

## Summary Notes of January 2021 (Ordinary) Meeting

As a point of procedure, it is noted that the January meeting of Woodmansey Parish Council was held remotely, managed by Zoom, due to ongoing restrictions because of the Covid-19 pandemic.

**Date of Meeting** Monday, 18<sup>th</sup> January 2021

**Time of Meeting** 1900

### IN ATTENDANCE:

**Parish Cllrs** Cllr Kerri Harold (Chair); Cllr Amanda Beale (Vice Chair); Cllr Jon Los, Cllr Clive Waddington; Cllr Geoff Donkin; Cllr Emma Constable; Cllr Andrew Jolley; Cllr Julie Los; Cllr Stephen Oliver; Cllr Dave Shores

**Ward Cllrs** Cllr Geraldine Mathieson, Cllr Ros Jump      **Parish Clerk** Andrew Crabbe

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### 1 Present and Apologies (Chair to confirm quorum)

Cllrs noted the apology of Cllr Hart & Astell – Chair confirmed the meeting was quorate.

### 2 Declarations of Interest – any new / concerning matters on this month's agenda (Chair)

As a point of procedure, it was noted that Cllr Jon Los had expressed a potential conflict in interest in the issue of the PC developing an allotment site. However, this was in relation to discussions between WPC and ERYC, which were not discussed at the meeting.

### 3 Approval of the previous months minutes (Chair)

Chair asked Cllrs to confirm they had received, read, and agreed with the previous month's meeting - Cllrs confirmed this was the case and the Chair duly signed the minutes as approved.

### 4 Report from Ward Cllrs (Cllrs Harold, Mathieson & Jump)

Cllr Jump noted that there was no news on when St Faiths would open.

Cllr Harold referred to issue raised at last meeting re: removal of trees which was initially reported as the owner just trimming hedges and trees, however it now appeared that there was a possibility of development in the area, and furthermore that this may have been in the pipeline for some years - Cllr Harold was now questioning ERYC Planning as to why the Parish Council had no knowledge of this which had resulted in the PC wrongly advising residents.

Cllr Harold also noted issues of concern re: large amounts rubbish / even several oil drums left in dykes, especially along Long Lane, which of course could aggravate the potential for flooding.... Cllrs discussed responsibility for dyke clearance and who instigated any programme for clearance.

**Ongoing:** Clerk to contact local drainage board for clarification / Cllr Harold to provide contacts and any info she had from her Ward Cllr work to the Clerk.



## 5 Financial Report (Clerk)

Clerk presented the financial report for December along with cheques for approval. He noted ERYC had submitted their invoices for grass cutting and the SLA for street lighting. Clerk expressed concern for items which were not budgeted for and the need to ensure more effective budget management was put in place. However, Clerk advised that despite this, the key message from the report was that the standing balance at the end of January was circa 19k and the Clerk was reporting a forecast surplus at the beginning of the new financial year of approximately 18k, which was a very solid financial position. The Financial Report can be found as **Appendix 1**

**Resolved:** Cheques for January were approved by Cllrs

## 6 Planning applications (Cllr Jolley)

Cllr Jolley presented the Planning Application Report to Cllrs with recommended observations – these can be found as **Appendix 2** and were approved unanimously by Cllrs.

## 7 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Chair noted that the monthly police statistics had been sent to Cllrs. Clerk noted that he had requested attendance of a local police liaison officer at a future parish meeting, but understandably they were under pressure at the moment and so attendance in the immediate future was not likely.

Chair noted that there had been reports of gas cylinders being seen discarded in the village – Cllrs recalled a number of these had been found in a bus shelter. These were used for legal highs, and Chair asked Cllrs to monitor / be watchful of this type of thing.

## 8 Matters arising – to consider on-going and new issues and decide further action if necessary:

### Ongoing Issues

#### 8.1 Update on any proposed Projects in 2021/22 / Budget Review / Precept (All)

##### Precept and Budget Planning

Clerk presented a copy of a draft budget and emphasised that decisions did not have to be made at tonight's meeting / in the immediate term and he was looking for Cllrs to review the budget items and identify if they wanted any amendments with a view for sign off at the April meeting. Cllrs were urged to 'err on side of caution' and ensure budget items were fully accounted for, demonstrating effective financial management.

Clerk continued that the draft budget currently stood at a forecast spend of 20k – the forecast bank surplus at the end of the financial year was circa 18k – Clerk continued that he had already recommended there was no requirement for an operational / cost of living increase in the precept in 2021/22 due to healthy forecast balances on 1st April. Subject to Cllrs decisions that evening on project spending, there may be no requirement at all to increase the precept and any projects could be incorporated into the budget. This was based on the following:

Forecast spending in 2021/22 = £20k

Forecast bank balance on 1st April = £18k

Current precept = £31k

The Clerk was advised it was his view / recommendation that the forecast surplus was more than sufficient to cover any project spending as he understood it at this time. Clerk also reminded Cllrs that the reserve was untouched and if the PC really needed to, it could look to use some of this, although Clerk pointed out this would normally only be in an emergency meeting.

In summary the Clerk was recommending that subject to decisions on projects, there was no requirement for a precept increase.

**Resolved:** Cllrs unanimously agreed not to increase the precept for the new financial year and keep the demand as it currently was.

## Projects

Clerk presented table of projects forwarded by Cllrs for consideration in 2021/22. The only item standing on the table was allotments which stood at £1000 – Clerk advised he had not received any further suggestions for money to be attributed to the identified projects.

Cllr Oliver stated that he felt that although the NP had been allocated a grant, he still felt that an amount of money should be put into the budget in case of unexpected costs and to avoid a repeat of the situation of having to ask for unbudgeted amounts.

**Resolved:** Cllrs unanimously agreed a figure of £2000 to be added to the NP budget

Cllr Oliver noted that there may be some costs associated with community projects for marketing and suggested a figure of £100 – Clerk recommended that this amount could be factored in the budget and included in the Grants budget. This had not been fully spent in the current financial year as only one school had taken up this funding.

**Ongoing:** Cllrs agreed that provisionally £100 would be added to the Grant budget and leave this open until the April meeting – currently the Grant budget stood at £1,040 – increasing this budget could mean that the PC was able to respond to community need in the future. Chair asked Cllrs to consider this before April.

**Ongoing:** Cllrs also agreed that the Clerk should contact the local schools and ask if they had any projects they wanted the Parish Council to consider and if so, to provide some indication of need, allowing the PC to factor these into the budget.

Cllr Oliver advised how the PC used to support youth projects and would this be something Cllrs would support going forward – again Chair asked Cllrs to consider this over the forthcoming months.

Cllr Julie Los advised that the Village Hall Committee were aware that there were (new) grants available due to the pandemic for non-rates payers and the Committee were looking to ask for renewed support from the Parish Council in applying for these.

**Ongoing:** The Clerk was asked to investigate potential grants and report back to the next meeting

## **8.2 Update on allotments (All)**

Cllrs noted the receipt of the drawings for up to forty plots on the site. Cllrs agreed that the Clerk should now advertise the plots and invite expressions of interest, noting that the project was very much in its infancy and major decisions such as water supply and size of plots, still needed to be determined..... as a point of record, at this time, Cllrs wanted to benchmark interest which would allow them to decide if to continue with the allotment project..... Cllr Jump advised with this in mind she felt that the Parish Council should ensure it was emphasised that Expressions of Interest were genuine and serious as many people liked the of an allotment but often did not see it through.

Cllrs agreed that the whole project could be spread out over the next few years and implemented in stages – Clerk advised the most pressing decision was to advise ERYC regarding the lease.

**Ongoing:** Clerk asked to post notices inviting Expressions of Interest

## **New Issues**

### **8.3 Proposal to offer reward for reporting of dog fouling (Cllr Jon Los)**

Following on from the December meeting at which Cllrs discussed ongoing residents' concerns for the amount of dog fouling in the village, Cllr Jon Los advised that he had noted that Stafford Borough Council was offering a financial incentive for reporting dog fouling. The relevant page from the Borough Councils website was shown to Cllrs and discussed. Cllr Jolley felt that this scheme would demonstrate the Parish Council was taking concerns of residents seriously, although he was not convinced it would work and may cause more problems than it solves.

**Ongoing:** Cllrs instructed the Clerk to find out more information on the financial incentive and report back to the February meeting.

### **8.4 Green Influencers (Cllr Oliver)**

Cllr Oliver advised Cllrs that through his work with Beverley Youth Coalition, he had become aware of an online survey by ERVAS supported by ERYC Youth Services regarding how Covid was affecting the mental health of young people, parents, and youth workers. Cllr Oliver advised he felt this survey could help focus needs and direction of youth services and if ERVAS should appoint a designated Youth Worker and where this support would be most needed.

**Resolved:** Clerk was asked to post the notice / poster on Parish Council Facebook, website, and noticeboards.

Cllr Oliver continued that he had also become aware of the 'Green Influencers' which was a scheme to promote the involvement of young people in environmental initiatives by providing grant funding for youth led environmental projects which would be co-ordinated by a Green Mentor.

Cllr Oliver asked if the Parish Council could help promote the scheme locally and provide opportunities in green projects such as flower beds in the parks, facilities for bird watching, improvements to the Millennium Orchard, all driven by young people in the Parish.

**Resolved:** Cllrs agreed that this was a worthwhile cause / project, and the Parish Council should promote the scheme to local schools – Clerk was asked to action this – Cllrs Oliver advised there was a press release regarding the scheme which he would send over to the Clerk for circulation to schools.

## 9 Any correspondence (not covered above) or AOB.

Cllr Julie Los asked if contact had been made with the Beverley Round Table with regards cleaning / handyman work around the village as discussed last month – Chair advised that it was her understanding that due to the pandemic, their activities were limited at this time, but she was confident as things improved the Parish Council could approach them to work together in the future.

## 10 Review of current guidance / recommendations re: restrictions for public meetings (Clerk/All)

Clerk confirmed guidance had not changed..... ERYC / other regional bodies were still recommending Parish Councils avoid face to face meeting / hold remote meetings. Cllrs agreed that the February meeting would be held remotely.

There being no other business, the Chair closed the meeting at 2050.

**Date of next meeting** – Monday 15<sup>th</sup> February 2021

Signed as a true record .....*Kerri Harold* ..... Date .....February 2021.....

Cllr Kerri Harold – Woodmansey Parish Chair

# Woodmansey Parish Council







## Appendix 1

Woodmansey Parish Council Presented at January 2021 Meeting For Period		December 2020			
From:	Parish Clerk				
To:	Parish Councillors				
<b>Box 1</b>				<b>Box 2</b>	
Community Account (325)				Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)	
<b>Balance as of (5th December 2020) =</b>		<b>£34,374.40</b>		Andrew Crabbe - Salary for December, including back pay and grade increase	
				Village Hall Committee - Payment of Small Business Grant as agreed by Cllrs	
				<b>Total uncashed cheques from previous month</b>	
				<b>£10,971.53</b>	
<b>Cheques cashed / Monies received in Bank Period</b>					
<b>Debits</b>					
<b>Date Cashed</b>	<b>Cheque No.</b>	<b>Paid to</b>	<b>Reason</b>	<b>Amount</b>	
10-Dec-20	102173	Andrew Crabbe - Salary for October 2020		£507.00	
10-Dec-20	102176	Andrew Crabbe - Salary for November 2020		£507.00	
18-Dec-20	102177	Autela Payroll - Billing Period - 01/07/20 - 31/10/20 for Payroll Management		£64.32	
22-Dec-20	102179	Your Locale - Payment to Gary Kirk for Desktop Review of Neighbourhood Plan		£600.00	
22-Dec-20	102181	Richard Etherington - Cutting of Hedges in King Street Park		£700.00	
<b>Credits</b>					
<b>Date of Receipt</b>	<b>Ref No</b>	<b>Reason</b>		<b>Amount</b>	
		Balance as of end of month (5th December)		£34,374.40	
		Total spend period December (presented) =		£2,378.32	
		Total Receipts in above period		£0.00	
		<b>Total balance in bank as of 31st Dec 20 (reconciles with attached Bank Statements - attached) =</b>		<b>£31,996.08</b>	
<b>Box 3</b>				<b>Box 4</b>	
<b>New Cheques Issued at January 2021 Meeting</b>				<b>Summary of PC Accounts until end of Jan 2021 (Forecast &amp; Actuals) for No.1 Account: Community Account (325)</b>	
				<b>a Bank Balance 5th Dec (Actual) verified by statements =</b>	
ERYC Street Lighting SLA				<b>£34,374.40</b>	
ERYC - Grounds Maintenance (Grass cutting) for Southwood Park				b Total spend Dec 20 - (Actual) verified by statements=	
ERYC - Grounds Maintenance (Grass cutting) for King Street Park				£2,378.32	
ERYC - Grounds Maintenance (Grass cutting) for Village Hall (as agreed by PC in February 2020)				c Uncashed Cheques for (above period) =	
Andrew Crabbe - Salary for January 2021				£10,971.53	
Sangwin Architects Time charge for preparation of drawing for new allotments on Long Lane, Woodmansey (3 hours at £90.00 per hour)				d New Cheques issued at Jan 21 meeting =	
				£3,405.83	
				e <b>Spending (Actual &amp; Forecast) to end of Dec 20 (which is box b, c and d added) =</b>	
				<b>£16,755.68</b>	
				f Credit Payments made in Dec 2020 =	
				£0.00	
				g <b>Forecast of Balance for end of Jan 21 (which is box e deducted from box a, added to box f) =</b>	
				<b>£19,997.04</b>	
<b>Box 5</b>					
<b>No.2 Account: High Interest Account (107)</b>		<b>Balance</b>			
<b>Balance as of 31st December 2020</b>		<b>£48,073.11</b>			

## Woodmansey Parish Council




Planning Application Report for December 2020 Meeting – Final Version for December 2020

For full details of applications, use the public planning portal at ERYC <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
County Farm Long Lane Woodmansey Applicant: The Beverley Barn Ltd	20/02946/PLF	Continued use of land and buildings as a mixed use for a wedding venue, hospitality facility and cafe/tearoom, erection of a single storey extension to side of existing reception area and retention of additional hard and soft landscaping, covered ceremony structure and retention of external flues to existing buildings	Full Planning Permission	 County Farm, Long Lane (Nov 20).pdf Have previously supported and no ground for not continuing to support
56 Canterbury Close Beverley Applicant: Mr & Mrs Moulds	20/03548/PLF	Alterations to increase roof height with construction of dormer windows and installation of rooflights to front and construction of dormer window to rear following removal of existing porch to create additional living accommodation at first floor level Location:	Full Planning Permission	 56 Canterbury Close Beverley.pdf Basically, turning a bungalow into a two storey house. In an area with a mixture of the two types so hard to argue against it. Nothing so far from neighbours so perhaps support with usual caveat about neighbours' concerns.
Land South West Of Stone Cottage Long Lane Woodmansey Applicant: Shirethorn Limited & Lovel Developments (Yorkshire)	20/03624/STPLF	Erection of 145 dwellings with landscaping and associated infrastructure	Full Planning Permission (Strategic)	 Land South West Of Stone Cottage Lc This is the site adjacent to where Barratt are working currently on the other side of the drain. A lot of routine consultee comments have been added since we last were given the plans etc but in broad terms is much the same as before. One to just note.
Land South West Of Stone Cottage Long Lane Applicant: RM Chetham, DM Barrett, AE Homer, CM Gibbon And CA Green	20/03625/STPLF	Erection of 255 dwellings with landscaping and associated infrastructure	Full Planning Permission (Strategic)	 Land South West Of Stone Cottage Lc As above

# Woodmansey Parish Council




<p>Entick Campsite Entick House Ings Lane Dunswell Applicant: Graham And Paul Robinson</p>	<p>20/03826/PLF</p>	<p>Change of use of land for camping and caravanning with associated works and infrastructure including construction of pitches for up to 15 caravans, erection of a reception building, a lodge and a welfare building</p>	<p>Full Planning Permission</p>	<p> <b>Entick Campsite Entick House Ings L</b> Plans include provision for 15 caravans, 30 camping pitches, reception building, lodge and welfare building. Flood assessment notes the high-risk location and dependency on mitigation measures. Currently one resident has recorded an objection suggesting that the site has been operating for some time without planning permission. Interesting to get feedback from the Dunswell representatives but feel that this is needing further discussion and investigating the background before we decide which way to go.</p>
<p>The Outback Hampston Hill Farm Long Lane Applicant: Mr Christian Beal</p>	<p>20/03867/CLE</p>	<p>Certificate of lawfulness for continued use as dwelling in breach of Condition 3 (holiday occupancy) of planning reference 04/02079/PLF (Resubmission of 20/02645/CLE) :</p>	<p>Cert of Lawful Development - Existing</p>	<p> <b>The Outback Hampston Hill Farm</b> We supported the application in September. So suggest we support.</p>
<p>Telecommunications Mast Queensgate Beverley East Riding Of Yorkshire Applicant: EE UK Limited</p>	<p>20/03964/PLF</p>	<p>Installation of a replacement 15m high monopole with wraparound equipment cabinet at the base of the new column, 2 transmission dishes, 1 additional equipment cabinet and ancillary development</p>	<p>Full Planning Permission</p>	<p> <b>Telecommunication s Mast Queensgate.</b> Covered this in terms of the preliminary stage in November's meeting. We supported the application with the comment that we felt sharing the mast with other providers would be beneficial to residents. Can do the same this time.</p>
<p>Land North West Of Figham Roundabout Woodmansey Applicant: The Brookfield Property (Holdings) Limited</p>	<p>20/03893/PAD</p>	<p>Display of 7 internally illuminated fascia signs, 7 non-illuminated fascia signs, 1 internally illuminated hanging sign, 2 internally illuminated hoarding signs, 2 internally illuminated other signs, 1 internally totem and vinyl's Application type</p>	<p>: Consent to Display an Advertisement</p>	<p> <b>Land North West Of Figham Roundat</b> Signs for the development that have already been approved. Suggest we support with the request that the illuminated signs are switched off when its not open as we have done with similar applications in the recent past.</p>
<p>Applications Decided (Refusal / Granted)</p>				



# Woodmansey Parish Council



Palmeria Dunswell Lane Dunswell	20/01296/PLF	Conversion of dwelling as built with agricultural occupancy condition (as approved under applications 327-78B and 327-78G) to form 3 dwellings, conversion of attached annexe as built to a dwelling with an occupancy tie to builders' yard (as approved under application 317-373) or agriculture and installation of an escape roof light (Retrospective Application)	 Palmeria Dunswell Lane Dunswell NOE Granted

## Summary Notes of February 2021 (Ordinary) Meeting

As a point of procedure, it is noted that the December meeting of Woodmansey Parish Council was held remotely, managed by Zoom, due to ongoing restrictions because of the Covid-19 pandemic.

