School of Dance and Drama (Awaiting confirmation)
- Street Dance (Awaiting confirmation)
- Stall Holders (List TBC)
- Other performers TBC
- Official Opening Ceremony / Unveiling of Gala Flag
- Church lads Brigade (Awaiting Confirmation)
- Morris Dancers (Awaiting Confirmation)
- Woodmansey Dog Show (Confirmed) – Sponsored by Happy Hounds
- Beverley Brass Band

Zone D

Kinds Zone

Zone E

Village Hall Building

- Inflatable Bouncy Castle
- Emergency Services Visit / Fire Engine Display

Woodmansey Parish Council



- Penalty Shoot Out / Beat the Goalie (Format TBC)
- Children's Face Painting
- Additional Children Stalls TBC
- Sponsors area / raffle prize display
- Tea and Coffee Refreshments for Sale
- Cake Competition Display
- Local Country Women Display
- Stall Holders (List TBC)

The small meeting room in the Village Hall will be used as the Administration Office and meet and greet for sponsors / VIP's etc.

Entertainment changing area TBC

4. Budget and Incoming Revenues

Woodmansey Parish Council Event Budget: £5,000

Indicative expenditure breakdown for reporting purposes:

- Zone A: Performance Stage and Sound System: £1,500
- Zone A: DJ: £500
- Zone B: Marquee and Flooring: £1,000
- Toilets: £500
- Zone C Central Arena: Materials to section off arena: £500
- Print, posters, bunting and incidentals: £1,000

Whilst it is envisaged that the event will be staged within the event budget, additional revenues will be secured from sponsors and stall holders and will be used if deemed necessary to enhance the event. All profit and monies raised on the day will be donated to Abbie's Fund and St Peter's Church.

Sponsorship Target: £2,750 (Sponsorship levels / values to be agreed)

- Five Companies @ £250 (Gold level – Sponsorship of each Zone) = £1,250
- 10 Companies @ £100 (Silver level – Sponsorship of specific activities) = £1,000
- 20 Companies @ £25 = £500
- Sponsors can support by cash and / or donate to the raffle

Stall Holders: £500

- 20 stalls @ £25 charge for each stall

Raffle Tickets: £1,000

- 500 tickets @ £2ea

Tea, Coffee & Cold Drinks / Refreshments

- Anticipated to raise £500

Event Budget from WPC: £5,000.00

Target for Incoming Revenues: £4,750.0

Summary Notes of March 2022 (Ordinary) Meeting

Date of Meeting Monday, 21st March 2022

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr K Harold (Chair); Cllr (Mrs) J Los; Cllr E Constable; Cllr H Bulmer; Cllr L McCormick; Cllr Shores and Cllr (Jon) Los

Ward Cllrs Cllr Ros Jump. **Parish Clerk** Andrew Crabbe.

18. Present and Apologies (*Chair to confirm quorum*)

Clerk confirmed apologies had been received from Cllrs Beal, Levy, Bown and Oliver. Also Ward Cllr Mathison.

Resolved Chair confirmed the meeting was quorate and welcomed Cllrs to the meeting.

19. Declarations of Interest – any new or concerning matters on this month’s agenda (*Chair*)

Resolved Cllr Jon Los advised an interest in the Allotment item due to his directorship of Key Growing. Chair noted no other (interests) were received relevant to the meeting except for those already declared with regard to the Neighbourhood Plan.

20. Approval of the previous months minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the February 2022 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

21. Report from Ward Cllrs (*Cllrs Harold, Mathieson & Jump*)

Cllr Harold asked Cllrs to be aware of ongoing discussions between East Riding of Yorkshire Council and Hull City Council with regards to possible devolution models.

- Only these two authorities within East Riding / North Lincolnshire had expressed any interest in working together
- However Hull CC had advised it was not interested in the mayoral model
- The model being looked at was the ‘County Deal’, which would be implemented as a pilot scheme and supported by the Government as part of the Levelling Up programme
- The Government had advised that remit / scope of the County Deal was open – it was for the Authorities to advise what were their expectations
- This was not a merger but ‘joint working’ between ERYC and HCC, which would mean less duplication whilst both authorities retaining autonomy.

Ward Cllr Harold advised she would periodically update Cllrs on the progress of this initiative going forward

22. Any correspondence / opportunity for any members of the public in attendance to speak.

Chair acknowledged attendance of one member of the public who advised she did not have any matters to raise with Cllrs and was there just to listen to the meeting.

Clerk asked Cllrs to note receipt of the Domestic Rates Bill for the Village Hall and at the same time a full rebate to cover the charge – **Resolved** as a matter of record

23. Financial Report and Accounts (*Clerk*)

Clerk referred Cllrs to the financial report which had been previously sent to them and Cllrs were asked if there were any questions – none were tabled. Clerk noted the late addition of a payment to Cooper Bars to provide

a bar service to the Queens Platinum Celebrations, received by the Clerk the morning of the meeting. This invoice was approved by Cllrs.

Resolved The Financial Report can be found as **Appendix 1**. The Clerk also presented his monthly Finance Officer Report which can be found as **Appendix 1a**.

Resolved Cllrs agreed to the cheques presented for approval in March

Resolved Due to ongoing concerns with regard to Barclays Bank, Cllrs agreed to a recommendation to transfer the Parish Council's accounts to another bank. Clerk to action.

24. Planning applications (*All*)

Cllrs noted the Planning Report for the March Meeting which can be found as **Appendix 2**

Resolved Cllrs agreed to the observations made on the report with regard to the respective applications.

25. Police Matters – opportunity for Cllrs to discuss latest crime statistics (*All*)

Cllrs confirmed receipt of the Police report for February – no observations were made on the reports however concerns were raised with regard to speeding motorbikes on Long Lane.

Resolved Clerk was asked to raise this matter with the police alongside the concerns for anti-social behaviour at Morrisons and report back to the April Meeting.

26. Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Issues

9.1 Update on arrangements for Queens Platinum Jubilee Celebrations (*Cllrs Harold, Mrs Los, Bown, Bulmer*)

Cllrs Bulmer and Mrs Los advised following updates on progress made by the Working Group:

- The weekend of celebrations would commence with a 'Songs of Praise' type event at St Peter's Church – residents were currently being canvassed for favourite songs / music
- Obtaining (event) licencing / issues were being prioritised by the Working Group – it was understood that the Village Hall Committee needed to do this as they held the insurance liability for the event
- A layout for the Sunday celebrations had been agreed including a stage, arena, and marquee
- The Working Group was preparing to send out sponsorship invites to local businesses
- The Group is also actively looking at various forms of entertainment
- A Standard Flag was being created which would be flown over the weekend of celebrations – the standard would comprise of emblems of importance representing the schools, church, and Parish Council – Chair asked Ward Cllr Jump if she would speak to Dunswell School on their contribution towards this Standard.

9.2 Update on allotment project (following letter of complaint to Director of ERYC Legal) (*Clerk/All*)

Cllr Jon Los advised that he no longer had an interest in the field, however, Clerk recommended that he still left the meeting whilst an update from ERYC was discussed and clarified..... it is duly noted as a point of procedure that Cllr Los left the meeting.

Cllrs discussed the update from ERYC and response from the Head of Legal Services to the letter of complaint sent. It was duly noted that the whole of the field was now available for the purposes of the allotments and therefore a new Lease Agreement reflecting this had been sent to the Parish Council.

Resolved Cllrs agreed to the Lease Agreement and authorised the Clerk to sign this and expressed a hope this matter could be resolved quickly now.

9.3 Update on Neighbourhood Plan (resource / admin. support) (Cllr Oliver/All)

Cllr Oliver had advised his apologies to the meeting

Resolved Clerk agreed with Chair to contact Cllr Oliver and confirm the offer to help with administration and for Cllr Oliver to contact Clerk when appropriate / needed

9.4 Update on Cllr considerations for the PC budget (2022/23) - (Cllrs to finalise budgets in time for April sign-off) (All)

Cllrs were asked to consider latest version of the draft budget and it was noted that there was only one month left now before the budget needs signing off at the April meeting – Clerk confirmed he had noted all the requests / comments tabled by Cllrs and would forward a final draft for Cllrs consideration prior to the April Meeting.

9.5 Update on anti-social behaviour at Morrisons carpark (following application to Neighbourhood Watch Scheme) (All)

Resolved Cllrs had been sent details of setting up a Neighbourhood Watch Scheme (NWS) and Cllr Bulmer advised he would speak to residents of Victoria Road in order to ascertain interest in starting a scheme for the area.

Ongoing Clerk noted that despite several chaser emails there had been no response from police at this time to reports of anti-social behaviour at Morrisons. The Clerk would continue to chase up a response and raise under 'Police Matters' at future meetings.

9.6 Update of road safety concerns on Dunswell Lane (Cllr Shores)

Cllrs noted that the Clerk had contacted the Community Speed Watch Team who had sent a criteria list for the scheme... it was further noted one of the criteria was that a speed survey needed to be carried out within 5 year of any scheme being set up.

Ongoing Noting that a speed survey for Dunswell Lane had been requested from ERYC, but postponed due to lack of budget, this item would be put on hold until the new financial year and the Clerk was instructed to chase the matter at this point.

New Issues

9.7 Cllrs to consider request for Parish Council representation on the Village Hall Committee (Cllr (Mrs) Los)

Cllr Mrs Los advised Cllrs that members serving on the Committee was likely to decrease going forward and if there were no new volunteers, it was likely that responsibility for the hall would revert to the Parish Council.

Ongoing Cllr Mrs Los asked if the item could remain live on the PC agenda going forward and Chair asked Cllrs to consider the situation, although at this point there were no volunteers to join the committee due to ongoing commitments of Cllrs.

9.8 Cllrs to consider any (requested) update on the Rural Walkabout carried out in 2021 (All)

Clerk advised that there was no update at the time of the March Meeting, and he would continue to monitor

Ongoing Deferred to next meeting

9.9 Cllrs to consider plan of defibrillators in Woodmansey and ensure all are managed (All)

Cllrs to discussed possible increase of AED's across the Parish and creation of a location plan showing both public (managed by the Parish Council) and private AEDs.

Cllrs noted the PC has been successful in its application for a grant (£500) from the Dogger Bank Wind Farm towards any new AEDs.

It was understood that one possible location could be the Tokenspire Business Park, however Cllrs felt it would be useful to canvas residents' views on the location of any new machines.

Clerk advised Cllrs that the current Guardian for the Parish Council's AED's who had retired from the Parish Council, was asking if this responsibility could be now given to another person. This needed to be considered going forward, and it was sensible to consider more than one Guardian would be appropriate, especially if more AEDs were going online.

Resolved Cllrs agreed that two new AEDs should be budgeted for in 2022/23

Ongoing The location and appointment of Guardians for these would be determined over the next few months and the Clerk should use social media and the website to obtain resident views on the location of any new AEDs. Updates to follow at future meetings

9.10 Cllrs to consider draft Code of Conduct and any requirement for changes to the Standing Orders in time for the Annual General Meeting (All)

Cllrs noted the receipt of a draft Code of Conduct from the Clerk, and also a copy of the current Standing Orders. Clerk asked Cllrs to consider both documents pending signing off at the AGM in May.

10. AOB / matters raised by Cllrs (not to be voted on).

Clerk advised Cllrs that the two Annual meetings which needed to be held alongside the monthly 'Ordinary' meetings needed to be held before end of May – the Annual Parish Meeting and the Annual General Meeting – please see Appendix 3 for details of both meetings

Resolved The dates of these two meetings would be agreed with the Chair and advised in due course.

Having no other business the meeting was formally closed by the Chair at 9.05pm

Important Note: Due to the Easter Holidays, the date of the April meeting was agreed by Cllrs to be Monday, 25th April.

Signed as a true record *Kerri Harold* Date *April 2022*

Cllr Kerri Harold – Woodmansey Parish Chair

Woodmansey Parish Council



Appendix 1 Financial Report

Woodmansey Parish Council			February 22		
Presented at March 2022 Meeting For Period					
From:	Parish Clerk				
To:	Parish Councillors				
Box 1			Box 2		
Community Account (325) Balance as of end of last reporting period (Jan.22) =			Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)		
£30,191.48					
Bank Transactions in Feb.22			Amount		
Debits					
Date Cashd	Cheque No.	Payee & Reason			
07-Feb	258	Woodmansey Hall Committee - reimbursement of WIFI fees (January 2022)	£78.00		
28-Feb	262	Andrew Crabbe - Salary for February 2022	£693.30		
28-Feb	272	Gifts 2 Impress - Commemorative Teddy Bears for School Children (cost inc. £18 carriage charge)	£2,336.40		
28-Feb	273	Gifts 2 Impress - Commemorative Coins for School Children (cost inc. £20 carriage charge)	£1,863.20		
Credits					
Date of Receipt	Ref No	Reason	Amount		
28-Feb-22	Giro Direct Credit	Gifts2Impress - overpayment from Comemorative Teddy Bears (email of 2/3/22)	£363.20		
Balance as of end of previous month (Jan.22)			£30,191.48		
Total spend in Feb.22 (presented) =			£4,970.90		
Total Receipts in Feb.22			£363.20		
Total balance in bank as of end of Feb.22 (reconciles with attached Bank Statements) =			£25,583.78		
Box 3			Box 4		
New Cheques Issued and presented to Cllrs for approval at the March 2022 Meeting			Summary of PC Accounts until end of Mar.22 (Actuals & Forecasts)		
			No.1 Account: Current Account (923)		
Andrew Crabbe - Reimbursement for payment to Netwise UK - Creation of new website			a Bank Balance at end of Jan.22 (verified by Statement) =		
Andrew Crabbe - Salary for March 2022			b (Actual) Total Spend in Feb.22 (cashd) =		
Wicksteed Lesuire - Spring Park Inspections (Victoria Park and King Street Park)			c (Actual) Uncashed Cheques		
Andrew Crabbe - Reimbursement for payment to Netwise - New Domain			d (Actual) New Cheques issued at Mar.22 meeting		
Woodmansey Hall Committee - payment of Wifi for March 2022			e Forecast Spending for end of Mar.22 (which is box b, c and d added) =		
ERYC - Payment for lease of Woodmansey Village Hall			f (Actual) Credit Payments made in Feb.22		
ERYC - Installing of Christmas Tree in Woodmansey			g Forecast of Balance for end of Mar.22 (which is box e deducted from box a, added to box f) =		
Autela Payroll Service - Payroll for period 01/01/22 - 31/03/22			£16,357.56		
Adam Cooper - Cooper Bars - deposit for bar services for Queens Platinum Celebrations					
Total cheques to be issued and approved by Cllrs at the Mar.22 Meeting =			£3,586.46		
Box 5			Box 6 Queens Platinum Celebrations Project		
No.2 Account: High Interest			Budget Agreed for Woodmansey Queens Jubilee Celebrations (Agreed at Nov 21 Meeting) =		
Balance			£5,000.00		
Balance as of 31st Jan.22 =	£48,077.91		Estimate for various competition prizes (£500)		
No change			Estimate allowance for hire of small gazebo (£500)		
			Estimate allowance for promotional print / bunting / signage and decorations (£500)		
			Estimate allowance for disco - (£1000)		
			Estimate allowance for refreshments and catering - £1000 (there may be additional cost for deposit payment for outside catering but this has not been finalised)		
			Estimate allowance for Sundries / misc £1000		
Box 7					
Woodmansey Neighbourhood Plan Budget			Commemorative Gifts & Benches		
Grant Received			£6,600.00		
Spend on Woodmansey NP (Update as of September 2021)					
Your Locale consultants - editing of the Plan document following the review			£4,200.00		
Sangwin Architects - re drafting of the schematic plan drawing (not presented yet)			£900.00		
Cookie Design - Re design of the WNP document (nor pesented yet)			£200.00		
Spending on Woodmansey (as of March 2021) - To be approved by Cllrs at March Meeting =			£5,300.00		
Balance of NP Budget(as of March 2021) =			£1,300.00		
			Comemmorative Items Spend = £5,828.38		
			Total Project Spend (General Celebrations & Comemmorative Items) £22,185.94		





Appendix 1a

Financial Officers Report for March 2022

- With one month left in the financial year, there remains no concerns with our finances which are in a solvent and stable condition with a bank balance at the end of Feb.22 of £25,583.78 and a forecast of £16,586.56 for the end of March, (which is considering all our liabilities - cashed, uncashed, and new cheques in March). Cllrs should of course note that £5,828.38 of recent spending was on the commemorative gifts and benches for the Queens Platinum celebrations, and this will be 'reimbursed' to the main account once the transfer of £10k from the reserve has taken place. There are currently no requests for payments from the Working Group and I have reminded the Group that any spending will need to be supported by quotes / invoices which will need approving by Cllrs PRIOR To actual spending.
- The good news for our finances is that we were successful in our grant application from ERYC to support the Queens Platinum project and there is also an outstanding grant application from SSE.
- In summary then, the headline for the March Finance Officer's report is that we remain on target for the forecast surplus variance at the end of the financial year, despite all our high spending, one of the best year end surpluses ever for the Parish Council.
- This shows the value of effective financial management and with this in mind I would respectfully remind Cllrs to review the draft budget one final time in March before the agreed version is signed off in April.

Planning Application Report for March 2022 Meeting – Final Report for the March 2022 Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
458 Hull Road Woodmansey Applicant: Mr & Mrs Lambert	22/00558/ PLF	Two storey extension to rear and single storey extension to side following demolition of existing extension	Full Planning Permission	 458 Hull Road Woodmansey.pdf Obs Date – 18th March The Parish Council is not aware of any consultee / public objections and therefore have no grounds to object
Land East Of The Bungalow Skidby Ings Farm Beverley Road Dunswell Applicant: Mrs Dawn Sykes	21/03707/ PLF	Retention of existing stables, Change of use of agricultural land to paddock (Retrospective) and construction of manege (Amended plans and description)	Full Planning Permission	 Land East Of The Bungalow Skidby In Obs Date - 18th March The Parish Council is not aware of any consultee / public objections and therefore have no grounds to object
Land South Of Symota House 17 Dene Close Dunswell Applicant: Mr P Setterfield	22/00674/ PLF	Erection of 5 dwellings with associated access and parking	Full Planning Permission	 Land South Of Symota House 17 De Obs Date – 24th March Concerns were raised that this development was on a Flood Zone and the Clerk was instructed to contact the Planning Officer to clarify
241 Hull Road Woodmansey Applicant: Mr & Mrs Bell	22/00763/ PLF	Erection of two storey extension to rear following part demolition of existing single storey rear extension	Full Planning Permission	 241 Hull Road Woodmansey.pdf Obs Date – 1st April

				The Parish Council is not aware of any consultee / public objections and therefore have no grounds to object
Applications Decided (Refusal / Granted)				

Annual General Meeting & Annual Parish Meeting - 2022

Annual General Meeting – Statutorily required to review key roles in Parish, consider key documents and have reports from Chair and Finance - Normally held immediately before the May Ordinary Meeting although Chair needs to formally confirm this or if they wish to be held on separate date

- Chair and Deputy Chair are asked if they wish to remain in office for another year
- Cllrs can put themselves forward for election of Chair and Deputy Chair (regardless of above)
- If current Chair and Deputy Chair wish to remain in office, an internal vote of Cllrs is undertaken
- All Cllrs are asked if they wish to continue with their Office for another year
- Chair presents a review of the previous year and ambitions, opportunities and challenges for the new year
- Finance Officer presents a review of the previous year and challenges and opportunities for the new year.
- Cllrs review Standing Orders (and this year consider a new Code of Conduct)

Annual Parish Meeting - Is an historical event dating back to medieval years when Parishioners attend an annual meeting to advise the Parish Council of anything they want Cllrs to consider in the new year.

- This is not a Parish Council meeting and only Chair, Deputy Chair and Clerk need attend, although Cllrs can attend if they wish
- Traditionally the Parish Council organises the meeting and Chair will act as Chair and Clerk will take notes, although public are invited to take either role
- Meeting can be held April – May and an ‘appropriately timed’ notice inviting the public to attend the meeting should be posted
- If there is no public interest / attendance, it is required as a matter of governance that this is duly noted, recorded and posted.

Summary Notes of April 2022 (Ordinary) Meeting

Date of Meeting Monday, 25th April 2022

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr A Beal (Deputy Chair); Cllr (Mrs) J Los; Cllr E Constable; Cllr P Bown; Cllr H Bulmer; Cllr L McCormick; Cllr D Shores; Cllr S Oliver and Cllr (Jon) Los

Ward Cllrs G Mathison **Parish Clerk** Andrew Crabbe.

