

Woodmansey Parish Council

Minutes of the Meeting

Monday 15th January 2018 at 7:00 pm in the Village Hall

Present: Cllrs Beal, Harold(chair), Jolley, Julie Los, Jon Los, Oliver, Richardson, Swaby & Ward Cllr Jump & Mathieson

In attendance : Mrs Roberts (clerk)

Members of the public: 4

194.Apologies

Cllr Bowden, Hart, Shores & Waddington

195.Declaration of Pecuniary and Non- Pecuniary Interest

Cllrs Beal, Harold, Julie Los, Jon Los, Swaby & Richardson all declared a pecuniary interest in the Woodmansey Village Neighbourhood Plan minuted below in item 198.

Cllr Harold declared non-pecuniary interest in the Bus Shelter Repairs being done by Beverley Round Table, minuted below item 203 (a)

196.Minutes of the meeting held on 18th December 2017

Resolved - The minutes of the meeting held on 18/12/17 were accepted and signed by Cllr Harold as a true record.

197.Matters Arising (Not otherwise on the Agenda)

- (a) Precept Demand - **Resolved** - the clerk reported that she has submitted the Precept demand for 2018/19 for £28,829 to East Riding Council. Receipt has been confirmed.
- (b) Gate Plate at Southwood Park - Wicksteed are claiming that the gate plate was fitted in accordance with the specifications. The clerk has disputed this further, claiming that it is not fit for purpose. Wicksteed have not yet responded.

198.Woodmansey Neighbourhood Development Plan

Cllr Oliver reported that he has received lots of information from David Gluck. This will be circulated prior to the next steering group meeting.

199.Planning Applications:

Resolved - Cllr Jolly proposed the following comments are submitted to East Riding Council. Cllr Beal seconded. All agreed.

Application

Comments

- (1) Land North Of Old Williams Way Lakeminster Park Hull Road Woodmansey - Erection of extension to existing building (B1 Use), siting of 3 storage containers, erection of close boarded and post and rail fencing and access road (Ref 17/04062/PLF)
The council support this application subject to there being no objections from the neighbours.
- (2) Land North West Of Lakeminster Park Hull Road Woodmansey - Erection of stables, close boarded and post and rail fencing and access road (Ref 17/04063/PLF)
The council support this application subject to there being no objections from the neighbours. Stable sizes comply

Woodmansey Parish Council

200. Decisions of the Planning Authority

Resolved - The following decisions of the East Riding of Yorkshire Council were **noted**.

<u>Application</u>	<u>Decision</u>
(1) <u>Dunswell Grange Beverley Road Dunswell</u> - Erection of two storey extension to front and single storey extension with balcony to side (amended scheme 17/00672/PLF) (Ref 17/00672/PLF)	Approved
(2) <u>County Farm Long Lane Woodmansey</u> - Change of use of land and buildings to wedding venue and hospitality facility and the construction of a lean-to store extension (Ref 17/01885/PLF)	Approved
(3) <u>Land East Of Woodbine Cottage Shepherd Lane Beverley</u> - Outline - Residential Development (All matters reserved) (Ref 17/01882/STOUT)	Approved
(4) <u>12 Richmond Way Beverley</u> - Erection of single storey extension to side and rear (Ref 17/03792/PLF)	Approved

201. Notice of Appeal

Resolved - The following appeal was noted. Cllr Julie proposed that no comments are submitted to at this time. Cllr Richard seconded. All agreed.

- (1) Former Dales Garden Centre, Long Lane, Woodmansey - Outline - Erection of 23 houses (Access to be considered with all other detailed matters reserved) (Ref 17/00098/REFUSE)

202. Withdrawn Planning applications

Resolved - The following withdrawn application was **noted**.