**Date of Meeting** Monday, 15<sup>th</sup> February 2021

**Time of Meeting** 1900

### IN ATTENDANCE:

**Parish Cllrs** Cllr K Harold (Chair); Cllr A Beal (Vice Chair); Cllr J Los; Cllr Jon Los; Cllr E Constable; Cllr N Hart; Cllr C Waddington; Cllr S Oliver; Cllr G Donkin; Cllr A Jolley; Cllr P Astell.

**Ward Cllrs** Cllr Geraldine Mathieson, Cllr Ros Jump      **Parish Clerk** Andrew Crabbe

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### 1 Present and Apologies (Chair to confirm quorum)

Clerk noted no apologies received for the meeting – furthermore that he had not received an apology from Cllr D Shores

**Resolved** – Chair confirmed quorum for the meeting. Cllr D Shores listed as unadvised attendance.

### 2 Declarations of Interest – any new or concerning matters on this month's agenda (Chair)

Chair noted that Cllr Jon Los had declared an interest in the allotment item and therefore would not be included in the discussions on this item.

### 3 Approval of the previous months minutes (Chair)

Chair asked Cllrs to confirm they had received, read, and agreed with the previous month's meeting - Cllrs confirmed this was the case and the Chair duly signed the minutes as approved.

The Parish Council welcomes the attendance of representatives of SSE Renewables regarding the Dogger Bank Wind Farm Project – Bullet Points from the Meeting can be found as **Appendix1**.

### 4 Report from Ward Cllrs (Cllrs Harold, Mathieson & Jump)

Ward Cllr Jump noted an article on BBC News about River Humber flooding – due to unfortunate choice of language by the Chair of the Humber Board, concerns had been raised by residents about the prospect of flooding in Dunswell. Cllr Ward noted that this was not the case and she had reassured residents in the matter.

Cllr Jon Los noted that at some point dredging of the river Hull would be needed. Ward Cllr Harold also noted that she had also had concerns relating to flooding and she had been involved in communications with ERYC regarding congested dykes and culverts and this was listed to be discussed later in the meeting.

## 5 Financial Report (Clerk)

Clerk referred Cllrs to the financial report for January and cheques for approval in February. The financial report can be found as **Appendix 2**. Clerk advised that a new addition to the monthly report would be a table detailing spending on the Neighbourhood Plan. Clerk confirmed the Parish Council's finances were solvent and stable, with no threats identified and on target for financial forecasts.

**Resolved** – Cllrs approved the cheques for February.

## 6 Planning applications (Cllr Jolley)

Cllr Jolley reminded Cllrs of the process undertaken by the Planning Subcommittee which met approximately a week before the meeting, discussed and reviewed the applications for the month and then submitted observations to all Cllrs – this sub committee did not make decisions, and it was the full Parish Council to determine final observations.

Cllr Jolley also noted that occasionally some applications were not received in time for the meeting and a request for an extension would be submitted. Up to now these requests had been accepted by ERYC, but Cllr Jolley advised he understood there may be a time when extensions would not be allowed, and Cllrs needed to consider how this might be dealt with in the future.

Planning Applications received for the February Meeting were discussed and can be found as **Appendix 3** with Cllrs observations

**Resolved** – Cllrs approved the observations made on the report.

## 7 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Clerk referred Cllrs to Police report received earlier in the month and advised that statistical data would no longer form part of the report... Cllr Donkin noted that whilst he understood the reasons for doing this, he felt it devalued the report.

**Resolved** – Cllrs had no observations to make on the report.

**Matters arising – to consider on-going and new issues and decide further action if necessary:**

### Ongoing Issues

#### 8.1 Update on 2021/22 budget review – Cllrs to advise any changes to draft budget (All)

Clerk referred Cllrs to the draft budget and reminded them of the need to advise of any changes they wanted the Parish Council to consider. These should be advised in advance to the Clerk who would share with all Cllrs for a discussion and decision at the subsequent meeting. The objective was to sign the budget off at the April meeting.

Cllrs discussed the budget for the War Memorial – noting that an amount was in the budget – Cllr Jolley advised that the Memorial had not been cleaned for several years and certainly over the next year, this needed doing and this needed to be kept in the budget. Cllrs unanimously agreed to this proposal.

Cllr Donkin noted that some of the items on the budget which had not been spent in 2020/21 was probably due to the pandemic and therefore he felt that these items should be kept in the budget as there was a chance this spending might occur as we hopefully returned to normality – Cllrs unanimously agreed to this.

**Ongoing** – Cllrs to continue to review the budget.

## 8.2 Update on allotment project (All)

Clerk referred Cllrs to a report he had drafted following a visit to the proposed site for the allotment with Cllrs Jolley and Harold. This can be found as **Appendix4**. Cllr Beal noted that several emails had been exchanged between Cllrs on the matter and expressed concern that the project was ‘getting out of its depth’ with too much work / too much spending being proposed, which was not necessary at this time. She was aware that when neighbouring Parishes had set up allotments, they had not undertaken the level of work which was being suggested in some of the emails.... Cllr Beal felt all that was needed at this time was to mark out plots and focus on the car park. It had been identified that the project could be managed over a period of several years and built up over that period.

Cllr Julie Los agreed and felt that all that was needed was a general tidy up at this point and develop the land as needed on ongoing basis.

Cllr Oliver advised that he felt that the emails had offered expertise and were valuable contributions to the project.

Cllrs discussed if the allotments should be allocated to residents of Woodmansey – Cllr Astell noted that there were at least 21 people on the Beverley allotment waiting list who lived in Woodmansey and he offered to speak to the allotment chair about contacting these people and advising of the Woodmansey scheme.

Cllrs noted that the Parish Council needed to advise ERYC if they intended to proceed with the lease – Cllr Julie Los advised she was concerned at the length of the lease (5 years) and if the project failed for whatever reason, then this would be a cost of 5k to the Parish Council.

Cllr Jolley proposed that as a way forward, clarification on the duration of the lease was sought, but that the Parish Council should proceed with the project in principle. Cllrs agreed to this proposal.

**Resolved** – Cllrs agreed to support the allotment project **Ongoing** - subject to the following actions:

- i Clerk to ask ERYC for shorter period of lease, initially to protect the Parish Council in event the project was not progressed.
- ii Clerk to ascertain if current Expressions of Interest lived within the Parish.
- iii Cllr Astell to advise on Woodmansey people on Beverley allotment waiting list.

### **8.3 Update on measures to address dog fouling in Parish (All)**

Clerk referred Cllrs to a report he had sent to them earlier in the month following a discussion with Bedfordshire Borough Council who were running a scheme which rewarded anyone who reported dog fouling. The report can be found as *Appendix 5*.

Cllrs also discussed updated notices and pavement stencilling to be placed in areas identified as having dog fouling issues – the notices would include ones provided by Keep Britain Tidy as part of their national anti-dog fouling scheme.

**Resolved** – Cllrs agreed that the Clerk should speak to ERYC on the practicalities of the reward scheme and progress with the new notices and stencilling and finally to look at joining the KBT anti dog fouling scheme.

### **8.4 Update on Green Influencers (Cllr Oliver)**

Cllr Oliver advised that following a meeting of Green Influencers he was looking for young people to become involved green projects in the area – Cllrs Beal and Constable felt that they know several young people who would be interested and would contact Cllr Oliver to pass these names onto the Green Influencers. Cllr Constable asked if there were materials available now which could be sent around – Cllr Oliver replied he would look into this. Cllr Oliver continued that he had already proposed several possible projects with the Green Influencers.

- i a project for young people to understand how much rubbish and plastics end up in the dykes aggravating local flooding and the bigger picture of ocean pollution / impact on the environment
- ii Green Work in the King Street

**Ongoing** – Cllr Oliver to continue working with Green Influencers and firm up on projects to report back to future meetings.

### **New Issues**

#### **8.5 Audit on Dykes & Culverts / Clarifying responsibilities in the Parish (All)**

Cllrs noted correspondence regarding increased flooding in the Parish and concerns related to the state of dyke and culverts many of which were believed to be not as effective as they could be due to the amount of rubbish in them (linked to Cllr Oliver's involvement with the Green Influencers).

Clerk reported that he had approached Drainage Board on the matter but had not received a response – acknowledging that they were busy out in the field now dealing with the flooding. Cllr Jump advised that the Clerk contact Cllr Nickerson who worked on the IDV would be able to help with the map situation and recommended contacting him.

**Ongoing** - Clerk to continue to try and locate maps of local dykes and culverts with a view to creating an audit.



**9 Any correspondence (not covered above) or AOB. (All)**

Cllr Donkin noted that previously Cllrs received numerous emails from ERNLLCA and NALC but recently had not received anything and could Cllrs have access to the website. Cllr advised that he was selective with forwarding emails following concerns expressed by Cllrs that they were inundated with emails previously.

**Ongoing** – Clerk to check on Cllr access to the ERNLLCA site.

**10 Review of current guidance / recommendations re: restrictions for public meetings (Clerk/All)**

Clerk advised that there was currently no change in the recommendations to avoid face to face meetings and he continued to recommend to the Parish Council that meeting was held remotely. Clerk noted that the legislation currently allowing remote meetings was due to expire in April, and although most experts believed it would be extended there was a possibility that face-to-face meetings would have to be held after April. This meant effective risk assessments and attendance management.

**Resolved:** Cllr agreed to hold the

**Date of next meeting** – Monday 15<sup>th</sup> March 2021

Signed as a true record *Kerri Harold*




Date *March 2021*

Cllr Kerri Harold – Woodmansey Parish Chair





**Appendix 3: Planning Application Report for February 2021 Meeting – Final version for February Meeting.**

For full details, use the public planning portal at ERYC <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/> - Type in 'Woodmansey' for the location / 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
Coletta And Tyson Nurseries And Garden Centre 324 Hull Road Applicant: Coletta & Tyson Holdings Ltd	21/00211/PL F	Installation of 2 air source heat pumps	Full Planning Permission	 Coletta And Tyson Nurseries And Gard  <i>The installation of 2 air source heat pumps. The location is at the rear of the car park close to the drain. As a result it is well away from other properties and should present no problems in terms of noise. The installation represents a renewable heat energy source to supply the premises. This is noted as part of the establishments commitment to reducing carbon emissions.</i> <b>Recommendation to support the application.</b>
128 Poplars Way Beverley Applicant: Mr M Hoyle	21/00071/PL F	Erection of conservatory to rear following demolition of existing conservatory.	Full Planning Permission	 128 Poplars Way Beverley.pdf  <i>The erection of a conservatory to the rear of the property following demolition of existing conservatory. The proposed conservatory (3m by 5.9m) represents a like for like replacement. The property has a rear boundary fence of 2m high.</i> <b>Recommendation to support the application.</b>
East Riding Leisure Beverley Flemingate Beverley Applicant: East Riding Of Yorkshire Council	20/04304/RE G3	Erection of a detached building to house heat and electricity technologies and installation of two combined heat and power (CHP) units to the roof of existing changing room with associated landscaping and infrastructure (Revised scheme following refusal of 19/02368/REG3)	Regulation 3 - Development by Council	 East Riding Leisure Beverley Flemingate  <i>The erection of a detached building to house heat and electricity technologies and installation of 2 combined heat and power units to roof of existing changing rooms together with associated landscaping and infra structure. This application represents revised plans from an application that was refused by ERYC around a year</i>








				<p>ago. Previously we supported the application, but its refusal was based on noise concerns by residents living in the near area. We believe that the plans have addressed these concerns by relocating the CHP units, cooling plant and dry air coolers to the roof of the main building.</p> <p><b>Recommendation to support the application.</b></p>
<p>Thistledome 20 Queensmead Beverley Applicant: Mr. &amp; Mrs. Pearce</p>	<p>20/03921/PL F</p>	<p>Erection of single storey extension and dormer extension to rear following demolition of existing conservatory, construction of dormer windows and porch to front and construction of window to first floor side</p>	<p>Full Planning Permission</p>	<p></p> <p><b>Thistledome 20 Queensmead Beverley</b></p> <p><i>The plans involve erection of a single storey extension and dormer extension to the rear following demolition of a conservatory, dormer windows and porch to front and windows to first floor side.</i></p> <p><i>The rear extension appears to present no problem in terms of nearby properties as the site is located in a good size plot.</i></p> <p><i>However, the adjoining neighbour has made a formal objection re the rear dormer wall that is adjacent to their existing dormer wall. This is seen as a potential problem with repairs/maintenance in the future.</i></p> <p><b>Recommendation to suggest a solution is found to the design of the dormer extension that does not impact on the adjoining property but indicate support for the rear extension aspect of the application.</b></p>
<p>Forge Cottage 90 Hull Road Woodmansey Applicant: Mr &amp; Mrs Dunn</p>	<p>21/00232/PL F</p>	<p>Increase in height of main roof, erection of porch to front and two storey extension to side and rear following removal of existing single storey extension</p>	<p>Full Planning Permission</p>	<p></p> <p><b>Forge Cottage 90 Hull Road Woodma</b></p> <p><i>The application involves increasing the height of the main roof, erection of a porch to the front and a 2-storey extension to the side and rear following the removal of the existing single storey extension.</i></p> <p><i>The plans appear to have little if any impact on nearby residents. It is noted that work is already underway as the property is clearly visible when travelling along Hull Road.</i></p> <p><b>Recommendation to support the application.</b></p>

