

Summary Notes of May 2022 (Ordinary) Meeting

Date of Meeting Monday, 20th June 2022

Time of Meeting 1900

IN ATTENDANCE:

Parish Cllrs Cllr K Harold (Chair); Cllr A Beal (Deputy Chair); Cllr (Mrs) J Los; Cllr P Bown; Cllr H Bulmer; Cllr D Shores; Cllr (Jon) Los Cllr L McCormick; Cr E Constable.

Ward Cllrs G Mathison, R Jump **Parish Clerk** Andrew Crabbe.

1. Present and Apologies (*Chair to confirm quorum*)

Clerk confirmed apologies had been received from Cllrs Levy and Oliver – also the absence of Ward Cllrs Jump and Maithson was noted, although the latter joined the meeting later.

Resolved Chair, (Cllr Harold) confirmed the meeting was quorate and welcomed Cllrs to the meeting.

2. Declarations of Interest – any new or concerning matters on this month’s agenda (*Chair*)

Resolved Cllr Jon Los advised he had an interest in matters relating to Key Growing listed on the agenda (specifically correspondence relating to odours from AD Plant and Planning Application for new development). No other declarations were made by Cllrs relating to the agenda for the June Meeting

3. Approval of the previous months minutes (*Chair*)

Chair asked Cllrs if they had read and agreed with the summary notes of the May 2022 meeting.

Resolved No amendments were requested by Cllrs, and the minutes were signed by the Chair.

4. Report from Ward Cllrs (*Cllrs Harold, Mathieson & Jump*)

Chair noted that Ward Cllrs Jump and Maithson were not in attendance and that she had nothing to report for her area.

5. Any correspondence / opportunity for any members of the public in attendance to speak.

Chair noted a large public attendance compared with previous meetings and invited any persons who wished to speak to do so during this session – it was duly noted that most of those in attendance were there to comment on the Key Growing Planning Application.

Resolved No points were raised by members of the public in attendance.

Clerk referred Cllrs to various correspondence received, which can be found at Appendix 1 along with the response of Cllrs to the respective correspondence (**Resolved**)

6. Financial Report and Accounts (*Clerk*)

Clerk referred Cllrs to the financial report which had been previously sent to them and Cllrs were asked if there were any questions – none were tabled.

Resolved The Financial Report can be found as **Appendix 1**. The Clerk also presented his monthly ‘Finance Officer Report’ which can be found as **Appendix 1a**.

Resolved Cllrs agreed to the cheques presented for approval in June 2022

7. Planning applications (All)

As a point of procedure, Cllr Jon Los left the meeting due to a pecuniary interest in the planning application for Key Growing. Following this Cllrs noted and discussed the Planning Report for the June Meeting which can be found as **Appendix 2**

Resolved Cllrs agreed to the observations detailed on the report with regard to the respective applications.

8. Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Clerk advised that there had been no police report received for the month of June.

**9. Matters arising – to consider on-going and new issues and decide further action if necessary:
Ongoing Issues**

9.1 Update on arrangements for Queens Platinum Jubilee Celebrations (Cllrs Harold, Mrs Los, Bown, Bulmer)

Cllr Bown and Bulmer advised:

- a final programme for the Gala Day had been agreed and was shown to Cllrs
- Sponsorship had exceeded expectations and passed the target
- Nearly 400 people had now booked a place over the weekend
- Volunteers were still needed to help on the Gala Day and any Cllrs who were free would be most welcome – they did not have book a ticket, just let Cllrs Bown / Bulmer they would be attending

Cllr Bown asked for clarification on the budget for the celebrations, specifically what the grant from Dogger Bank was allocated to – Clerk advised that he understood there was nothing proscriptive on what the budget and grants received had to be spent on, however Cllrs had previously agreed a equal split between the commemorative items and the gala weekend. The total budget was £11,000 following the receipt of the grants from Dogger Bank and ERYC (£500 respectively) and the spending on the budget could be seen in Table 6 on the financial report, along with a balance of remaining budget.