27. Present and Apologies (*Chair to confirm quorum*)

Clerk confirmed apologies had been received from Cllrs Harold, Levy, and Ward Cllr Jump.

As a point of procedure, Cllr Beal assumed the office of Chair for the meeting due to Cllr Harold's apology.

Resolved Chair confirmed the meeting was quorate and welcomed Cllrs to the meeting.

28. Declarations of Interest – any new or concerning matters on this month's agenda (*Chair*)

Resolved Cllr Jon Los advised an interest in a planning application to be discussed (Fresh4U) due to his directorship of Woodmansey Farming / Key Growing. Chair noted no other (interests) were received relevant to the meeting except for those already declared with regard to the Neighbourhood Plan.

29. Approval of the previous months minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the March 2022 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

30. Report from Ward Cllrs (*Cllrs Harold, Mathieson & Jump*)

Cllr Mathison advised that Dunswell Lane was now open and the repairs were a considerable improvement. Cllr Shores noted this but also commented that speeding traffic had now returned after a period of peace for residents.

31. Any correspondence / opportunity for any members of the public in attendance to speak.

Resolved None raised

32. Financial Report and Accounts (*Clerk*)

Clerk referred Cllrs to the financial report which had been previously sent to them and Cllrs were asked if there were any questions – none were tabled.

Clerk also noted that the Annual Financial Report had been sent to Cllrs earlier in the month and asked if there were any questions or comments from Cllrs on the Report – none were submitted. Clerk continued that the report along with AGAR paperwork and the financial records for the year would now be submitted to the Parish Council's internal auditor – **Resolved** as a matter of record

Resolved The Financial Report can be found as **Appendix 1**. The Clerk also presented his monthly Finance Officer Report which can be found as **Appendix 1a**.

Resolved Cllrs agreed to the cheques presented for approval in April 2022

33. Planning applications (*All*)

As a point of procedure, it is duly noted Cllr Jon Los left the meeting during the discussion of planning application 22/01032/STPLF, due to his declaration of interest.

Cllrs noted and discussed the Planning Report for the April Meeting which can be found as **Appendix 2**
Resolved Cllrs agreed to the observations detailed on the report with regard to the respective applications.

34. Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Cllrs confirmed receipt of the Police report for April – no observations were made on the reports.

Cllr Bulmer advised Cllrs that he understood there were no further issues of anti-social behaviour at the Morrisons / MacDonalds site, however there had been no interest from residents in the area with regard to setting up a Neighbourhood Watch Scheme.

Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Issues

9.1 Update on arrangements for Queens Platinum Jubilee Celebrations (Cllrs Harold, Mrs Los, Bown, Bulmer)

Cllrs attending the Working Group / Committee advised Cllrs of the following:

- A Schedule of Entertainment had been drafted which can be found as **Appendix 3**
- The Committee had set up EventBright for the celebrations as a means to distribute tickets and also manage numbers – for licencing issues it had been decided to keep numbers below 500
- Work was ongoing with arrangements for licencing and sponsorship letters for the event were about to be posted

In summary Cllrs heard that steady and firm progress was being made.

9.2 Update on allotment project (draft tenancy agreements / thoughts on rents / immediate work needed) (Clerk/All)

Clerk referred Cllrs to the draft tenancy agreement he had previously sent and asked Cllrs to continue to review in preparation for when these would be issued – **Ongoing**

Clerk confirmed that he had received hard copies of the Lease Agreement which required signing and witnessing

Resolved The Lease Agreement was duly signed and witnessed – the Clerk would return both copies to ERYC for their Legal Team to complete.

With regard to rents to be charged, Clerk advised he was benchmarking other Parish Councils were charging for allotment rents and once this information was collated, he would present to Cllrs for them to determine rents for the Woodmansey plots - Ongoing.

Cllrs discussed immediate work required on the site in preparation for the allocation of allotment and agreed that the Clerk should contact the groundsman who had previously quoted for the identified work and ask for a new quote.

9.4 Update on Cllr considerations budget for 2022/23 (Cllrs to finalise budgets for April sign-off) (All)

Cllr Constable sked Cllrs to consider a new bin to be located near the Paradise Farm track / near the Warton Arms following a request from residents who had asked for a bin at the location to hopefully encourage dog walkers to put their mess in – Cllrs agreed to this inclusion in the budget.

Cllr Oliver asked Cllrs to consider grounds-work in Victoria Park – it was noted this had already been included in the budget under Park Maintenance

Linked to Item 9.9 (below) Cllrs agreed to allocate £500 to the budget for an additional defibrillator in the Parish

Cllrs agreed in to a budget of £1000 to introduce the bench programme for the Parish

Resolved As a matter of record, Cllrs approved the budget for 2022/23 which can be found as Appendix 4 and which will be posted on the Parish Council website.

9.7 Cllrs to consider request for Parish Council representation on the Village Hall Committee (Cllr (Mrs) Los)

As a follow up from the March meeting, Cllr Mrs Los raised concerns that there was no Parish Council representation on the Village Hall Committee which was a requirement of the Hall Constitution. Chair asked Cllrs for volunteers and Cllr McCormick advised she would be happy to represent the Parish Council on the Committee

Resolved Chair thanked Cllr McCormick for volunteering for the role and it was agreed Cllr Mrs Los would liaise with Cllr McCormick with regard to the next meeting.

9.8 Cllrs to consider any (requested) update on the Rural Walkabout carried out in 2021 (All)

Ongoing No update provided and matter deferred to the May Meeting

9.9 Cllrs to consider plan of defibrillators in Woodmansey and ensure all are managed (All)

Cllrs agreed in principle to increase the number of AEDs in the parish and in noting the grant of £500 from SSE / Dogger Bank for this purpose, agreed to an immediate purchase of one AED - following further discussion with regard to location, Cllrs agreed that a suitable location would be outside of the shop on Shopeth Way.

Ongoing The manager of the shop would be approached to see if they would be prepared to have a defib on their wall

Cllrs also discussed the need for a location map of defibrillators in the parish, noting that despite the fact it was understood there was meant to be a national database for defibrillators (The Circuit) there were several sites and sources on the internet and none clearly showed a location plan.

Ongoing It was agreed a location plan would be drafted to include both Parish Council and private AEDs in the Parish.

New Issues

9.10 Cllrs to consider the Parish Council Street Name Bank and decide if to add any new names

Chair referred Cllrs to a recent email from ERYC advising a new housing development would be using names from the Parish Council Street Name Bank and asked if Cllrs had any ideas for adding to the bank. The criteria was to use names / events of relevance to the Parish.

Resolved No new names were added at the meeting and Cllrs would continue to review and advise the Clerk of any suggestions

9.11 Cllrs to consider a bench programme for the Parish (link to budget item)

9.11a Commemorative Benches

Cllr Mrs Los advised her sister had now agreed to purchase two of the Queens Platinum Commemorative benches and had requested that these were place in specific areas and a plaque placed on these in memory of her husband. Noting this Cllrs unanimously agreed to purchase a further two of the benches. Following

discussion, it was further agreed that one bench would be placed outside of the Lincoln Road Shops and the second at the Dunswell Memorial Garden.

Resolved As above and Clerk to contact the Dunswell Institute to liaise as to placing the seat in Dunswell. Also, Clerk to speak to Highways / ERYC over placing of the two benches purchased by her sister.

9.11b Public Benches Programme

Cllrs further agreed to support a wider public bench programme to be rolled out over the forthcoming year(s) – it was proposed to allocate an annual budget of £1000 for this purpose with a view to installing two new benches a year. Cllrs noted the list of suggested locations for new benches and agreed these were excellent suggestions.

Ongoing Location and ordering of benches to be agreed at forthcoming meetings

9.12 Revised Policies and Procedures – Freedom of Information Policy and Financial Regulations

Chair referred Cllrs to two draft policies sent by the Clerk prior to the meeting (as above) – no amendments or revision were tabled and Cllrs approved both new policies for public issue.

Resolved Policies approved and Clerk to place on website

10. AOB / matters raised by Cllrs (not to be voted on).

Cllrs noted a recent motion by Beverley Town Council to possibly adopt specific areas of the existing Woodmansey Parish and reduce the size of the Parish to the villages of Woodmansey, Dunswell and Thearne. Cllrs agreed this matter required further information and in-depth discussion and the Clerk was instructed to add the issue to the agenda for May 2022.

Having no other business, the meeting was formally closed by the Chair at 8.55pm

Signed as a true record *Kerri Harold* Date *May 2022*

Cllr Kerri Harold – Woodmansey Parish Chair

Woodmansey Parish Council



Appendix 1 Financial Report

Woodmansey Parish Council				
Presented at April 2022 Meeting For Period		March 22		Important Note: Cllrs agreed at the February 2022 Meeting to transfer £10,000 from the Reserve Account (107) to the main account (325) - this report shows this transfer
From:	Parish Clerk			
To:	Parish Councillors			
Box 1		Box 2		
Community Account (325) Balance as of end of last reporting period (Feb.22) =		£25,583.78		Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)
Bank Transactions in March.22				Woodmansey Hall Committee - payment of Wifi for March 2022
Debits				Dunswell Academy - Grant paid under the WPC Community Grant Scheme
Date Cashd	Cheque No.	Payee & Reason	Amount	Autela Payroll Service - Payroll for period 01/01/22 - 31/03/22
01-Mar	264	Wicksteed - Resurfacing of Damaged ground in King Street playground	£1,200.00	Adam Cooper - Cooper Bars - deposit for bar services for Queens Platinum Celebrations
01-Mar	267	ERYC - ID badges for Cllrs Levy and Constable	£10.32	
01-Mar	268	ERYC - PSPO Signs for Parks (5)	£72.00	Outstanding Cheques (Unpaid at time of new meeting) =
01-Mar	269	ERYC - Grasscutting Contract for 2022 (3 Invoices)	£1,963.46	
01-Mar	270	Belfast Steel Fabrications - purchase of two commemorative benches for Queens Platinum	£1,991.98	
07-Mar	265	Woodmansey Hall Committee - reimbursement of WIFI fees (Feb 2022)	£78.00	
09-Mar	266	ERNLCCA - Training Courses for Clerk (Planning)	£66.00	Box 4
23-Mar	275	Andrew Crabbe - Reimbursement for payment to Netwise UK - Creation of new website	£1,078.80	Summary of PC Accounts until end of Apr.22 (Actuals & Forecasts)
23-Mar	276	Andrew Crabbe - Salary for March 2022	£693.30	No.1 Account: Current Account (923)
23-Mar	278	Andrew Crabbe - Reimbursement for payment to Netwise - New Domain	£18.00	Bank Balance at end of Feb.22 (verified by Statement) =
28-Mar	277	Wicksteed Lesuire - Spring Park Inspections (Victoria Park and King Street Park)	£144.00	(Actual) Total Spend in Apr.22 (cashd) =
28-Mar	280	ERYC - Payment for lease of Woodmansey Village Hall	£274.00	(Actual) Uncashed Cheques
28-Mar	281	ERYC - installing of Christmas Tree in Woodmansey	£1,071.36	(Actual) New Cheques issued at Apr.22 meeting
Credits				e Forecast Spending for end of Apr.22 (which is box b, c and d added) =
Date of Receipt	Ref No	Reason	Amount	f (Actual) Credit Payments made in Mar.22
07-Mar-22		Transfer from Reserve to Main Accounts - see Important Note above	£10,000.00	g Forecast of Balance for end of Apr.22 (which is box e deducted from box a, added to box b) =
		Balance as of end of previous month (Feb.22)	£25,583.78	
		Total spend in Mar.22 (presented) =	£8,661.22	
		Total Receipts in Mar.22	£10,000.00	
		Total balance in bank as of end of Mar.22 (reconciles with attached Bank Statements) =	£26,922.56	
Box 3		Box 6 Queens Platinum Celebrations Project		
New Cheques Issued and presented to Cllrs for approval at the April 2022 Meeting		Amount		Budget Agreed for Woodmansey Queens Jubilee Celebrations (Agreed at Nov 21)
A Crabbe - Annual Office Allowance Payment		£582.62		Estimate for various competition prizes (£500)
A Crabbe - reimbursement for purchase of new PC Laptop and m/S Office		£618.99		Estimate allowance for hire of small gazebo (£500)
A Crabbe - Salary for April 2022		£695.96		Estimate allowance for promotional print / bunting / signage and decorations (£500)
ERNLLCA - Annual membership subscription		£1,274.64		Estimate allowance for disco - (£1000)
Woodmansey Hall Committee - Wifi Fees for April		£78.00		Estimate for refreshments and catering - £1000 (there may be additional cost for deposit)
		Total cheques to be issued and approved by Cllrs at the Apr.22 Meeting =	£3,250.21	Estimate allowance for Sundries / misc £1000
Box 5		Box 6 Comemorative Gifts and Benches		
No.2 Account: High Interest				Teddy Bears for children
Details of Transactions		Balance		Coins for children
Balance as of 31st Jan.22 =		£48,077.91		2 Benches
7th March 22 - Transfer to main account (325) as detailed above			£10,000.00	Queens Platinum Celebrations spend todate
		Credit	£1.20	Adam Cooper - Cooper Bars - deposit for bar services
Balance as of 22nd Mar.22 =			£38,079.11	
				Total Spending Queens Platinum (Gifts and Celebration Weekend)

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March is obviously the final month of the 2021/22 financial year and we end the year with the following headlines:

- a bank balance of £26,922.56
- a forecast balance (taking into account outstanding cheques and April payments) of £23,185
- no identifiable threats or risks to the Parishes accounts
- in line with budget forecasts and
- overall, in excellent financial condition considering considerable spending in the financial year.

Cheques to be approved in April

Our April spending is in line with budget, except for the spend on the laptop. Please also note the (budgeted) annual office allowance payment for myself - for the new Cllrs, this is a payment to cover homeworking costs - when I took over in late 2019, the payment was £922 (paid to previous Clerks).... I believe this amount was excessive and reduced the amount to the current amount of £582.62.

The report also shows current spending on the Queens Platinum project I assume we shall start to see invoices and quotes coming in shortly for this project. As you are aware £10k was transferred from the reserve in March to support the project spend and the report clearly shows this transfer in several highlighted areas.

The current spend on the Platinum project totals £6,366.58.



Woodmansey Platinum Jubilee Gala Entertainment Schedule

	Timing	Main Muscial Performance Stage	Marquee Kids Performance Stage	Outdoor Arena	Village Hall Building
Part 1	14:00			Official Welcome / Opening Ceremony / Raise Flag	Ongoing throughout the day: refreshments, Country Womens Display / Craft Fair / Stalls and Raffle prize Display
	14:05			Church Lads Brigade (20 Mins)	
	14:30	The Dave Sweet Band Set 1 (30 Mins)	Marks Magic Kingdom (Performance 1)		
	14:45				
	15:00	DJ / Music (no loud music during Morris Dancers performance)		Morris Dancers (30 Mins)	
	15:15				
	15:30	Lunar East Riding College Band (30 Mins)	Marks Magic Kingdom (Performance 1)		
	15:45				
Part 2	16:00	DJ Music		Fun Dog Show Fabulous Fella & Waggiest Tail (30 Mins)	
	16:15				
	16:30	Beverley Singers (30 Mins)	Marks Magic Kingdom (Performance 2)		
	16:45				
	17:00	Renee Chance Solo Jazz Singer East Riding College (15 Mins)	Fleur Elizabeth Dance Academy (30 Mins)		
	17:15	Jamie & Luke Rappers East Riding College (15 Mins)			
	17:30	DJ Music		Fun Dog Show Loveliest Lady & Best Dog Trick (30 Mins)	
	17:45				
Part 3	18:00	The Kangeroo Shoes Accoustic Duo (30 Mins)	Marks Magic Kingdom (Performance 3)		
	18:15				
	18:30	DJ Music		Fun Dog Show Best in Show (15 Mins)	
	18:45			Closing Remarks and Message of Thanks and Fund Raising Update	
	19:00	The Dave Sweet Band Set 2 (45 Mins)			
	19:15				
	19:30				

Woodmansey Parish Council



Woodmansey Parish Council				
Budget for 2022 / 23				
	Forecast Standing Bank Balance for 1st April 22 - this includes spend of £5828.38 which will be transferred from reserve to cover cost of commemorative gifts =	£22,360.94		
	Precept for 2022/23 =	£31,047.00		
	Proposed Budget Spend in 2022/23 (to be agreed by Cllrs at April Meeting =	£42,472.60		
	Current forecast variance (which is forecast credit v forecast spend) for the end of 2022/23 financial year =	£10,935.34		
Budget Area	Budget Item	Approved Budget in 2021/22	5% Increase	Budget for 2022/23
Admin	Annual Audit Fees	£556.82	£27.84	£584.66
	Stationary	£0.00	£0.00	£0.00
	Insurance	£1,876.37	£93.82	£1,970.19
	Subscriptions (ERNLLCA Membership)	£1,050.60	£52.53	£1,103.13
	Hire of Rooms	£0.00	£0.00	£0.00
	Broadband Payment	£0.00	£0.00	£936.00
	Lease of Village Hall from ERYC	£274.00	£13.70	£287.70
	Training	£200.00	£10.00	£300.00
	Postage	£42.02	£2.10	£44.13
	Equipment	£0.00	£0.00	£0.00
	IT Equipment Allowance (Printing Cartridges and paper)	£100.00	£5.00	£105.00
	Telephone Costs Allowance	£0.00	£0.00	£0.00
	Books	£0.00	£0.00	£0.00
	Bank Charges	£51.00	£2.55	£53.55
	Poppy Wreaths	£42.02	£2.10	£44.13
	Elections	£0.00	£0.00	£0.00
	Payroll Admin	£204.00	£10.20	£214.20
	HRMC (Employer Liabilities)	£200.00	£10.00	£210.00
	Mileage	£102.00	£5.10	£0.00
	Home Office Allowance (to cover electricity / Wi-Fi etc for Clerk)	£554.88	£27.74	£582.62
Clerks Salary	£6,205.68	£0.00	£10,464.00	
Property	Seats (Repairs / maintenance)	£102.00	£5.10	£107.10
	New Bench Programe	£0.00	£0.00	£1,000.00
	Notice Boards	£1,000.00	£0.00	£2,000.00
	War Memorial	£525.30	£26.27	£551.57
Play Areas	Playground Inspection	£200.00	£10.00	£210.00
	Park Signage with Park name and operator	£1,000.00	£50.00	£1,050.00
	Grass cutting - ERYC covering parks and village hall	£2,040.00	£102.00	£2,142.00
	Tree and Hedge Management at King Street and Victoria Park	£800.00	£40.00	£1,500.00
	General repairs and refurbishments	£1,020.00	£51.00	£1,071.00
	Major Improvements	£0.00	£0.00	£0.00
Facilities	Misc.	£0.00	£0.00	£500.00
	Street Light Maintenance	£735.42		£668.50
	Street Light Improvement	£0.00	£0.00	£0.00
	Bus Shelter Maintenance	£525.30	£26.27	£551.57
	Salt Bins Maintenance	£525.30	£26.27	£551.57
	Litter / Bins / Dog Bins	£100.00	£5.00	£220.00
	Allotment Setup Costs	£2,000.00	£100.00	£3,000.00
	Allotment Lease Agreement (Legal Fees)	£700.00	-	£700.00
	New Defibrillators for the Parish x 2	-	-	£1,500.00
Allotment Lease	£1,000.00	-	£1,000.00	
Christmas	-	-	£2,000.00	
Grants	Community Grant Scheme	£3,000.00	£150.00	£3,150.00
	Neighbourhood Plan	£2,000.00	£100.00	£2,100.00
Items not budgeted for		£0.00		£0.00
		0	£0.00	£0.00
		0	£0.00	£0.00
Agreed Budget for 2022 / 23 =		£42,472.60		

Summary Notes of May 2022 (Ordinary) Meeting

Date of Meeting Monday, 23rd May 2022

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr K Harold (Chair); Cllr (Mrs) J Los; Cllr P Bown; Cllr H Bulmer; Cllr D Shores; Cllr S Oliver and Cllr (Jon) Los

Ward Cllrs G Mathison, R Jump **Parish Clerk** Andrew Crabbe.

35. Present and Apologies (*Chair to confirm quorum*)

Clerk confirmed apologies had been received from Cllrs Beal, Levy, McCormick and Constable.

Resolved Chair, Cllr Harold confirmed the meeting was quorate and welcomed Cllrs to the meeting.