# Woodmansey Parish Council



<p>Land West Of 3 Queensway Woodmansey Applicant: Loftcon Ltd</p>	<p>20/04092/PL F</p>	<p>Erection of a detached dwelling</p>	<p>Full Planning Permission</p>	<p> Land West Of 3 Queensway Woodm</p> <p><i>WPC supported the application in January 2021. The information available on the planning portal indicates that since the previous consultation several residents living nearby have forwarded objections to the plans. <b>Recommendations to discuss fully with WPC to ascertain if councillors feel that the resident's views are strong enough for us to reverse our support given in January. Cllrs discussed with no further observations</b></i></p>
<p>21 Thyme Way Beverley East Riding Of Yorkshire HU17 8XH Applicant: Sarah Thomson</p>	<p>21/00252/PL F</p>	<p>External alterations to allow conversion of integral garage to additional living accommodation.</p>	<p>Full Planning Permission</p>	<p> 21 Thyme Way Beverley.pdf</p> <p><i>Received too late for Sub-committee to consider but Clls discussed and agreed that there was no specific observations subject to feedback from those directly affected by the proposal</i></p>
<p><b>Applications Decided (Refusal / Granted)</b></p>				
<p>Telecommunications Mast Queensgate Applicant: EE UK Limited</p>	<p>20/03964/PL F</p>	<p>Installation of a replacement 15m high monopole with wraparound equipment cabinet at the base of the new column, 2 transmission dishes, 1 additional equipment cabinet and ancillary development</p>	<p><b>Granted with conditions</b></p> <p> Telecommunications Mast Queensgate Beverley NOD.pdf</p>	

## **Appendix 4: Concerns for Dog Fouling – Clerk Report on telephone conversation with Stafford BC**

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As instructed at the last meeting, I have tried to get some more info on Stafford BC's efforts to address their dog fouling problem and in particular the reward scheme. Summary points are as below:

- Stafford BC have been working on a dedicated anti dog fouling programme since 2011 - they introduced the enforcement / fine scheme in 2016 /17. The programme is periodically instigated in areas where dog fouling is reported, and evidence is produced of a problem.
- All programmes involve the public / community - the BC is quite clear that any programme needs public support and involvement - firstly asking community to identify the problem - ie how much dog fouling is there actually in the area as it often turns out to be not so bad
- This involves asking members of the public to literally count how much dog mess is in a specific area, which then allows the LA / PC to focus on certain areas. They do this with hard hitting poster campaigns and in areas particularly bad getting teams of volunteers to co-ordinate efforts and reporting of dog fouling.
- They have also involved schools to design posters showing how dog fouling affect the children.....basically building up community pressure aimed at the small minority of people - one particularly effective poster was the 'you are being watched' and 'people in this street are watching you and you will be reported'.
- Making sure people understood simple points like mess could be put in normal bins / where the bins were.
- They have recently trialled providing free dog bags in bad areas.
- The enforcement / fine programme started with applications only in the worst areas but was eventually implemented borough wide.
- We would need to involve ERYC though as we have no authority in this matter and cannot issue fines.
- The scheme is self-funding as the reward is the fine, which is paid to the person who reported the culprit. They have had 25 successful fines issued and then paid to the person reporting.
- They report the main success of the scheme came from the media attention it draws, therefore opening a bigger discussion in the community with a dedicated programme.
- reporting is done anonymously, and payment is only made when a fine is issued. People are expected to provide date / time / location.



## Appendix 5 Subject: Review of field for potential allotment plot on Long Lane, Woodmansey

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### Introduction

The Parish Council has received 20 Expressions of Interest to-date (8th February) regarding the proposed allotment site on Long Lane:

- 10 from Beverley
- 6 from Woodmansey
- 4 unknowns (no location advised)

All applications have been acknowledged as received and advised same message, 'the PC would contact them when Cllrs have made decisions regarding the project'.

Note: This report should be used in companion to the video taken and recently sent to Cllrs in order for them to have a visual context of the points made below.

### Gate to field

The gate leading to the field will require replacing – the current gate is sealed and would not be appropriate. A question has also been raised as to the suitability of the bridge over the dyke leading into the field and would this support vehicular access. This would need assessing as a priority.

### Potential Carpark

There is a hard core / tarmac surface upon entry to the field which could be relatively easily cleaned of moss and grasses and could ideally provide carparking for tenants. It is recommended that a condition of tenancy is that tenants do not park their vehicles on Long Lane, causing an obstacle and potential nuisance to residents. An initial 'guesstimate' is that the carpark should be able to provide spaces for 20 plus cars, subject to parking order.

### Overgrown area

To the right of the entrance / 'carpark' there is a section of overgrown dead grasses / bracken. It is reasonable to suggest this could be relatively easily cut back / strimmed and could be used as a potential communal compost area for the tenants. An added advantage of doing this would be that any waste from clearing the field for the plots could be put here to form the basis of communal composting.

**Tree Area** To the left of the 'carpark' there is a small, treed area – a possible suggestion for this area would be to leave this area as it is, and to allow tenants to use as a seated recreational area. The area could be barked or even left as it is with a few table and benches placed there in the longer term, maybe flower beds (project for young people / Green Influencers??).

**Fencing** The field is open with simple wire fencing – it is reasonable to suggest that some form of prohibitive fencing will be needed to prevent intruders and thefts. This is likely to be a considerable initial cost and the biggest expense incurred by the project. It is arguable that this need not be done until the plots are tenanted and being used, and property is brought onto the site, allowing Cllrs time to consider how to fund this - commuted sums has been contacted to make an initial query if funding may be available.

**General Condition of Field** As can be seen on the video, the field itself is clear open rough grassland. It is reasonable to suggest that the field is in relatively good condition with no evidence of serious flooding. Although ground is 'sodden' in patches, this is to be expected considering the amount of rain recently and when compared with other fields in the area, is clearly not suffering from flooding. It is reasonable to suggest that once cultivation commences the situation will further improve.

In terms of preparation for plots, suggested options could be:

1 Leave as it is and simply divide into plots and have any new tenants clear their own plots, using the communal composting area to dump the green waste. This is the option Market Weighton Town Council choose when they opened their allotment site which is a similar size to the proposed site at Woodmansey.

2 Rotavate the field (again, using the removed grass to start any communal compost area) and meaning the PC does not have to consider waste disposal costs.

Clearly work will need to be put into allocating plots across the field. Cllrs should also consider the size of the plots – it is reasonable to suggest that potential tenants would welcome the opportunity to take on smaller plots as well as the standard size. This would arguably allow elderly tenants to take advantage of the project. The tenancy rent would take account of the size of the plot.

Matters for Cllrs to consider Cllrs need to relatively quickly consider if the allotments will be only open to Woodmansey residents. It is reasonable to suggest that considering the current expressed interest, there would be an opportunity to open the project to persons outside of the Parish, as currently there are only 6 of the Expressions of Interest who live in Woodmansey. It would of course be sensible to restrict to a certain geographical area, ie Beverley, Woodmansey, Dunswell.

Timescale It has been recommended there is not an expectation that everything needs to be done at once, and that the project is implemented in stages over a couple of years with the first year focussing on preparation of the field – it would be reasonable to still ‘enroll’ tenants but with a clear understanding that access to the site would not be immediate. Tenancy agreements could still be issued, and a small deposit might be considered (to be taken out of the first annual rent proper).

## Summary Notes of March 2021 (Ordinary) Meeting

As a point of procedure, it is noted that the March meeting of Woodmansey Parish Council was held remotely, managed by Zoom, due to ongoing restrictions because of the Covid-19 pandemic.

**Date of Meeting** Monday, 15<sup>th</sup> March 2021

**Time of Meeting** 1900

### IN ATTENDANCE:

**Parish Cllrs** Cllr A Beal (Vice Chair); Cllr Mrs J Los; Cllr J Los; Cllr D Shores; Cllr N Hart; Cllr C Waddington; Cllr S Oliver; Cllr G Donkin; Cllr A Jolley; Cllr P Astell.

**Ward Cllrs** Cllr Geraldine Mathieson, Cllr Ros Jump      **Parish Clerk** Andrew Crabbe

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### 1 Present and Apologies (Chair to confirm quorum)

Clerk noted apology received from Cllrs Harold and Constable – as a point of procedure, in the absence of Cllr Harold, Deputy Chair Beal assumed Chair for the March meeting

**Resolved** – Chair confirmed quorum for the meeting.

### 2 Declarations of Interest – any new or concerning matters on this month's agenda (Chair)

None declared of relevance to the Agenda for tonight's meeting. Previous declarations stand as advised.

### 3 Approval of the previous months minutes (Chair)

Chair asked Cllrs to confirm they had received, read, and agreed with the previous month's meeting - Cllrs confirmed this was the case and the Chair duly signed the minutes as approved.

**Resolved** – Minutes from February 2021 were approved by Cllrs.

### 4 Report from Ward Cllrs (Cllrs Harold, Mathieson & Jump)

Ward Cllr Jump noted that sadly St Faith's Church in Dunswell would not be re-opened – the property would be put up for sale, but no dates had been received yet. Ward Cllr Jump continued that she was negotiating the relocation of the Memorial and the crib had been given to the school.

Ward Cllr Jump also noted incorrect recent reporting in the Hull Mail concerning travellers setting up camp at Dene Park, as well as rumours that Dene Park itself was closing.

### 5 Financial Report (Clerk)

Clerk referred Cllrs to the financial report for February and cheques for approval in March. The financial report can be found as **Appendix 1**. Clerk noted the addition to the monthly report of proposed spending on the Neighbourhood Plan and several items for Cllr approval. Cllr Oliver advised he would send the Clerk invoices relating to this proposed expenditure hopefully by end of March.

Clerk confirmed the Parish Council's finances were solvent and stable, with a forecast balance of £20,303.0 (considering all outstanding liabilities) at the end of March / commencement of the new financial year. There were no financial risks or threats identified and everything was on target in line with financial forecasts.

**Resolved** – Cllrs approved the cheques for March and the listed items under the NP table.

## 6 Planning applications (Cllr Jolley)

Planning Applications received for the March Meeting were discussed and can be found as **Appendix 2** with Cllrs observations

**Procedural Note:** subsequent to the March meeting an issue of potential conflict of interest involving a Cllr was raised regarding the planning application of Plaxton Bridge, and following advice from ERYC Democratic Services, the Parish Council held a further (extra-ordinary) planning meeting on 29<sup>th</sup> March. The observation made on the planning report is a record of Cllrs decision from this meeting.

**Resolved** – Cllrs approved the observations made on the report.

## 7 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Clerk noted the Parish Council had not received the usual report from the Police in March. Cllr Waddington noted that the Police Speed Van had been on Hull Road, and he requested if the Parish Council received any data from this. Clerk replied not automatically however he could ask for this. Ward Cllr Jump asked if the information could include traffic around the cattle market.

**Ongoing** – Clerk to contact Safer Roads Humber if they would provide statistics for above areas.

## 8 Matters arising – to consider new and on-going issues and decide further action if necessary:

### Ongoing Issues

#### 8.1 Update on 2021/22 budget review – Cllrs to advise any changes to draft budget (All)

Clerk referred Cllrs to the draft budget and shared proposals by Cllr Oliver, which can be found as Appendix 3 with both Financial Officer / Cllr's comments. Clerk noted that although there was an extremely healthy surplus going into the new financial year, spending on the budget had to be reasonable and major project spending had now passed following the submission of the precept demand.

**Ongoing** – Cllrs to continue to require amendments to the budget with a view to approving an agreed budget in April.

#### 8.2 Update on allotment project (All)

Clerk advised that a response had not been received from ERYC regarding the lease. Following instruction from Cllrs from the February meeting for a breakdown in the location of people who had expressed an interest in the allotments, Clerk advised:

Beverley = 6

Woodmansey = 15

Unknown = 2 (not replied to query of requesting address)

**Ongoing** – carried to next month pending receipt of response from ERYC re: lease issue

**8.3 Update on measures to address dog fouling in Parish (All)**

**Ongoing** Clerk noted he was still waiting for the Dog Warden to respond on proposal to introduce a reward scheme for reporting dog fouling.

**8.4 Update on Green Influencers / Green Projects in village (Cllr Oliver)**

**Ongoing** Cllr Oliver noted no response from Green Influencers at this point.

**8.5 Update on Neighbourhood Plan (Cllr Oliver)**

**Ongoing** Cllr Oliver advised there was no further update, but that the NP was progressing well.

**8.6 Update on audit on Dykes & Culverts / Clarifying responsibilities in the Parish (All)**

**Ongoing** Clerk advised Ward Cllr Nicolson was looking at relevant paperwork to be provided to the Parish Council for the purpose of an audit of dykes.

**New Issues**

**8.7 Financial Reserves & Conflict of Interest Policies (revised & updated – for Cllrs approval) (Clerk / All)**

Clerk referred Cllrs to two new proposed policies as part of the Policy and Procedure review – these had been submitted to Cllrs prior to the meeting and Clerk was now requesting Cllrs to approve the new policies.

Cllr Donkin advised he felt the reference to the level of financial reserve was contradictory in the Financial Reserve Policy, stating there was no intention to proscribe a limit but then stating the level should not fall below the current balance. Cllrs accepted this and Clerk advised he would amend.

Cllr Donkin also noted that Cllr Astell had advised him of concerns regarding the Conflict-of-Interest Policy following discussions with ERNLLCA – as Cllr Astell had left the meeting, he was not sure what these concerns were. Clerk confirmed he would discuss these with Cllr Astell.

**Resolved** – Cllrs approved the two new policies.

**8. Any correspondence (not covered above) or AOB. (All)**

Clerk referred Cllrs to the proposed 'Village Walkabout' by ERYC to which the Parish Council was invited to send a representative – this was scheduled for 26<sup>th</sup> April and its purpose was to look at infrastructure issues (drains / dykes, broken pavements etc) - Cllr Donkin agreed to represent the Parish Council.

Cllr Oliver suggested that Cllrs have an informal walkabout and identify issues which would be then passed onto Cllr Donkin to look at in April – Cllrs agreed this was a good idea.

Cllr Donkin noted that the walkabout involved only the immediate village and now the Parish was growing, Victoria, Minister and Dunswell would it not be useful to expand this over a period of days.

**Ongoing** Clerk instructed to contact organisers and request a wider walkabout over a longer period.



9. Review of current guidance / recommendations re: restrictions for public meetings (Clerk/All)

Clerk noted at the moment the guidance was still to avoid face to face meetings and he recommended that the April meeting should be held remotely. However, Clerk noted that the legislation allowing remote meetings would expire in May and as of this month, meetings would have to be held face to face. Clerk would keep Cllrs updated on this.

**Resolved** Cllrs agreed to hold the April Meeting remotely

**Date of next meeting** – Monday 19<sup>th</sup> April 2021

Signed as a true record *Kerri Harold* Date *19<sup>th</sup> April 2021*  
Cllr Kerri Harold – Woodmansey Parish Chair

# Woodmansey Parish Council



Woodmansey Parish Council Presented at March 2021 Meeting For Period		Feb-21	
From:	Parish Clerk		
To:	Parish Councillors		
<b>Box 1</b>			
<b>Community Account (325)</b>			
<b>Balance as of (1st Feb) =</b>		<b>£35,624.55</b>	
<b>Bank Transactions in March 2021</b>			
<b>Debits</b>			
Date Cashed	Cheque No.	Paid to	Reason
01-Feb-21	102184	Andrew Crabbe - Salary for January 2021	
10-Feb-21	102186	ERYC - Grounds Maintenance (Grass cutting) for King Street Park	
10-Feb-21	102187	ERYC - Grounds Maintenance (Grass cutting) for Southwood Park	
10-Feb-21	102188	ERYC - Grounds Maintenance (Grass cutting) Village Hall (as agreed PC in Feb 20)	
10-Feb-21	102190	ERYC Street Lighting SLA	
10-Feb-21	102191	Sangwin Architects Time charge for preparation of drawing for new allotments on Long Lane, Woodmansey	
16-Feb-21	102183	Village Hall Committee - Payment of Small Business Grant as agreed by Cllrs	
<b>Credits</b>			
Date of Receipt	Ref No	Reason	Amount
		Balance as of end of previous month (1st March 21)	£35,624.55
		Total spend in February 21 (presented) =	£13,461.50
		Total Receipts in February 2021	£0.00
<b>Total balance in bank as of end of March 21 (reconciles with attached Bank Statements) =</b>			<b>£22,163.05</b>
<b>Box 3</b>			
<b>New Cheques Issued and approved by Cllrs at March 21 Meeting</b>			<b>Amount</b>
EYCC - Lease of Hall			£274.00
Andrew Crabbe - salary for March 21			£562.47
Autela Payroll -01/11/20 - 31/01/21			£48.24
<b>Total cheques to be issued and approved by Cllrs at the March 2021 Meeting =</b>			<b>£884.71</b>
<b>Box 5</b>			
<b>No.2 Account: High Interest Account (107)</b>		<b>Balance</b>	
<b>Balance as of 26th February 2021 =</b>		<b>£48,073.11</b> (No Change)	
<b>Box 2</b>			
<b>Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)</b>			<b>Amount</b>
A Crabbe - Salary for February 21			£562.47
A Crabbe - Reimburse for purchase of laminator			£51.97
PKF Littlejohn - Fee for Annual Audit (Financial Year 2020/21)			£360.00
<b>Total uncashed cheques from previous month</b>			<b>£974.44</b>
<b>Box 4</b>			
Summary of PC Accounts until end of February 21 (Actuals & Forecasts)			
No.1 Account: Current Account (923)			
a Bank Balance at end of January 21 (verified by Statement) =			<b>£35,624.55</b>
b (Actual) Total Spend in Jan 21 (cash) =			£13,461.50
c (Actual) Uncashed Cheques			£974.44
d (Actual) New Cheques issued at Feb 21 meeting			£884.71
e Forecast Spending for end of Feb 21 (which is box b, c and d added) =			£15,320.65
f (Actual) Credit Payments made in Jan 2021			£20,303.90
g Forecast of Balance for end of Feb 21 (which is box e deducted from box a, added to box f) =			<b>£20,303.90</b>
<b>Box 6</b>			
<b>Woodmansey Neighbourhood Plan Budget</b>			
<b>Grant Received Jan21 (£4,600) plus £2,000 agreed from main budget to be spent in new financial year =</b>			<b>£6,600.00</b>
<b>Spend on Woodmansey NP (2021 - 2022)</b>			
Your Locale consultants - editing of the Plan document following the review			£3,500.00
Sangwin Architects - re drafting of the schematic plan drawing			£900.00
Cookie Design - Re design of the WNP document			£200.00
<b>Spending on Woodmansey (as of March 2021) - To be approved by Cllrs at March Meeting =</b>			<b>£4,200.00</b>
<b>Balance of NP Budget(as of March 2021) =</b>			<b>£2,400.00</b>



