

# WOODMANSEY PARISH COUNCIL

(Representing the communities of Dunswell, Thearne and Woodmansey)

Clerk: Tracey Bellotti Email: [clerk.woodmansey.pc@gmail.com](mailto:clerk.woodmansey.pc@gmail.com) Website: [www.woodmanseyparish.co.uk](http://www.woodmanseyparish.co.uk)

## MINUTES OF THE MEETING

Held on Monday 19<sup>th</sup> November 2018 at 7:00pm - Village Hall, Long Lane, Woodmansey

PRESENT: Cllrs Harold, Beal, Jolley, Oliver, Bowden, Julie Los, Ward Cllr Jump

MEMBERS OF THE PUBLIC: 3

IN ATTENDANCE: Tracey Bellotti, Clerk

Cllr Harold formally welcomed the new Clerk.

81. APOLOGIES FOR ABSENCE: Cllrs Hart, Jon Los, Richardson, Shores, Waddington, Ward Cllr Mathieson, PC Matthews – Humberside Police

*Omission from minutes of 15<sup>th</sup> October 2018 meeting:  
Ward Cllr Mathieson gave apologies for Ward Cllr Jump*

82. DECLARATIONS OF INTEREST (**Any Member or Officer with a personal interest in any item on the Agenda may declare that interest under this item or immediately prior to the commencement of the item to which the interest relates. If the interest is pecuniary the Member shall leave the room for the discussion and voting on that item**). Cllrs Harold, Julie Los, Jon Los, Richardson, Bowden all declared a pecuniary interest in the Woodmansey Neighbourhood Development Plan

83. MINUTES OF THE MEETING of the Parish Council held on 15<sup>th</sup> October 2018

Cllr Harold thanked those members who have helped with previous minutes and agenda while the council was without a clerk.

*Resolved* – That the minutes of the Parish Council meeting held on 15<sup>th</sup> October 2018 were approved and signed as a true and correct record.

84. MATTERS ARISING

Formal resignation received from Cllr Neil Swaby by email dated 4<sup>th</sup> November 2018. Email received from gentleman from Lincoln Way, registering interest in a Parish Council position. Discussion around co-option, timescale of next election and balance of representation. Clerk to seek advice from ERYC Democratic Services re potential vacancy, timescale and co-option. Interested party to be invited to January meeting if co-option fits.

Shopeth Way/Scholefield Avenue public right of way – Cllr Bowden advised statement received from Simon Parker, ERYC advising it is in hand but has low priority.

Hedge trimming King St Play Area – Cllr Oliver provided details quotes obtained - Lower quote agreed. Cllr Oliver to follow up.

**Resolved** - Proposed: Cllr Beal Seconded: Cllr Bowden

Dog/general waste bins. Discussions around type and quantity of dog waste bins needed, in particular King St Play Area. To be discussed at January meeting when Cllr Waddington is in attendance.

## 85. WOODMANSEY NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Oliver gave a verbal update on the Neighbourhood Development Plan. Consultation workshop was held at the Youth Fest event at East Riding College. Cllrs Oliver, Jolley and Julie Los attended. They advised that it wasn't well attended and not the right target market. Chair thanked Cllrs for representing the Parish Council at the event.

Cllr Oliver advised that there will be attend a Steering Group Meeting 28/11/18.

## 86. PLANNING APPLICATIONS

### (a) **Applications Received:**

To consider applications for planning permission upon which the Parish Council has been consulted:

- (i) 18/03650/PLF Change of use from shop (A1) to hot food takeaway (A5) and installation of an extractor flue  
Perfect Days Unit 4 Keldgate Shopping Centre Lincoln Way Beverley  
<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/18/03650/PLF>  
**The Council supports the application with the condition that there is some provision for litter control.**
- (ii) 18/02694/PLF Erection of single storey extension to rear, construction of gable roof with rooflight and construction of dormer with juliet balcony to rear  
281 Hull Road Woodmansey  
<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/18/02694/PLF>  
**The Council supports the application subject to no neighbour objections.**
- (iii) 18/02481/STPLF Erection of 108 dwellings and associated works  
Former Sir Leo Schultz Centre East Of Brudenell Way Dunswell  
<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/18/02481/STPLF>  
**The Council had concerns around Highways and supports Highways Department judgement on this application.**

**Resolved** - Decisions and recommendations: Proposed - Cllr Jolley Seconded - Cllr Julie Los

### (b) **Decisions of the Planning Authority:**

To report the decisions of the East Riding of Yorkshire Council:

- (i) 18/02881/PLF Erection of single storey extension to rear and two storey extension to side following demolition of existing detached garage  
144 Normandy Avenue Beverley HU17 8PR – **Approved**
- (ii) 18/02631/PLF Erection of a horticultural potting shed with associated hard standing and gravelled parking space  
Land South East Of 2 Ferry Lane Woodmansey HU17 0SE - **Approved**

### (a) **Planning application comments submitted since the last meeting:**

To report the comments made by the Clerk in response to applications for planning permission upon which the Parish Council has been consulted, but for which deadlines applied before the next Council meeting: **None**

## 87. PLAY AREA REFURBISHMENT PROJECT

### King Street

Sara Fletcher (resident) updated members.

Refurbishment now complete. Opened 1pm 16/11/18 and being used by 3.30pm. Well attended over the weekend and had community atmosphere. It was suggested that a photo be put in the local press. Small amount of anti-social behavior on Friday evening, but apart from that the opening went well. Thanks to the Parish Council for their support with this project. Bins and benches now just need cleaning. Commuted sums – form to be completed when invoice is received.