36. Declarations of Interest – any new or concerning matters on this month’s agenda (*Chair*)

Resolved No declarations were made by Cllrs relating to the agenda for the May Meeting

37. Approval of the previous months minutes (*Chair*)

Chair Cllr Harold asked Cllrs if they had read and agreed with the summary notes of the April 2022 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

38. Report from Ward Cllrs (*Cllrs Harold, Mathieson & Jump*)

Ward Cllrs reported all was quiet in their respective areas

39. Any correspondence / opportunity for any members of the public in attendance to speak.

Cllrs noted no members of the public were in attendance

Clerk referred Cllrs to two emails received

5.1 Email re: Humber Forest (fee trees)

Cllrs noted the details of an email forwarded by the Clerk from the Conservation Volunteers (TCV) regarding tree planting initiatives in the area – this was part of the Humber Forest project with access to two large Defra funded tree planting schemes (Northern Forest and Trees for Climate).

Ongoing Cllrs agreed the Clerk should progress with an application for new trees in the Parish

5.2 Email re: Joint Communication regarding ERYC (Newbald Parish) –

Cllrs noted the latest update from Newbald PC with regard to the relationship between ERYC and Parish Councils – NPC advised they felt communications had improved and had decided to withdraw the proposed letter of complaint and instead issue a bullet pointed ‘wish list’. Cllrs also noted the proposed Parish Council Charter being considered by ERYC which potentially could greatly improve communications between ERYC and Parish Council.

Resolved Cllrs agreed to continue to monitor the situation and asked the Clerk to thank Newbald PC for their work so far and ask to be kept in the loop regarding any future developments.

40. Financial Report and Accounts (*Clerk*)

Clerk referred Cllrs to the financial report which had been previously sent to them and Cllrs were asked if there were any questions – none were tabled.

Resolved The Financial Report can be found as **Appendix 1**. The Clerk also presented his monthly Finance Officer Report which can be found as **Appendix 1a**.

Resolved Cllrs agreed to the cheques presented for approval in May 2022

41. Planning applications (*All*)

Cllrs noted and discussed the Planning Report for the May Meeting which can be found as **Appendix 2**

Resolved Cllrs agreed to the observations detailed on the report with regard to the respective applications.

42. Police Matters – opportunity for Cllrs to discuss latest crime statistics (*All*)

Cllrs confirmed receipt of the Police report for April – no observations were made on the reports.

43. Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Issues

43.1 Update on arrangements for Queens Platinum Jubilee Celebrations - *Cllrs Harold, Mrs Los, Bown, Bulmer to update Cllrs on progress*

Cllrs heard that the programme of events was now finalised with a great line-up of entertainment, activities and food and drink – the weekend would begin on the 1st July with pre drinks at the Warton Arms, followed by Songs of Praise at St Peter’s Church and then back to Warton Arms for a meal and drinks. The celebrations would continue into Saturday and would centre around the Warton Arms – no pre-booking was required for this and people could just ‘turn up’. The main celebrations were on Sunday 3rd at the Village Hall – this was a free event but needed to be booked.

Cllrs were introduced to the celebration’s mascot, ‘Freddie the Corgi’ and shown videos to be posted on social media including ‘Find Freddie’ Competition and sneak previews of some of the acts taking place over the weekend.

Chair, Cllr Harold advised she was really impressed with all the work carried out and thanked everyone involved – she was sure the weekend would be a great success.

Resolved All the above videos to be shared on Parish Council social media and website

43.2 Update on allotment project

Cllrs noted the cheques for approval at the meeting relating to the allotment – the first for legal fees and the second for the half annual rental payment – Clerk advised ERYC required these cheques were paid before they would provide a date for the PC to access the proposed allotment site.

Resolved – both cheques were approved by Cllrs

Clerk also referred Cllrs to previous email with regard to the Landplan quote concerning preparation work at the allotment site – Clerk noted that this quote and related work had been previously approved by Cllrs, but as this was over a year ago, the Clerk advised he felt it was appropriate to re-submit to the Parish Council, especially in light of a number of new Cllrs being in office. The identified work was:

- Clearing of the hardcore area to create a carparking area
- Repair of the gate
- Clearing of the copse area to the right of the carpark
- Strimming of the entire field

Resolved Cllrs agreed to the above schedule of work.

Ongoing Clerk asked Cllrs to continue to review the draft Tenancy Agreement document in preparation of ERYC confirming the date for access to the site. In the immediate term Clerk would amend to include no bonfires and restrictions on tree growing.

43.3 Cllrs to consider any (requested) update on the Rural Walkabout carried out in 2021

Clerk advised he had still not received an update. Cllrs expressed concerns with regard to the state of the fence along sections of Hull Road. The Parish Council had raised these concerns with ERYC in the past but they had not been actioned – it was understood there was a question of ownership of sections of the fence, however the matter needed resolving before someone was hurt – parts of the fence had fallen onto the cycle path and was now dangerous.

Ongoing Clerk to contact Highways and advise of above.

43.4 Update on placement of new defibrillator

Clerk advised he had attempted to contact the owner of the beauty salon on Shopeth Way, but understood that she was on holiday. He has spoken to the owner's sister who had promised to ask the owner to ring upon her return.

Resolved The cheque for payment of the defibrillator was approved

9.5 Update on Annual Audit Progress

Clerk confirmed the internal auditor had now signed off the Parish accounts with no issues raised. The next step would be to submit the accounts to the external auditor and also post notice of public inspection of the accounts.

Resolved Cllrs approved to the period of public inspection being 13th June – 31st July. The Clerk would post the accounts on the website during this period. The notice for this can be found as **Appendix 3**

New Issues

9.6 Cllrs to consider arrangements for Schools Commemorative Gifts (All)

Cllrs discussed attendance at the three schools to present the commemorative Teddy Bears and Coins for the Queens Jubilee celebrations. Dunswell Academy would be holding a school assembly for parents to celebrate the Jubilee on the 27th May at 2.30pm – it was confirmed that Cllrs Harold, Bown and Shores would attend to represent the Parish Council. The proposed date for Keldmarsh was the 8th June at 3pm and Woodmansey Primary was 10th June at 2.45pm (to be confirmed).

Resolved Cllr attendance to be advised to the Clerk prior to the two remaining events

9.7 Cllrs to acknowledge confirmation of Parish Council Insurance Renewal

Resolved As a point of procedure the meeting noted the renewal of its insurance policy for the period 1st June 2022 – 1 June 2023

9.8 Cllrs to consider a motion by Beverley Town Council to adopt parts of the Parish

Cllrs noted a recent motion at a Beverley Town Council meeting which proposed to adopt a number of areas of the current Woodmansey Parish. Cllrs discussed in length and unanimously agreed to strongly challenge any attempts to reduce the size of the Parish.

Resolved Cllrs to reject any proposals by Beverley TC to adopt areas of Woodmansey Parish

9.9 Cllrs to consider a possible statue by Peter Naylor to be sited in the Parish

Cllrs referred to an email regarding a possible statue relevant to the history of the area, on Shepherd's Way following communications between Risby Homes and the Parish Chair. The cost of such a project was considerable, circa £30k and whilst Risby Homes would be willing to make a large contribution to this, there was still a big shortfall.

Ongoing Cllrs requested the Clerk contact the artist himself through Risby Homes and ask for him to attend a future meeting and discuss further with Cllrs..

10. AOB / matters raised by Cllrs (*not to be voted on*).

Cllrs noted that there were no objections from ERYC to the placement of the two Queens Jubilee benches either side of the road at Plaxton Bridge. It was noted these benches were to be paid by Cllr Mrs Los's sister, Ann, in memory of her late husband Peter, and it was agreed the Clerk would write to Ann to arrange this.

Cllrs also agreed to request a new addition to the Woodmansey Street Name Bank, which would be 'Peran Avenue' – this would acknowledge and commemorate the considerable contributions of Peter and Ann Los to the local community.

With regard to the two remaining benches, as previously agreed by Cllrs, one would be placed on Lincoln Way and Cllr Oliver was asked to identify a suitable location for this. The other would be placed in the Dunswell Institute Memorial Garden – the Clerk would liaise with the Institute to arrange this.

Having no other business, the meeting was formally closed by the Chair at 8.55pm

Date of Next Meeting 20th June 2022

Signed as a true record *Kerri Harold* Date *June 2022*

Cllr Kerri Harold – Woodmansey Parish Chair

Appendix 1 Financial Report

Woodmansey Parish Council				
Presented at May 2022 Meeting For Period		Apr-22		
From:	Parish Clerk			
To:	Parish Councillors			
Box 1				
Community Account (325) Balance as of end of last reporting period (Mar.22) =		£26,922.56		
Bank Transactions in April.22				
Debits				
Date Cashed	Cheque	Payee & Reason	Amount	
01-Apr	274	Dunswell Academy - Grant paid under the WPC Community Grant Scheme	£180.00	
08-Apr	282	Autela Payroll Service - Payroll for period 01/01/22 - 31/03/22	£54.00	
14-Apr	283	Adam Cooper - Cooper Bars - deposit for bar services for Queens Platinum Celebrations	£175.00	
27-Apr	284	A Crabbe - Annual Office Allowance Payment	£582.62	
27-Apr	285	A Crabbe - reimbursement for purchase of new PC Laptop and m/S Office	£618.99	
27-Apr	286	A Crabbe - Salary for April 2022	£695.96	
Credits				
Date of Receipt	Ref No	Reason	Amount	
		Balance as of end of previous month (Mar.22)	£26,922.56	
		Total spend in Apr.22 (presented) =	£2,306.57	
		Total Receipts in Apr.22	£0.00	
		Total balance in bank as of end of Apr.22 (reconciles with attached Bank Statements) =	£24,615.99	
Box 3				
New Cheques Issued and presented to Cllrs for approval at the May 2022 Meeting		Amount		
Zurich - Insurance Premium for 2022		£1,894.74		
Ancre Somme Association - 2 additional commemorative benches - to be refunded by relative of Cllr Mrs Los		£2,200.00		
A Crabbe - Salary for May 2022		£695.96		
London Hearts Charity - purchase of Defibrillator as agreed by Cllrs at April 22 Meeting - £500 Grant from SSE covers part of this		£1,225.00		
A Crabbe - Reimbursement of Postage for return of hard copy lease agreement(s) for the allotments		£3.50		
ERYC - Payment for legal costs for lease agreement for allotments		£700.00		
		Total cheques to be issued and approved by Cllrs at the May.22 Meeting =	£6,719.20	
Box 5				
No.2 Account:				
Details of Transactions		Balance		
Balance as of 31st Mar.22 =		£38,079.11		
Box 2				
Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)				
Woodmansey Hall Committee - payment of Wifi for March 2022				
ERNLLCA - Annual membership subscription				
Woodmansey Hall Committee - Wifi Fees for April				
Outstanding Cheques (Unpaid at time of new meeting) =				
Box 4				
Summary of PC Accounts until end of May.22 (Actuals & Forecasts)				
No.1 Account: Current Account (923)				
a Bank Balance at end of Mar.22 (verified by Statement) =				
b (Actual) Total Spend in Apr.22 (cashd) =				
c (Actual) Uncashed Cheques				
d (Actual) New Cheques issued at May.22 meeting				
e Forecast Spending for end of May.22 (which is box b, c and d added) =				
f (Actual) Credit Payments made in Apr.22				
g Forecast of Balance for end of May.22 (which is box e deducted from box a, added to box f) =				
Box 6 Queens Platinum Celebrations Project				
Budget Agreed for Woodmansey Queens Jubilee Celebrations (Agreed at Nov 21 Meeting), in addition the PC received grants - £500 from ERYC and £500 from SSE =				
Teddy Bears for children				
Coins for children				
2 Benches				
Adam Cooper - Cooper Bars - deposit for bar services				
Queens Platinum Celebrations spend todate				
Spend at the end of April 2022 =				
Spend at the end of May 2022 =				
Spend at the end of June 2022 =				
Remaining Budget for Queen's Celebrations				

Financial Officers Report

The Parish Council started the first month of the new financial year with a bank balance of £ 26,922 which reflects our continued excellent financial position. Once all financial commitments (outstanding cheques and new cheques) have been accounted for, the forecast for the end of May is £17,409, however the Parish Council will be reimbursed £2,200 which is the cost of an additional two commemorative benches (see below).

Although not shown on the statement for April, ERYC have paid £500 towards the costs of the Queens Commemorative celebrations and I have added this to the budget for this project, along with the £500 from SSE, raising the overall budget to £11,000. At this point the spend on the project is £6,366, with a remaining budget of £4,633

New cheques for approval presented at the May meeting continue the trend of high spending (a total spend of £6,719), including our annual insurance cover, the first payment towards the allotment project (being the contribution towards the legal costs for ERYC) and the purchase of a new community defibrillator – this cost will be partly offset by a further grant from SSE (£500). However, I am pleased to advise all of this spend is budgeted for and expected. Finally, as mentioned previously £2,200 of this spend will be reimbursed to the PC from a member of the public who has purchased the additional commemorative benches.

In summary there is nothing to report in terms of concern or identifiable threats and the Parish Council remains solvent and in a strong healthy financial position.

Woodmansey Parish Council



Woodmansey Parish Council

Planning Application Report for May 2022 Meeting – Final Version for May Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:
78 Victoria Road Beverley Applicant: Gayatri Joshi	22/01294/ PLF	Erection of single storey gym, day room, storage and lean-to greenhouse following demolition of existing garage and associated storage and workshop	Full Planning Permission
The Haven 20A Thearne Lane Woodmansey Applicant: Mr Jason Foster	22/01224/ PLF	Erection of a detached garage following demolition of existing garage and shed	Full Planning Permission
Claremont House Wingfield Way Beverley Applicant: Ms Stephanie Waterson	22/01425/ TPO	TPO - VICTORIA BARRACKS, VICTORIA ROAD, WOODMANSEY 1988 (REF 438) - Reduce 1 no' Beech (T1) by 1.5 to 2 metres to give 3metres clearance from property	Works to Protected Trees
Land South And West Of The Farm Dunswell Lane Dunswell Applicant: Mr Goforth	22/00261/ PLF	Mixed use of land including existing private horses and stables and an proposed alpaca trekking and petting experience for the public and siting of a container for use as an office for alpaca experience (Amended Description)	Full Planning Permission
Beverley Services Eastfields Road Beverley Applicant: Rontec Service Stations 1A Limited	22/01565/ PLF	Installation of 4no. EVC bays and canopy, installation of substation, low voltage meter cabinet and power units	Full Planning Permission
Land North East And West Of Carr Plantation Ferry Road Wawne Applicant: Boom Power Limited	22/01208/ STPLF	Construction of solar photovoltaic development including solar panels, installation of sub-station, transformers, storage containers, erection of perimeter fence and CCTV poles with associated access, gates, internal tracks, infrastructure, landscaping and biodiversity enhancements and erection of temporary construction compound	Full Planning Permission
The Gables 87 Hull Road Woodmansey Applicant: Mr & Mrs Walker	22/01659/ PLF	Erection of a fence and gate to front and side boundaries (Part retrospective) Location: East Riding Of Yorkshire HU17 0TH	Full Planning Permission
Applications Decided (Refusal / Granted)			

Summary Notes of June 2022 (Ordinary) Meeting

Date of Meeting Monday, 20th June 2022

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr K Harold (Chair); Cllr A Beal (Deputy Chair); Cllr (Mrs) J Los; Cllr P Bown; Cllr H Bulmer; Cllr D Shores; Cllr (Jon) Los Cllr L McCormick; Cr E Constable.

Ward Cllrs G Mathison, R Jump **Parish Clerk** Andrew Crabbe.

44. Present and Apologies (*Chair to confirm quorum*)

Clerk confirmed apologies had been received from Cllrs Levy and Oliver – also the absence of Ward Cllrs Jump and Maithson was noted, although the latter joined the meeting later.

Resolved Chair, (Cllr Harold) confirmed the meeting was quorate and welcomed Cllrs to the meeting.

45. Declarations of Interest – any new or concerning matters on this month’s agenda (*Chair*)

Resolved Cllr Jon Los advised he had an interest in matters relating to Key Growing listed on the agenda (specifically correspondence relating to odours from AD Plant and Planning Application for new development). No other declarations were made by Cllrs relating to the agenda for the June Meeting

46. Approval of the previous months minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the May 2022 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were signed by the Chair.

47. Report from Ward Cllrs (*Cllrs Harold, Mathieson & Jump*)

Chair noted that Ward Cllrs Jump and Maithson were not in attendance and that she had nothing to report for her area.

48. Any correspondence / opportunity for any members of the public in attendance to speak.

Chair noted a large public attendance compared with previous meetings and invited any persons who wished to speak to do so during this session – it was duly noted that most of those in attendance were there to comment on the Key Growing Planning Application.

Resolved No points were raised by members of the public in attendance.

Clerk referred Cllrs to various correspondence received, which can be found at Appendix 1 along with the response of Cllrs to the respective correspondence (**Resolved**)

49. Financial Report and Accounts (Clerk)

Clerk referred Cllrs to the financial report which had been previously sent to them and Cllrs were asked if there were any questions – none were tabled.

Resolved The Financial Report can be found as **Appendix 1**. The Clerk also presented his monthly 'Finance Officer Report' which can be found as **Appendix 1a**.

Resolved Cllrs agreed to the cheques presented for approval in June 2022

50. Planning applications (All)

As a point of procedure, Cllr Jon Los left the meeting due to a pecuniary interest in the planning application for Key Growing. Following this Cllrs noted and discussed the Planning Report for the June Meeting which can be found as **Appendix 2**

Resolved Cllrs agreed to the observations detailed on the report with regard to the respective applications.

51. Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Clerk advised that there had been no police report received for the month of June.

9. Matters arising – to consider on-going and new issues and decide further action if necessary: Ongoing Issues

9.1 Update on arrangements for Queens Platinum Jubilee Celebrations (Cllrs Harold, Mrs Los, Bown, Bulmer)

Cllr Bown and Bulmer advised:

- a final programme for the Gala Day had been agreed and was shown to Cllrs
- Sponsorship had exceeded expectations and passed the target
- Nearly 400 people had now booked a place over the weekend
- Volunteers were still needed to help on the Gala Day and any Cllrs who were free would be most welcome – they did not have to book a ticket, just let Cllrs Bown / Bulmer they would be attending

Cllr Bown asked for clarification on the budget for the celebrations, specifically what the grant from Dogger Bank was allocated to – Clerk advised that he understood there was nothing proscriptive on what the budget and grants received had to be spent on, however Cllrs had previously agreed an equal split between the commemorative items and the gala weekend. The total budget was £11,000 following the receipt of the grants from Dogger Bank and ERYC (£500 respectively) and the spending on the budget could be seen in Table 6 on the financial report, along with a balance of remaining budget.

9.2 Update on allotment project (any further updates from ERYC) (Clerk/All)

Chair noted that ERYC have finally signed off the lease and he had today received a copy of the agreement which would be scanned - the Parish Council now had access to the land and Clerk advised that as Cllrs had already agreed to the next stages (which will be the remedial work needed at the site), he would ask Landplan to carry out the work and also finalise the tenants list and applications and update Cllrs at the July meeting. **(Ongoing)**

9.3 Update on the Rural Walkabout carried out in 2021 / concerns for fencing on Hull Road (All)

Clerk reported there was no update on Rural Walkabout.

Cllrs were referred to emails of 14th June for updates on fencing on Hull Road – in summary, ERYC were advising there is apparently a question over ownership of the land on which the fence is sited and the matter was being dealt with by their Legal Team and the relevant landowners.

Following Cllrs concerns for cyclist and pedestrian safety due to the fallen fence, ERYC had removed the fence to the side.

Ongoing Cllrs agreed to continue to monitor the situation and wait for an update.

9.4 Update on placement of new defibrillator (possibly outside of shops on Shopeth Way) (All)

Clerk reported there still had been no contact with the owner of the Hairdresser on Shopeth Way to discuss placing the defibrillator on the external wall of her shop. He had phoned and left messages several times since the last meeting.

Ongoing Cllrs agreed to continue to try and contact the owner of the shop in time for the arrival of the AED.

9.5 Update on Annual Audit Progress (Clerk)

Chair noted that the AGAR paperwork had been sent to Cllrs prior to the meeting and asked if there were any questions – none were tabled and the Chair proceeded to approve the AGAR as a matter of Procedure.

Resolved The AGAR for 2021/22 was approved by the Parish Council and would now be published alongside the financial report for this period for public inspection

9.6 Update on a possible statue by Peter Naylor to be sited in the Parish (Cllr Harold)

Chair reminded Cllrs this matter related to a possible statue being erected in the Parish by local artist, Peter Naylor – Cllrs were referred to emails of 6th June Cllrs agreed to request Mr Naylor to attend the July meeting and that a session should be held prior to the actual meeting for this purpose.