**Woodmansey Parish Council**

**Planning Application Report for March 2021 Meeting – Final Version for Meeting of March**

For full details of applications, use the public planning portal at ERYC



<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/>

Type in 'Woodmansey' for the location and 'current' applications




Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
46 Canterbury Close Beverley Applicant - Mrs Naila Ihsan	21/00044/PL F	Erection of a two storey and first floor extension to rear (revised scheme to planning permission 20/00186/PLF) at 46 Canterbury Close, Beverley, East Riding Of Yorkshire	Full Planning Permission	 46 Canterbury Close, Beverley, (Am) <i>The previous plan for the site was supported by WPC in May 2020. 20/00186/PLF. The application involves the removal of a conservatory and increase in living space on 2 floors. The property backs on to the footpath running behind the Co-op and as such there are no rear neighbours. As there are only minimal changes to the plans we supported previously the recommendation is to support the application.</i>
70 Victoria Road Beverley Applicant: Dr B Subedi	21/00565/PL F	Erection of two storey extension to rear and side following removal of existing conservatory and single storey projection, construction of porch to front and erection of replacement garage Location: East Riding Of Yorkshire HU17 8PJ	Full Planning Permission	 70 Victoria Road Beverley.pdf <i>This application involves a 2 storey extension to the rear and side following the removal of a conservatory and a single storey projection, construction of porch to front and construction of replacement garage. The property has a large garden to the rear and as a result will have little impact on rear neighbours. The properties to the rear are also at a higher elevation. The extensions would appear to have little impact on adjoining properties to the side. Recommendation Support application.</i>

# Woodmansey Parish Council







<p>Land South West Of 1 Plaxton Bridge Road Woodmansey Applicant: Woodmansey Farming Company</p>	<p>21/00614/PL F</p>	<p>Construction of new vehicular access, crash barriers and access road over existing ditch</p>	<p>Full Planning Permission</p>	<p></p> <p>Land South West Of 1 Plaxton Bridge</p> <p><i>Woodmansey Parish Council has voted unanimously to object to the planning application</i></p> <p><i>The grounds for doing so are Cllrs feel it is appropriate to support residents and their strong feelings in this matter - the Parish Council supports their objections which are related to concerns for safety and likely increased volumes of heavy goods vehicles.</i></p> <p><i>This concern is heightened due to Cllrs noting the reference in the application relating to the digester plant -</i></p> <p><i>Hatching denotes anticipated route of traffic from existing Plaxton Bridge Road across proposed drainage crossing to allow access to new Plaxton Bridge AD Site</i></p> <p><i>Cllrs feel there are considerable inconsistencies in the application, which need further clarification - therefore Cllrs have asked Ward Cllr Kerri Harold to refer the application to Planning Committee.</i></p>
<p>Land North Of Lakeminster Park Hull Road Woodmansey Applicant: Lakeminster Park / Rispin Family</p>	<p>20/03100/ST PLF</p>	<p>Siting of 74 static holiday caravans, erection of an office/clubhouse building, erection of a maintenance building, construction of an amenity/attenuation pond, landscape bund and amenity/play areas with associated works and landscaping (AMENDED PROPOSED SITE LAYOUT PLAN)</p>	<p>Strategic - Full Planning Permission</p>	<p></p> <p>Land North Of Lakeminster Park Hu</p> <p><i>The application involves the siting of 74 static holiday caravans, office, club house building, maintenance building, amenity/attenuation pond, landscape bund and amenity play area.</i></p> <p><i>It should be noted that this plan refers to land to the North of the area known as Lakeminster Park. It is worth noting that Lakeminster Park received planning permission for 159 caravans for holiday use in August 2017. The land has for many years been</i></p>



				<p><i>used for agricultural purposes and adjoins the land next to the Minster Way.</i></p> <p><i>It is felt that this also requires a full discussion by WPC to look at the details in depth before coming to a decision re supporting the application.</i></p> <p><i>Cllrs discussed at length – incl. - noting Civic Society objections due to breaching the view &amp; being outside of the local plan / flood zone issues / what would the land be used for if not this purpose / relevance to Local Plan / economic value to community / legal status (holiday or permanent homes)</i></p> <p><i>Cllrs voted a majority to object to the application</i></p>
1 Shepherds Lea Beverley Applicant: Mr & Mrs Sainsbury	21/00680/PL F	Erection of a single storey extension to rear following removal of existing conservatory	Full Planning Permission	 1 Shepherds Lea Beverley.pdf  <p><i>The application involves the erection of a single storey extension to the rear following the demolition of existing conservatory.</i></p> <p><i>This results in an overall increase in area of the ground floor and allows a significant rearrangement of the living space. There appears to be little impact on neighbours as the property is set in a relatively large plot.</i></p> <p><i>Recommendation Support application.</i></p>
<b>Applications Decided (Refusal / Granted)</b>				
Thistledome 20 Queensmead Beverley Applicant: Mr. & Mrs. Pearce	20/03921/PL F	Erection of single storey extension and dormer extension to rear following demolition of existing conservatory, construction of dormer windows and porch to front and construction of window to first floor side	<b>GRANTED</b>	 Thistledome 20 Queensmead Beverl
Chalk Villa 36 Victoria Road Beverley Applicant: Mr Christopher Turner	20/04040/PL F	Erection of a 2 metre high close board fence to replace existing	<b>GRANTED</b>	 Chalk Villa 36 Victoria Road Beverl <b>GRANTED</b>

# Woodmansey Parish Council



County Farm Long Lane Woodmansey Applicant: The Beverley Barn Ltd	20/02946/PL F	Continued use of land and buildings as a mixed use for a wedding venue, hospitality facility and cafe/tearoom, erection of a single storey extension to side of existing reception area and retention of additional hard and soft landscaping, covered ceremony structure and retention of external flues to existing buildings	 County Farm Long Lane Woodmansey.† <b>GRANTED</b>
Land South West Of Stone Cottage Long Lane Woodmansey Applicant: Barratt David Wilson Homes, Shirethorn Ltd, Lovel Develop...	20/03207/ST REM	Erection of 257 dwellings following Outline Permission 19/01638/STOUT (Access, Appearance, Landscaping, Layout and Scale to be considered)	 Land South West Of Stone Cottage Lc <b>GRANTED</b>
Land South West Of Stone Cottage Long Lane Woodmansey Applicant: Barratt David Wilson Homes, Lovel Developments (Yorkshire..	20/03206/ST REM	Erection of 146 dwellings following Outline Permission 19/01637/STOUT (Access, Appearance, Landscaping, Layout and Scale to be considered)	 Land South West Of Stone Cottage Lc <b>GRANTED</b>
Land North West Of Figham Roundabout Woodmansey Applicant: The Brookfield Property (Holdings) Limited	20/03893/P AD	Display of 7 internally illuminated fascia signs, 7 non-illuminated fascia signs, 1 internally illuminated hanging sign, 2 internally illuminated hoarding signs, 2 internally illuminated other signs, 1 internally illuminated totem and vinyl's	 Land North West Of Figham Roundat <b>GRANTED</b>

# Woodmansey Parish Council



Budget Item	Est Cost	Finance Officers Comments	Cllrs Comments from March Meeting
WiFi dongle cost.	£0.00	Was it not agreed the Hall Committee should fund this themselves	
Shelters - include for cleaning costs, past figures paid to Round Table for cleaning.	£0.00	There is an amount in the budget for this however will check with Roundtable for likely costs	
Notice boards - Replacement board at Lincoln way shops & replacement glass for Normandy Ave sign. Vinyl costs for QR code link to PC website.	£0.00	Cllrs agreed not to replace this unless there was a demand from the public. There has been no such demand to date	Cllrs discussed if a board was needed for Lincoln Way – general agreement his was required but location needed to be looked at carefully. Also Clerk needed to check with Co-Op again if they would be prepared to have board in their window
Play Areas - King Street - Hedge cutting 2 x yrly £1000	£0.00	Have asked for a quote from Richard Etherington for this cost	Cllrs agreed to two cuts per year at King Street – look to have by April Meeting
Southwood Park- Signage with Park name and operator.	£0.00		Cllr Oliver would provide estimated costs by April meeting
Legal cost to confirm boundary, as some householders have moved their fence line onto PC park land. Who holds the deeds for Southwood Park?	£0.00	I would recommend these should not be considered this year from the budget - they should have been submitted as potential project costs which would have affected the precept. Land acquisition and legal costs are likely to be thousands of pounds - alternatively you may propose to start an earmarked budget and buildup an amount over a no. of years	Cllrs discussed question of ownership as if land was owned by ERYC, then the PC could not spend money on this
Contingency sum in addition to Commuted sums application to acquire addition land, fencing and creation of a countryside walk.	£0.00		
Possible contribution to shrubbery/flower beds at both parks proposed design by Green Influencers project.	£0.00		Cllr Oliver to provide proposed amount for budget by April meeting
Facilities - Street lighting - ERYC may require a contribution to the installation of street lighting to Sheperd Lane adjacent to Fallow's park. (Hopefully not)	£0.00	I would not recommend that the PC considers this in 2021/22 as the costs would be considerable (unless taken out of the reserve)	

# Woodmansey Parish Council



Grant - possible contribution to Green Influencers project - Establishing parish ditches & drains including litter flowing down stream into the Humber.	£0.00		Cllr Oliver to provide proposed amount for budget by April meeting
Rewards £££ to residents informing on pet fouling?	£0.00	The scheme offered by Stafford pays the reward out of the fine - no cost to the Parish	



## Summary Notes of April 2021 (Ordinary) Meeting

As a point of procedure, it is noted that the April meeting of Woodmansey Parish Council was held remotely, managed by Zoom, due to ongoing restrictions because of the Covid-19 pandemic.

**Date of Meeting** Monday, 19<sup>th</sup> April 2021

**Time of Meeting** 1930

### IN ATTENDANCE:

**Parish Cllrs** Cllr K Harold (Chair); Cllr A Beal (Vice Chair); Cllr Mrs J Los; Cllr J Los; Cllr D Shores; Cllr N Hart; Cllr S Oliver; Cllr G Donkin; Cllr E Constable

**Ward Cllrs** Cllr Ros Jump **Parish Clerk** Andrew Crabbe

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### 1 Present and Apologies (Chair to confirm quorum)

Clerk noted apology received from Cllr P Astell.

**Resolved** – Chair confirmed quorum for the meeting – and noted the resignations of Cllrs Jolley (due to other commitments) and Cllr Waddington, (due to concerns for return to face-to-face meetings) thanking both for their years of dedicated service to the Parish Council.

### 2 Declarations of Interest – any new or concerning matters on this month’s agenda (Chair)

**Resolved** - None declared of relevance to the Agenda for tonight’s meeting. Previous declarations stand as advised.

### 3 Approval of the previous months minutes (Chair)

Chair asked Cllrs to confirm they had received, read, and agreed with the previous month’s meeting - Cllrs confirmed this was the case and the Chair duly signed the minutes as approved.

**Resolved** – Minutes from March 2021 were approved by Cllrs.

### 4 Report from Ward Cllrs (Cllrs Harold, Mathieson & Jump)

Ward Cllr Jump noted that Cllr Mathieson was unable to attend due to other commitments but there was nothing to report from a Ward perspective at this time.

### Member of the Public in attendance

Chair welcomed Sara Fletcher to the meeting who was in attendance to speak to Cllrs about the work of the Beverley Wombles in combating litter issues in the area. Sara spoke to Cllrs of the proposals of the Wombles to become a constituted body and preparations were in place to complete this – the first stage of which would be obtaining insurance cover, the cost of which would be £300 which was a sizeable sum of money bearing in mind the Wombles were a voluntary body.

Cllrs discussed the Wombles project and agreed that this was something the Parish Council was happy to support an in the first instance Cllrs agreed to a proposal made by the Chair that the Parish Council should look to financially support the Wombles by funding the insurance cover of the project.

**Resolved** - Cllrs also agreed to a grant of £300 to the Beverley Wombles as part of the Community Grant Scheme (see 8.3 below) and the Clerk was instructed to amend the cheque list for April to reflect this.

## **5 Financial Report (Clerk)**

Clerk referred Cllrs to the financial report for March and cheques for approval in April. The financial report can be found as **Appendix 1**.

Clerk confirmed the Parish Council's finances were solvent and stable, and with a bank balance on 1<sup>st</sup> April of £20,458.02, the finances were in line with forecasts.

**Resolved** – Cllrs approved the cheques for April 2021.

## **6 Planning applications (Cllr Donkin)**

Cllr Donkin reported on the planning applications received for the April Meeting. The report can be found as **Appendix 2** with Cllrs observations

**Resolved** – Cllrs approved the observations made on the report.

## **7 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)**

Clerk referred Cllrs to the Police report which had been sent prior to the meeting.

**Resolved** – no comments were made by Cllrs beyond the disappointment that the monthly statistical information had been removed.

## **8 Matters arising – to consider new and on-going issues and decide further action if necessary:**

### **Ongoing Issues**

#### **8.1 Update on 2021/22 budget review – Cllrs to advise any changes to draft budget (All)**

Cllrs discussed the final draft budget and made a number of changes.

**Resolved** – Cllrs approved the budget for the financial year of 2020/21 which can be found as **Appendix 2**.

Cllrs also discussed the proposal to introduce a Community Grant Scheme as part of the budget in which local groups and organisations could apply for funding – the scheme would be managed by applicants complying with criteria, the main one being demonstrating how the funding would benefit the local community.

**Resolved** – Cllrs agreed the Community Grant Scheme and that applications should be made via an application form. The Scheme and Application Form would be placed on the Parish Council website and social media.

#### **8.2 Update on allotment project in light of ERYC decision on lease of land**

Cllrs discussed the proposed allotments on Long Lane in light of ERYC agreeing to a reduced lease period to protect Parish Council finances. Clerk referred Cllrs to recommendations previously advised to progress the project in light of the decision by ERYC – these can be found as **Appendix 3**. It should be noted as a point of record that Cllr Donkin had expressed concern at the recommendations and felt that the Parish Council needed to engage experts for soil analysis and assess the risk of flooding.

**Resolved** – the Parish Council would proceed with the allotment project and look to replace the gate and clear the hardcore area to use as a car park as immediate priorities.

### **8.3 Update on measures to address dog fouling in Parish (All)**

Clerk referred Cllrs to an email from the ERYC Dog Warden who advised that the 'Partnership Programme for Parish Councils', (ERYC advice / support Parish Councils in combating dog fouling) was still suspended due to the pandemic. The Dog Warden would advise when this was running again.

With reference to the reward scheme for anyone who reported dog fouling, the Dog Warden had advised that fines would only be issued if dog fouling were witnessed by the Dog Warden themselves, therefore the scheme was not viable. Cllrs expressed concern at this, noting the chance of the Dog Warden actually witnessing dog fouling was remote.