9.2 Update on allotment project (any further updates from ERYC) (Clerk/All)

Chair noted that ERYC have finally signed off the lease and he had today received a copy of the agreement which would be scanned - the Parish Council now had access to the land and Clerk advised that as Cllrs had already agreed to the next stages (which will be the remedial work needed at the site), he would ask Landplan to carry out the work and also finalise the tenants list and applications and update Cllrs at the July meeting. **(Ongoing)**

9.3 Update on the Rural Walkabout carried out in 2021 / concerns for fencing on Hull Road (All)

Clerk reported there was no update on Rural Walkabout.

Cllrs were referred to emails of 14th June for updates on fencing on Hull Road – in summary, ERYC were advising there is apparently a question over ownership of the land on which the fence is sited and the matter was being dealt with by their Legal Team and the relevant landowners.

Following Cllrs concerns for cyclist and pedestrian safety due to the fallen fence, ERYC had removed the fence to the side.

Ongoing Cllrs agreed to continue to monitor the situation and wait for an update.

9.4 Update on placement of new defibrillator (possibly outside of shops on Shopeth Way) (All)

Clerk reported there still had been no contact with the owner of the Hairdresser on Shopeth Way to discuss placing the defibrillator on the external wall of her shop. He had phoned and left messages several times since the last meeting.

Ongoing Cllrs agreed to continue to try and contact the owner of the shop in time for the arrival of the AED.

9.5 Update on Annual Audit Progress (Clerk)

Chair noted that the AGAR paperwork had been sent to Cllrs prior to the meeting and asked if there were any questions – none were tabled and the Chair proceeded to approve the AGAR as a matter of Procedure.

Resolved The AGAR for 2021/22 was approved by the Parish Council and would now be published alongside the financial report for this period for public inspection

9.6 Update on a possible statue by Peter Naylor to be sited in the Parish (Cllr Harold)

Chair reminded Cllrs this matter related to a possible statue being erected in the Parish by local artist, Peter Naylor – Cllrs were referred to emails of 6th June Cllrs agreed to request Mr Naylor to attend the July meeting and that a session should be held prior to the actual meeting for this purpose.

Resolved The meeting with Mr Naylor would commence at 6.30pm and finish promptly at 7.pm – Clerk to advise Mr Naylor accordingly

9.7 Update on siting of Platinum Benches in Parish (arrangements for placing) (All)

Cllrs discussed the arrangements for placing the four benches – it was likely to require hardstanding put in place to secure them and agreed that large paving stones would be suitable.

Cllrs were referred to the email of 8th June from the Clerk which identified the location of the bench for Dunswell following his meeting with members of the Dunswell Institute... this would be placed in the proposed memorial garden outside of the school where the war memorial would be placed following its removal from the now closed church on Dunswell Lane.

Ongoing Clerk was asked to contact 'Men in Sheds' to ask if they were able to help in placing the benches

New Issues

9.8 Cllrs to consider options for enhanced Christmas display / lighting (All)

Chair referred Cllrs to the Clerk's email of 10th June which provided examples of lighting displays for a proposed Christmas display – the suggested location would be on the land opposite the Warton Arms where the Christmas tree was planted last December. Cllr Julie Los advised that Colletta would be looking to donate a tree again, this time larger, so contact with them should be made soon.

Ongoing Clerk was asked to liaise with ERYC with regard to lighting and tree placement and also if they had any spare displays that the Parish Council could use - Chair also asked Cllrs to give some thought to the proposed display – starting small and building up over the years across the Parish.

9.9 Cllrs to consider and approve new signs for two parks (All)

Chair referred Cllrs to the email of 15th June in which ERYC had now provided design and sizes of the proposed new signs for Victoria Park and King Street. Cllrs agreed the proposed signs looked great and would enhance the two parks managed by the Parish council (please see **Appendix 3**)

Ongoing- Noting the earlier recommendation of Cllr Oliver by email, Cllrs agreed to the recommended size of 1.8metre and Clerk was instructed to proceed on this basis and obtain a formal quote from ERYC.