Resolved The meeting with Mr Naylor would commence at 6.30pm and finish promptly at 7.pm – Clerk to advise Mr Naylor accordingly

9.7 Update on siting of Platinum Benches in Parish (arrangements for placing) (All)

Cllrs discussed the arrangements for placing the four benches – it was likely to require hardstanding put in place to secure them and agreed that large paving stones would be suitable.

Cllrs were referred to the email of 8th June from the Clerk which identified the location of the bench for Dunswell following his meeting with members of the Dunswell Institute... this would be placed in

the proposed memorial garden outside of the school where the war memorial would be placed following its removal from the now closed church on Dunswell Lane.

Ongoing Clerk was asked to contact 'Men in Sheds' to ask if they were able to help in placing the benches

New Issues

9.8 Cllrs to consider options for enhanced Christmas display / lighting (All)

Chair referred Cllrs to the Clerk's email of 10th June which provided examples of lighting displays for a proposed Christmas display – the suggested location would be on the land opposite the Warton Arms where the Christmas tree was planted last December. Cllr Julie Los advised that Colletta would be looking to donate a tree again, this time larger, so contact with them should be made soon.

Ongoing Clerk was asked to liaise with ERYC with regard to lighting and tree placement and also if they had any spare displays that the Parish Council could use - Chair also asked Cllrs to give some thought to the proposed display – starting small and building up over the years across the Parish.

9.9 Cllrs to consider and approve new signs for two parks (All)

Chair referred Cllrs to the email of 15th June in which ERYC had now provided design and sizes of the proposed new signs for Victoria Park and King Street. Cllrs agreed the proposed signs looked great and would enhance the two parks managed by the Parish council (please see **Appendix 3**)

Ongoing- Noting the earlier recommendation of Cllr Oliver by email, Cllrs agreed to the recommended size of 1.8metre and Clerk was instructed to proceed on this basis and obtain a formal quote from ERYC.

10. AOB / matters raised by Cllrs (not to be voted on).

10.1 Chair noted that the War Memorial was looking much improved since it was cleaned and thanked **** for doing this – however, it had to be a concern that some of the inscribed names were being worn away, (especially those from the First World War) and Cllr Harold asked if a separate record was kept of the names so they were not lost. Cllrs noted that it was understood the inscriptions could be reapplied and Clerk was asked to look into this and report back to the next meeting

10.2 Clerk asked Cllrs to note that a decision on if the Parish Council would continue to pay the wifi costs for the Village Hall was scheduled in August – however, the Council's Standing Orders dictated no meeting would be held in August and so the Clerk asked if Cllrs would permit this matter to be discussed at the July meeting. Cllrs agreed and the Clerk was asked to add to the agenda for July.

10.3 Clerk was asked to check with ERYC if the bus-stop at Plaxton Bridge was to be returned / replaced and advise Cllrs accordingly

Having no other business, the meeting was formally closed by the Chair at 8.55pm

Date of Next Meeting Monday 18th July 2022

Signed as a true record *Kerri Harold* Date *July 2022*

Cllr Kerri Harold – Woodmansey Parish Chair

Appendix 1: Correspondence for June Meeting

Correspondence 1 – Odour from AD plant at Plaxton Bridge

Good Morning

I would like to register a complaint with the PC regarding the foul smell coming at times from the AD Plant at Plaxton Bridge. The complaint is on behalf of Coletta and Tyson Garden Centre (Business) and Mr and Mrs J Tyson 326 Hull Road Woodmansey (Residential). For the business Coletta and Tysons agents have been in dialogue with the case officer Mr Mathew Sunman and have taken the decision to register a complaint with him as well as the PC. I am embarrassed to say that I haven't kept exact dates times or wind direction records (but I will going forward)

My daily routes to and from home Coletta and Tyson GC Coletta Tyson Wholesale and local business that we work with mean that I circumnavigate the AD Plant site many times in a day/week/year. My observation from my daily travel around the AD Plant is that the Foul stench has only become noticeable to us since February/March and that it isn't every day of the week but can be any day of the week.

It appears to me that the AD plant has changed the way it is operating and how is the externally sourced feed stock is being stored, this may explain the stench in the air if the delivery is left out in the open and not sheeted down or stored in a shed.

The Odour report states that the odour doesn't extend much further than the site boundaries this is a nonsense, when the stench is in the air you cannot sit outside or have the house windows open.

Cllr Response – Cllrs accepted a recommendation by the Clerk that they follow the decision made in November 2021 when this issue was last raised, that the Parish Council has no authority in this matter and it should be referred to the relevant bodies. However, Cllrs instructed the Clerk to contact Environmental Health and ERYC Enforcement to request an update on the matter to be reported back to Cllrs at the next meeting

Correspondence 2: Bus Shelters

Good afternoon Andrew,

Could your bus shelters be inspected and possibly cleaned please?

We have had a complaint about the dirty shelters along Woodmansey & Dunswell road A1174

With kind regards

Nicky Cousins

Public Transport

Cllr Response – By using the Asset Register, Clerk advised it was possible to identify which shelters were the responsibility of the Parish Council – Cllrs advised in the past the Beverley Roundtable had completed this type of work for the Parish – Chair would provide the contact details to Clerk for progressing.

Correspondence 3: Public Space Protection Order Review (PSPO)

Clerk referred Cllrs to email of 14th June in which ERYC were requesting if Cllrs wanted to add any new sites for protection....

Cllrs Response - The existing PSPOs were reviewed and no new sites were identified

Correspondence 4: Overgrown greenery on Hull Road

Hello, I don't know if this is your responsibility but a lot of the signs on Hull Road, especially where I live in Dunswell are covered with bushes and trees. For instance the school warning sign is completely covered. Also the village sign coming onto Hull Road from Tokienspire is the same.

Could this be looked into please

Cllrs Response – it was agreed a lot of the hedges / bushes were overgrown obscuring safety signs.... It was mentioned that hedges could not be cut back during bird nesting season, however it was understood the exception to this was where safety was at risk

From Facebook

.....

Just a thought, but I wondered if anti pigeon spikes on top of the swings and other equipment might help keep it clean and extend it's life by humanely preventing bird droppings?

Cllrs Response – Clerk was asked to write back to the person and thank them for the suggestion, however as it was a child's playground, safety consideration were paramount – also there was concern the look of equipment with spikes on was not appropriate

.....

Hi. I'm guessing that the parish council is responsible for the play park in the village? I was there with my grandson this evening and just thought I'd let you know there's some unpleasant graffiti in one of the playhouses.

Cllrs response – Clerk noted the graffiti was small scale, with a felt and would be removed.

Appendix 1 Financial Report

Woodmansey Parish Council					
Presented at June 2022 Meeting For Period		May-22			
From:	Parish Clerk				
To:	Parish Councillors				
Box 1				Box 2	
Community Account (325) Balance as of end of last reporting period (Apr.22) =		£24,615.99		Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)	
Bank Transactions in May.22				Amount	
Debits				Woodmansey Hall Committee - payment of Wifi for March 2022	
Date Cashd	Cheque No.	Payee & Reason	Amount	Woodmansey Hall Committee - Wifi Fees for April	
05-May	288	ERNLLCA - Annual membership subscription	£1,274.64	Zurich - Insurance Premium for 2022	
10-May	287	Woodmansey Hall Committee - Wifi Fees for May 2022	£78.00	A Crabbe - Salary for May 2022	
23-May	289	Ancre Somme Association - 2 additional commemorative benches - to be refunded by relative of	£2,200.00	London Hearts Charity - purchase of Defibrillator as agreed by Cllrs at April 22 Meeting - £500 G	
				A Crabbe - Reimbursement of Postage for return of hard copy lease agreement(s) for the allotm	
				ERYC - Payment for legal costs for lease agreement for allotments	
				Outstanding Cheques (Unpaid at time of new meeting) =	
				£5,175.20	
Credits				Box 4	
Date of Receipt	Ref No	Reason	Amount	Summary of PC Accounts until end of June.22 (Actuals & Forecasts)	
03-May		ERYC Ref: Pwo0059 - 1st Installment of the Parish Precept	£15,523.50	No.1 Account: Current Account (923)	
17-May		ERYC Ref: Pwo0059 - Grant towards the Queen's Celebrations	£500.00	a Bank Balance at end of April 22 (verified by Statement) =	
		Balance as of end of previous month (Apr.22)	£24,615.99	b (Actual) Total Spend in May.22 (cashd) =	
		Total spend in May.22 (presented) =	£3,552.64	c (Actual) Uncashed Cheques	
		Total Receipts in May.22	£16,023.50	d (Actual) New Cheques issued at June.22 meeting	
				e Forecast Spending for end of June.22 (which is box b, c and d added) =	
				f (Actual) Credit Payments made in May.22	
				g Forecast of Balance for end of June.22 (which is box e deducted from box a, added to box f) =	
				£28,687.12	
Box 3				Box 6 Queens Platinum Celebrations Project	
New Cheques Issued and presented to Cllrs for approval at the June 2022 Meeting		Amount		Budget Agreed for Woodmansey Queens Jubilee Celebrations (Agreed at Nov 21 Meeting), in addition the PC received grants - £500 from ERYC and £500 from SSE =	
Andrew Crabbe - reimbursement for ream of printer paper and envelopes		£5.77		£11,000.00	
Andrew Crabbe - reimbursement for payment of Chris Codling - disco for Queen's Celebrations		£200.00		Teddy Bears for children	
A Crabbe - Salary for May 2022		£695.96		Coins for children	
Mark's Magic Kingdom - Magic Shows for the Queen's Celebrations		£450.00		2 Benches	
Greenleaf Contractors Limited - cleaning of the War Memorial		£300.00		Adam Cooper - Cooper Bars - deposit for bar services	
Weborchard - Artwork for the Queens Celebrations		£422.40		Chris Codling - Disco for the celebrations	
Richard Etterington - Cutting of hedge in King Street Park		£400.00		Marks Magic Kingdom - Magic Shows for the Queens Celebrations	
Addplant Ltd - provision of port a loos for Gala Celebrations		£372.00		Weborchard - Artwork for publicity materials for Queen's Celebrations	
London Hearts Charity - purchase of Defibrillator - VAT missed from first invoice		£248.20		Addplant Ltd - provision of port a loos for Gala Celebrations	
Autela Payroll - Invoice for 6931 - Q2 2021 - not paid last year - have checked and it is correct		£52.20			
Woodmansey Hall Committee - Wifi Fees for June 2021		£78.00			
				Queens Platinum Celebrations spend to date	
				Spend at the end of April 2022 =	
				£6,191.58	
				Spend at the end of May 2022 =	
				£6,566.58	
				Spend at the end of June 2022 =	
				£7,810.98	
Box 5				Remaining Budget for Queen's Celebrations	
No.2 Account: High Interest Account (107)				£3,189.02	
Details of Transactions		Balance			
Balance as of 31st May.22 =		£38,079.11			

Financial Officer's Report for the June 2022 Meeting – Amended 20th June due to late additions to cheque list for Cllr approval

Headlines

At the end of April our bank balance stood at £24,615.99 and at the end of May, £37,086.85, due to the receipt of the 1st precept installment (£16,023.50) and also the grant from ERYC towards the Queens Celebrations.

Uncashed Cheques

As you will see from Box 2, the number of cheques not cashed is relatively high due to the fact our May meeting was postponed and held a week later therefore most of the cheques issued at that meeting had not been processed at the time the statement was created. I am not concerned about this as I am aware most of now been cashed (having received receipts from the payees). There are still two uncashed cheques for the Village Hall for March and April - I have raised this with Christine Baldwin and the Treasurer is looking into this.

Cheques for Cllr Approval

As always could I ask Cllrs to look carefully at Box 3 which is the list of cheques to be approved at the June meeting, all of which are budgeted for and expected. I would ask Cllrs to note in particular the cheques for the Queens Celebrations - it is important these are scrutinized and approved properly as per guidance from the auditor.

The budget update for the Queens Platinum can be seen in Box 6 - after the spending in May / June the balance is £3,351. If Cllrs attending the Gala Committee could advise if their projections are in line with this figure - with only a few weeks left until the event, it is reasonable to suggest costs should be known by now.

Taking into account all liabilities (cashed and uncashed cheques and cheques for approval, our forecast balance at the end of June is £29,837, (Box 4) which is an solid financial position to be in. In summary the finances of the Parish Council remain solvent and in an excellent state with no identifiable risks or threats.

Reserve Account



Remains as previous month standing at £38,079.11 (Box 5). As per my recommendations in the annual Financial Report, I believe this is unnecessarily high and should be invested in community projects for the Parish over the forthcoming months / years.

Woodmansey Parish Council






Planning Application Report for June 2022 Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
26 Paradise Drive Woodmansey Applicant: E Burrell	22/01772/ PLF	Erection of a 1.8m high timber fence, masonry wall and gates to private drive (retrospective application)	Full Planning Permissio	 26 Paradise Drive Woodmansey.pdf The Parish Council is not aware of any public or consultee objections to the application and therefore have no grounds to object
Land South Of Woodmansey Village Hall Long Lane Applicant: Key Growing Limited	22/01546/ STPLF	Erection of a building for vertical farming, 4 two storey office buildings, 4 buildings each consisting of two 'start up' units, 1 energy network building, creation of attenuation pond incorporating wildlife/nature park with associated access, internal road, parking areas and infrastructure	Full Planning Permission	 Land South Of Woodmansey Village CLlrs noted the large public attendance with regard to this application and the Chair invited comments either in support or opposition. CLlrs noted the following concerns expressed by residents in attendance <ul style="list-style-type: none"> • Overdevelopment of a rural area – the area has already lost countryside to commercial development and residents expressed concern that the area was becoming industrialised. • The proposed development is not sympatric to the character of the local area and the height of the buildings would be particularly intrusive • Highways concerns – it was noted that the road which would be used to access the proposed site had been identified as unsuitable for increased traffic in a previous planning application. • Environment – there were already concerns with regard to odour and the new development would arguably result in increased poor air quality as well as increased noise disturbance for local residents during the building and once the site was in operation In support of the application CLlrs noted the following comments


Woodmansey Parish Council



				<ul style="list-style-type: none"> • Woodmansey was a growing village / parish with lots of new housing - the development would benefit the local community by offering employment opportunities which were skilled and long term • The development would benefit local schools, shops etc by bringing in new business to the area • Woodmansey and Dunswell had a history of horticultural and crop growing and this was a new and innovative project for food production • From a Neighbourhood Plan perspective, it would be beneficial for the area for a local producer to be a leading innovative grower of food in modern premises. <p>CLRs considered and discussed the above arguments in support and opposition and voted as follows 3 CLRs voted to remain neutral 5 CLRs voted to oppose 0 CLRs voted to support Therefore Woodmansey Parish Council opposes the application</p>
Land North Of Minster Way Woodmansey Applicant: Strata	22/01508/ STREM	Erection of 75 dwellings (including 8 Affordable Housing) and associated infrastructure following approved application 20/01988/STVAR (all matters to be considered)	Strategic - Reserved Matters	 Land North Of Minster Way Woodm: The Parish Council is not aware of any public or consultee objections to the application and therefore have no grounds to object
Applications Decided (Refusal / Granted)				
Fieldview Cottage Long Lane Woodmansey Applicant: Coastline Leisure Ltd	21/04384/ PLF	: Change of use of land to extend residential curtilage (retrospective)		 Fieldview Cottage Long Lane Woodman: GRANTED
Land South And West Of The Farm Dunswell Lane Dunswell	22/00261/ PLF	Mixed use of land including existing private horses and stables and an proposed alpaca trekking and petting experience for the public and siting of a container for use as an office for alpaca experience (Amended)		 Land South And West Of The Farm Dunswel GRANTED

Woodmansey Parish Council



Former Dales Garden Centre Long Lane Woodmansey Applicant: Barratt Homes Yorkshire East Division	21/02196/ STPLF	Erection of 31 dwellings and associated infrastructure following demolition of existing buildings	 Former Dales Garden Centre Long Lane Wo GRANTED
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Hand Car Wash 92
 Victoria Road Beverley

Notice of Withdrawn Application

Ref.No. 21/00898/PLF
 Proposal: Change of use of land for use as an extension to existing car wash, construction of new concrete surfacing, boundary fence and spray wall and siting of a container (Part Retrospective)
 Location: Hand Car Wash 92 Victoria Road Beverley
 Applicant: Mr I Dukoli
 Application Type: Full Planning Permission

Summary Notes of July 2022 (Ordinary) Meeting

Date of Meeting Monday, 25th July 2022

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr K Harold (Chair); Cllr A Beal (Deputy Chair); Cllr (Mrs) J Los; Cllr P Bown; Cllr S Oliver; Cllr (Jon) Los Cllr L McCormick; Cr E Constable.

Ward Cllrs G Mathison, R Jump **Parish Clerk** Andrew Crabbe.

Prior to the formal meeting, Cllrs welcomed Peter Naylor, local artist and David Barrett from Risby Homes to speak to the Parish Council with regard to a possible sculpture project for the Parish. The summary notes of this meeting can be found as **Appendix 1** - a copy of the presentation can be obtained by contacting the Parish Council – woodmanseyparishclerk@yahoo.com

52. Present and Apologies (*Chair to confirm quorum*)

Clerk confirmed apologies had been received from Cllrs Levy, Shores and Bulmer and also Ward Cllr Jump .

Resolved Chair, (Cllr Harold) confirmed the meeting was quorate and welcomed Cllrs to the meeting.

As a point of procedure, it is duly noted that Cllr Oliver advised that he would be resigning from the Parish Council with immediate effect. Cllr Oliver continued that his work commitments were increasing and he was struggling to balance work, leisure and Parish Council duties. The Chair and Cllrs expressed their sadness at this resignation and noted the invaluable contribution Cllr Oliver had made to the Parish Council and community over many years of service.

Resolved Chair formally noted the resignation of Cllr Oliver and thanked him for all his years of service and wished him well for the future.

Resolved Chair instructed Clerk to notify ERYC and commence the due process for a Cllr vacancy

53. Declarations of Interest – any new or concerning matters on this month’s agenda (*Chair*)

Resolved Chair noted no declarations relevant to the meeting agenda

54. Approval of the previous months minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the June 2022 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

55. Report from Ward Cllrs (*Cllrs Harold, Mathieson & Jump*)

Ward Cllr Maithson advised she had attended the Driffield Show recently and spoken to a number of Officers from ERYC with regard to new highways and roads technology which might be of interest to the Parish Council. Cllr Maithson was asked to send contact details onto the Clerk to raise and explore with Cllrs in the future.

56. Any correspondence / opportunity for any members of the public in attendance to speak.

Resolved Chair noted no members of the public in attendance.

Resolved Clerk referred Cllrs to various correspondence received, which can be found at **Appendix 2** along with the response of Cllrs to the respective correspondence.

57. Financial Report and Accounts (Clerk)

Clerk referred Cllrs to the financial report which had been previously sent to them and Cllrs were asked if there were any questions – none were tabled.

Resolved The Financial Report / Accounts can be found as **Appendix 3**. The Clerk also presented his monthly 'Finance Officer Report' which can be found as **Appendix 3a**.

Resolved Cllrs agreed to the cheques presented for approval in July 22 and these were duly signed

Clerk advised Cllrs that they should start to give early thoughts to any projects they wished the Parish Council to undertake in 2023 and how these might impact on the precept demand in the new financial year. With Cllrs permission he would include projects for 2023-24 on agendas from the September meeting to give Cllrs the opportunity to raise and discuss ideas.

Chair advised a project she wanted to look at was networking all the bus shelters in the Parish, and providing signage for each one with a number and the Parish Council logo.

Ongoing Clerk to draft a Precept Project Plan to be reviewed at each meeting from September onwards

58. Planning applications (All)

Cllrs noted and discussed the Planning Report for the July Meeting which can be found as **Appendix 3**

Resolved Cllrs agreed to the observations detailed on the report with regard to the respective applications.

59. Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Chair noted the receipt of the police report for June 2022 and asked Cllrs if they had anything they wished to raise – no comments were made, however Cllr McCormick advised Cllrs that she was aware of renewed problems in the Morrisons / MacDonalds area again with a large number of vehicles involved in anti-social behaviour – Cllrs noted this had happened before and it was understood the police had dealt with the matter at the time.

Ongoing Cllrs asked the Clerk to raise this matter with the police again and report back either by email or at the September meeting.

Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Issues

9.1 Feedback on Queens Platinum Jubilee Celebrations (Cllrs Harold, Mrs Los, Bown, Bulmer)

Cllrs representing the Parish Council on the Gala Committee were asked to provide final feedback / debrief on the recent Gala celebrations.