**Resolved** – In light of the advice from the Dog Warden, Cllrs could not see any way forward at this time with regard to the reward scheme – however Ward Cllrs would look into this matter further with ERYC.

### **8.4 Update on Green Influencers / Green Projects in village (Cllr Oliver)**

Cllr Oliver provided an update on the Green Influencers - following two phone conversations with Lisa Harris, Green Mentor ERVAS to try to get the project off the ground, a meeting was to be arranged on 22<sup>nd</sup> April (at the village hall car park due to covid restrictions). Katie the environmental assistant will join in. The aim of the meeting is to work up a scheme to carry out an audit of the parish drains and ditches from a view of identifying litter, debris, maintenance of these and to ultimately produce an educational piece of work on litter from the roadside entering the major rivers and estuary.

It has also been discussed the possibility to undertake a survey of trees and hedges and then to report on the findings.

**Ongoing** Cllr Oliver would continue to report on updates for the Green Influencers.

### **8.5 Update on Neighbourhood Plan (Cllr Oliver)**

Cllr Oliver provided an update on the Neighbourhood Plan - the steering group along with the consultants have been working on revising the draft WNP following submission to the Parish Council last autumn and the concerns raised, of landowner's consent and the difficulty at this stage in seeking a landowners consortium agreement. The fairly major change as discussed at the last steering group zoom meeting, is removing the housing sites allocation at this time with a view to revisiting housing at a time of reviewing the plan if and once made.

The key views photographs and detail of the maps in the draft have been revised and will be put into the redesigned document.

**Ongoing** Cllr Oliver will continue to provide updates on the Neighbourhood Plan

### **8.6 Update on audit on Dykes & Culverts / Clarifying responsibilities in the Parish (All)**

**Ongoing** Clerk advised he had not received any further updates and the matter would be carried onto the May Meeting.

## New Issues

### 8.7 Policy & Procedure Review Schedule - Equalities and Data Protection Policy (revised & updated – for Cllrs approval) (Clerk / All)

**Resolved** – Cllrs approved the above two policies which the Clerk would add to the schedule of policies on the Parish Council website

### 8.8 Archiving of historical Parish records (Cllr Mrs J Los)

Cllr Mrs Los advised Cllrs that she had become aware of this facility offered by ERYC to archive public documents and felt this was an ideal way of securing important Parish documentation for the future. The difficulty in finding information had recently come to light when Cllrs were looking for records relating to a land purchase, with some boxes still in the village hall, and others at the Clerk's home. Ideally all historical records should be kept in one place with easy access.

Clerk advised that he had contacted ERYC archives who had confirmed the service described by Cllr Los was available to Parish Councils at no cost although the service was currently suspended due to the pandemic. The Clerk would be contacted when the service was opened again.

**Resolved** – Cllrs agreed that this was an excellent way forward to secure the historical paperwork of the Parish and that once available again, a project would be undertaken to move all such paperwork to the archive.

### 9. Any correspondence (not covered above) or AOB. (All)

Clerk advised there was no correspondence other than that covered in the meeting.

There was no other business raised by Cllrs.

### 10. Preparations for Face-to-Face Meeting in May – Risk Assessment and process for managing numbers (Clerk/All)

Clerk referred Cllrs to the latest update from ERYC and ERNLLCA which confirmed that the Government still proposed to remove the legal authority of remote meetings in May 2020, and therefore Parish Councils needed to prepare for the return to face-to-face meetings. Clerk referred Cllrs to draft Risk Assessment / Control Measures which he had sent to Cllrs for approval and confirmed he had spoken to the Village Hall with regard to a return to the hall for Parish Meetings as of May.

**Resolved** Cllrs agreed to the Control Measures (which can be found as **Appendix 5**) and that the May meeting would be held at the Woodmansey Village Hall.

**Date of next meeting** – Monday 17<sup>th</sup> May 2021

Signed as a true record

*Kerri Harold*

Date *May 2021*

Cllr Kerri Harold – Woodmansey Parish Chair

Woodmansey Parish Council		Presented at April 2021 Meeting For Period		Mar-21	
From:	Parish Clerk				
To:	Parish Councillors				
<b>Box 1</b>				<b>Box 2</b>	
<b>Community Account (325)</b>				<b>Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)</b>	
Balance as of (27th Feb 21) =		£22,163.17		EYCC - Lease of Hall	
Bank Transactions in March 2021				Total uncashed cheques from previous month	
Debits				£274.00	
Date Cashed	Cheque No.	Paid to	Reason	Amount	
02-Mar-21	2192	A Crabbe - Salary for February 21		£562.47	
02-Mar-21	2193	A Crabbe - Reimburse for purchase of laminator		£51.97	
08-Mar-21	2194	PKF Littlejohn - Fee for Annual Audit (Financial Year 2020/21)		£360.00	
26-Mar-21	2197	Andrew Crabbe - salary for March 21		£562.47	
29-Mar-21	2196	Wicksteed - Playground Inspection		£120.00	
29-Mar-21	2198	Autela Payroll -01/11/20 - 31/01/21		£48.24	
Credits					
Date of Receipt	Ref No	Reason	Amount		
		Balance as of end of previous month (27th Feb 21)	£22,163.17		
		Total spend in March 21 (presented) =	£1,705.15		
		Total Receipts in March 2021	£0.00		
		<b>Total balance in bank as of end of March 21 (reconciles with attached Bank Statements) =</b>	<b>£20,458.02</b>		
<b>Box 3</b>				<b>Box 4</b>	
<b>New Cheques Issued and approved by Cllrs at April 21 Meeting</b>				<b>Summary of PC Accounts until end of April 21 (Actuals &amp; Forecasts)</b>	
				<b>No.1 Account: Current Account (923)</b>	
				a <b>Bank Balance at end of Feb 21 (verified by Statement) =</b>	
				£22,163.17	
				b (Actual) Total Spend in Mar 21 (cash) =	
				£1,705.15	
				c (Actual) Uncashed Cheques	
				£274.00	
				d (Actual) New Cheques issued at April 21 meeting	
				£2,604.91	
				e <b>Forecast Spending for end of April 21 (which is box b, c and d added)</b>	
				£4,584.06	
				f (Actual) Credit Payments made in March 2021	
				£0.00	
				g <b>Forecast of Balance for end of April 21 (which is box e deducted from box a, added to box f) =</b>	
				£17,579.11	
<b>Box 5</b>				<b>Box 6</b>	
<b>No.2 Account: High Interest Account (107)</b>		<b>Balance</b>		<b>Woodmansey Neighbourhood Plan Budget</b>	
Balance as of 26th February 2021 =		£48,074.11 (No Change)		Grant Received Jan21 (£4,600) plus £2,000 agreed from main budget to be spent in new financial year =	
				£6,600.00	
				<b>Spend on Woodmansey NP (2021 - 2022)</b>	
				Your Locale consultants - editing of the Plan document following the review	
				£3,500.00	
				Sangwin Architects - re drafting of the schematic plan drawing	
				£900.00	
				Cookie Design - Re design of the WNP document	
				£200.00	
				Spending on Woodmansey (as of March 2021) - To be approved by Cllrs at March Meeting =	
				£4,200.00	
				Balance of NP Budget(as of March 2021) =	
				£2,400.00	





Woodmansey Parish Council

Planning Application Report for April 2021 Meeting – Final Version for Meeting

For full details of applications, use the public planning portal at ERYC

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/>

Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
Hand Car Wash 92 Victoria Road Applicant: Mr I Dukoli	21/00898/PL F	Change of use of land for use as an extension to existing car wash (Retrospective Application), construction of new concrete surfacing, boundary fence and spray screen, siting of a container and erection of canopy	Full Planning Permission	 Hand Car Wash 92 Victoria Road.pdf  <i>Cllrs noted that there had been no public comments to-date and in light of this the did not appear to be any ground for objections from the Parish Council – the changes appeared to reduce any possible nuisance elements</i>
<b>Applications Decided (Refusal / Granted)</b>				
Dene Park Sports Club Beverley Road Dunswell Applicant: Dene Park Holdings	20/02278/PL F	Change of use of agricultural land to additional sport pitches and remodelling of existing sports pitches including new access road and associated parking		 Dene Park Sports Club Beverley Road    <b>GRANTED (with conditions)</b>
Coletta And Tyson Nurseries And Garden Centre 324 Hull Road Woodmansey Applicant: Coletta & Tyson Holdings Ltd	21/00211/PL F	Installation of 2 air source heat pumps Location:		 Coletta And Tyson Nurseries And Gard  <b>GRANTED (with conditions)</b>
Land West Of 3 Queensway Woodmansey Applicant: Loftcon Ltd	20/04092/PL F	Erection of a detached dwelling		 Land West Of 3 Queensway Woodm  <b>GRANTED (with conditions)</b>

# Woodmasy Parish Council

## Approved Budget for 2021 / 22

Standing Bank Balance for 1st April 21 =	£20,458.00	Current forecast credit surplus (which is forecast credit v forecast spend) =	£22,066.32
Precept for 2021/22 =	£31,047.00		
Total Forecast Funds in 2021/22 =	£51,505.00		

Budget Area	Budget Item	Budget Spend
Admin	Annual Audit Fees	£556.82
	Stationary	£0.00
	Insurance	£1,876.37
	Subscriptions	£1,050.60
	Hire of Rooms	£0.00
	Broadband Payment	£0.00
	Lease of Village Hall from ERYC	£274.00
	Training	£200.00
	Postage	£42.02
	Equipment	£0.00
	Office Allowance	£0.00
	IT Equipment Allowance	£0.00
	Telephone Costs Allowance	£0.00
	Books	£0.00
	Bank Charges	£51.00
	Poppy Wreaths	£42.02
	Elections	£0.00
	Payroll Admin	£204.00
Mileage	£102.00	
Home Office Allowance	£554.88	
Clerks Salary	£6,205.68	
Property	Seats	£102.00
	Shelters	£0.00
	Waste Bins	£100.00
	Notice Boards	£1,000.00
	War Memorial	£525.30
Play Areas	Playground Inspection	£200.00
	Southwood Park- Signage with Park name and operator	£1,000.00
	Grass cutting - ERYC covering parks and village hall	£2,040.00
	Tree and Hedge Management at King Street	£800.00
	Misc	£0.00
	General repairs and refurbishments	£1,020.00
	Major Improvements	£0.00
Facilities	Street Light Maintenance	£735.42
	Street Light Improvement	£0.00
	Bus Shelter Maintenance	£525.30
	Salt Bins Maintenance	£525.30
	Litter / Bins / Dog Bins	£0.00
	Allotment Setup Costs	£2,000.00
	Village Name Plate Signs (Agreed by Cllrs in 2020)	£1,705.96
	Allotment Lease	£1,000.00
Grants	Grants / School Grants	£3,000.00
	Neighbourhood Plan	£2,000.00
Items not budgetted for		0
		0
Agreed Budget for 2021 / 22 =		£29,438.68

## Recommendations for progressing the allotment project

In light of ERYC confirming the lease questions asked by Cllrs and bearing in mind this matter has been going on for several months now with residents chasing up if they have a plot or not, in summary at this point in the project I would recommend the following to move the project forward

- To mark out the plots and pathways and to let the plots as they are - initially there is no reason why we cannot do this with stakes and rope at minimal cost - tenants should turn over their own respective plots and put up their own dividing fences - none of these is unusual and as long as we tell prospective tenants they will be expected to do this, if they don't like it we go onto the next tenant.
- I don't see the need for soil analysis, flood reports or any other reports - in my experience this is not something which would be done setting up an allotment and tenants just accept the plot as it is .... there is absolutely no legal requirement for the PC to do this.
- I have Tenancy Agreement templates I have used for years at the other parishes with allotments - these can be used by Woodmansey at no cost - I don't see any need for these to be referred to a solicitor and the costs incurred in this.
- Something does need doing with the gate however as access is currently not permissible - either removing or replacing - this is the only initial major cost I envisage at this point. I have already asked ERYC if they would provide a gate (and fencing) as the land owner and (unsurprisingly) they have said no
- Clearing the hardcore area for parking - a friendly local farmer may have some weed spray which they could spray onto the hardcore
- I don't dispute that eventually the field should be fenced off but at this point we have a number of people waiting to get onto the land so why not let them whilst we investigate financing the fencing



# Woodmansey Parish Council

## Covid 19 Risk Assessment for Parish Meetings from May 2021

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### Introduction

In light of the removal of legislation allowing remote meetings to have the powers of authority, and the reintroduction of face-to-face meetings, Woodmansey Parish Council recognises the ongoing risks due to the continued pandemic, both to Parish Cllrs and to members of the public.

Therefore, the Parish Council is issuing the following control measures with regard to all meetings of the Parish Council which will be an (temporary) addendum to the Standing Orders – as such, all Parish Cllrs and members of the public attending Parish Council meetings must observe the measures.

The measures are based on the principles of Covid prevention and control as forwarded by HM Government and the NHS



### Control Measures for All Parish Council Meetings

Space: (1) Maintain social distancing	<ul style="list-style-type: none"><li>• Social distancing guidelines apply to all parts of the Hall, not just the area where Cllrs and members of the public are meeting. This includes, entrances, and exits, toilets etc.</li><li>• Cllrs and members of the public will be seated with 2 metre distance between them – no seats must be moved.</li><li>• Socialising is discouraged when in the building until seated – Cllrs and members of the public should go straight to their seats upon arrival.</li></ul>
Space: (2) Managing flow of people	<ul style="list-style-type: none"><li>• Cllrs and members of the public should avoid arriving and leaving in groups outside of any social bubbles.</li><li>• Due to the layout of the village hall, it is unnecessary to create a one-way system to enter and leave the Hall, however all attendees should give due consideration to the movement of others in order to maintain suitable social distancing.</li></ul>

	<ul style="list-style-type: none"> <li>•</li> </ul>
Hands: Increase the frequency of handwashing and surface cleaning.	<ul style="list-style-type: none"> <li>• The meeting room tables, chairs and door handles will have been sanitised prior to the meeting.</li> <li>• This will be repeated after the meeting.</li> <li>• The Parish Council will ensure hand sanitiser is available upon entering the building and also within the meeting room.</li> <li>• Cllrs and members of the public are encouraged to bring hand sanitizer with them to the meeting.</li> </ul>
Face: Face Mask Wearing and ventilation	<ul style="list-style-type: none"> <li>• Cllrs and members of the public must wear a facemask upon entering the building and meeting room – these can only be removed when seated.</li> <li>• The Clerk will open the windows in the meeting room prior to arrival of Cllrs and the public.</li> <li>• All doors will be left open to ensure a through air and also removing the risk of persons touching the door handle.</li> </ul>
<b>Additional Items</b>	
Minimising the duration of potential exposure: Keep the meeting time as short as possible.	<ul style="list-style-type: none"> <li>• The Clerk should ensure Cllrs are fully briefed on all agenda items prior to the meeting and in effect the only discussion will be to carry out a vote on the item.</li> <li>• Where appropriate the Chair may provide a summary of the issue</li> <li>• All procedural reports should have been provided to Cllrs prior to the report and the meeting should be for Cllrs to approve said reports</li> </ul>
Minimising the potential for cross contamination: Meeting Documentation and handouts	<ul style="list-style-type: none"> <li>• Documentation will not be provided at the meeting and Cllrs should bring copies of relevant paperwork to the meeting and take with them when they leave.</li> <li>• The Clerk will present the documentation where possible on screen.</li> </ul>
Clinically vulnerable Persons	<ul style="list-style-type: none"> <li>• Cllrs and Members of the Public identified as 'Clinically vulnerable' should identify themselves to the Clerk and where required, an alternative to face-to-face attendance will be explored.</li> </ul>
Managing the number of attendees	<ul style="list-style-type: none"> <li>• Public attendance at the meeting will be limited to a maximum of 5 persons until further notice.</li> <li>• Attendance needs to be advised to the Clerk prior to the meeting and the first five contacts will be accepted.</li> </ul>

# Summary Notes of May 2021 (Ordinary) Meeting

Date of Meeting Monday, 17<sup>th</sup> May 2021

Time of Meeting 1900

## IN ATTENDANCE:

Parish Cllrs Cllr K Harold (Chair); Cllr Mrs J Los; Cllr J Los; Cllr E Constable

Ward Cllrs Cllr Ros Jump; Cllr G Mathison Parish Clerk Andrew Crabbe

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### 1 Present and Apologies (Chair to confirm quorum)

Chair welcomed Cllrs to what was the first face to face meeting of the Parish Council since March of last year.