10. AOB / matters raised by Cllrs (not to be voted on).

10.1 Chair noted that the War Memorial was looking much improved since it was cleaned and thanked **** for doing this – however, it had to be a concern that some of the inscribed names were being worn away, (especially those from the First World War) and Cllr Harold asked if a separate record was kept of the names so they were not lost. Cllrs noted that it was understood the inscriptions could be reapplied and Clerk was asked to look into this and report back to the next meeting

10.2 Clerk asked Cllrs to note that a decision on if the Parish Council would continue to pay the wifi costs for the Village Hall was scheduled in August – however, the Council's Standing Orders dictated no meeting would be held in August and so the Clerk asked if Cllrs would permit this matter to be discussed at the July meeting. Cllrs agreed and the Clerk was asked to add to the agenda for July.

10.3 Clerk was asked to check with ERYC if the bus-stop at Plaxton Bridge was to be returned / replaced and advise Cllrs accordingly

Having no other business, the meeting was formally closed by the Chair at 8.55pm

Date of Next Meeting Monday 18th July 2022

Signed as a true record *Kerri Harold* Date *July 2022*

Cllr Kerri Harold – Woodmansey Parish Chair



Appendix 1: Correspondence for June Meeting

Correspondence 1 – Odour from AD plant at Plaxton Bridge

Good Morning

I would like to register a complaint with the PC regarding the foul smell coming at times from the AD Plant at Plaxton Bridge. The complaint is on behalf of Coletta and Tyson Garden Centre (Business) and Mr and Mrs J Tyson 326 Hull Road Woodmansey (Residential). For the business Coletta and Tysons agents have been in dialogue with the case officer Mr Mathew Sunman and have taken the decision to register a complaint with him as well as the PC. I am embarrassed to say that I haven't kept exact dates times or wind direction records (but I will going forward)

My daily routes to and from home Coletta and Tyson GC Coletta Tyson Wholesale and local business that we work with mean that I circumnavigate the AD Plant site many times in a day/week/year. My observation from my daily travel around the AD Plant is that the Foul stench has only become noticeable to us since February/March and that it isn't every day of the week but can be any day of the week.

It appears to me that the AD plant has changed the way it is operating and how is the externally sourced feed stock is being stored, this may explain the stench in the air if the delivery is left out in the open and not sheeted down or stored in a shed.

The Odour report states that the odour doesn't extend much further than the site boundaries this is a nonsense, when the stench is in the air you cannot sit outside or have the house windows open.

Cllr Response – Cllrs accepted a recommendation by the Clerk that they follow the decision made in November 2021 when this issue was last raised, that the Parish Council has no authority in this matter and it should be referred to the relevant bodies. However, Cllrs instructed the Clerk to contact Environmental Health and ERYC Enforcement to request an update on the matter to be reported back to Cllrs at the next meeting

Correspondence 2: Bus Shelters

Good afternoon Andrew,

Could your bus shelters be inspected and possibly cleaned please?

We have had a complaint about the dirty shelters along Woodmansey & Dunswell road A1174

With kind regards

Nicky Cousins

Public Transport

Cllr Response – By using the Asset Register, Clerk advised it was possible to identify which shelters were the responsibility of the Parish Council – Cllrs advised in the past the Beverley Roundtable had completed this type of work for the Parish – Chair would provide the contact details to Clerk for progressing.



Correspondence 3: Public Space Protection Order Review (PSPO)

Clerk referred Cllrs to email of 14th June in which ERYC were requesting if Cllrs wanted to add any new sites for protection....

Cllrs Response - The existing PSPOs were reviewed and no new sites were identified

Correspondence 4: Overgrown greenery on Hull Road

Hello, I don't know if this is your responsibility but a lot of the signs on Hull Road, especially where I live in Dunswell are covered with bushes and trees. For instance the school warning sign is completely covered. Also the village sign coming onto Hull Road from Tokienspire is the same.

Could this be looked into please

Cllrs Response – it was agreed a lot of the hedges / bushes were overgrown obscuring safety signs.... It was mentioned that hedges could not be cut back during bird nesting season, however it was understood the exception to this was where safety was at risk

From Facebook

.....