Cllr Bown advised that planning of the event went without a hitch and everything worked beyond expectation over the weekend. There was some disappointment with actual numbers attending, despite being fully sold out with tickets – however, feedback during and subsequent to the weekend had been excellent and without doubt the whole event had been a massive success. Lessons were learnt and would be implemented for future events.

Chair thanked Cllr Bown for the report and that the Committee should not be too despondent with the numbers as previous similar events had experienced this, especially when starting out - it was the first time Woodmansey had ever done anything like this and the organisers should be really proud of the achievement. Chair continued that she wished to sincerely thank all those who had helped make the weekend so successful and in particular the 'herculean' effort involved in organising such an event.

Cllr Bown noted that one real positive outcome was the community spirit that the weekend had fostered and a feeling that it could set the precedent for future events in the Parish and a number of ideas were already being discussed by the Gala Committee.

9.2 Update on allotment project (work carried out by ERYC and Parish Council to prepare field) (Clerk/All)

Clerk reminded Cllrs that the Parish Council was currently waiting for ERYC to confirm they have completed their work so Landplan can prepare the site for tenants to access – Cllrs noted that there was no update at the time of the meeting.

Ongoing Deferred to next meeting and Clerk was asked to continue to chase ERYC.

9.3 Update on the Rural Walkabout carried out in 2021 / concerns for fencing on Hull Road (All)

Clerk advised Cllrs he had received notification from ERYC have advised that the schedule has been completed, although there are a number of issues outside of the Rural Team which had been sent onto relevant departments and the Rural Team Manager had promised to contact the relevant departments to ask for an updated to be sent to the Parish Council. It was confirmed the Rural Walkabout took place every two years, so the next one was due in 2024

Resolved Cllrs agreed that the matter was closed

9.4 Update on placement of new defibrillator (possibly outside of shops on Shopeth Way) (All)

Clerk advised there was no update available – no contact had been made with the saloon on Shopeth Way and the AED had not been received at the time of the meeting

Ongoing **Post meeting Update** The AED was received on 27th July and the Clerk would look to have this installed in time for the September meeting.

9.5 Update on siting of Platinum Benches in Parish (arrangements for placing) (All)

Chair noted the email from Clerk on 15th July advising 'Men in Sheds' were happy to be involved in installing the actual benches but the Parish Council needed to purchase and lay the foundation slabs. Cllrs discussed and agreed to contact local tradesmen to see if they would be able to assist.

Ongoing a number of contacts were provided to the Clerk to progress

9.6 Update on options for enhanced Christmas display / lighting (any thoughts from Cllrs) (All)

Following on from previous discussions on an enhanced Christmas display Clerk advised Cllrs he had contacted ERYC for guidance on organising powered displays, but had not received a response at the time. Chair noted that a contact at ERYC had advised they had some surplus displays which the Parish Council might be able to use. In lieu of this Cllrs were asked to look at the types of displays they wanted.

Ongoing Chair noted this matter needed decisions making at the September meeting if the Parish Council was going to organise a display in time. Cllr (Mrs) Los would contact Colletta to discuss if they would be prepared to provide a tree again.

9.7 Update on new signs for two parks (Cllrs to consider quotes for new signs if received from ERYC) (All)

Chair noted that ERYC had now provided quotes for the new park signs proposed for King Street and Victoria Park and asked if Cllrs agreed to approve these – in addition it was noted a second sign for King Street had been suggested as there were two entrances to this park – although this was out of budget, it was a relatively small deficit and after due discussion, Cllrs felt that this was justified and approved a third sign.

Resolved Clerk was instructed to progress the project with ERYC.

New Issues

9.8 Cllrs to consider if the Parish Council is to continue paying the Wi-Fi fees for Village Hall (All)

Chair explained the background to the item, that in August 2021 Cllrs agreed to pay the wi-fi fees for the Village Hall on monthly basis and review in August 2022. Cllrs now needed to decide if they wish to continue with this permanently – Chair noted the Clerk's comments that from a financial perspective there were no financial reasons why this should not continue if Cllrs wish to approve.

Resolved Cllrs agreed the wifi for the Hall was a community asset and therefore valid grounds for PC spending.

9.9 Cllrs to consider if a meeting needs to be held in August (All)

Chair noted that the Parish Council's Standing Orders dictate that there is no meeting in August except in emergency situations or if there were an influx of planning applications which needed attention.

Resolved After due discussion Cllrs agreed that unless circumstances dictated otherwise nearer the time, there would be no meeting held in August and matters of business would either be deferred to September or managed by email.

9.10 Cllrs to consider next steps for Woodmansey Neighbourhood Plan (Cllr Oliver / All)

Cllr Oliver gave a brief on the Neighbourhood Plan. The project commenced in 2012 and is designed to cover the Parish Council's aspirations for commercial, housing and leisure development in Woodmansey village. The project is managed by volunteers with Cllr Oliver as the Chair and works closely with ERYC to develop and progress the Plan. As all the NP Committee are volunteers, a number of consultants were engaged since 2021 to advise on technical and legal matters – the relationship with some of these consultants has seen a considerable delay to the project and in 2020 the consultant support was changed and had to make a number of revisions to the plan. Of course, the pandemic had a major impact on the project.

In summary the project is at a crossroads and following an earlier meeting with the Chair and Deputy Chair, the decision has been taken to request a meeting with senior ERYC Officers to determine the way forward for the plan. A crucial issue will be funding available for the leisure / recreational / sport visions for the community of the NP including cycle and footpaths, playing field, all weather sports pitch, improvements to green space and parks, all of which would obviously need considerable finance.

Cllr Oliver advised in other areas, residential development meant a financial dividend paid to Parish and Town Councils (by the developer) historically known as 106 monies and more recently CiL money. However, ERYC had not adopted CiL, and 106 monies had gone into a central pot to pay for leisure and sports facilities in Beverley, as opposed to going out to Parish Councils (as was the case in many other districts).

The concern with the WNP was that if no money was available from the housing and commercial developments in the Plan, then the recreational visions in the Plan would not happen. As the Neighbourhood Plan was dependant on resident's support (via a referendum) if it was obvious there would be no recreational / leisure 'compensation' for the increased housing and commercial development, then there was a risk residents would reject the plan in the referendum. Chair advised one option was for the Parish Council not to proceed with the Neighbourhood Plan and instead ask ERYC to be included in their Local Plan.

Ongoing In summary the next stage was to understand the financial situation with regard to any recreational development included in the draft Neighbourhood Plan, and once Cllrs were aware of this, they could make an informed decision on next steps.

9.11 Cllrs to consider issues of concern (traffic) with the underpass on Long Lane (Cllr Beal)

Cllr Beal referred Cllrs to email from 15th July in which she raised concerns with the road under the underpass on Long Lane which had seen a number of near misses due to drivers not paying attention to the priority signing.... Cllr Beal continued this risk could only be aggravated due to new housing in the area and resultant increase of traffic. The road at the underpass was very narrow (hence the priority sign) and Cllr Beal was aware a number of cars including her own had had their wing mirrors taken off by vehicles ignoring the signage and trying to squeeze through.

Ongoing Clerk was asked to contact Highways and raise concerns with them and update Cllrs on response at next meeting.

9.12 Cllrs to consider planters at the proposed Dunswell Memorial Garden (Cllr Shores)

Chair noted this item concerned a request from Dunswell Institute to place planters at the proposed Dunswell War Memorial outside of the school. Cllrs noted Clerk's comments that this was not budgeted for but could be financed from the reserve if Cllrs wish to proceed. Chair continued that in the absence of Cllr Shores, it was proposed that the matter was deferred to the September meeting.

Ongoing Cllrs agreed to the proposal and asked the Clerk to note the item on the September agenda

13 Cllrs to consider request for new road signs on Hull Road (for Dunswell Village) (Cllr Shores)

Chair noted this item concerned a request from Dunswell Institute to install village road signs similar to those put in by the PC at either end of Hull Road. Chair recommended that this item should be added to the Precept Project List for consideration in terms of new projects for 2023.

Resolved Cllrs agreed to the proposal and the Clerk was asked to include the request on the Project Plan

60. AOB / matters raised by Cllrs (not to be voted on).

Cllr (Mrs) Los asked if the Clerk had written to her sister-in-law with regard to the two benches – Clerk advised he had not, but the matter was in hand.

Cllrs McCormick asked if the PC had received an update on speeding and vehicle weight issues in Dunswell / Dunswell Lane / A1174. Clerk to speak to Highways

Having no other business, the meeting was formally closed by the Chair at 8.50pm

Date of Next Meeting Monday 19th September 2022

Signed as a true record *Kerri Harold* Date *August 2020*

Cllr Kerri Harold – Woodmansey Parish Chair

Appendix 1: Visit of Peter Naylor to talk to Cllrs with regard to a possible sculpture in Woodmansey

Chair Welcomed Mr Naylor accompanied by Mark Barrett of Risby Homes – the visitors were in attendance to speak to Cllrs about a possible project to erect a statue on the roundabout at Shepherd Lane new housing development and made a presentation supporting the project – the bullet points of the presentation are as follows:

- The name of the proposed sculpture was ‘Three Bags Full’ and the theme was to commemorate sheep farming in the area - the sculpture would be a sheep aloft three bags of wool.
- The sculpture would be placed on a roundabout at the new housing on Shepherd Lane and would become a local landmark – it would be mounted on a concrete plinth on top of a grass mound
- Options included up-lighting the sculpture and a possible information board (not on roundabout) to explain the relevance of the sculpture to the area
- The Cost of the sculpture was £22,000 – a financial contribution of circa £10,000 would be made by the developer – the plinth and grass bank would need to also be financed.

Cllrs Response – Cllrs unanimously agreed the proposal was an excellent one and in principle they supported the project.... following discussion, the Clerk was instructed to look into possible funding streams including solar farms, the Dogger Bank Project, local businesses and Lotter Funding.

Appendix 2 Correspondence for July Meeting

1 Humber and Wolds Rural Action Group

----- Forwarded message -----

From: Julie Cook <julie.cook@hwrcc.org.uk>

Sent: Monday, 18 July 2022 at 17:24:41 BST

Subject: HWRA Membership

Good Afternoon,

Just wanted to make you aware of how being a member of Humber and Wolds Rural Action would be good for your town/parish council. Please find attached the letter describing the many benefits and an application form for this year's membership. Please complete as necessary and return to info@hwrcc.org.uk

We look forward hearing from you.

Many thanks

Cllrs Response Cllrs agreed to join the Group as the cost was minimal and review in a year as to the benefits of the membership

2 Broken Fence at Victoria Road Play Area

Hi Andrew

We have been informed that the fence at the play area is broken and requires replacement as it is allowing access to a steep drop into the quarry, can you please organise these works.

Cllrs Response Cllr Oliver to obtain photos of the damage and forward to the Clerk for action

3 Height of Trees on King Street Park

In summary, a resident emailed the Parish Council with regard to the height of the hedge around the park in King Street advising the current height was unmanageable from their side and a previous agreement had been made with a Cllr to reduce the height to 8 feet.

Cllrs Response Cllrs noted a number of other residents were happy with the height of the hedge, helping to reduce noise and footballs being kicked over – a compromise was suggested to reduce the height to 10 feet.

4 Letter from Cllr John Briggs concerning proposal under White Paper Review of responsibility for Fire Services in Humberside

The White Paper suggests that the responsibility will be transferred to either a Mayor of a Combined Authority or to the Police and Crime Commissioner.

Cllr Brigg is looking for support in keeping the status quo.

Cllr Response Cllrs agreed that this was not within the remit o

Appendix 1 Financial Officer's Report for the July 2022 Parish Meeting

The Parish Council finished the month of June with a bank balance of £37,086 (Box 1)... at the end of July the bank balance was £31,139 , however the forecast balance (taking into account all liabilities - uncashed cheques and July cheques) sees a considerable drop to £24,674. (Box 4). Cllrs will note this is again a considerable spend for the Parish Council, including the insurance payment, ERYC costs for allotments, and the payment for the new AED – however, all of this spending has been budgeted for, so there are no concerns with regard to this.

Cllrs should note the inclusion of the Dogger Bank Grant which was received in June - £1000.

Cheques for approval in July

Box 3 shows the cheques for your approval at the July meeting - again there is nothing unexpected or not budgeted for.

Reserve Account

The reserve account remains unchanged at balance of £38,079 (Box 5)

Queens Gala Budget

Cheques for approval include several relating to the recent Queen's Gala spending - Cllrs will note the budget is shown as Box 6 and taking into account the spending to be approved in July the budget will be £474,78 in deficit. I have asked the Gala Committee if there is any further spending expected, but have not received a response to date. Cllrs will need to consider an explanation to the inevitable question from the auditor as to why the budget has been exceeded, although I would recommend we wait until the final costs are known. The overspend is of course not a concern in itself as the Parish Council has considerable reserve as well as a forecast surplus in the main budget.

In summary, the Parish Council's accounts are in an excellent state, solvent with no identifiable concerns or threats at this point.

Woodmansey Parish Council

Presented at July 2022 Meeting For Period Jun-22

From: Parish Clerk
To: Parish Councillors

Box 1

Community Account (325) Balance as of end of last reporting period (May.22) = £37,086.85			
Bank Transactions in June 22			
Debits			
Date Cashed	Cheque No.	Payee & Reason	Amount
01-Jun	290	A Crabbe - Salary for May 2022	£695.96
01-Jun	292	A Crabbe - Reimbursement of Postage for return of hard copy lease agreement(s) for the allotments	£3.50
01-Jun	291	London Hearts Charity - purchase of Defib as agreed by Cllrs at April 22 Meeting - £500 Grant from SSE	£1,225.00
08-Jun	294	Zurich - Insurance Premium for 2022	£1,894.74
08-Jun	296	ERYC - Payment for legal costs for lease agreement for allotments	£1,200.00
13-Jun	295	Woodmansey Hall Committee - Wifi Fees for June 2021	£78.00
14-Jun	297	A Crabbe - Salary for May 2022	£695.76
17-Jun	301	A Crabbe - reimbursement for payment of Chris Codling - disco for Queen's Celebrations	£200.00
23-Jun	306	Andrew Crabbe - reimbursement for ream of printer paper and envelopes	£5.77
23-Jun	305	Richard Etterington - Cutting of hedge in King Street Park	£400.00
28-Jun	304	Greenleaf Contractors Limited - cleaning of the War Memorial	£300.00
30-Jun	299	London Hearts Charity - purchase of Defibrillator - VAT missed from first invoice	£248.20
Credits			
Date of Receipt	Ref No	Reason	Amount
17-Jun	**564	Dogger Bank Grants - £500 - New Defibrillator & £500 - Platinum Celebrations	£1,000.00
		Balance as of end of previous month (May.22)	£37,086.85
		Total spend in Jun.22 (presented) =	£6,946.93
		Total Receipts in Jun.22	£1,000.00
Total balance in bank as of end of Jun.22 (reconciles with attached Bank Statements) =			£31,139.92

Box 3

New Cheques Issued and presented to Cllrs for approval at the July 2022 Meeting		Amount
Autela Payroll		£68.59
Andrew Crabe - Pay for July		£698.70
Rackhams Accounts - Fee for Internal Review of Parish Accounts for 2021-22		£414.00
GKD Print - Printing for the Platinum Celebrations		£137.00
Partee Marquee - marquee for the Platinum Celebrations		£1,876.80
Woodmansey Hall Committee - Wifi Fees for July 2021		£78.00
The Gig' - sound system for the Platinum Celebrations		£1,650.00
Total cheques to be issued and approved by Cllrs at the Jul.22 Meeting =		£4,923.09

Box 5

No.2 Account:	
Details of Transactions	Balance
Balance as of 31st May.22 =	£38,079.11

Box 7

Woodmansey Neighbourhood Plan Budget	
Grant Received Jan21 (£4,600) plus £2,000 agreed from main budget to be spent in new financial year =	£6,600.00
Spend on Woodmansey NP (Update as of September 2021)	
Your Locale consultants - editing of the Plan document following the review	£4,200.00

Box 2

Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)	Amount
Woodmansey Hall Committee - payment of Wifi for March 2022	£78.00
Woodmansey Hall Committee - Wifi Fees for April	£78.00
Mark's Magic Kingdom - Magic Shows for the Queen's Celebrations	£450.00
Weborchard - Artwork for the Queens Celebrations	£422.40
Addplant Ltd - provision of port a loos for Gala Celebrations	£372.00
Autela Payroll - Invoice for 6931 - Q2 2021 - not paid last year - have checked and it is correct	£52.20
Outstanding Cheques (Unpaid at time of new meeting) =	£1,452.60

Box 4

Summary of PC Accounts until end of Jul.22 (Actuals & Forecasts)	
No.1 Account: Current Account (923)	
a Bank Balance at end of May 22 (verified by Statement) =	£37,086.85
b (Actual) Total Spend in Jun.22 (cashd) =	£6,946.93
c (Actual) Uncashed Cheques	£1,452.60
d (Actual) New Cheques issued at Jul.22 meeting	£4,923.09
e Forecast Spending for end of July.22 (which is box b, c and d added) =	£13,322.62
f (Actual) Credit Payments made in Jun.22	£1,000.00
g Forecast of Balance for end of July 2022 (which is box e deducted from box a, added to box f) =	£24,764.23

Box 6 Queens Platinum Celebrations Project







Budget Agreed for Woodmansey Queens Jubilee Celebrations (Agreed at Nov 21 Meeting), in addition the PC received grants - £500 from ERYC and £500 from SSE =		£11,000.00
Teddy Bears for children	£2,336.40	
Coins for children	£1,863.20	April Spend
2 Benches	£1,991.98	
Adam Cooper - Cooper Bars - deposit for bar services	£175.00	May Spend
Chris Codling - Disco for the celebrations	£200.00	
Marks Magic Kingdom - Magic Shows for the Queens Celebrations	£450.00	June Spend
Weborchard - Artwork for publicity materials for Queen's Celebrations	£422.40	
Addplant Ltd - provision of port a loos for Gala Celebrations	£372.00	
GKD Print - Printing for the Platinum Celebrations	£137.00	
Partee Marquee - marquee for the Platinum Celebrations	£1,876.80	July spend
The Gig' - sound system for the Platinum Celebrations	£1,650.00	


Queens Platinum Celebrations spend to date

Spend at the end of April 2022 =	£6,191.58
Spend at the end of May 2022 =	£6,566.58
Spend at the end of June 2022 =	£7,810.98
Spend at the end of July 2022 =	£11,474.78

Appendix 3 Planning Application Report for July 2022 Meeting – final version for the July meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
St Faiths Church Dunswell Lane Dunswell Applicant: Zenith Developments Group	22/01341/ PLF	Change of use from day nursery (use class E(f)) and public worship (use class F1(f)) to office (use class E(g)(i)), with associated works including installation of new windows and doors, installation of new rooflights, erection of a porch canopy at rear and erection of a detached warehouse building to rear	Full Planning Permission	 St Faiths Church Dunswell Lane Dunsw The Parish Council is not aware of any public / consultee objections to this application and therefore have no ground for objection
Land North Of Minster Way Woodmansey Applicant: Vistry Group (Yorkshire)	22/01468/ STREM	Erection of 30 dwellings (phase 2b) following planning approval 20/01988/STVAR (Appearance, Landscaping, Layout and Scale to be considered)	Strategic - Reserved Matters	 Land North Of Minster Way Woodm: The Parish Council is not aware of any public / consultee objections to this application and therefore have no ground for objection
17 The Copse Beverley Applicant: Mr & Mrs Richard Gibson	22/02144/ PLF	Construction of single flat roofed dormer to front and rear spanning ridge of dwelling to increase roof height	Full Planning Permission	 17 The Copse Beverley.pdf The Parish Council is not aware of any public / consultee objections to this application and therefore have no ground for objection
Applications Decided (Refusal / Granted)				
Land And Buildings West And South Of Fieldview Cottage Long Lane, Woodmansey Applicant: Coastline Leisure Ltd	21/04458/ PLF	Alterations, extensions and change of use of existing buildings to form a dwelling with associated installation of foul and surface water drainage and alterations to access road		 Land And Buildings West And South Of Fi GRANTED
60 Canterbury Close Beverley Applicant: Mr Pender	22/01662/ PLF	Erection of single storey extension to side and rear, porch to front and conversion of existing garage into additional living accommodation		 60 Canterbury Close Beverley Notification_ REFUSED
Beverley Services Eastfields Road Beverley Applicant: Rontec Service Stations 1A Limited	22/01565/ PLF	Installation of 4no. EVC bays and canopy, installation of substation, low voltage meter cabinet and power units		 Beverley Services Eastfields Road Beverl GRANTED

<p>The Gables 87 Hull Road Woodmansey Applicant: Mr & Mrs Walker</p>	<p>22/01659/ PLF</p>	<p>Erection of a fence and gate to front and side boundaries (Part retrospective) Location: East Riding Of Yorkshire HU17 OTH</p>	<p> The Gables 87 Hull Road Woodmansey_N GRANTED</p>
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Summary Notes of September 2022 (Ordinary) Meeting

Date of Meeting Monday, 26th September 2022

Time of Meeting 1915

IN ATTENDANCE:

Parish Cllrs Cllr K Harold (Chair); Cllr (Mrs) J Los; Cllr P Bown; Cllr (Jon) Los; Cllr L McCormick.