Clerk noted apologies received from Cllr P Astell, Cllr A Beal, Cllr S Oliver and Cllr N Hart.

No apology was received from Cllr D Shores who was noted as an absentee.

**Resolved** – Chair noted low attendance of Cllrs for meeting but confirmed quorum for the meeting.

### 2 Declarations of Interest – any new or concerning matters on this month’s agenda (Chair)

**Resolved** – Cllr Los noted a declaration with regard to the amended planning application for Plaxton Bridge and it was agreed that he would leave the meeting at this point this was discussed.

No other declarations were made for the meeting. Previous declarations stand as advised.

### 3 Approval of the previous months minutes (Chair)

Chair asked Cllrs to confirm they had received, read, and agreed with the previous month’s meeting - Cllrs confirmed this was the case and the Chair duly signed the minutes as approved.

**Resolved** – Minutes from April 2021 were approved by Cllrs.

### 4 Report from Ward Cllrs (Cllrs Harold, Mathieson & Jump) and Public Session

Ward Cllrs Jump and Mathieson noted as a follow up to earlier communications questioning what was happening to the memorial to the war dead, which was currently in the now closed church garden, they were able to confirm that the memorial would be relocated at the point the Church was sold, thereby safeguarding this important feature of the Dunswell community.

#### Public Session

Chair welcomed Mike Bowden from the Woodmansey Hall Committee. Mr Bowden presented an update on the Village Hall and this can be found as **Appendix 1** to these minutes.

#### WIFI to the Village Hall

Noting the reference in Mr Bowden’s presentation to WI-FI at the Hall, Cllrs revisited this issue, noting the comments of the Clerk that many Parish Councils were now utilising technology as the country (hopefully) continued to come out of lockdown. Technology was increasingly important to the smooth operation of meetings for instance, in light of the need to limit or even remove the exchange of paperwork at meetings and for accessing the internet (ie – for the ERYC Planning Portal).

Cllrs noted that a decision had been previously made by the Parish Council to decline a request from the Village Hall Committee to financially support the installation of Wi-Fi, however in light of current circumstances Cllrs considered this decision needed to be reviewed. Clerk confirmed that due to the excellent financial status of the Parish Council, it would be entirely feasible to support the monthly costs of Wi-Fi in the hall if Cllrs were in favour of this, adding that it was his view as Clerk this would be of benefit to Parish Council meetings, as well as the wider community who use the hall.

**Resolved** – Cllrs unanimously agreed to fund the monthly costs of Wi-Fi to the hall for a period of one year after which the situation would be reviewed.

It was subsequently noted that the costs advised to the Hall Committee were higher than those provided to the Clerk – upon investigation it transpired this was due to a firewall being part of the quote provided to the Hall.

**Ongoing** - A decision is still to be reached if a Firewall is required and if so, will the PC fund this as well as well as the monthly running cost.

## 5 Financial Report (Clerk)

Clerk referred Cllrs to the financial report for April and cheques for approval in May. The financial report can be found as **Appendix 2**.

Clerk confirmed the Parish Council's finances were solvent and stable, and with a bank balance on 31<sup>st</sup> April of £35,707.52, the finances were in line with forecasts.

**Resolved** – Cllrs approved the cheques for May 2021.

## 6 Planning applications

In the absence of a Planning Committee, the planning applications received for the May Meeting were reviewed by Cllrs. The report can be found as **Appendix 3** with Cllrs observations

**Resolved** – Cllrs approved the observations made on the report.

## 7 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Clerk referred Cllrs to the Police report which had been sent prior to the meeting.

**Resolved** – no comments were made by Cllrs.

**Ongoing** – Cllrs instructed Clerk to contact the police and ask if there was still a liaison officer available and if so, invite them periodically to meetings.

## 9. Matters arising – to consider on-going and new issues and decide further action if necessary:

### Ongoing Issues

#### 9.1 Update on allotment project (All)

Clerk referred Cllrs to the report he had sent prior to the meeting and asked if there were any observations – Cllrs did not raise any issues. A copy of this report can be found as **Appendix 4** – in summary the objective was to allow tenants on site ASAP and present potential plots marked out and rented 'as seen' – i.e. in an uncultivated condition.

Clerk confirmed that Cllr Mrs Los and himself were scheduled to meet with Landplan to look at the immediate work identified in the report required to get the site up and running and allow tenants on site, namely access and clearing of the existing hardcore area to create carparking.

Clerk referred Cllrs to a draft tenancy agreement he had sent out prior to the meeting and asked if Cllrs could review and suggest amendments. Clerk continued that once Cllrs had agreed to a final version, he proposed sending this to the list of potential tenants for their viewing. If the individual tenants wished to proceed then they would be invited to the site to look at potential plots.

Clerk noted that (at the time of the meeting) the Parish Council had received 29 Expressions of Interest for undertaking a plot.

**Ongoing** – Clerk to report back on recommendations and quotes from Landplan when received.

### **9.2 Update on audit on Dykes & Culverts / Clarifying responsibilities in the Parish (All)**

Clerk noted that Mr Bowden had sent a map of the dykes in the village which he had sent onto Cllrs. Chair thanked Mr Bowden for doing this which was most helpful of benefit to Cllr Oliver who was looking into the issue of dyke pollution with the Green Influencers.

**Resolved** – Matter of dyke management would now be included in Cllr Oliver's project reports as part of the Green Influencers scheme.

### **New Issues**

#### **9.3 Cllrs to discuss how to manage planning applications going forward. (All)**

Chair suggested this item should be deferred to the June meeting when more Cllrs were in attendance. In the short term the Clerk would ensure the link was up to date on the planning report he sent out and Cllrs should take the time to review the applications affecting Woodmansey.

#### **9.4 Cllrs to review of Control Measures / Risk assessment for face-to-face meetings (All)**

Clerk referred Cllrs to the agreed (Covid) risk assessment and Cllrs discussed how effective this had been at tonight's meeting. Cllrs agreed it was fit for purpose and the Parish Council should continue to use it for the foreseeable future.

Cllrs also agreed due to the size of the Village Hall, limiting the number of members of the public to 5 people was appropriate.

#### **9.5 Cllrs to discuss Report from Rural Taskforce (All)**

Clerk referred Cllrs to the report from the recent Rural Taskforce Walkabout, which had been conducted by ERYC and ex Cllr Donkin. This can be found as **Appendix 5**. Cllrs agreed the proposed action plan was appropriate and the Chair recommended that this was a regular item on the agenda over the next months in order for Cllrs to monitor progress of the action plan.

**Resolved** - Clerk to include on agenda on bimonthly basis.

#### **9.6 Clerk to update on process for new Cllrs (All)**

Clerk confirmed that he had received notification from ERYC Electoral Services that there had been no public petition for an election regarding the vacancies for Cllrs, therefore the Parish Council was permitted to co-opt.

Clerk asked Cllrs if they were happy with the process previously undertaken for co-option and if so, he recommended the Parish Council undertake this with regard to the new vacancies. Cllrs agreed to this recommendation and instructed the Clerk to action.

**Ongoing** – Clerk to advertise for applications for the vacancies to be received by Friday, 18<sup>th</sup> June. Cllrs to review applications and decide on successful applicants at the June meeting.

**10. Any correspondence (not covered above) or AOB. (All)**

No correspondence to note which had not been dealt with prior to the meeting.

No 'Other Business' raised by Cllrs.

**Date of next meeting** – Monday 21<sup>st</sup> June 2021

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Signed as a true record      *Kerri Harold*      Date      *21st June 2021*  
Cllr Kerri Harold – Woodmansey Parish Chair

Woodmansey Parish Council									
Presented at <b>May 2021 Meeting For Period</b>				<b>Apr-21</b>					
From:	Parish Clerk								
To:	Parish Councillors								
<b>Box 1</b>					<b>Box 2</b>				
<b>Community Account (325)</b>					<b>Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)</b>				
<b>Balance as of (1st April 21) = £20,458.02</b>									
<b>Bank Transactions in March 2021</b>									
<b>Debits</b>									
<b>Date Cashd</b>	<b>Cheque No.</b>	<b>Payee &amp; Reason</b>		<b>Amount</b>					
06-Apr-21	2195	EYCC - Lease of Hall		£274.00					
<b>Credits</b>									
<b>Date of Receipt</b>	<b>Ref No</b>	<b>Reason</b>		<b>Amount</b>					
30-Apr-21	pwoo059	1st installment of precept for 2021/22		£15,523.50					
				Balance as of end of previous month (1st April)	£20,458.02				
				Total spend in April 21 (presented) =	£274.00				
				Total Receipts in April 2021	£15,523.50				
<b>Total balance in bank as of end of April 21 (reconciles with attached Bank Statements) = £35,707.52</b>									
<b>Box 3</b>					<b>Box 4</b>				
<b>New Cheques Issued and approved by Cllrs at May 21 Meeting</b>					<b>Summary of PC Accounts until end of May 21 (Actuals &amp; Forecasts)</b>				
					<b>No.1 Account: Current Account (923)</b>				
					<b>a Bank Balance at end of Mar 21 (verified by Statement) = £20,458.02</b>				
A Crabbe - Salary for May 2021					<b>b (Actual) Total Spend in April 21 (cashd) = £274.00</b>				
A Crabbe - Annual Home Office Allowance					<b>c (Actual) Uncashed Cheques £274.00</b>				
Weborchard - payment for Neighbourhood Plan website, domain name (reimburse A Crabbe)					<b>d (Actual) New Cheques issued at May 21 meeting £1,159.35</b>				
<b>Total cheques to be issued and approved by Cllrs at the May 2021 Meeting = £1,159.35</b>					<b>e Forecast Spending for end of May 21 (which is box b, c and d added) = £1,707.35</b>				
					<b>f (Actual) Credit Payments made in May 2021 £15,523.50</b>				
					<b>g Forecast of Balance for end of May 21 (which is box e deducted from box a, added to box f) = £34,274.17</b>				
<b>Box 5</b>					<b>Box 6</b>				
<b>No.2 Account: High Interest Account (107)</b>					<b>Woodmansey Neighbourhood Plan Budget</b>				
<b>Balance</b>					<b>Grant Received Jan21 (£4,600) plus £2,000 agreed from main budget to be spent in new financial year = £6,600.00</b>				
<b>Balance as of 30th April 2021 = £48,074.31 (No Change)</b>					<b>Spend on Woodmansey NP (2021 - 2022)</b>				
					Your Locale consultants - editing of the Plan document following the review				
					Sangwin Architects - re drafting of the schematic plan drawing				
					Cookie Design - Re design of the WNP document				
					<b>Spending on Woodmansey (as of March 2021) - To be approved by Cllrs at March Meeting = £4,200.00</b>				
					<b>Balance of NP Budget(as of March 2021) = £2,400.00</b>				

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## Summary Notes of June 2021 (Ordinary) Meeting

**Date of Meeting** Monday, 21<sup>st</sup> June 2021  
**Time of Meeting** 1900

### IN ATTENDANCE:

**Parish Cllrs** Cllr K Harold (Chair); Cllr A Beal (Deputy Chair) Cllr Mrs J Los; Cllr J Los; Cllr E Constable,  
Cllr S Oliver; Cllr N Hart: Cllr D Shores  
**Ward Cllrs** Cllr Ros Jump; Cllr G Mathison **Parish Clerk** Andrew Crabbe

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### 1 Present and Apologies (Chair to confirm quorum)

Clerk noted no apologies had been received.

No apology was received from Cllr P Astell who was noted as an absentee.

**Resolved** – Chair confirmed quorum for the meeting.

### 2 Declarations of Interest – any new or concerning matters on this month's agenda (Chair)

**Resolved** – No declarations were made for the meeting. Previous declarations stand as advised.

### 3 Approval of the previous months minutes (Chair)

Chair asked Cllrs to confirm they had received, read, and agreed with the previous month's meeting - Cllrs confirmed this was the case and the Chair duly signed the minutes as approved.

**Resolved** – Minutes from May 2021 were approved by Cllrs.

### 4 Report from Ward Cllrs (Cllrs Harold, Mathieson & Jump)

Ward Cllrs reported no updates for May.

### 5. Correspondence / opportunity for any members of the public in attendance to speak

Clerk referred Cllrs to various correspondence received.

#### 5.1 Speed Limits on Hull Road

Cllrs noted correspondence from a resident with regard to noncompliance of the speed limit through the village.

**Resolved:** Cllrs agreed this matter would be dealt with under Item 9.9 (request for a traffic survey)



## 5.2 Cottingham Solar Farm

Clerk referred Cllrs to email from Tim French of Albanwise UK and further to previous presentations and discussions with the parish council, Mr French advised he wanted to update Cllrs that the planning application to East Riding Council had now been submitted.

Chair asked Cllrs to consider if they had any questions / comments to advise the Clerk as the PC was not likely to receive a consultee notification as the development was outside of the Parish boundary.

## 5.3 Proposed Signs for the Parks

Clerk referred Cllrs to previous request from Cllr Oliver for signs for the two parks and confirmed he had spoken to ERYC who advised they would be able to provide these signs. A suggested model had been sent to Cllrs prior to the meeting. Cllrs expressed general approval of the need for signs and the model provided by the Clerk. Cllr Oliver noted the 'no dogs' emblem on the model and made the point although Southwood Park was open to dog walking at the moment, he had found old 'no dog' signs in undergrowth so at some point the park must not have been open to dog walking. Cllrs agreed it was an opportunity to review this issue.

Chair noted that there had been some discussions on changing the name of the Southwood Park to make it more relevant to the area and now was an ideal opportunity to do this.

**Ongoing:** Chair asked Cllrs to put any ideas / comments on all the above to the Clerk prior to the June meeting with a view to determining a new name and signage at the next meeting.

## 5.4 Update on Village Hall from Mike Bowden

Clerk referred Cllrs to a email from Mr Bowden updating the PC on developments for the village hall. This can be found as **Appendix 1**

## 5.5 Letter from Heywoods (new tree planting project)

Cllrs were referred to an email sent to the Parish Council re: second run of a tree planting scheme by Heywoods / ERYC, in which funding was made available for planting of native trees – Cllrs agreed they would like to take part in the project and Chair suggested that possible locations in the village were identified for this to take place.

**Ongoing:** Cllrs to advise the Clerk of suggested locations prior to the July meeting at which point agreement could be reached and the Clerk instructed to apply for funding (noting closing date was 31st August 2021).

## **Public Session**

Chair welcomed Chris Eccleston from the Beverley Astronomical Society who spoke to Cllrs about a request to store their equipment at the village hall – although this was largely an issue between the Society and the Hall Committee, it was important the Parish Council were involved as the lease holders of the site – Cllr input may be required if an external building was needed, and planning approval was required.

## 6 Financial Report (Clerk)

Clerk referred Cllrs to the financial report for May and cheques for approval in June. The financial report can be found as **Appendix 2**. Clerk confirmed the Parish Council's finances were solvent and stable, and with a bank balance on 31<sup>st</sup> May of £33,102.61 the finances were in line with forecasts.

Clerk noted that there had been a delay in receiving the insurance payment for the vandalised fort in King Street, but this had now been sorted and he was presenting the invoice from Wicksteed for payment at the meeting.

Cllr Beal noted that the process for appointing Cllr Constable as a cheque signatory was in hand – it was also agreed that the Clerk should be given additional administration access to the account (ie the ability to request information outside of the monthly bank statement

**Resolved** – Cllrs approved the cheques for June 2021.

## 7 Planning applications

Cllrs reviewed the Planning Applications received for the June meeting – Clerk noted that he had not received any comments / observations from Cllrs or noted any resident objections on the applications with the exception of :

21/01475/PLF: 29A Inglefield Close Beverley

21/01492/STPLF: Land East Of Woodmansey Mile (specifically installation of bollards on Long Lane)

Cllrs noted the attendance of a member of the public who wished to speak with regard to the planning application for 29A Inglefield Close Beverley who advised objections to the proposed extension to the side of the property. The comments made by the resident were duly noted by Cllrs who agreed with his assessment and are reflected in the Parish Council's observations and strong objection to the application. The report can be found as **Appendix 3** with Cllrs observations

**Resolved** – Cllrs approved the observations made on the report.

## 8 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Clerk referred Cllrs to the Police report which had been sent prior to the meeting.

Clerk referred Cllrs to a letter from the Crime and Commissioners Office inviting public consultation on police strategy over the next few years. This would be posted on the website and social media.