- (1) Land East Of Keldmarsh Primary School Woodmansey Mile Beverley - Variation of Condition 12 (Woodmansey Mile footpath) of planning permission 15/02089/STVAR to take account of reserved matters proposals (Ref 17/02224/STVAR)

203. Bus Shelter

- (a) Shelter Opposite Wharton Arms - **Resolved** - The clerk reported she finally received the monies from Covea Insurance to repair the bus shelter. The two quotes from JP Developers and Beverley Round Table are almost identical. Cllr Beal proposed that the council contract Beverley Round Table. Cllr Lynn seconded. All agreed.
- (b) Bus Shelter Cleaning - **Resolved** - The clerk reported that as discussed at the last meeting she had appointed Beverley Round Table to clean the bus shelters. Work has already started. As requested the team are using an anti-fungal cleaner. This will cost an additional £35.

Cllr Harold closed the meeting to allow input from the public.

A resident reported that there was a lot of debris being left around by the Barrett House Development. The council advised that this is passed on to planning enforcement.

Cllr Harold re-opened the meeting

204. Footpaths

Scholefield Avenue - **Resolved** - the council noted the response from Evisons disputing ownership of the ditch. Cllr Bowden has agreed to consult with Beverley & Holderness Internal Drainage Board to try and establish who is responsible for maintaining this ditch.

Cllr Oliver met with Cll Hart and ascertained that he owns about 2/3 of the ditch. The council will wait for feedback from Cllr Bowden

Woodmansey Parish Council

205.Hedge Cutting

Resolved - The clerk has spoken with C Beal and he has confirmed that his contractor is happy to do the work and has proposed 20/1/18. Cllr Richardson proposed that the council confirm 20/1/18 with C Beal. Cllr Oliver seconded. All agreed.

The council asked the clerk to prepare an advisory leaflet for residents. A local resident offered to distribute the leaflets on behalf of the council.

206.Village Signs

The council asked the clerk to organise a meeting with Ian Sugdon to discuss possible options. The council will also investigate getting local children to develop a Woodmansey Parish Council logo.

207.Traffic Speed Signs

Resolved - The clerk reported that she has discussed this with Katie Stork from East Riding Council. She confirmed that East Riding Council would not let the council to erect a permanent speeding sign; permission would only be given for a temporary one. This is because research has identified that permanent signs get ignored. Temporary signs can be arranged through East Riding Council at a cost £500 per month for two signs. The council decided to monitor it for now, to look at a more permanent solution in the future, probably tied in with the NDP.

208.Play Areas

- (a) Multiplay Unit Repairs - **Resolved** - The clerk reported that HAG have quoted £125.10 to fix the log & loose bolt. The work will be done on 2/2/18.
- (b) Large Tree at Southwood Park - **Resolved** - The clerk & Cllr Oliver met with Pete Bowser last week. His recommendation is to take out all the trees in the stand. The council agreed with this recommendation and asked the clerk to get a couple of other quotes to be sure that the council is getting good value for money.
- (c) Vehicle Access Gate - **Deferred** - the clerk has yet to make progress with this item.
- (d) Deer Park Way - **Resolved** - The council discussed issues regarding possibly adopting this play area. The council asked the clerk to investigate and to clarify East Riding's intentions.

Cllr Harold closed the meeting to allow input from PC Matthews.

PC Matthews reported that there has been minimal incidents across the parish. Essentially some opportunistic crime involving thefts from motor vehicles, thefts from sheds and bikes being stolen. There are a couple of people in custody.

Cllr Richardson reported that a couple of people had been seen acting suspiciously by Plaxton Bridge. They seemed to be trying to hide something.

There was some discussion about organising a speed awareness event in the village as well as a 'Bike Marking Day'. Cllr Oliver to discuss with Rob Beignet.

Cllr Harold re-opened the meeting.

209.Long Lane

- (a) Salt Bins - **Resolved** - Cllr Beal suggested that salt bins are sited near Parklands & the electricity station. The council asked the clerk to get quotes and discuss with East Riding council, re permission etc.
- (b) White Lines - **Resolved** - The council requested that the clerk investigate with East Riding Highways whether white lines could be painted on bends in the road near the above sites.

210.Beverley Life Newspaper

Resolved - The council is happy for the clerk to advise Beverley Life details of forthcoming council meetings.

Woodmansey Parish Council

211. ERYC Chairman's Award

Resolved - The council acknowledged receipt of the notification.