Ward Cllrs Geraldine Mathison. **Parish Clerk** Andrew Crabbe.

The September meeting was proceeded by a visit from Humphrey Jamieson, Land and Planning Manager of Eco-Energy to discuss a proposed solar farm at White Hall Farm, Long Lane, Woodmansey and Cllrs noted a number of residents were in attendance to listen to this session. Copies of the slides presented can be found as **Appendix 1** to these notes

61. Present and Apologies (*Chair to confirm quorum*)

Clerk confirmed apologies had been received from Cllrs Levy, Constable, Shores and Beal and also Ward Cllr Jump.

Resolved Chair, (Cllr Harold) confirmed the meeting was quorate and welcomed Cllrs to the meeting.

62. Declarations of Interest – any new or concerning matters on this month’s agenda (*Chair*)

Resolved Chair noted no declarations relevant to the meeting agenda

63. Approval of the previous months minutes (*Chair*)

Resolved Chair noted that there had been no meeting in August and that the minutes for July had been approved by email and duly posted.

64. Report from Ward Cllrs (*Cllrs Harold, Mathieson & Jump*)

No reports were made by Ward Cllrs

65. Any correspondence / opportunity for any members of the public in attendance to speak.

Chair noted the large number of residents in attendance had now left the meeting.

Chair invited a representative of the Warton Arms to speak to Cllrs of plans for proposed Christmas activities and noting the success of the recent Platinum celebrations, asked if the Parish Council and Warton Arms could work together in organising Christmas events. and if the Parish Council could help with advertising these family events on their website.

Resolved Cllrs agreed that following on from the joint work in the Queens celebrations, they would welcome the opportunity to partner with local bodies in providing family and community entertainment and the Warton Arms were asked to forward details to the Clerk

5.2 Clerk referred Cllrs to correspondence received from the regional Royal British Legion representative who traditionally the Parish Council had purchased their poppy wreaths from – the representative was now suggesting the Parish Council go direct to the RBL for their wreaths and Clerk asked Cllrs if they wished to review the type of wreath purchased.

Chair noted that she would like to include a third wreath for placing on the Beverley memorial.

Resolved Cllrs unanimously agreed to a third wreath as suggested by the Chair.

Ongoing Clerk to forward examples of wreaths available to Cllrs who would advise by email on the wreaths to be purchased.

5 Financial Report and Accounts (Clerk)

Clerk referred Cllrs to the financial report which had been previously sent to them and Cllrs were asked if there were any questions. Cllr Bown raised some matters with regard to the Queen's Platinum celebrations which are summarised below

6.1 The Social Committee had made queries with regard to possible VAT returns on the invoices relating to the celebrations – it was confirmed that the Parish Council did apply for VAT refunds, however this was not guaranteed and should never be counted on.

6.2 Cllrs were also told of some individual expenses by members of the social committee, and that some of these were without receipts. Clerk advised that strictly speaking in accordance with the Parish Council Financial Regulations all expenses must be supported by invoices or receipts. However, and as long as these expenses were not excessive, he recommended a spreadsheet detailing name, reasons for the expense and costs, be submitted and approved by Cllrs. This was likely to receive some criticism from the Auditor, however as long as total value of these expenses was low, this would not be too serious.

6.3 Finally the matter of a £500 grant made to the Parish Council by SSE was raised and it was explained that the Social Committee believed this should have been separated from the main budget and treated as sponsorship money and paid directly to the Social Committee. Clerk advised that at no stage had this been agreed by Cllrs and the £500 was consistently shown in the monthly financial reports, as included in the budget. However, Clerk recommended a solution might be for the Social Committee to apply for funds under the Community Grant, noting that the charity(s) which would benefit from the sponsorship were both locally based and would meet the criteria of the fund. Cllrs agreed to this recommendation and in principle supported a grant for this purpose.

Resolved The Financial Report / Accounts can be found as **Appendix 2**. The Clerk also presented his monthly 'Finance Officer Report' which can be found as **Appendix 2a**.

Resolved Cllrs agreed to the cheques presented for approval in August and September 22 and these were duly signed

Resolved Clerk noted that the Parish Council had received notification from PK Littlejohn, (external auditor) that the annual return had now been completed and there were no concerns raised. The final report would now need to be published on the website

6 Planning applications (All)

Cllrs noted that as there was no meeting in August, all the Planning Applications were now past the observation date and no concerns had been raised by Cllrs on any of these.

Resolved A copy of the Planning Report for August and September can be found as **Appendix 3** and Cllrs agreed to the observations detailed on the report with regard to the respective applications.

7 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Cllrs noted a recent spate of residential, business and vehicle burglaries in Woodmansey village and expressed concern at the apparent lack of police action to prevent or apprehend the culprits who had actually been witnessed riding between the affected sites on bikes.

Ongoing Added to the concerns raised at the July meeting, Cllrs asked the Clerk to chase the police to request attendance at a forthcoming meeting.

Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Issues

9.1 Update on allotment project (Clerk/All)

Cllrs were advised all the plots were now allocated, the lease agreement had been issued to all tenants who had accepted a plot, and many were now making a start on their individual plots. Cllrs agreed to a recommendation that allotment updates were provided to meetings on a quarterly basis unless deemed necessary sooner. Cllrs further agreed to look at the possibility of providing water to the site in 2023 as well as agreeing rents for the various plots which would be due in September 2023

Resolved Item Closed

9.2 Update on placement of new defibrillator (All)

Cllrs noted that the defibrillator on Shopeth Way was now installed and up and working. Clerk confirmed it had been registered on the Circuit. There were supply issues with the pads but the Clerk was continuing to purchase these so all machines were up to date

Resolved Item closed

Cllr Bulmer asked if there was a register to identify all defibrillators (private and Parish Council) in the parish – there currently was not and Cllr Bulmer advised he would action this and update Cllrs in due course.

9.3 Update on siting of Platinum Benches in Parish (All)

Cllrs noted that the Queens Platinum commemorative benches were now installed with the exception of the bench at the proposed Memorial Garden outside of Dunswell Academy – Cllrs understood that it was hoped this garden would be completed in time for the annual Remembrance Event.

Resolved Item now closed

9.4 Update on options for enhanced Christmas display / lighting (All)

Clerk advised that the ERYC Officer who had previously dealt with the Christmas tree and lighting had now retired however he was in contact with his successor. Chair continued that decisions needed to be made quickly now re: lighting requirement as approval and registration had to be processed through ERYC. Cllrs discussed possible Christmas activities and these are summarised below:

Ongoing Cllr (Mrs) Los confirmed she would speak to Colletta with regard to a larger tree to be planted this year.

Ongoing Cllrs unanimously agreed that following on from the successful issue of Platinum gifts to local school children to repeat this with the provision of selection boxes to children at the three schools in the Parish.

Ongoing Cllrs also discussed asking the Beverly Roundtable to recommence their Christmas Sleigh Ride and the Clerk was asked to contact the group to discuss. In addition, the Parish Council would look to purchase chocolate coins which could be distributed by 'Father Christmas' from the sleigh.

Ongoing Cllrs agreed to purchase a number of solar powered lights and also instructed the Clerk to speak to ERYC with regard to a number of surplus lights which if still available could be purchased

9.5 Update on any projects for 2023 / considerations for the precept

Cllrs noted the recommendations of the Clerk that any projects should be funded from the reserve which remained very high and that at this point as Financial Officer he saw no grounds for an increase in the precept.

Ongoing Item to continue onto next meeting

New Issues

9.6 Cllrs to review placement of new noticeboard in Parish (Dunswell or Lincoln Way) All

Cllrs noted that the budget allowed for one new board this year. Previously two locations had been identified - along Lincoln Way or Dunswell (outside of the old St Faith's Church) – Cllrs noted that the replacement premises for the Church were likely to be commercial rather than residential and the Clerk advised that he had previously discussed a new board with the developer, and that it had been agreed that the Clerk would contact him again when the development was completed, in order to see if the developer had any objections to siting a board there.

Ongoing Cllrs agreed to arrange to attend both locations and assess the best place for a new board and make a final decision at the October meeting

9.7 Cllrs to consider co-option applications for the Parish Council (All)

Resolved In a closed session, Cllrs discussed and unanimously agreed to co-opt Mr Richard Ellerington onto the Parish Council and the Clerk was instructed to commence the registration process with ERYC. Mr Ellerington would be invited to join the October meeting at which point he would be formally instated into office.

10. AOB / matters raised by Cllrs (not to be voted on).

Cllr Bulmer advised that he had been approached by the local Scouts Group and asked if the Parish Council could assist them in identifying community activities which they could become involved in as part of their awards process. Cllrs agreed this was an excellent idea and they could be involved in fund raising for a new defibrillator and Christmas – in summary Cllrs fully supported this proposal and Cllr Bulmer would continue with his discussions with the Scouts and update Cllrs in due course.

Having no other business, the meeting was formally closed by the Chair at 8.55pm

Date of Next Meeting Monday 17th October 2022

Signed as a true record *Kerri Harold* Date *October 2022*

Cllr Kerri Harold – Woodmansey Parish Chair

Appendix 2a Financial Officers Report for July and August 2022

Obviously, as there was no meeting in August, this report includes all transactions made in July as well as August, and cheques to be approved carried over from August as well as for September. There are a considerable number of transactions / payments so be approved, so as always Cllrs should check these thoroughly.

Headlines

At the end of June, our bank balance was £31,139 and at the end of August the bank balance had reduced to £26,797, which is spending for two months. Taking into account all liabilities, our forecast balance for the end of September is £19,859. We are of course expecting the second precept instalment shortly, and also a payment from Ann Los for the two benches for £1,991: so, despite considerable spending in July and August our finances remain robust, stable and solvent with no identifiable risks or threats.

Cheques to be approved at the September 2022 Meeting

Of note for cheques to be approved is :

- 1 Spending on the allotment - I have sent a separate breakdown and report into this spending to you all, and at this point the project remains well in budget - at the moment the only known additional spending will be the new board for the site. The spending report can be found as worksheet 2 in the spreadsheet.
- 2 Two remaining invoices for the Queens Platinum celebrations which were scheduled for payment in August - as such if Cllrs recall, I paid the invoice to the Partee Marquee Company (£1,876) and the second supplier agreed to wait until the September meeting to be paid. The budget report can be found as worksheet 3 in the spreadsheet.
- 3 Two reimbursements to myself for purchase of electro pads for the defibs... Lynn has identified all the defibs need new pads and I currently have another four on order - there are apparently problems with stock, and we are only allowed to order two at a time.

Reserve Account

Remains at £38,081. You will be aware I consider this to be a considerable sum and my recommendation remains as Financial Officer that this figure should be reduced, and monies spent on the Woodmansey community. I would further recommend that when looking at possible projects in 2022/23 (ie new benches across the parish and enhanced Christmas celebrations), Cllrs consider using the reserve to finance any such projects as opposed to increasing the precept.






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Woodmansey Parish Council					
Presented at		September 2022 Meeting For Period		July & August 2022	
From:	Parish Clerk				
To:	Parish Councillors				
Box 1				Box 2	
Community Account (325) Balance as of end of last reporting period (Jun.22) =				Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)	
				Amount	
Bank Transactions in July and Aug 22					
Debits					
Date Cashed	Cheque No.	Payee & Reason	Amount		
04-Jul	307	Woodmansey Hall Committee - Wifi Fees for July 2021	£78.00		
06-Jul	300	Autela Payroll - Invoice for 6931 - Q2 2021 - not paid last year - have checked and it is correct	£52.20		
11-Jul	302	Mark's Magic Kingdom - Magic Shows for the Queen's Celebrations	£450.00		
12-Jul	303	Addplant Ltd - provision of port a loos for Gala Celebrations	£372.00		
29-Jul	309	Andrew Crabe - Pay for July	£698.70		
10-Aug	311	GKD Print - Printing for the Platinum Celebrations	£137.00		
10-Aug	312	The Gig' - sound system for the Platinum Celebrations	£1,650.00		
17-Aug	310	Rackhams Accounts - Fee for Internal Review of Parish Accounts for 2021-22	£414.00		
19-Aug	308	Autela Payroll	£68.59		
23-Aug	298	Weborchard - Artwork for the Queens Celebrations	£422.40		
Credits					
Date of Receipt	Ref No	Reason	Amount		
		Balance as of end of previous month (Jun.22)	£31,139.92		
		Total spend in Jul & Aug.22 (presented) =	£4,342.89		
		Total Receipts in Jul & Aug.22	£0.00		
Total balance in bank as of end of August.22 (reconciles with attached Bank Statements) =			£26,797.03		
Box 3				Box 4	
New Cheques Issued and presented to Cllrs for approval at the Sept.22 Meeting				Summary of PC Accounts until end of Sept.22 (Actuals & Forecasts)	
				No.1 Account: Current Account (923)	
				a Bank Balance at end of Jun.22 (verified by Statement) =	
				£31,139.92	
				b (Actual) Total Spend in Jul&Aug.22 (cashed) =	
				£4,342.89	
				c (Actual) Uncashed Cheques	
				£0.00	
				d (Actual) New Cheques issued at Sept.22 meeting	
				£6,937.61	
				e Forecast Spending for end of Sept.22 (which is box b, c and d added) =	
				£11,280.50	
				f (Actual) Credit Payments made in Jul&Setp.22	
				£0.00	
				g Forecast of Balance for end of July 2022 (which is box e deducted from box a, added to box f) =	
				£19,859.42	
				Box 5	
				No.2 Account: High Interest Account (107)	
				Details of Transactions	
				Balance	
				Balance as of 29th July.22 =	
				£38,081.92	

Appendix 3 Woodmansey Parish Council

Planning Application Report for August & September 2022 – Final Version for the September Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
Cherry Villa 25 Ferry Lane Woodmansey Applicant: Mr & Mrs Ransom	22/00220/ PLF	Erection of first floor extension to front and two storey and single storey extensions to side and rear with balcony and 1.7m high privacy screen to rear, increase in roof height, application of render and erection of detached double garage to rear	Full Planning Permission	 Cherry Villa 25 Ferry Lane Woodmansey.pc Obs Date is 29 th September
Former Dales Garden Centre Long Lane Woodmansey Applicant: Barratt Homes Yorkshire East And David Wilson Homes	22/02394/ STVAR	Variation of Condition 2 (approved plans) of planning permission 21/02196/STPLF - Erection of 31 dwellings and associated infrastructure following demolition of existing buildings	Strategic - Variation of Condition(s)	 Former Dales Garden Centre Long Lane Wo The Parish Council is not aware of any public or consultee objections to the application and therefore have no grounds to object
10 Minster Avenue Beverley Applicant: Mrs Mary Day	22/02774/ TCA	MINSTER AREA, CONSERVATION AREA - Prune 1 no Hawthorn Tree (T1) the tree needs crowning to 15% to bring it back into proportion with the small garden	Application Type: Tree Works in Conservation Area	 10 Minster Avenue Beverley.pdf The Parish Council is not aware of any public or consultee objections to the application and therefore have no grounds to object
Dunswell Village Institute Beverley Road Dunswell Applicant: Warner	22/02506/ PAD	Display 40 no non-illuminated digital printed flat dibond panels 800 x 500 mm (Retrospective)	Application Type: Consent to Display an Advertisement	 Dunswell Village Institute (Initial).pdf The Parish Council is not aware of any public or consultee objections to the application and therefore have no grounds to object
Land And Buildings West And South Of Fieldview Cottage Long Lane Woodmansey Applicant: Coastline Leisure Ltd	22/02620/ VAR	Variation of Conditions 4 (external materials), 5 (window, rooflight and door details), 8 (boundary and soft landscaping details), 11 (access widening works and means of access, parking and manoeuvring space serving the dwelling), 15 (trespass-proof fence details) and 17 (approved plans) of planning permission 21/04458/PLF - Alterations, extensions and change of use of existing buildings to form a dwelling with		 Land And Buildings West And South Of Fi The Parish Council is not aware of any public or consultee objections to the application and therefore have no grounds to object

		associated installation of foul and surface water drainage and alterations to access road - to allow for the widening of the access to be a point 6m into the access track rather than 8m, and revised wording of conditions (AMENDED DESCRIPTION)		
9 Southwell Close Beverley Applicant: Mr Richard Dixon	22/02564/ PLF	Erection of a two storey extension to rear following removal of conservatory	Full Planning Permission	 9 Southwell Close Beverley.pdf The Parish Council is not aware of any public or consultee objections to the application and therefore have no grounds to object
11A Normandy Avenue Beverley Applicant: Ms Caroline Scott	22/02567/ PLF	Erection of a single storey extension to rear	Full Planning Permission	 11A Normandy Avenue Beverley.pdf The Parish Council is not aware of any public or consultee objections to the application and therefore have no grounds to object
130 Victoria Road Beverley Applicant: Mr & Mrs Errol Krauss	22/02533/ PLF	Erection of a replacement dwelling following demolition of existing, construction of new vehicle access and erection of 1.35m boundary wall with pillars and entrance gates	Full Planning Permission	 130 Victoria Road Beverley.pdf The Parish Council is not aware of any public or consultee objections to the application and therefore have no grounds to object
Applications Decided (Refusal / Granted)				
The Haven 20A Thearne Lane Woodmansey Applicant: Mr Jason Foster	22/01224/ PLF	Erection of a detached garage following demolition of existing garage and shed	Granted	

Notice of Withdrawn Planning Application

21/04372/PLF

Your Ref: PP-10428772

Erection of two storey extension to side/rear, erection of two storey extension to side/front, increase in roof height and construction of dormer to rear and construction of new vehicular access

130 Victoria Road Beverley East Riding Of Yorkshire HU17 8PJ

Applicant: Mr & Mrs Krauss

Summary Notes of October 2022 (Ordinary) Meeting

Date of Meeting Monday, 17th October 2022

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr K Harold (Chair); Cllr A Beal (Deputy Chair); Cllr (Mrs) J Los; Cllr P Bown; Cllr (Jon) Los; Cllr E Constable; Cllr H Bulmer; Cllr C Levy; Cllr D Shores; Cllr R Ellerington (instated as of this meeting).

Ward Cllrs Cllr R Jump **Parish Clerk** Andrew Crabbe.

Chair welcomed two Police Officers to the meeting following a request from the Parish Council to discuss concerns for recent criminal activity in the Parish, including businesses on Plaxton Bridge, and vehicles and residences in the Woodmansey village area.

Details were provided to the Officers by Cllrs Harold and Jon Los, including concerns of perceived poor response from the police and lack of 'joined up thinking' – Officers advised that they were not aware of these recent problems and took the details of their colleagues who had dealt with the incidents at the time.

The Officers would take up the matter and update via the Clerk.

66. Present and Apologies (Chair to confirm quorum)

Clerk confirmed apologies had been received from Cllr L McCormick

Resolved Chair (Cllr Harold) confirmed the meeting was quorate and welcomed Cllrs to the meeting.

Point of Procedure Chair welcomed Mr Richard Ellerington to the Parish Council and formally instated him into office.

67. Declarations of Interest – any new or concerning matters on this month's agenda (Chair)

Resolved Cllrs Harold, Bown and Bulmer advised they had an interest in item 9.4 due to the fact they were members of the Social Committee

Resolved Chair noted no declarations relevant to the meeting agenda

68. Approval of the previous months minutes (Chair)

Chair asked Cllrs if they had read and agreed with the summary notes of the September 2022 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

69. Report from Ward Cllrs (Cllrs Harold, Mathieson & Jump)

Summary of points raised by Ward Cllr Jump are as follows:

- All was quiet on Dene Park.
- The extension at the Dunswell Institute was completed and the plaques installed.
- Complaints ongoing about antisocial behaviour outside of Halfords – In light of the understanding that the Morrison petrol station was open 24/7, Cllrs discussed and agreed to contact Morrisons and ask if they were aware of any issues in the area if so could they report these back to the Parish Council for logging with the police.