**Resolved** – no comments were made by Cllrs.

**Ongoing** – Clerk still waiting for response from police with regard to visit from local liaison officer.

## 9. Matters arising – to consider on-going and new issues and decide further action if necessary:

### Ongoing Issues

#### 9.1 Update on allotment project (All)

Clerk advised Cllrs that the number of 'Expressions of Interest' had exceeded the number of plots, and a waiting list had now been created – he also noted that although it was a mix of Woodmansey and Beverley residents, to best of his knowledge, any Woodmansey resident who had expressed interest had been allocated a plot. Cllrs may wish to give priority to Woodmansey residents on the waiting list going forward although it was suggested by the Clerk that it should be first seen if 'expressions of interest' materialised into actual tenancies.

Clerk referred Cllrs to a recommendations report, (which can be found as **Appendix 4**) alongside the quote received from Landplan, listing work needed at the site, both of which he had sent prior to the meeting.

Clerk continued that subject to Cllr approval, the proposal was to carry out the immediate work allowing access, mark out the plots and then invite people who had expressed interest in a plot to the site to see if they wished to proceed with a tenancy.

**Resolved** Cllrs agreed to carry out identified work as follows:

- To remove lock from gate
- To remove netting from gate
- To scrape and sweep car park, leave arisings on site
- To cut down vegetation from compost area
- To flail down vegetation across the entire field – 5200m<sup>2</sup>

**Ongoing:** Once the above work was completed, Cllrs agreed that Clerk should commence to invite potential tenants to the site and keep them up to date at future meetings

## 9.2 Cllrs to discuss applications received for Cllr vacancies and determine co-option (All)

Due to the confidential nature of this item details are redacted from these notes and the discussions were held in camera (Provisions of the Public Bodies (Admission to Meetings) Act 1960 (s.2)

Voting was undertaken amongst Cllrs and the following persons were co-opted to the Parish Council and would be invited to the July meeting.

Harry Bulmer

Lynne McCormick

Phil Bown

**Resolved:** Clerk was instructed to contact the above people and commence the co-option process with ERYC.

## 9.3 Cllrs to discuss update on supporting Village Hall on installation of Wi-Fi (All)

Clerk advised that following the decision by Cllrs at the May Meeting to support the Committee by financing the monthly WI-FI charges It was subsequently noted that the costs advised to the Hall Committee were higher than those provided to the Clerk – it transpired this was due to a firewall being part of the quote provided to the Committee.

**Resolved:** Clerk advised that he was now aware the Committee had decided against a firewall and there was no further Cllr action required on this item.

**Post Meeting Note:** Committee had advised that the installation would be completed by the end of July by Kcom.

## 9.4 Cllrs to review and approve updated Asset Register for Parish (All)

Clerk referred Cllrs to the current register which had been sent to them prior to the meeting – no changes had been advised to Clerk and the register would stand as identified.

**Resolved:** Cllrs approved the register update as of June 2021

## New Issues

### 9.5 Cllrs to discuss and approve Annual Return for 2020/21. (All)

Clerk referred Cllrs to the completed Annual Return he had sent to them prior to the meeting – this should be read in conjunction with the Financial Report for 2020-21 issued to Cllrs at the April Meeting.

**Resolved:** The annual Return was approved by Cllrs

**Ongoing:** Clerk to publish the Return and Financial Report for public inspection

### 8.6 Cllrs to discuss and review Clerk's hours (All)

Due to the confidential nature of this item details are redacted from these notes and the discussions were held in camera (Provisions of the Public Bodies (Admission to Meetings) Act 1960 (s.2)

**Procedural Note:** Clerk left the meeting for this item.

Cllrs discussed the Clerk's hours and agreed to an increase in hours due to the anticipated additional work with the allotment project.

Upon his return to the meeting, Cllr Mrs Los advised Clerk that Cllrs also wanted to put in place a process to monitor the wellbeing and support the Clerk – Clerk advised he had no issue with this and felt supported and able to raise any issues with the Chair and Deputy Chair.

**Resolved:** Clerk's hours were increased from 10 hours per week to 15 hours per week (from 1<sup>st</sup> July).

### 8.7 Cllrs to discuss and approve insurance renewal for 2021 (All)

**Resolved:** As a point of procedure the annual insurance premium was noted and approved by Cllrs.

### 8.8 Cllrs to discuss secure 'back up' of Parish files (All)

Clerk advised he was concerned that a considerable amount of the Parish Councils documentation and files were now held on the laptop with no backup, (especially after last year when everything was done electronically with no hard copy paperwork) and if the laptop was damaged / went down, then all the PC records will be lost.

**Ongoing:** Clerk to liaise with Cllr Beal's husband to source a solution and report back to the July meeting.

### 8.9 Cllrs to discuss Dunswell's residents' request for the Parish Council to support application for a traffic survey from ERYC (due to speeding issues and violation of the HGV Weight limit) (All)

Ward Cllr Jump advised that she had been approached by residents in Dunswell over concerns for speeding vehicles along Dunswell Lane – also HGV's regularly ignoring the weight limit on the road. Noting the concerns raised by a resident discussed under correspondence, Cllrs agreed that this was an issue facing other areas of the Parish, particularly the Hull Road running through the village.

**Ongoing:** Cllrs instructed the Clerk to contact ERYC Highways and request a traffic survey for Dunswell Lane and also Hull Road (A1174) – item to be added as regular update to future meetings.

**Date of next meeting** – Monday 19<sup>th</sup> July 2021

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Signed as a true record

*Kerri Harold*

Date *July 2021*

Cllr Kerri Harold – Woodmansey Parish Chair

## Appendix 1

**From:** Michael Bowden  
**To:** Andrew Crabbe <woodmanseyparishclerk@yahoo.com>;  
**Sent:** Thursday, 17 June 2021, 19:20:08 BST  
**Subject:** Woodmansey Village Hall - update June 2021

Andrew,  
Trust you are well.  
Below is an update (I have only included things which have changed status or are new).

WiFi - KCOM due to exchange contracts and do installation assessment, probably within the next 2 weeks.  
That means there will be no WiFi at the Hall for the June Parish Council Meeting but should be for the July meeting.

Lighting - the Hall is now fully-equipped with new LED lamps, as you will see when next there.  
Also, the new heaters have been fitted in the Meeting Room, ready for the cold weather.

Overhanging tree - recent investigations by East Riding Arborists have accumulated in the attached report.  
There are two trees to fell as well as canopy easing of the large overhanging tree.  
The cost will be £1,050 plus VAT, not an insignificant sum for us to bear.  
As the land is owned by ERYC, would there be any possibility that they would fund the cost (in whole or part)?  
Is there any chance that the Ward Councillors would contact the appropriate Council contact and enquire, please?

New item.

As you will see when you come to the June meeting, exiting the Hall car park is a very risky business due to the ground vegetation growing up and the leafed branches from the hedge coming together to make a "green curtain".

It does not matter whether you wish to turn left or right on leaving the car park as you are in the middle of the road before you can see clearly to the left.

It is easier when dark as at least the cars have lights on (or should) but during the hours of light you take your life in your hands.

Would you please contact the appropriate person at ERYC to see if they will trim the ground and the hedge, please.

You will probably get lots of flak for Environmental protection of birds' nests etc, but these are people's lives potentially at stake, particularly due to the "boy racers" which frequent the road after tea, as no doubt Amanda will concur.

Lastly, the proposed Village Day/Queen's Platinum Jubilee Day. There was a brief discussion regarding it at the last meeting, but I do not know of any outcomes of getting various groups on board. It is a year away but there is an awful lot to do before then. Sunday, 5th June seems to be the day that Village/street parties are planned for and there would be things which need booking in advance, marquees, food, entertainments etc. If you could remind the Council regarding this, please, and see if they can come up with a list of interested parties.

Thanks,  
Mike





## Appendix 2






Woodmansey Parish Council									
Presented at <b>June 2021 Meeting</b> For Period				<b>May-21</b>					
From:	Parish Clerk								
To:	Parish Councillors								
<b>Box 1</b>					<b>Box 2</b>				
Community Account (325) Balance as of end of last reporting period (1st May 21) =				<b>£35,707.52</b>		Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)			
Bank Transactions in May 2021						A Crabbe - Salary for May 2021			
Debits						A Crabbe - Annual Home Office Allowance			
Date Cashed				Cheque No.		Payee & Reason			
Amount						Weborchard - payment for Neighbourhood Plan website, domain name (reimburse A Crabbe)			
04-May-21				203		Andrew Crabbe - Reimburse for cable ties (for dog fouling signs)			
04-May-21				205		Wicksteed - VAT from invoice issued in March			
04-May-21				206		Andrew Crabbe - Salary for April 2021			
06-May-21				204		ERYC - Payment for the new village road signs (2 x on Hull Road - Dunswell and S1174)			
18-May-21				208		Sara Flectcher on behalf of Beverley Wombles - Cllrs agreed to a donation / grant as part of the new C			
Credits									
Date of Receipt				Ref No		Reason			
Amount									
						Balance as of end of previous month (31st April)			
						Total spend in May 21 (presented) =			
						Total Receipts in May 2021			
						<b>Total balance in bank as of end of May 21 (reconciles with attached Bank Statements) =</b>			
						<b>£33,102.61</b>			
<b>Box 3</b>					<b>Box 4</b>				
New Cheques Issued and presented to Cllrs for approval at the June 21 Meeting				Amount		Summary of PC Accounts until end of June 21 (Actuals & Forecasts)			
A Crabbe - Salary for June 2021				£562.47		No.1 Account: Current Account (923)			
Insurance Premium for year				£1,929.92		a Bank Balance at end of April 21 (verified by Statement) =			
ERNLLCA Annual Subscription				£1,196.17		b (Actual) Total Spend in May 21 (cash) =			
Wicksteed Leisure - Purchase and Installation of new play tower in King Street park following vandalism				£6,162.38		c (Actual) Uncashed Cheques			
Rackhams Accountants - Fee for Internal Audit 2020-21				£390.00		d (Actual) New Cheques issued at June 21 meeting			
						e Forecast Spending for end of June 21 (which is box b, c and d added) =			
						f (Actual) Credit Payments made in June 2021			
						g Forecast of Balance for end of June 21 (which is box e deducted from box a, added to box f) =			
						<b>£21,702.32</b>			
<b>Box 5</b>					<b>Box 6</b>				
No.2 Account: High Interest Account (107)				Balance		Woodmansey Neighbourhood Plan Budget			
Balance as of 28th May 2021 =				<b>£48,074.31</b> (No Change)		Grant Received Jan21 (£4,600) plus £2,000 agreed from main budget to be spent in new financial year =			
						<b>£6,600.00</b>			
						Spend on Woodmansey NP (2021 - 2022)			
						Your Locale consultants - editing of the Plan document following the review			
						Sangwin Architects - re drafting of the schematic plan drawing			
						Cookie Design - Re design of the WNP document			
						£3,500.00			
						£900.00			
						£200.00			
						Spending on Woodmansey (as of March 2021) - To be approved by Cllrs at March Meeting =			
						<b>£4,200.00</b>			
						Balance of NP Budget(as of March 2021) =			
						<b>£2,400.00</b>			

Appendix 3

Woodmansey Parish Council  
 Planning Application Report for June 2021 Meeting – Final Version for June 2021.

For full details of applications, use the public planning portal at ERYC  
<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/>  
 Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
40 Beverley Parklands Beverley <b>Applicant:</b> Mr Michael Kitching	21/01672/PL F	Erection of a 1.8-metre-high boundary fence and posts following demolition of existing brick wall	Application type: Full Planning Permission	 40 Beverley Parklands.pdf <b>No observations by Cllrs subject to there being no objections from residents affected by the application</b>
Fabrics UK Limited Unit 30 Tokenspire Business Park Hull Road <b>Applicant:</b> Fabrics UK Ltd	21/01533/PL F	Erection of extension to existing warehouse facility and construction of 2 additional industrial units	Full Planning Permission	 Fabrics UK Limited Unit 30 Tokenspire t <b>No observations by Cllrs subject to there being no objections from residents affected by the application</b>
SSE Renewables DoggerBank Offshore Windfarm Convertor Station Construction Site Off Beverley South Western Bypass Beverley <b>Applicant:</b> DOWFP1 Projco Ltd And DOWFP2 Projco Ltd	21/01590/ST PLF	Alterations to subsurface cable corridor connected to Dogger Bank Offshore Wind Farm	: Strategic - Full Planning Permission	 SSE Renewables DoggerBank Offsho <b>No observations by Cllrs subject to there being no objections from residents affected by the application</b>
Land East Of Woodmansey Mile Beverley <b>Applicant:</b> Bellway Homes Ltd	21/01492/ST PLF	Erection of 306 dwellings with access from Woodmansey Mile and associated infrastructure, open space and landscaping and installation of bollards to Long Lane, Beverley	Strategic - Full Planning Permission	 Land East Of Woodmansey Mile B <b>Cllrs expressed strong objections to the proposed installation of bollards to Long Lane sharing the considerable no. of resident objections based on the bollards will result in considerable impact on the residents and businesses on Long Lane including timely access for emergency vehicles, longer journeys for residents to access facilities – full details of the PC objections can be found on the ERYC planning portal website</b>

130 Victoria Road Beverley <b>Applicant:</b> Ms Karen Gibson, Mr And Mrs Errol And Elizabeth Krauss	21/01380/PL F	Erection of 2 dwellings following demolition of existing dwelling Location: East Riding Of Yorkshire HU17 8PJ Application type:	Full Planning Permission	 130 Victoria Road Beverley.pdf <b>No observations by Cllrs subject to there being no objections from residents affected by the application</b>
Bluebell House 1 Charlton Court Woodmansey <b>Applicant:</b> Mr R Moulds	21/01577/PL F	Erection of single storey extension to side and rear	Full Planning Permission	 Bluebell House 1 Charlton Court Woc <b>No observations by Cllrs subject to there being no objections from residents affected by the application</b>
16 Rice Close Beverley <b>Applicant:</b> Mrs Issy Wadsworth	21/01500/PL F	Erection of single storey extension to side and rear	Full Planning Permission	 16 Rice Close Beverley.pdf <b>No observations by Cllrs subject to there being no objections from residents affected by the application</b>
29A Inglefield Close Beverley <b>Applicant:</b> Barry & Gwen Anson And Percival	21/01475/PL F	Erection of two storey extension to side, porch extension to front and conversion of garage to additional living space	Full Planning Permission	 29A Inglefield Close Beverley.pdf <b>Cllrs expressed strong objections to the application based on views that the extension would result in lack of access for neighbour to their garden, unreasonable proximity of the extension to the neighbouring property resulting in possible loss of light - full details of the PC objections can be found on the ERYC planning portal website</b>
80 Poplars Way Beverley <b>Applicant:</b> Mr & Mrs Smith	21/01874/PL F	Erection of a single storey extension to side and front and part conversion of existing garage to form additional living accommodation with associated alterations	Full Planning Permission	 80 Poplars Way Beverley.pdf <b>No observations by Cllrs subject to there being no objections from residents affected by the application</b>
<b>Applications Decided (Refusal / Granted)</b>				



**Appendix 4 Recommendation Report on allotments for June Meeting – Following receipt of Landplan Quote.**

In accordance with my earlier recommendations, I would recommend that we immediately proceed with Items 1 – 4 from the quote

- |  |         |
|--|---------|
| 1. To remove lock from gate.                             | £10.00  |
| 2. To remove netting from gate.                          | £10.00  |
| 3. To scrape and sweep car park, leave arisings on site. | £200.00 |
| 4. To cut down vegetation from compost area.             | £50.00  |

This will allow access to the site and we can start to bring people onsite to show prospective plots.

A decision needs to be made on how we deal with the state of the field - as you are aware, my recommendation is to do nothing and we just give the plots out 'as seen' - however if Cllrs are minded to give tenants a 'head start', I would recommend No.6 which at least cuts down the grass. If we do anything else, it will destroy the pathways and we will have to create new ones, with all the problems this will cause.