212. Online Presence

- (a) Facebook Page - **Resolved** - Cllr Harold proposed that we set up a Facebook page for a trial period of a few months and that she and Cllr Beal be set up as administrators. Cllr Jon Los seconded. All agreed. Post would be limited to community events, council meetings, councillor information.
- (b) Social Media Policy **Resolved** - Cllr Harold proposed that the Social Media Policy is approved. Cllr Jon Los seconded. All agreed.
- (c) Website Updates - **Resolved** - the council reviewed the progress so far and approved the changes that have been made. Cllr Harold thanked the clerk for all her hard work.

213. Register of Interests

Resolved - Councillors noted their obligation to keep their Register of Interests up to date.

214. Clerk's Training

Resolved - Cllr Harold proposed that the council fund the ILCA training fee and 20hrs of the clerk's time. Cllr Beal seconded. All agreed.

215. Asset Inspections

Resolved - The clerk reported that she has already inspected a number of the council's assets. The main ones still to do are the Street Lights and the salt bins/salt bin equipment. The clerk will establish where the remaining assets are sited and organise the remaining inspections.

216. Notice Boards

- (a) Posting Commercial Notices - **Resolved** - Cllr Harold proposed that the council do allow commercial notices to be displayed on our notice board, if there is space and if they use community facilities in the Parish, eg Woodmansey Village Hall. Cllr Beal seconded. All agreed.
- (b) Replacement of Noticeboards - **Resolved** - The council asked the clerk to investigate getting this work done by Beverley Round Table.

217. Commuted Sums

- (a) Possible Projects - **Resolved** - Cllr Oliver reported that he is meeting with LeaAnne Wright on 23/1/18 to discuss the following possible projects:-
 - Project 1 - Woodmansey War Memorial Park - Land owned by ERYC. Asset management dept would be supportive of such project.
 - Project 2 - To improve the Woodmansey parish play and sport facilities at King Street Woodmansey
 - Project 3 - Southwood Park, Princess Way. In addition to play equipment, to install CCTV, lighting and other security measures. To make good the access paths and improve the woodland scheme.
 - Project 4 - To acquire additional land in Woodmansey off Shopeth Way, adjacent to the public foot path, for a park and a larger play park area.
- (b) Funding Initial Design Documents - **Resolved** - Cllr Oliver reported that he has been able to get several quotes without needed to prepare initial design documents.

218. Accounts & Financial Statements

- (a) **Resolved** - the council noted the error in the December accounts
- (b) **Resolved** - the Bank Reconciliation was deferred as bank statements were not available. The clerk reported the current balance was £59,220.57.
- (c) Payment of Invoices – **Resolved** – Cllr Harold proposed that the following invoices were approved for payment. Cllr Swaby seconded. All agreed

£

(i) Staff salary (monthly salary & overtime)	737.25
(ii) HMRC	
Tax/NIC on January Salary	121.53
Employer's NIC from December (missed from last month's payment)	6.23
Total	127.76
(iii) SLCC (Clerk Data Protection Training)	36.00
(iv) Beverley Round Table (Playground Inspections)	125.04
 TOTAL	 1026.05

219.Meetings Of Outside Organisations

- (a) Beverley, Molescroft & Woodmansey Joint Meeting - Cllr Oliver reported that the Youth Coalition are trying to organise events in the spring. One in Molescroft in February, another in Woodmansey and a main event in Beverley. The idea is to include a training element and some giveaways, eg LED cycling lights. Possible venues for the Woodmansey event are TASR & Let loose. There is possible funding of up to £1,000. Cllr Oliver is looking for someone to take the lead on this and if anyone has any other ideas let him know.

220.Miscellaneous Correspondence

Resolved - The council acknowledged receipt of listed miscellaneous correspondence in Appendix A. None of the emails need to be retained and no further actions required.