70. Any correspondence / opportunity for any members of the public in attendance to speak.

Clerk noted two correspondence that had previously been sent to Cllrs

70.1 Cllrs noted a request from a new allotment tenant to keep bees on the site.

Cllrs discussed and although in principle they felt this would benefit the allotments due to active pollination provided by the bees, they agreed that advice should be sought from the Beverley Bee Keepers and asked the Clerk to contact the organisation for advice

Cllrs noted correspondence relating to electronic speed warning machines – Cllrs discussed and unanimously agreed that the purchase of these would be an appropriate and effective addition to try and remedy the speed concerns expressed by many residents.

The initial proposal was that the machines should be placed at either end of Hull Road into the village, with a further two machines being purchased for Lincoln Way.

Ongoing Clerk was asked to contact the company who had sent the correspondence to discuss further details – ie were the machines mobile and could they be move to different locations.

Resolved Chair noted a number of members of the public in attendance and asked if they had anything they wished to bring to the attention of Cllrs – nothing was advised by those in attendance.

71. Financial Report and Accounts (Clerk)

Clerk referred Cllrs to the financial report which had been previously sent to them and Cllrs were asked if there were any questions – none were tabled.

Resolved The Financial Report / Accounts can be found as **Appendix 1**. The Clerk also presented his monthly 'Finance Officer Report' which can be found as **Appendix 1a**.

Resolved Cllrs agreed to the cheques presented for approval in October 22 and these were duly signed

Point of Procedure Noting that the budget for the Queens Platinum celebrations was £907 in deficit, Cllrs agreed to the following explanation to be provided for the purposes of audit.

6.1 As the Parish Council was unable to obtain quotes from the Social Committee prior to the agreeing of the budget, we were unable to properly forecast a budget, however Cllrs are satisfied that this project was never an 'exact science' and the money was entirely spent on the benefit of the community and therefore justifiable Parish Council spending. Finally, Parish finances are in such a healthy condition that we are able to absorb this overspend and it is of zero risk to the Parish Council

72. Planning applications (All)

Cllrs noted and discussed the Planning Report for the October Meeting which can be found as **Appendix 2**

Resolved Cllrs agreed to the observations detailed on the report with regard to the respective applications.

73. Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Resolved Clerk noted no report had been received for September – the police officer who had attended earlier had advised there were technical problems with statistical software at the moment.

Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Issues

9.1 Update on Wi-Fi for village hall – review of costs and hardware (Mr Dillion Bryden to speak to Cllrs)

Clerk advised Cllrs that this item had arisen following a conversation with a utility broker who had advised that the monthly fee of £79 that the Parish Council was paying for wi-fi provision was excessive – Clerk noted that the actual contract was not held with the Parish Council but the Village Hall Committee, however it was understood the contract had now expired so now was an ideal time to look at the costs.

Mr Bryden spoke to Cllrs on the advanced IT facilities installed at the Village Hall in order to facilitate the wifi and his view that this was underutilised at the moment. Users of the hall could access social media and entertainment packages such as Netflix due to the strength of the IT provision and perhaps this should be marketed more effectively and users should be charged accordingly. In summary the nature of the IT equipment meant it had considerable potential for users of the village hall and Mr Bryden felt it was currently not be used to its full capacity.

On behalf of the Parish Council, Chair thanked Mr Bryden for his voluntary work in setting up the IT facilities and for his ongoing contributions to the provision of IT services.

Ongoing As the contract was held by the Village Hall Committee, it was agreed that they would need to investigate an improved rate for the wi-fi and it was suggested that the Committee do this in liaison with Mr Bryden, benefiting from his expertise in the matter.

9.2 Update on options for enhanced Christmas display / lighting (All)

Chair reported following a site meeting with the Clerk and an Officer from ERYC with regard to the plans for Christmas – proposed powered lighting displays and installation of the Christmas tree on the verge opposite the Warton Arms. In summary ERYC would be able to put the tree in the hole that they dug last year however the tree should not be any larger than 12 feet as the Officer was concerned that if the tree fell over, it may land on the highway.

The other option going forward if Cllrs wish for a larger tree is to move the hole further away from the road, however this would incur a cost.

The Officer also advised he was not able to offer any lamp-post decorations this year as there was not sufficient time to do all the necessary work on them – Chair continued that she had asked for the Officer to let the Clerk know what was available ASAP so the Parish Council could place an order for next year and ensure they did not miss out and also ensure costs were in time for Cllrs to include in next year's budget. This year the Parish Council would have to purchase two lamp post decorations, and are able to have the trailing solar lights Cllrs approved at the last meeting. Powered lighting could also be provided to the new tree.

Ongoing Cllrs Mrs Los advised that she had proposed to obtain a larger tree, but would speak to Colletta and see if they could provide a 12-foot tree. Clerk to continue to purchase displays and liaise with ERYC Officer on the provision of power and also ensure timings were in place with the delivery of the tree and the availability of ERYC to install the tree.

9.3 Update on any projects for 2023 / considerations for the precept All

Cllrs were reminded of the Financial Officer's recommendation that any projects in the new financial year could be funded via the reserve and that at this point it was not necessary to increase the precept as the target budget variance (spend v income) was still a surplus. However, Cllrs should note this was entirely advice and they may choose not to observe this advice, which was their right as Cllrs.

Ongoing Cllrs noted there were only two meetings to make a decision on the precept for 2023 / 24

New Issues

9.4 Cllrs to review placement of new noticeboard in Parish (Dunswell or Lincoln Way) All

Chair reminded Cllrs that this item had been deferred from the previous meeting with a view to reaching a decision if a new board should be located in Lincoln Way or Dunswell.

Clerk referred Cllrs to an email received from the developer at the old St Faith's Church site on Dunswell Lane, where the previous noticeboard had been located – this email suggested a site meeting with the Parish Council to discuss placing of a new board.

Cllrs also noted comments from Cllr Shores and Ward Cllr Ros that there had been concerns expressed about boundaries and ownership of sections of land at the site - these had been referred to ERYC and Ward Cllr Ros was co-ordinating.

Resolved After due discussion and noting Dunswell already had a noticeboard, Cllrs agreed to an immediate board to be placed in Lincoln Way.

Ongoing The Clerk should proceed with a site meeting with the developer to discuss placing a board outside of the new development – once the meeting had taken place and subject to the information received, a decision on a new board for Dunswell would be taken at a subsequent meeting – if Cllrs determined to continue with a second board in Dunswell, this could be funded from the reserve account or agreed as part of the 2023/24 budget

Ongoing Ward Cllr Jump would continue to deal with the developer on the issue of borders and ownership of land.

9.5 Cllrs to review applications under the Community Grant Scheme (All)

It was noted that the Parish Council had received an application from 'Men in Sheds' the morning of the Parish Meeting – Chair proposed this should be considered at the November meeting as it had been received too late for Cllrs to digest.

Resolved Cllrs unanimously agreed to defer this application to the November meeting and the Clerk should advise Men in Sheds accordingly.

Cllrs considered two applications received under the Community Grant Scheme and the summary of these are as follows:

St Peter's Church - application was made to support proposed Christmas activities, including Carol Singing and provision of selection boxes for children

Resolved Cllrs agreed by majority vote that this application met the criteria for the scheme and was awarded the full amount under the scheme.

Note: As a point of procedure, Cllrs Harold, Mrs Los, Bulmer and Bown did not participate in discussions or voting on this application (see Declarations above)

Woodmansey Gala Committee - following on from the Queens platinum celebrations, the Committee had raised sponsorship for two local bodies, St Peters Church and Abbies Fund and were applying for funds under the scheme to supplement this sponsorship.

Resolved Cllrs agreed unanimously that this application met the criteria of the scheme and was duly awarded the full amount under the scheme.

Resolved Clerk was instructed to proceed with letters confirming approval of both applications and to raise a cheque for each.

9.5 Cllrs to review provision of two British Legion memorial planters for new memorial garden in Dunswell

Chair noted this was a late addition to agenda and had not been advertised to the public, however after discussing with the Deputy Chair and Clerk, she had agreed to allow this item as the Parish Council had previously agreed to provide two planters for the memorial garden when completed.

Resolved Cllrs unanimously agreed to proceed with this purchase in time for Remembrance Sunday.

At this point, a resident asked if he could make statement on behalf of the Dunswell Institute – As a point of procedure, Clerk advised this should not be permitted as it was not listed as an agenda item, also the resident had not taken the opportunity to make the statement in the public session. The Clerk continued that 9.5 Item was already a late addition to the agenda and had not been legally advised to the public – to add another matter had to be a concern - matters not listed on the agenda may be of public interest and therefore the public were entitled to be made aware of these in order to attend said meeting.

Chair advised she was prepared to hear the statement but Cllrs would not be making any decisions.

The member of the public advised Cllrs that the Dunswell Institute was looking for the two bodies to work together and the committee were hoping for financial support for a number of projects being carried out by the institute at this time for the benefit of the Dunswell community.

Chair responded by advising that the Parish Council would welcome any applications from the Institute under the Community Grant Scheme and asked the committee to liaise with the Clerk. Clerk advised that he had already sent the required details and form to several members of the Committee, however he would do so again.

10. AOB / matters raised by Cllrs (not to be voted on).

Cllrs discussed arrangements for Remembrance Sunday and representation from the Parish Council, especially in light of fact three wreaths had been purchased this year for presentation at Woodmansey, Dunswell and Beverley Memorials. Cllrs agreed that arrangements should be finalised by email.

Cllr Bown asked would it be possible to contact SSE and request an attendance at a future Parish Meeting to discuss the ongoing Dogger Bank project and how this would impact on the Parish.

Cllr Mrs Los asked if the Clerk could contact ERYC / ER Buses to find out when the bus shelter at Plaxton Bridge would be replaced / returned.

Date of Next Meeting Monday 21st November 2022

Signed as a true record *Kerri Harold* Date *November 2022*

Cllr Kerri Harold – Woodmansey Parish Chair

Appendix 1: Financial Officers Report for October 2022

Headlines

At the end of August our bank balance was £26,797 and at the end of September the bank balance had reduced to £22,965. Taking into account all liabilities, (cheques to be approved and uncashed cheques) our forecast balance for the end of October is £18,806. The second precept payment has not been paid into the account yet and either has the payment from Ann Los for the two benches for £1,991, however even without these, we finish the latest financial period in a robust, stable and solvent position, with no identifiable risks or threats.

Cheques to be approved at the October 2022 Meeting

There is nothing of particular note for spending to be approved, and spending is considerably lower than previous months. The only point of note is the outstanding spending for the Platinum celebrations, which is related to expenses of committee members and was discussed at the September meeting.

Queens Platinum Celebrations

At the last meeting it was advised these expenses may not be covered by receipts, but these have now been provided, so there is no requirement for a separate motion, and Cllrs just need to approve the payment(s) as they do with any other.

This spending means the Platinum Celebration budget ends £907 in deficit and the budget report for this can be found on the Account's Report (third worksheet). Looking ahead to next year's audit, I would recommend the following is recorded in the October minutes as a means of explanation and in order to demonstrate appropriate financial governance and risk management:

As the Parish Council was unable to obtain quotes from the Social Committee prior to the agreeing of the budget, we were unable to properly forecast a budget, however Cllrs are satisfied that this project was never an 'exact science' and the money was entirely spent on the benefit of the community and therefore justifiable Parish Council spending. Finally, Parish finances are in such a healthy condition that we are able to absorb this overspend and it is of zero risk to the Parish Council.

Reserve Account





Currently stands at £38,093.72 and advice remains as previously given, that this should be used to finance any projects Cllrs wish to consider in 2023-24.

Woodmansey Parish Council

Planning Application Report for October 2022 – final for the October 2022 Parish Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/>

Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
County Farm Long Lane Woodmansey Applicant: The Beverley Barn	22/02942/VA R	Variation of Condition 6 (Temporary Structures) and Condition 8 (External Lighting) of Planning Permission 20/02946/PLF (Continued use of land and buildings as a mixed use for a wedding venue, hospitality facility and cafe/tea room, erection of a single storey extension to side of existing reception area and retention of additional hard and soft landscaping, covered ceremony structure and retention of external flues to existing buildings) to allow siting of temporary inflatable sculpture and gazebo in designated positions and to allow additional overhead parking light column and low-level soft lighting (Retrospective)	Variation of Condition(s)	 County Farm Long Lane Woodmansey.pc Observation Date – 31 st October Cllrs had concerns for the noise and light from this venue and the impact on neighbours – subject to the owners taking measures to address these concerns, The Parish Council felt there were no grounds to object to this application.
2 Ship Inn Cottages Beverley Road Dunswell Applicant: Mr & Mrs S Catchpol	22/03020/PLF	Erection of single storey and first floor extensions to rear following demolition of existing dormer window	Full Planning Permission	 2 Ship Inn Cottages Beverley Road Dunsw The Parish Council is not aware of any consultee / public objections and therefore have no grounds to object
25 Long Lane Woodmansey HU17 0NJ Applicant: Mr Darren Walker	22/03249/PLF	Erection of single storey extension to rear and porch to front	Full Planning Permission	 25 Long Lane Woodmansey.pdf The Parish Council is not aware of any consultee / public objections and therefore have no grounds to object
Anchor Nurseries Ltd Salad Growers Thearne Lane Woodmansey Applicant: Anchor Nurseries Ltd		Installation of wood chip biomass boiler including chimney within existing building	Full Planning Permission	 Anchor Nurseries Ltd Salad Growers Thearr The Parish Council is not aware of any consultee / public objections and therefore have no grounds to object
Applications Decided (Refusal / Granted)				

Summary Notes of November 2022 (Ordinary) Meeting

Date of Meeting Monday, 21st November 2022

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr K Harold (Chair); Cllr A Beal (Deputy Chair); Cllr (Mrs) J Los; Cllr P Bown; Cllr (Jon) Los; Cllr L McCormick; Cllr H Bulmer; Cllr C Levy; Cllr D Shores; Cllr R Ellerington.

Ward Cllrs **Parish Clerk** Andrew Crabbe.

74. Present and Apologies (*Chair to confirm quorum*)

Clerk confirmed apologies had been received from Cllr E Constable. Also, Ward Cllrs Jump and Mathieson were not in attendance

Resolved Chair (Cllr Harold) confirmed the meeting was quorate and welcomed Cllrs and members of the public to the meeting.

75. Declarations of Interest – any new or concerning matters on this month’s agenda (*Chair*)

Resolved Chair noted no declarations relevant to the meeting agenda

76. Approval of the previous months minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the October 2022 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

77. Report from Ward Cllrs (*Cllrs Harold, Mathieson & Jump*)

Ward Cllrs Jump and Mathieson were not in attendance and Ward Cllr Harold advised she had nothing to report.

78. Any correspondence / opportunity for any members of the public in attendance to speak.

Clerk noted correspondence that had previously been sent to Cllrs – these can be found as Appendix 1, along with the responses from Cllrs.

Chair noted a number of members of the public in attendance and asked if they had anything they wished to bring to the attention of Cllrs – a member of the public noted that he wished to make representation on behalf of a number of residents on Dunswell Lane who were opposed to the planning application for St Faith’s Church. Cllrs listened to these objections and unanimously agreed to support them, reflected in the Cllr observations in the Planning Report – **Appendix 2**

Resolved As above

79. Financial Report and Accounts (*Clerk*)

Clerk referred Cllrs to the financial report which had been previously sent to them and Cllrs were asked if there were any questions – none were tabled.

Resolved The Financial Report / Accounts can be found as **Appendix 1**. The Clerk also presented his monthly ‘Finance Officer Report’ which can be found as **Appendix 1a**.

Resolved Cllrs agreed to the cheques presented for approval in November 22 and these were duly signed.

Point of Procedure The second precept payment was received and recorded accordingly on the financial report.

80. Planning applications (*All*)

Cllrs noted and discussed the Planning Report for the November Meeting which can be found as **Appendix 2**

Resolved Cllrs agreed to the observations detailed on the report with regard to the respective applications.

81. Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Resolved Clerk noted no report had been received for October – Clerk also noted that there had been no update from the police officers who had attended the October meeting and had promised an update on the recent criminal activity in the village.

Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Issues

9.1 Update on costs for wi-fi for village hall (subject to update from Hall Committee / Mr Dillion Bryden)

Following on from the October meeting, at which it was suggested that the Parish Council was paying too much for wi-fi provision to the village hall, Cllrs were referred to an earlier email which confirmed the Village Hall Committee had spoken to Kcom and obtained cost reductions based on a reduced IT specification.

Resolved Cllrs unanimously agreed to a revised payment of £59.99 (as opposed to £78) and the Clerk was instructed to write to the Village Hall Committee to this effect and also to thank Mr Mike Bowden and Mr Dillon Bryden for their help in this matter.

9.2 Update on arrangements for enhanced Christmas display / lighting (All)

In light of quotes sent by ERYC Cllrs noted and agreed to the increased costs for the proposed Christmas display. Clerk advised that he was struggling to find displays which met the requirements of ERYC Electrical team, however he had been sent a contact from the ERYC who specialised in providing displays to local authorities and the Clerk had spoken to a regional manager and was waiting to hear back from them with a display list.

Clerk was still confident that a display would be installed but it would not be this week – in addition the Parish Council would need to complete ERYC Authorisation process once details are known... this will be needed annually and needs submitting early November, but ERYC have agreed to delay as the Parish Council were working with them to put the lights in.

Ongoing Item to be kept open until display was completed – Chair advised that in line with the Clerk's recommendations, the PC needed to begin discussions on what was needed for next Christmas as part of the budget considerations and to start planning in May and June.

9.3 Update on arrangements for Christmas present for primary school children (All)

Clerk confirmed that the selection boxes had been received and were currently being wrapped. The three schools had been contacted and numbers and allergies had been confirmed. Cllrs discussed the arrangements for delivering the gifts and Cllr Bown advised he was happy to organise for Father Christmas to attend the schools and hand over the gifts. Cllr Levy advised she would be happy to organise an Elf to help Father Christmas.

Ongoing – Clerk to arrange a date for the gifts to be delivered and to organise final arrangements with the schools.

9.4 Update on any projects for 2023 / considerations for the precept (All)

Cllrs noted that a decision on the precept needed to be made in January and advised to ERYC. Clerk confirmed that his recommendation as Finance Officer remained there was no requirement to increase the precept. Chair continued that she felt at this time, this recommendation should be taken up by the Parish Council - households were facing increased pressures and in light of the positive financial situation the Parish Council found itself in, there should be no increase and the current demand be retained. In summary, there were no identified risks to Parish finances and the budget variance and reserve remained very high (in credit), therefore it is arguable there is no requirement for an increase.

Ongoing Cllrs to continue to consider precept for 2023/24

9.5 Update on new noticeboard for Lincoln Way and discussions for new board in (Dunswell) All

Cllrs heard that the new board had been ordered and waiting for delivery – Clerk confirmed he had spoken to Scott's, the landlords for the shopping area on Lincoln Way, and they had given their consent for the Parish Council to install the new noticeboard there. Cllrs noted there was no further news on if a second board should be installed in Dunswell and the issue of the boundaries outside of St Faiths was still ongoing.

Ongoing Chair suggested that once installed it might be an idea to enhance the area with some flower planters – Clerk to contact Scott's to gauge view on planters and to be reviewed upon completion of the noticeboard

9.6 Update on replacement bus shelter at Plaxton Bridge (All)

Cllrs noted that ERYC had advised they will be replacing the shelter, but no date given for this yet.

Ongoing Cllrs agreed to keep the item live on agenda until completed.

9.7 Update on placing of bird and bat boxes in Parish (Cllr Levy)

Cllrs were referred to earlier emails that advised 'Men in Sheds' were experienced in making bird boxes and agreed that the Parish Council should ask them to make these for the community. A number of locations were identified including the allotments, Victoria Park, the Village Hall and possibly the Parklands if the adoption of the woodlands proceeded. Cllrs agreed to request a variety of bird and bat boxes and work towards installing these early in the New Year in order for birds to familiarise themselves with the location of the boxes.

Ongoing Clerk was asked to liaise with Men in Sheds and also the developer of the Parklands and keep Cllrs up to date over the next few months.

New Issues

9.8 Cllrs to discuss applications under the Community Grant Scheme (All)

Cllrs noted and discussed applications received from 'Men in Sheds' and Dunswell Institute.

Resolved Cllrs considered and unanimously agreed that the application from Men in Sheds met the required scheme criteria and had provided the required accounting documents.