Just a thought, but I wondered if anti pigeon spikes on top of the swings and other equipment might help keep it clean and extend it's life by humanely preventing bird droppings?

Cllrs Response – Clerk was asked to write back to the person and thank them for the suggestion, however as it was a child's playground, safety consideration were paramount – also there was concern the look of equipment with spikes on was not appropriate

.....

Hi. I'm guessing that the parish council is responsible for the play park in the village? I was there with my grandson this evening and just thought I'd let you know there's some unpleasant graffiti in one of the playhouses.

Cllrs response – Clerk noted the graffiti was small scale, with a felt and would be removed.

Appendix 1 Financial Report

Woodmansey Parish Council					
Presented at June 2022 Meeting For Period		May-22			
From:	Parish Clerk				
To:	Parish Councillors				
Box 1				Box 2	
Community Account (325) Balance as of end of last reporting period (Apr.22) =		£24,615.99		Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)	
Bank Transactions in May.22				Amount	
Debits				Woodmansey Hall Committee - payment of Wifi for March 2022	
Date Cashd	Cheque No.	Payee & Reason	Amount	Woodmansey Hall Committee - Wifi Fees for April	
05-May	288	ERNLLCA - Annual membership subscription	£1,274.64	Zurich - Insurance Premium for 2022	
10-May	287	Woodmansey Hall Committee - Wifi Fees for May 2022	£78.00	A Crabbe - Salary for May 2022	
23-May	289	Ancre Somme Association - 2 additional commemorative benches - to be refunded by relative of	£2,200.00	London Hearts Charity - purchase of Defibrillator as agreed by Cllrs at April 22 Meeting - £500 G	
				A Crabbe - Reimbursement of Postage for return of hard copy lease agreement(s) for the allotm	
				ERYC - Payment for legal costs for lease agreement for allotments	
				Outstanding Cheques (Unpaid at time of new meeting) =	
				£5,175.20	
Credits				Box 4	
Date of Receipt	Ref No	Reason	Amount	Summary of PC Accounts until end of June.22 (Actuals & Forecasts)	
03-May		ERYC Ref: Pwo0059 - 1st Installment of the Parish Precept	£15,523.50	No.1 Account: Current Account (923)	
17-May		ERYC Ref: Pwo0059 - Grant towards the Queen's Celebrations	£500.00	a Bank Balance at end of April 22 (verified by Statement) =	
		Balance as of end of previous month (Apr.22)	£24,615.99	b (Actual) Total Spend in May.22 (cashd) =	
		Total spend in May.22 (presented) =	£3,552.64	c (Actual) Uncashed Cheques	
		Total Receipts in May.22	£16,023.50	d (Actual) New Cheques issued at June.22 meeting	
				e Forecast Spending for end of June.22 (which is box b, c and d added) =	
				f (Actual) Credit Payments made in May.22	
				g Forecast of Balance for end of June.22 (which is box e deducted from box a, added to box f) =	
				£28,687.12	
Box 3				Box 6 Queens Platinum Celebrations Project	
New Cheques Issued and presented to Cllrs for approval at the June 2022 Meeting		Amount		Budget Agreed for Woodmansey Queens Jubilee Celebrations (Agreed at Nov 21 Meeting), in addition the PC received grants - £500 from ERYC and £500 from SSE =	
Andrew Crabbe - reimbursement for ream of printer paper and envelopes		£5.77		£11,000.00	
Andrew Crabbe - reimbursement for payment of Chris Codling - disco for Queen's Celebrations		£200.00		Teddy Bears for children	
A Crabbe - Salary for May 2022		£695.96		Coins for children	
Mark's Magic Kingdom - Magic Shows for the Queen's Celebrations		£450.00		2 Benches	
Greenleaf Contractors Limited - cleaning of the War Memorial		£300.00		Adam Cooper - Cooper Bars - deposit for bar services	
Weborchard - Artwork for the Queens Celebrations		£422.40		Chris Codling - Disco for the celebrations	
Richard Etterington - Cutting of hedge in King Street Park		£400.00		Marks Magic Kingdom - Magic Shows for the Queens Celebrations	
Addplant Ltd - provision of port a loos for Gala Celebrations		£372.00		Weborchard - Artwork for publicity materials for Queen's Celebrations	
London Hearts Charity - purchase of Defibrillator - VAT missed from first invoice		£248.20		Addplant Ltd - provision of port a loos for Gala Celebrations	
Autela Payroll - Invoice for 6931 - Q2 2021 - not paid last year - have checked and it is correct		£52.20			
Woodmansey Hall Committee - Wifi Fees for June 2021		£78.00			
				Queens Platinum Celebrations spend to date	
				Spend at the end of April 2022 =	
				£6,191.58	
				Spend at the end of May 2022 =	
				£6,566.58	
				Spend at the end of June 2022 =	
				£7,810.98	
Box 5				Remaining Budget for Queen's Celebrations	
No.2 Account: High Interest Account (107)				£3,189.02	
Details of Transactions		Balance			
Balance as of 31st May.22 =		£38,079.11			