221.Any Other Business

- (a) GDPR Training - the clerk advised the SLLC webinar that she was due to attend on 11/1/18 was cancelled due to technical difficulties. A new date has yet to be provided. In the meantime, she has booked on one of the free training sessions that ERNLLCA are offering. Any councillors also wishing to attend should let the clerk know of their preferred date/venue by 3/2/18.
- (b) Planning Application 17/04348/PLF - The clerk reported that comments are due for this application by 1/2/18 and an extension has not been granted. In line with our Standing Orders the clerk will submit our standard comments on behalf of the council unless she receives any other feedback.
- (c) Neighbourhood Watch - there is a meeting at St Faith church, Cllr Jump will update the council with any outcomes.

Next Meeting

The next meeting is on **Monday 19th February 2018 at 7 pm.** (note new earlier time)

Meeting Closed at 9:30pm

Woodmansey Parish Council

Appendix A

Date	Description	From	Action Req'd	Retain
14/11/17	Woodmansey PC York 332208 Nov 2017 JH.xls	Wicksteed	Added to agenda	No
14/11/17	Re: Calm the Speed in your Community	Nicholas Hart	Added to agenda	No
15/11/17	Access code for King Street Play Area	Judith Roberts	FYI	No
15/11/17	Notification of Decision on App Ref 17/01999/STPLF	ERYC	Added to agenda	No
15/11/17	East and North Yorkshire Waterways Partnership Newsletter - Autumn 2017	ENY Waterways	FYI	No
15/11/17	ERSAB Newsletter November 2017	ERYC	FYI	No
16/11/17	Website Login	Judith Roberts	FYI	No
16/11/17	Notification of Decision on App Ref 17/02936/PLF	ERYC	Added to agenda	No
17/11/17	Notification of Decision on App Ref 17/01993/STPLF	ERYC	Added to agenda	No
19/11/17	Our Winter Packs are both time saving and cost effective, ideal for domestic and commercial use!	Reece	FYI	No
20/11/17	Warm Up With Our Hot Supply Only Fitness Deals	HAGS	FYI	No
20/11/17	FW: Falmouth Town Council SCA Business Rates & Public Conveniences Proposal Survey - Request To Promote Completion By 15/12...	ERNLLCA	FYI	No
20/11/17	Government quietly pushes back social care green paper to summer 2018	PSE Online	FYI	No
20/11/17	General Data Protection Regulations - A Helpful 20 Document Pack	LCPAS	FYI	No
20/11/17	Village Name Signs	ERYC	Added to agenda	No
21/11/17	Re: Waste Needles	ERYC	FYI	No
21/11/17	Fwd: Emailing: king st oct 17	Carl Gillyon	Added to agenda	No
21/11/17	Fwd: Emailing: normandy ave oct 17	Carl Gillyon	Added to agenda	No
21/11/17	Notification of external auditor appointments for the 2017-18 financial year	SAAA	FYI	No
21/11/17	Police Report for October - Dunswell	Ros Jump	FYI	No
21/11/17	Data Protection registration - contact information ICO: 00045186220	ICO	FYI	No
22/11/17	National Churches Trust - Project Development Grants	ERYC	FYI	No
22/11/17	National Churches Trust - Maintenance Grants	ERYC	FYI	No
23/11/17	RE: Woodmansey Parish: Hedge cutting around the playing field.	C. Mitchell	FYI	No
23/11/17	FW: Civil Parking enforcement	Brian Robertson	FYI	No
23/11/17	Notification of Decision on App Ref 17/02278/REM	ERYC	Added to agenda	No
23/11/17	Remember a loved one this Christmas	Dove House	FYI	No