Ongoing Cllrs felt that the application from Dunswell Institute was light on details of what the grant was required for, and also that accounting information had not been provided. The Clerk was asked to contact the Institute and ask them to expand on the purposes of the application / how the grant would benefit the community.

9.9 Cllrs to discuss requests for support from Dunswell Institute (Cllr D Shores)

Cllrs were referred to an earlier email from the Institute requesting that the Parish Council and the Institute developed closer relations and asking if the PC will support wi-fi costs for the hall as it had done at the village hall, as well as holding meetings at the Institute Hall on occasion.

After due discussion Chair summarised that any closer relations with the Institute were welcomed and pointed towards Council support of the proposed memorial garden, however Cllr Harold noted that the Parish Council had funded wi-fi at the Village Hall due to the fact they had responsibilities to the Hall - holding meetings in other venues across the Parish may be something to be considered in the future however the village hall was central to the Parish and established as the venue for Parish Meetings.

Resolved Clerk to speak to Institute and explore ideas on how the two bodies might work together going forwards.

9.10 Cllrs to discuss Clerk's grade (Item to be closed to public, and Clerk to leave meeting)

Point of Procedure – The Chair subsequently wrote to the Clerk to advise Cllrs had unanimously agreed to increase the grade to SCP25 with effect from the Parish Meeting.

Resolved As above and Clerk to contact Payroll and advise of new grade.

10. AOB / matters

No matters were raised.

Financial Officers Report for November 2022

Headlines

At the end of September our bank balance was £22,995 and at the end of October the bank balance (after all the transactions in October), had increased to £36,461 – This was due to the banking of the 2nd precept payment of £15,532 and also the reimbursement from Mrs A Los for the two commemorative benches, totalling £1,991. Taking into account all liabilities, (cheques to be approved and uncashed cheques) our forecast balance for the end of November is £31,397. Seven months into the latest financial year, the Parish Council finances are in a robust, stable and solvent position, with no identifiable risks or threats.

Cheques to be approved at the November 2022 Meeting

Spending in November to be approved, is high and includes Community Grant payments, consumables for the defibrillators (all of which are expiring at the same time) costs for the Dunswell memorial garden, the pay increase for the Clerk, which in accordance with the NJC agreement for Local Authorities, is backdated to 1st April. Finally, we have received the invoices for the annual audit and internal audit.



Reserve Account





Currently stands unchanged at £38,093.72 and at this time, the balance of our main account is so high there is no requirement to transfer funds to cover the number of on-going projects and commitments to the community. This may change as we finance the Christmas lighting and display project. Cllrs are reminded a decision needs to be taken on the precept by January and the December meeting is traditionally a shortened meeting.


Woodmansey Parish Council

Planning Application Report for November 2022

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
<p>Land South Of Woodmansey Village Hall Long Lane Applicant: Key Growing Limited</p>	<p>22/01546/ STPLF</p>	<p>Erection of a building for vertical farming, two associated 2-storey office buildings and an energy network building; Creation of attenuation pond incorporating wildlife/nature park with associated access, internal road, parking areas and infrastructure (AMENDED DESCRIPTION AND PLANS)</p>	<p>Full Planning Permission</p>	<p> Land South Of Woodmansey Village Obs Date – 15 November The Parish Council sees no grounds for changing its previous 'strong objection' to the proposed planning application</p>
<p>St Faiths Church Dunswell Lane Dunswell Applicant: Zenith Developments Group</p>	<p>22/03425/ PAD</p>	<p>Display of 1 internally illuminated wall mounted sign and 1 non-illuminated totem sign</p>	<p>Consent to Display an Advertisement</p>	<p> St Faiths Church Dunswell Lane Dunsw Obs Date – 22nd November Woodmansey Parish Council wishes to strongly object to the above application. Cllrs are aware of strong resident opposition to the proposed application and fully support the concerns of these residents. The grounds for objecting to the application are as follows: Highways Consideration - There are concerns that the signs will prove to be a distraction for vehicles using Dunswell Lane which is already subject to speeding and large vehicles navigating a narrow road with resident vehicles being parked on the road, thereby causing an increased risk of collision / accident. Amenity Consideration - The signage (design and appearance) is not sympathetic to a residential area and the 'totem sign' in particular is obtrusively large and visible from resident's properties. Linked to the amenity consideration, Cllrs also feel that if approved the illuminated signage should only be operated during recognised business hours 0800 - 1700 and not cause further unnecessary disruption to residents Cllrs also note that it appears most of the work appears to have been completed prior to planning approval being granted and the applicant has not followed due planning process. We would</p>

				therefore request that the matter is referred to Enforcement for investigation and the Parish Council will submit a separate request to this affect.
Land North Of Minster Way Woodmansey Applicant: Vistry Group (Yorkshire)	22/01468/ STREM	Erection of 30 dwellings (phase 2b) following planning approval 20/01988/STVAR (Appearance, Landscaping, Layout and Scale to be considered)	Strategic - Reserved Matter	 Land North Of Minster Way Woodm: Obs Date – 22 November Although recognising the strategic nature of the application the Parish Council wish to strongly express its concerns at the loss of rural habitat and associated wildlife which until now have been fundamentally linked to the Parish
Land North Of Minster Way Woodmansey Applicant: Strata	22/01508/ STREM	Erection of 75 dwellings and associated infrastructure following approved application 20/01988/STVAR	Strategic - Reserved Matters	 Land North Of Minster Way (Strata). Obs Date – 17 November Although recognising the strategic nature of the application the Parish Council wish to strongly express its concerns at the loss of rural habitat and associated wildlife which until now have been fundamentally linked to the Parish
Tokenspire Business Park Hull Road Woodmansey Applicant: The Ardent Companies UK Ltd	22/03443/ VAR	Variation of Condition 9 (Approved Plans) of planning permission 19/04079/PLF (Erection of 2 no. industrial units for B1, B2 and B8 uses with associated works including provision of parking areas and landscaping (parcel 3)) to incorporate new window on East Elevation and to change the roof structure from dual-pitched to mono-pitched including increase of ridge height from 8.43m to 9.50m	Application Type: Variation of Condition(s)	 Tokenspire Business Park Hull Road Wood Obs Date – 29 November The Parish Council is not aware of any public or consultee objections to the application and therefore has no grounds for objection
Applications Decided (Refusal / Granted)				
Land To The East Of 8 Paradise Drive Woodmansey Applicant: Peter Ward Homes	22/03024/ PLF	Erection of twin garage and construction of vehicular access		 Land To The East Of 8 Paradise Drive Wood GRANTED

<p>Former Dales Garden Centre Long Lane Woodmansey Applicant: Barratt Homes Yorkshire East And David Wilson Homes</p>	<p>22/02394/ STVAR</p>	<p>Variation of Condition 2 (approved plans) of planning permission 21/02196/STPLF - Erection of 31 dwellings and associated infrastructure following demolition of existing buildings</p>	<p> Former Dales Garden Centre Long Lane Wo GRANTED</p>
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Summary Notes of December 2022 (Ordinary) Meeting

Date of Meeting Monday, 19th December 2022

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr K Harold (Chair); Cllr (Mrs) J Los; Cllr P Bown; Cllr (Jon) Los; Cllr L McCormick; Cllr H Bulmer; Cllr C Levy; Cllr R Ellerington.

Ward Cllrs Cllr G Mathison; Cllr R Jump. **Parish Clerk** Andrew Crabbe.

82. Present and Apologies (*Chair to confirm quorum*)

Clerk confirmed apologies had been received from Cllr E Constable, D Shores and A Beal.

Resolved Chair (Cllr Harold) confirmed the meeting was quorate and welcomed Cllrs.

83. Declarations of Interest – any new or concerning matters on this month’s agenda (*Chair*)

Resolved Chair noted no declarations relevant to the meeting agenda.

84. Approval of the previous months minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the November 2022 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were duly signed by the Chair.

85. Report from Ward Cllrs (*Cllrs Harold, Mathieson & Jump*)

Cllr Harold advised Cllrs of an update on the proposed Park-and-Ride Scheme – she felt this was necessary as there had been no ERYC communications planned for Woodmansey, despite the fact the Parish would be directly impacted by the proposal. Cllr Harold continued that in summary it was proposed that the scheme would be ‘shelved’ until May 2023, largely in light of forecast costs to the taxpayer, currently in the region of a quarter of million pounds.

Ongoing As Ward Cllr, Cllr Harold was pushing for a formal consultation with the Parish Council on the proposed scheme.

86. Any correspondence / opportunity for any members of the public in attendance to speak.

Cllrs noted that the Noticeboard for Lincoln Way had arrived and agreed to approach Men in Sheds with regard to installing the board on the shop wall where the previous board had been – it was noted the outer frame of the old board was still there.

Clerk also advised that he had spoken to Scott’s, the Landlord for the site about placing a couple of flower planters under the new board, and they had agreed to this proposal. Cllrs welcomed this development and duly approved the purchase of two British Royal Legion planters - Cllr Harold suggested that the logo of the Parish Council should be placed on the planters.

Resolved Cllrs agreed to the purchase of two planters as above, to be installed in the spring.

Cllrs also discussed the possibility of placing a bench in the vicinity of the new noticeboard, however acknowledged that this may not be popular with the shop owners who may have concerns for youths gathering there.

Ongoing Deferred to future meeting to be discussed after noticeboard and planters are installed – Cllrs will ask the Clerk to seek the views of the shop-owners as well as Scott’s.

Cllr McCormick advised that she had received a request for some form of surface to be placed in front of the Queens Memorial Bench on Lincoln Way as it was becoming very muddy.

Resolved Cllrs agreed that placing paving slabs in front of the bench should solve this problem and Clerk should speak to Landplan for a quote.

Chair acknowledged the attendance of Mr Patrick Lynch from the Beverley Beekeepers – although his attendance was not expected, Chair Harold agreed that he should speak to Cllrs with regard to the recent request from a plot tenant to keep bees on the allotments.

Mr Lynch advised that he was himself a tenant of a allotment and had a number of hives (apiaries) on the site where he had a plot, noting it was fairly common to have bees on allotments - without doubt they were an asset both the allotment crops and the environment in general. He was not personally aware of any problems with bees on allotments as long as some simple measures were put in place. A summary of these, as discussed with Cllrs, can be found below:

- Recommended that ideally bees should not be kept on plots themselves, but on separate, designated area, which was not used
- Recommended that communal apiaries are set up and netting is put around so bees fly straight up and forage over a wider area
- Recommend that a limit is put on the number of apiaries kept on the site, depending on size of area available
- Anyone concerned about bees should be aware there are going to be bees on the site regardless of if hives are permitted
- Novice Beekeepers will need guidance and support – ‘a good bee-keeper should know their stuff and will be able to identify the rare occasion when a colony is a problem’..... majority of bee species are entirely ‘friendly’ but it was the case some can be ‘nasty’ – for instance, African bees are known to be quite aggressive
- Insurance cover can be offered by the BBK.
- A basic assessment / inspection can be provided by the BBK – working on this
- Recommended if the Parish Council progress with keeping bees on the site, then Cllrs need to do the PR first – with this in mind there was a ‘Taster-Day’ in May for people to come along and see bee-keeping in action.
- Finally, Mr Lynch discussed the issue of swarming – this is where when reaching a certain number, the bees will leave the hive, swarming with the queen – however despite worrying to look at, the bees are very placid whilst swarming – that said a hive owner would actually do everything to avoid swarming as it would mean losing all of their bees.

Ongoing As this matter was not listed for discussion, Cllrs agreed to defer to January meeting for full discussion – Clerk was instructed to draft an ‘Urban-Bee’ Policy which would be adopted by the Parish Council and used for any tenant wishing to create an apiary on the allotment site.

At this point Cllrs would also expect tenants wishing to keep bees on the site, becoming members of the Beverley Beekeepers Society and abide by their rules and inspection measures.

87. Financial Report and Accounts (Clerk)

Clerk referred Cllrs to the financial report which had been previously sent to them and Cllrs were asked if there were any questions – none were tabled.

Resolved The Financial Report / Accounts can be found as **Appendix 1**. The Clerk also presented his monthly ‘Finance Officer Report’ which can be found as **Appendix 1a**.

Resolved Cllrs agreed to the cheques presented for approval in December 22 and these were duly signed.

7 Planning applications (All)

Clerk noted that there were no planning applications only a number of Notification of Decisions received for the December meeting – the Planning Report can be found as **Appendix 2**

Resolved No decisions were required by Cllrs on the December Planning Report.

8 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Resolved Cllrs acknowledged the receipt of the monthly Police statistics for November and no issues were raised.

Matters arising – to consider on-going and new issues and decide further action if necessary:

Ongoing Issues

9.1 Update / Debrief on Christmas display / lighting and Christmas present for primary school children (All)

Cllr Harold advised that she wished to thank everyone who had worked so hard to make sure the Christmas activities by the Parish Council were so successful. She was aware of lots of positive comments from residents with regard to the new lighting displays and tree at Taylor's Corner and also the visit of Father Christmas to the schools.

Coletta and Tyson were thanked for donating the tree.

Finally, Cllr Harold thanked Cllrs Bown, Levy and all those involved in the Father Christmas visits to the schools which were a great success.

Resolved Cllrs agreed to ask ERYC to take down the decorations and tree on 6th January – Cllr Ellerington agreed to attend site and 'chip' the tree.

Ongoing Cllrs agreed to look at planting a permanent tree at the site of the current (temporary) tree – Cllr John Los to send the Clerk contact details of local husbandman who provided suitable trees

Ongoing Cllrs to discuss an enhanced Christmas activities and lighting as part of the budget discussions commencing in January through to April

9.2 Update on considerations for the precept – final opportunity for Cllrs to discuss precept demand for 2023/24 (All)

After due consideration and discussion, Cllrs agreed unanimously that the Parish Precept demand would remain unchanged with no increase – Cllrs felt that at a time many residents were struggling with the cost-of-living increases, and noting the excellent financial position of the Parish Council finances, this was appropriate and Cllrs hoped residents would be happy with this decision.

Cllr Harold advised that as Chair she was really pleased with the projects carried out by the Parish Council this year and the effective management of the finances available to the Parish Council.

Cllr Harold continued that she felt Cllrs had demonstrated effective financial controls over the Budget, and that the Council's spending was at all times prudent, cost effective and value for money ensuring that despite increases in costs it was not necessary to pass these onto residents.

Resolved Clerk to advise ERYC of the decision to retain the current precept demand and also to draft an announcement to be posted outlining the decision of Cllrs and the grounds for doing so. This was subsequently approved and can be found as **Appendix 3**.

As a Point of Procedure, Chair noted that all other items were deferred to January 2023

New Issues

As a Point of Procedure, Chair noted no new items would be raised at the December meeting

10. AOB / matters raised by Cllrs (not to be voted on).

Cllrs noted a resident's concerns for heavy lorries speeding along Lincoln Way to access the Bellaway development on Long Lane. It was noted that the Parish Council had previously written to both the haulage company Sandfords and the developer on the matter and felt it was now necessary to contact Enforcement and ask them to become involved.

Ongoing Clerk to action as above and update Cllrs accordingly

Date of Next Meeting Monday, 16th January 2023

Signed as a true record *Kerri Harold*

Date *January 2023*

Cllr Kerri Harold – Woodmansey Parish Chair

Financial Officers Report for December 2022

Headlines

At the end of October our bank balance was £36,461 and at the end of November the balance (after all banked transactions), had decreased to £33,105. Taking into account all liabilities, (cheques to be approved at the December meeting, and uncashed cheques) our forecast balance for the end of December is £27,022. Despite the Parish Council still spending heavily each month, with only three months left in the financial year, our finances are in a robust, stable and solvent position, with no identifiable risks or threats.

Spending for the remaining financial year

Expected large expenditure between January 2023-March 2023 are

- a) The street lighting SLA = £668:
- b) ERYC costs for installing the tree and lights = £3,348:
- c) Clerks Salary Jan-March = £2,817:
- d) Grass-cutting = £2,142.....

..... which is a total of £8,975 – with this in mind, it is not anticipated the Parish Council will spend more than £10,000 by the end of the financial year, so even if Cllrs decide not to transfer from the reserve to cover recent excesses, the Parish Council remains on target for achieving above the forecast budget surplus of £10,935 (see approved budget), which is an excellent position to be in.

Cheques to be approved at the December 2022 Meeting

Spending to be approved in December, remains high and mostly relates to costs for Christmas (lighting display agreed by Cllrs, various items for the display and children's gifts). This spending will exceed budget; however, it is recommended that the excess is covered from the reserve which remains very high.

Reserve Account

Currently stands unchanged at £38,093

In summary then, the general finances and reserves are very high and therefore it remains the recommendation of your Financial Officer that there are no grounds for an increase in the precept demand and both the budget and any projects can be financed on existing financial resources. It is however important to note this is only a recommendation and Cllrs may determine otherwise which is entirely their prerogative to do. A decision needs to be made no later than the January 2022 Parish Meeting.

Woodmansey Parish Council

Planning Application Report for December 2022 – Final Version for December Meeting

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
Applications Decided (Refusal / Granted)				
Land North Of Minster Way Woodmansey Applicant: Vistry Group	21/03261 /STREM	Erection of 72 dwellings (phase 2a) with associated access, parking and infrastructure following approved application 20/01988/STVAR (all matters to be considered)	GRANTED	
2 Ship Inn Cottages Beverley Road Dunswell Applicant: Mr & Mrs S Catchpole	22/03020 /PLF	Erection of single storey and first floor extensions to rear following demolition of existing dormer window	GRANTED	
Manor Farm 36 Thearne Lane Woodmansey Applicant: Mrs Catherine Barker	18/00176 /PLF	Retention and change of use of existing storage building from agricultural to storage in connection with agriculture/domestic/tourism, retention of existing open sided storage shed for agricultural use, continued use of land as a touring caravan/camping site for 25 touring caravans/tents, retention of gravel hardstanding caravan pitches and internal roads, use of land for the storage of touring caravans, retention of existing shower/wc block and tea/coffee hut in connection with touring caravan/camp site and retention of children's play area (to incorporate scheme previously approved under application ref: 16/02741/PLF)	GRANTED	
Chalk Villa 36 Victoria Road Beverley Applicant: Richard Horsley	22/03029 /TPO	TPO - Boundary of Chalk Villa, 36 Victoria Road - Fell 2 no. Beech Trees (T7 & T12) - T7 is to be removed due to being surrounded by trees and having a substantial lean towards the property of No. 21 Princess Way making it dangerous and T12 is to be removed as it is of general poor structure and surrounded by other trees	CONSENT GRANTED	

Woodmansey Parish Council

Announcement for the Parish Precept for 2023/24

The Parish Council is pleased to advise that at the December Parish Meeting, Councillors have agreed unanimously (for the third year running) not to increase the parish precept for its residents. Chair, Kerri Harold advised that “this decision acknowledges the current cost of living crisis and a desire of Cllrs not to add to resident’s financial burden, whilst at the same time the Parish Council is proud that it continues to invest in the community in 2022”, including:

- Financing of the celebrations for the Queens Platinum Anniversary in the summer including commemorative gifts for the children of the three primary schools in the Parish, Keldmarsh, Woodmansey and Dunswell.
- Establishment of new allotments on Long Lane
- Commemorative Benches throughout the Parish
- A new defibrillator on Shopeth Way
- New Christmas lighting displays on Taylor’s Corner, Hull Road
- Christmas presents for all the children at Keldmarsh, Woodmansey and Dunswell
- A British Legion planter and commemorative bench for the new Dunswell Memorial
- Payment of Community Grants for various community groups and charities in the Parish, including Abbies Fund, Men in Sheds, and St Peter’s Church

The Parish Council will not rest on its laurels and has ambitions for further projects for the community into 2023/24:

- A new noticeboard on Lincoln Way and flower planters (to be installed in January 2023)
- Expanding of the Christmas lighting displays to other areas in the Parish
- New benches throughout the Parish
- New bins at key locations in the Parish
- Improvements to bus shelters
- Possible adoption of woodland in Parklands
- Electronic speed boards to be installed in areas where speeding is of concern to residents
- Further development of the allotments
- Continued support of community groups in the Parish via the Community Grant fund

Cllr Harold continued that “these ambitions will be financed through continued careful financial management by Parish Councillors, in the same vein which has seen the Parish Council continue to invest in the community whilst not increasing the precept”.

“As a Parish Council, we welcome resident ideas on the types of projects they would like Councillors to consider and there is a special meeting called the Annual Parish Meeting, at which they can attend and speak to Cllrs on what they want the Parish Council to focus on. This meeting is held in April or May and notices will be posted and residents are most welcome to attend”.