Financial Officer's Report for the June 2022 Meeting – Amended 20th June due to late additions to cheque list for Cllr approval

Headlines

At the end of April our bank balance stood at £24,615.99 and at the end of May, £37,086.85, due to the receipt of the 1st precept installment (£16,023.50) and also the grant from ERYC towards the Queens Celebrations.

Uncashed Cheques

As you will see from Box 2, the number of cheques not cashed is relatively high due to the fact our May meeting was postponed and held a week later therefore most of the cheques issued at that meeting had not been processed at the time the statement was created. I am not concerned about this as I am aware most of now been cashed (having received receipts from the payees). There are still two uncashed cheques for the Village Hall for March and April - I have raised this with Christine Baldwin and the Treasurer is looking into this.

Cheques for Cllr Approval

As always could I ask Cllrs to look carefully at Box 3 which is the list of cheques to be approved at the June meeting, all of which are budgeted for and expected. I would ask Cllrs to note in particular the cheques for the Queens Celebrations - it is important these are scrutinized and approved properly as per guidance from the auditor.

The budget update for the Queens Platinum can be seen in Box 6 - after the spending in May / June the balance is £3,351. If Cllrs attending the Gala Committee could advise if their projections are in line with this figure - with only a few weeks left until the event, it is reasonable to suggest costs should be known by now.

Taking into account all liabilities (cashed and uncashed cheques and cheques for approval, our forecast balance at the end of June is £29,837, (Box 4) which is an solid financial position to be in. In summary the finances of the Parish Council remain solvent and in an excellent state with no identifiable risks or threats.

Reserve Account



Remains as previous month standing at £38,079.11 (Box 5). As per my recommendations in the annual Financial Report, I believe this is unnecessarily high and should be invested in community projects for the Parish over the forthcoming months / years.

Woodmansey Parish Council






Planning Application Report for June 2022 Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
26 Paradise Drive Woodmansey Applicant: E Burrell	22/01772/ PLF	Erection of a 1.8m high timber fence, masonry wall and gates to private drive (retrospective application)	Full Planning Permissio	 26 Paradise Drive Woodmansey.pdf The Parish Council is not aware of any public or consultee objections to the application and therefore have no grounds to object
Land South Of Woodmansey Village Hall Long Lane Applicant: Key Growing Limited	22/01546/ STPLF	Erection of a building for vertical farming, 4 two storey office buildings, 4 buildings each consisting of two 'start up' units, 1 energy network building, creation of attenuation pond incorporating wildlife/nature park with associated access, internal road, parking areas and infrastructure	Full Planning Permission	 Land South Of Woodmansey Village CLlrs noted the large public attendance with regard to this application and the Chair invited comments either in support or opposition. CLlrs noted the following concerns expressed by residents in attendance <ul style="list-style-type: none"> • Overdevelopment of a rural area – the area has already lost countryside to commercial development and residents expressed concern that the area was becoming industrialised. • The proposed development is not sympatric to the character of the local area and the height of the buildings would be particularly intrusive • Highways concerns – it was noted that the road which would be used to access the proposed site had been identified as unsuitable for increased traffic in a previous planning application. • Environment – there were already concerns with regard to odour and the new development would arguably result in increased poor air quality as well as increased noise disturbance for local residents during the building and once the site was in operation In support of the application CLlrs noted the following comments