### Deer Park

It was reported that Sara had enjoyed working with all companies and teams. Suggestion of a thank you letter to be sent to Playscheme. Photo shoot and Facebook post to be organised after press release. Cllr Beal to arrange photos. Cllr Harold thanked Sara for all her hard work.

### Southwood Park

Cllr Oliver is in process of looking at the planning application.

## 88. PLAY AREA MAINTENANCE

Monthly inspections

Southwood Park annual maintenance - Cllr Oliver reported that he had had a walk round with Mr Ellerington. Discussion around tidying up of trees and route of right of way around the park. Cllr Oliver to follow up obtaining quotes.

Clerk to contact Beverley Round Table with request to resume play equipment inspections from early 2019.

Maintenance inspections reports circulated. Discussion around reorganising and trimming down reports for all 3 parks, to avoid duplication. Review February 2019.

## 89. HUMBERSIDE POLICE

Email report from PC Matthews, Humberside Police. Provided statistics were noted. Clerk advised PC Matthews now has new clerk contact details so report should come direct.

Cllr Jump reported of shoplifting at Dunswell petrol station.

Cllr Beal advised of poaching and hare coursing in West Yorkshire and to be aware of cars parked.

## 90. ACCOUNTS AND FINANCIAL STATEMENT

The following accounts were agreed and approved for payment by cheque:

**Resolved** - Proposed - Cllr Harold Seconded – Cllr Beal

Payment	£
Wicksteed Leisure Ltd (King Street & South Park maintenance inspection and maintenance work	192.00
ERNLLCA Conference 23/11/2018	108.00
ERYC 18/19 Grounds Maintenance Core Charges at Woodmansey Southwood Park Play Area	859.16
ERYC 18/19 Grounds Maintenance Core Charges at Woodmansey King Street Play Area	259.01
1 TB hard disk drive - £44.99 Acronis True Image Advanced software, First 1 year subscription (includes 250gb Acronis Cloud Storage - £34.99	79.98
Cycling Proficiency for Keldmarsh School	480.00
Cycling Proficiency for Woodmansey School	105.00

### HMRC PAYE/NIC debt

Discussion held around requirement for different accountant to investigate and resolve the HMRC debt amount and take over payroll and PAYE for new clerk's pay.

Quotes from other accountancy firms to be sought.

Clerk to contact ERVAS re contract and notice required.

Barclays to be contacted to formerly request mandate change to new clerk.

**Resolved** - Proposed – Cllr Oliver Seconded – Cllr Bowden

## 91. MEETINGS OF OUTSIDE ORGANISATIONS

### Hornsea Offshore Project Consultation

Cllr Oliver reported on underground cable line going through Broadgates, Walkington and 30-40 acre distribution hub power plant somewhere within Woodmansey Parish. Report also on £0.5M East Coast Fund for communities. Discussion around possibility of funding of footpath to the village hall.

Engagement and feedback welcomed from the project and offset scheme ideas and suggestions. Some discussion was held around ideas.

### Remembrance Day Service

Many Councillors attended services across the parish.

There was great attendance from the community.

Woodmansey Primary School to be commended for their display.

Discussion around provision of 3 poppy wreaths in the future, to include Beverley.

Clerk to contact British Legion office with new contact details and advise that 3 wreaths will be needed in future.

## 92. MISCELLANEOUS CORRESPONDENCE

Beverley and North Holderness Internal Drainage Board

Use of Notice Boards – Completion of Audit

Conclusion notices to be displayed in notice boards

Clerk reported that advice being sought with regard recording of correspondence, in particular emails. No external correspondence coming direct to new clerk yet to be able to record.

93. MANAGEMENT AND STORAGE OF INHERITED ARCHIVE BOXES

Discussion around storage and archiving of Parish Council documents.  
Clerk to obtain advice and check legal requirements with ERYC Archives, Democratic Services and ERNLLCA before further action is taken.

94. NOTICE BOARDS

Discussion around condition of some of the notice boards – in particular Lincoln Way and Normandy Avenue, Dunswell church and Shopeth Way. Cllr Harold to follow up quotes from Greens Signmakers and to speak with shop owner with regard the possible resiting of Shopeth Way noticeboard.

95. COMMUNITY DEFIBRILLATORS

The Council were made aware that the The Ship Inn defibrillator site had been used, but defibrillator wasn't needed as ambulance was passing. Spare pads to be distributed to each venue and check list to be installed in each box. Clerk to make contact with each venue with regard monthly check as gesture of goodwill.

96. CLERK'S UPDATE

Clerk thanked everyone for their patience and support.  
Training needed when areas identified – Helen Watson at Beverley Town Council (as local SLCC representative) and ERNLLCA have been contacted for advice.  
Parish Council website to be updated for Cllr Bowden until login access obtained from ERYC.  
Induction course cancelled by ERNLLCA – new date to be arranged.  
ERYC Committee Services and Planning have been notified of change of contact.

97. ANY OTHER BUSINESS

Cllr Beal reported that the book of memories belonging to Woodmansey church has gone missing. Discussion around this. School to be checked.

Cllr Oliver reported that the Local Plan is up for review and he is looking out for suitable sites. Cllr Oliver to attend meetings.

Pegasus crossing lights on Minster Way aren't working. This was first notified to ERYC in August. ERYC advise they are dealing with it, but it needs chasing. Clerk to contact Simon Parker at ERYC Rights of Way.

A load of tyres have been tipped – Beverley side of Minster Way, off the bridge.

98. NEXT MEETING

The next meeting of the Parish Council is to be held 7pm Monday 17<sup>th</sup> December 2018.

**Meeting closed at 8.55pm**