Woodmansey Parish Council

Date	Description	From	Action Req'd	Retain
23/11/17	Outcome from Secretary of State for Health - Health OSC referral on CCG Urgent Care Services	ERYC	FYI	No
23/11/17	Planning Consultation for 17/03672/PLF Flat, Dene Park Sports Club, Beverley Road, Dunswell	ERYC	Added to agenda	No
24/11/17	follow up press release from our community tree planting day	Woodmansey PTFA	FYI	No
25/11/17	Hedge trim at King St	J. Orrick	FYI	No
27/11/17	Christmas Jumper Day 2017	Dove House	FYI	No
27/11/17	Women in Local Government Conference 2 months to go	Westminster Briefing	FYI	No
27/11/17	New £600m North of Tyne devo deal could see underpowered mayor	PSE Online	FYI	No
29/11/17	Notification of Decision on App Ref 17/03414/PAD	ERYC	Added to agenda	No
30/11/17	Up to half price supply only for a limited time!	Kompan	FYI	No
30/11/17	Staffordshire council CEO suspended following general election controversy	PSE Online	FYI	No
30/11/17	Notification of Decision on App Ref 17/03311/PLF	ERYC	Added to agenda	No
30/11/17	Parish precept - Provisional Tax base and Precept Demand Form	ERYC	Added to agenda	No
1/12/17	NHS trust fined six figures following five deaths from falls	HSE	FYI	No
2/12/17	Britain braced for biting lows of -15C as Arctic winds blast country!	Reece	FYI	No
4/12/17	Notification of Decision on App Ref 17/02942/PLF	ERYC	Added to agenda	No
4/12/17	DCLG gives initial approval to two major council mergers	PSE Online	FYI	No
4/12/17	Precept & Budget Planning	Judith Roberts	Call for input to the budget - on agenda	No
4/12/17	Local Council Public Advisory Service - 2018 Brochure	LCPAS	FYI	No
4/12/17	Joint Local Access Forum - Wednesday 13 December 2017	ERYC	FYI	No
5/12/17	Meeting re planning	Aldbrough PC	FYI	No
5/12/17	Hello Winter! Creative Play's Latest Newsletter	Creative Play	FYI	No
5/12/17	17/01993/STPLF Construction of a 49.5MW Battery Storage Facility (17 battery units) with associated infrastructure and landscaping, Land South East Of Lawns Farm Park Lane Cottingham East Riding Of Yorkshire HU16 5SB	Iain Sugdon, ERYC	FYI	No
5/12/17	17/01993/STPLF Construction of a 49.5MW Battery Storage Facility (17 battery units) with associated infrastructure and landscaping, Land South East Of Lawns Farm Park Lane Cottingham	Sheila Button, ERYC	FYI	No

Woodmansey Parish Council

Date	Description	From	Action Req'd	Retain
5/12/17	Cottingham Parish Council	Cottingham PC	FYI	No
6/12/17	Supply Only Offers Ending Soon	HAGS	FYI	No
6/12/17	Book your place now for our 2018 LCAS Risk Management seminars - Reminder	Zurich	FYI	No
7/12/17	Hardwood Castles and Ships give playgrounds the WOW factor	Kompan	FYI	No
7/12/17	Over a million council employees get 2% pay offer	PSE Online	FYI	No
7/12/17	Monthly Updates	Humberside Police	Added to agenda	No
7/12/17	Satellite Carousel - Special Offer	Eibe	FYI	No
7/12/17	Village Gateways - JACS (UK) Ltd	JACS	FYI	No
7/12/17	Next of kin: helping councils climb the branches of family trees	PSE Online	FYI	No
7/12/17	Christmas Opening and Last Orders for Dispatch	WEL Medical	FYI	No
8/12/17	Festive Fundraising courtesy of Dove House Hospice	Dove House	FYI	No
8/12/17	FW: Overhead Line Work at Thearne Common	Northern Powergrid	Added to agenda	No
11/12/18	Planning Consultation for 17/03988/PLF Rose Croft, 95 Hull Road, Woodmansey	ERYC	Added to agenda	No
11/12/18	Council leader quits over 'extremist campaign' after child sex abuse inquiry claims	PSE Online	FYI	No
11/12/18	Bus Shelter Cleaning and November Inspections	Beverley Round Table	Added to agenda	No
11/12/18	Consultation on the East Riding Local Plan Draft Sustainability Appraisal Scoping Report	ERYC	FYI	No
11/12/18	Notification of withdrawn application 17/02819/STVAR	ERYC	Added to agenda	No
12/12/17	Met Office Issues Further Yellow Warnings For Snow and Ice	Reece	FYI	No