Woodmansey Parish Council



				<ul style="list-style-type: none"> • Woodmansey was a growing village / parish with lots of new housing - the development would benefit the local community by offering employment opportunities which were skilled and long term • The development would benefit local schools, shops etc by bringing in new business to the area • Woodmansey and Dunswell had a history of horticultural and crop growing and this was a new and innovative project for food production • From a Neighbourhood Plan perspective, it would be beneficial for the area for a local producer to be a leading innovative grower of food in modern premises. <p>CLRs considered and discussed the above arguments in support and opposition and voted as follows 3 CLRs voted to remain neutral 5 CLRs voted to oppose 0 CLRs voted to support Therefore Woodmansey Parish Council opposes the application</p>
Land North Of Minster Way Woodmansey Applicant: Strata	22/01508/ STREM	Erection of 75 dwellings (including 8 Affordable Housing) and associated infrastructure following approved application 20/01988/STVAR (all matters to be considered)	Strategic - Reserved Matters	 Land North Of Minster Way Woodm: The Parish Council is not aware of any public or consultee objections to the application and therefore have no grounds to object
Applications Decided (Refusal / Granted)				
Fieldview Cottage Long Lane Woodmansey Applicant: Coastline Leisure Ltd	21/04384/ PLF	: Change of use of land to extend residential curtilage (retrospective)		 Fieldview Cottage Long Lane Woodman: GRANTED
Land South And West Of The Farm Dunswell Lane Dunswell	22/00261/ PLF	Mixed use of land including existing private horses and stables and an proposed alpaca trekking and petting experience for the public and siting of a container for use as an office for alpaca experience (Amended)		 Land South And West Of The Farm Dunswel GRANTED

Woodmansey Parish Council



Former Dales Garden Centre Long Lane Woodmansey Applicant: Barratt Homes Yorkshire East Division	21/02196/ STPLF	Erection of 31 dwellings and associated infrastructure following demolition of existing buildings	 Former Dales Garden Centre Long Lane Wo GRANTED
---	--------------------	--	---



Hand Car Wash 92
 Victoria Road Beverley

Notice of Withdrawn Application

Ref.No. 21/00898/PLF
 Proposal: Change of use of land for use as an extension to existing car wash, construction of new concrete surfacing, boundary fence and spray wall and siting of a container (Part Retrospective)
 Location: Hand Car Wash 92 Victoria Road Beverley
 Applicant: Mr I Dukoli
 Application Type: Full Planning Permission

Woodmansey Parish Council



Woodmansey Victoria Park Sign

File | C:/Users/crabb/Desktop/June%202022%20Woodmansey/To%20be%20shown%20at%20Meeting/Woodmansey%20Victoria%20Park%20Si...

1 of 1

Scheme Ref.	Victoria Park Sign		
Sign Ref.	VP001	x-height	100.0
Letter colour	RGB: 0,133,16		SIGN FACE
Background	RGB: 146,208,80		Width 2070mm
Border	RGB: 146,208,80		Height 1390mm
Material	Engineer Grade (EG)	Area	2.88m ²

Truetype Font: Monotype Corsiva

Scheme Ref.	Victoria Park Sign		
Sign Ref.	VP001-75	x-height	75.0
Letter colour	RGB: 0,133,16		SIGN FACE
Background	RGB: 146,208,80		Width 1555mm
Border	RGB: 146,208,80		Height 1045mm
Material	Engineer Grade (EG)	Area	1.63m ²

Scheme Ref.	Victoria Park Sign		
Sign Ref.	VP001-60	x-height	60.0
Letter colour	RGB: 0,133,16		SIGN FACE
Background	RGB: 146,208,80		Width 1240mm
Border	RGB: 146,208,80		Height 835mm

17°C Sunny

09:42 24/06/2022