The options are - do nothing, or (referring to the quote)

- |   |            |
|---|------------|
| 5. To apply Roundup weedkiller to Allotment area – 5200m <sup>2</sup> | £200.00 OR |
| 6. To flail down vegetation – 5200m <sup>2</sup>                      | £200.00 OR |
| 7. To deep cultivate area (drag) – 5200m <sup>2</sup>                 | £200.00 OR |
| 8. To power harrow area.  | £250.00    |

I would not recommend the other items on the list (drainage, etc due to cost)

With regard to the options above, if you agree to either (do nothing) or No.6, I would ask Cllrs to consider adding the pathways to the grass cutting rota going forward, to be carried out by either ERYC, Landplan or even Richard Etteringham

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## Summary Notes of July 2021 (Ordinary) Meeting

**Date of Meeting** Monday, 19<sup>th</sup> July 2021

**Time of Meeting** 1900

### IN ATTENDANCE:

**Parish Cllrs** Cllr K Harold (Chair); Cllr A Beal (Deputy Chair) Cllr Mrs J Los; Cllr J Los; Cllr E Constable, Cllr S Oliver; Cllr N Hart; Cllr D Shores; Cllr P Bown; Cllr H Bulmer; Cllr L McCormick

**Ward Cllrs** Cllr Ros Jump; Cllr G Mathison **Parish Clerk** Andrew Crabbe

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### 1 Present and Apologies (Chair to confirm quorum)

Clerk noted that Cllr Astell had contacted him prior to the meeting to advise he may be late, but if he did not attend, then could the Parish Council accept his apologies. Cllr Astell did not attend and therefore his apology is duly noted.

**Resolved** Chair confirmed quorum for the meeting.

Chair noted and welcomed that new Parish Council had been co-opted onto the Parish Council and Cllrs joined the Chair in welcoming Cllrs Bown, McCormick and Bulmer.

**Resolved** Cllrs Bown, McCormick and Bulmer were instated into office as of the July 2021 meeting.

Chair also noted that Cllr Hart had submitted his resignation with effect from the July meeting. Cllr Hart advised the meeting he was leaving due to his recent appointment as Chair of the Beverley Male Choir, meetings of which would be held on the same night as Parish Meetings. Chair thanked Cllr Hart for all his years of loyal service to the Parish Council and local community.

**Resolved** Parish Council acknowledged Cllr Harts resignation and Clerk confirmed he would advise ERYC Electoral Services and commence the process for public right to request an election

### 2 Declarations of Interest – any new or concerning matters on this month’s agenda (Chair)

**Resolved** – Cllr Jon Loss advised several declarations of interest which are duly noted in the minutes hereafter and which Cllr Loss took no part.

No other declarations were made for the meeting. Previous declarations stand as advised.

### 3 Approval of the previous months minutes (Chair)

Chair asked Cllrs to confirm they had received, read, and agreed with the previous month’s meeting - Cllrs confirmed this was the case and the Chair duly signed the minutes as approved.

**Resolved** – Minutes from June 2021 were approved by Cllrs.

#### **4 Report from Ward Cllrs (Cllrs Harold, Mathieson & Jump)**

Ward Cllrs reported they were aware of continued concerns of residents on Long Lane with regard to the placement of bollards as discussed at the June meeting.

#### **5. Correspondence / opportunity for any members of the public in attendance to speak**

Clerk referred Cllrs to various correspondence received which along with Cllr response(s) can be found as **Appendix 1** to these notes

#### **6 Financial Report (Clerk)**

Clerk referred Cllrs to the financial report for June and cheques for approval in July. The financial report can be found as **Appendix 2**. Clerk confirmed the Parish Council's finances were solvent and stable, and with a bank balance on 31st June of £27,742 the finances were in line with forecasts.

**Resolved** Cllrs approved the cheques presented for payment in July.

#### **7 Planning applications**

**Procedural Note:** Cllr Jon Los advised he had an interested in the Plaxton Bridge amendment and therefore withdrew from the meeting.

Cllrs reviewed the Planning Application Report for the July meeting which can be found as **Appendix 3** – Clerk noted that he had not received any comments / observations from Cllrs or noted any resident objections on the applications.

Cllrs noted the amendment to the Plaxton Bridge application but unanimously agreed that this did not alter the previous strong objection to the application and request that it was referred to planning committee.

**Resolved** Cllrs approved the observations made on the report **Appendix 3**

Cllrs Oliver and Mrs Loss noted that they would like to see the re-introduction of a Planning Sub-Committee as this ensured planning applications were reviewed in some depth by a number of Cllrs who then would report back to the main meeting with recommendations.

Chair advised that the matter should be referred to September at which time hopefully the Parish Council would have a full Cllr 'compliment'.

**Ongoing** As above

#### **8 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)**

Chair referred Cllrs to the Police report which had been sent prior to the meeting and asked if there were any comments / observations. None were made by Cllrs.

**Ongoing** Clerk still waiting for response from police with regard to visit from local liaison officer.

#### **Ongoing Issues**

##### **9.1 Update on allotment project (new information from ERYC) (All)**

**Procedural Note:** Cllr Jon Los advised he had an interested in the new development relating to the allotments and therefore withdrew from the meeting.

Cllrs were updated by the clerk that ERYC were now advising they were reducing the amount of land available for the lease due to a separate development which is taking up land at the west of the field. This will reduce the number of plots available by at least ten.

Cllrs expressed disappointment and concern at this latest development, especially this far into the project, but agreed the important point was to move forward and agree a lease as soon as possible to allow residents to access the site.

**Resolved** Cllrs considered the Terms and conditions which had been received by the Clerk and agreed that he could sign these and return to ERYC

**Resolved** Cllrs agreed to approve the £700 legal fees in the T&Cs (not previously advised and therefore not budgeted for)

**Resolved** Cllrs noted that there were currently 45 expressions of interest for a plot and in light of the new development of a reduced site / number of plots, Cllrs agreed that priority was given to Woodmansey residents, with a waiting list being created.

### **9.2 Update on proposals to secure 'back up' of Parish files (All)**

Following on from previous meeting the item of securing the large amount of data is on laptop was discussed, and Clerk advised that although the immediate problem was sorted as all files were now copied onto a memory stick, he still needed to speak to Dillion Bryden.

**Ongoing** Clerk to speak to Mr Bryden as to a long-term solution.

### **9.3 Update (bi-monthly) on Rural Task Force Project (subject to receipt of ERYC report) (All)**

Clerk referred Cllrs to an update he had received from the Manager of the Rural Task force Team which had advised the items listed on the taskforce schedule will be completed before the end of September (at the very latest), hopefully within the next few weeks 'as an estimate'.

**Ongoing** Clerk suggested and Cllrs agreed that he would update them at the September and if necessary, October meetings.

### **9.4 Update on possible renaming of Southwood Park / Cllrs to decide on park signs (All)**

Following on from the previous meeting in which Cllrs were asked to provide Clerk with suggestions for possible renaming of Southwood Park, Clerk noted no suggestions had been received to date.

Cllrs agreed that residents should be asked if they wished to submit ideas for a new name and notices should be posted at the entrance of Southwood Park and also on social media

**Ongoing** Cllr Oliver would arrange to post notices at the park and the Clerk would post on social media with a view to resolving the item at the August / September meeting

## **New Issues**

### **9.5 Cllrs to consider new applications under Community Grant Scheme (All)**

Clerk referred Cllrs to the application from Woodmansey Primary school which he had sent to them prior to the meeting – following further discussions, Cllrs agreed to award the school the full amount allowed under the scheme which was £500.

**Resolved** Clerk to contact the school and make the necessary arrangements

## 9.6 Cllrs to consider complaints of noise and disturbance in village (All)

**Procedural Note:** Cllr Jon Los advised he had an interested in the new development relating to one of the properties involved in this matter, and therefore withdrew from the meeting.

Cllrs are referred to a number of correspondence reporting noise in the area sent by the Clerk prior to the meeting – these included the ‘Go Ape’ activity centre and also the ‘Beverley Barn’ on Long Lane. Cllrs agreed that they had no jurisdiction in noise matters and the complaints needed referring to the appropriate sources at ERYC.

**Resolved** Clerk to write to the complainants and advise as above

## 9.7 Cllrs to consider request for pavement stencilling of dog fouling signs (All)

Cllrs noted that a member of public had requested the stencilling of pavements with dog fouling signs as part of a campaign to deter the minority of dog owners who continued to not clean up after their dogs.

Clerk referred Cllrs to measures already taken by the Parish Council in this matter and which can be found as **Appendix 4** and advised that he had asked if the Dog Warden would be willing to attend a future Parish meeting – to date he had not received a response, however it was understood that the Dog Warden would not be carrying out the stencilling

**Resolved** Cllrs agreed to monitor the situation and wait for a response from the Dog Warden.

## 9.8 Cllrs to consider possible adoption of woodland area (Beverley Parklands) (All)

Cllrs were referred to earlier email from the Clerk with regard to an offer by developers to adopt a woodland area as part of the Beverley Parklands development – a map showing the relevant areas were shown to Cllrs

Clerk advised Cllrs that it was his understanding there were no covenant / conditions attached to the woodland, although as Financial Officer Clerk he advised that costs associated with managing the woodland in the future were clarified - there will be questions of maintenance and possible insurance consequences.

Cllrs discussed and agreed this was a good idea and could form part of a wider strategy to improve recreational green space facilities for residents..... Clerk continued that he understood that the developers would be willing to attend a future Parish Meeting / Zoom meeting to discuss further and answer Cllrs questions

**Ongoing** Clerk was instructed to contact the developer and request a zoom meeting to discuss the matter further.

## 9.9 Cllrs to consider latest update on Policy & Procedure Review – Social Media Policy (All)

As part of the ongoing review of policies and procedures for the Parish Council, the Clerk had circulated a ‘Social Media’ Policy to Cllrs and as a point of procedure request their approval of the policy.

**Resolved** No requests for amendments were received and the policy was duly approved by Cllrs.

#### 9.10 Cllrs to discuss if a meeting is to be held in August (All)

Cllrs noted that the Standing Orders for the Parish Council dictate that no meeting should take place in August, however in previous years a shorter meeting has been held due to the amount of planning applications received.

Clerk also asked Cllrs to note he was on holiday 7th – 21st August and if a Meeting is required and he was needed at the meeting then could the meeting be moved to Monday, 23rd (a week later)

Cllrs discussed and agreed to hold a shorter meeting if any controversial planning applications needed to be discussed and if there were any important matters for them to consider.

**Resolved** Clerk would update Cllrs on importance of matters nearer to the date and Cllrs will determine if a meeting is required – Meeting will be moved to Monday, 23<sup>rd</sup> August if a meeting is required.

**Date of next meeting** – Monday 23<sup>rd</sup> August 2021 (subject to Cllr approval)

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Signed as a true record *Kerri Harold* Date *July 2021*

Cllr Kerri Harold – Woodmansey Parish Chair

## Correspondence for July Meeting

### Letter from Mike B / Village Hall Committee

*The proposed Village Day/Queen's Platinum Jubilee Day. There was a brief discussion regarding it at the last meeting, but I do not know of any outcomes of getting various groups on board. It is a year away but there is an awful lot to do before then. Sunday, 5th June seems to be the day that Village/street parties are planned for and there would be things which need booking in advance, marquees, food, entertainments etc. If you could remind the Council regarding this, please, and see if they can come up with a list of interested parties.*

Cllrs unanimously agreed the Parish Council should work with other bodies to realise this project and on the following actions:

- To seek to form a 'multi body' Working Committee made up of various local bodies, including schools, the Parish Council, Church, and the Village Hall Committee.
- Look at several co-orientated (satellite) events across the Parish (bearing in mind the size of Woodmansey)
- To organise an initial meeting in September which would agree the scope and remit of the project
- To canvas residents on what they would like to see in the celebrations
- Research funding for the celebrations

Woodmansey Parish Council									
Presented at July 2021 Meeting For Period				Jun-21					
From:		Parish Clerk							
To:		Parish Councillors							
<b>Box 1</b>				<b>Box 2</b>					
Community Account (325) Balance as of end of last reporting period (29th May 21) =				£33,102.61		Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)		Amount	
Bank Transactions in June 2021									
Debits									
Date Cashed	Cheque No.	Payee & Reason		Amount					
03-Jun-21	209	A Crabbe - Salary for May 2021		£562.47					
03-Jun-21	210	A Crabbe - Annual Home Office Allowance		£554.88					
03-Jun-21	211	Weborchard - payment for Neighbourhood Plan website, domain name (reimburse A Crabbe)		£42.00					
23-Jun-21	212	A Crabbe - Salary for June 2021		£562.47					
25-Jun-21	216	Wicksteed Leisure - Purchase/Installation of new play tower in King Street park		£6,162.38					
28-Jun-21	217	Rackhams Accountants - Fee for Internal Audit 2020-21		£390.00					
29-Jun-21	215	ERNLLCA Annual Subscription		£1,196.17					
30-Jun-21	214	Insurance Premium for year		£1,929.92					
Credits									
Date of Receipt	Ref No	Reason		Amount					
08-Jun-21		Insurance payment for vandalised fort in King Street		£6,062.38					
				Balance as of end of previous month (29th May)					
				Total spend in June 21 (presented) =		£11,400.29			
				Total Receipts in June 2021		£6,062.38			
				<b>Total balance in bank as of end of June 21 (reconciles with attached Bank Statements) =</b>		<b>£27,764.70</b>			
<b>Box 3</b>				<b>Box 4</b>					
New Cheques Issued and presented to Cllrs for approval at the July 21 Meeting				Amount		Summary of PC Accounts until end of July 21 (Actuals & Forecasts)			
A Crabbe - Salary for July 2021				£838.30		No.1 Account: Current Account (923)			
Autela Payroll - Payroll Charges for April, May and June (Q1)				£65.26		a Bank Balance at end of May 21 (verified by Statement) =		£33,102.61	
A Crabbe - Reimbursement for Postage Stamps				£37.92		b (Actual) Total Spend in June 21 (cashed) =		£11,400.29	
						c (Actual) Uncashed Cheques		£0.00	
						d (Actual) New Cheques issued at July 21 meeting		£941.48	
						e Forecast Spending for end of July 21 (which is box b, c and d added) =		£12,341.77	
						f (Actual) Credit Payments made in June 2021		£6,062.38	
						g Forecast of Balance for end of July 21 (which is box e deducted from box a, added to box f) =		£26,823.22	
<b>Box 5</b>				<b>Box 6</b>					
No.2 Account: High Interest Account (107)		Balance				Woodmansey Neighbourhood Plan Budget			
Balance as of 30th June 2021 =		£48,075.51 (No Change)				Grant Received Jan21 (£4,600) plus £2,000 agreed from main budget to be spent in new financial year =		£6,600.00	
						Spend on Woodmansey NP (2021 - 2022)			
						Your Locale consultants - editing of the Plan document following the review		£3,500.00	
						Sangwin Architects - re drafting of the schematic plan drawing		£900.00	
						Cookie Design - Re design of the WNP document		£200.00	
						Spending on Woodmansey (as of March 2021) - To be approved by Cllrs at March Meeting =		£4,200.00	
						Balance of NP Budget(as of March 2021) =		£2,400.00	







Woodmansey Parish Council





Planning Application Report for July 2021 Meeting – Updated as of 19<sup>th</sup> July 2021 (Final Version for July Meeting)

For full details of applications, use the public planning portal at ERYC

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/>

Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
7 The Meadows Beverley Applicant: Beth Brooke Adams	21/01865/PL F	Erection of single storey extension with 3 roof lights and creation of door openings to front and side.	Full Planning Permission	 7 The Meadows Beverley.pdf <i>Subject to there being no public objections the Parish Council has no observations at this point</i>
Land South East Of Lawns Farm Park Lane Applicant: Harmony Energy Storage Ltd	21/01925/ST VAR	Construction of a 49.5MW Battery Storage Facility (17 battery units) with associated infrastructure and landscaping (Application to vary Condition 2 (approved plans) and Removal of Condition 10 (construction details for construction access), Condition 11 (closure of construction access), Condition 14 (level crossing) and Condition 15 (construction traffic) of planning permission 17/01993/STPLF to remove the approved construction access track from Dunswell Road)	Strategic - Variation of Condition(s)	 Land South East Of Lawns Farm Park Lar <i>Subject to there being no public objections the Parish Council has no observations at this point</i>
37 Westfields Drive Beverley Applicant: Mr & Mrs Joffe	21/02014/PL F	Construction of 3 pitched roof dormers to front roof slope and a flat roof dormer to rear roof slope	Full Planning Permission	 37 Westfields Drive Beverley.pdf <i>Subject to there being no public objections the Parish Council has no observations at this point</i>
4 The Vale Beverley Applicant: Mr Robert Gillyon	21/02112/PL F	Erection of single storey extension to side following demolition of existing timber store	Full Planning Permission	 4 The Vale Beverley.pdf <i>Subject to there being no public objections the Parish Council has no observations at this point</i>

Land South West Of 1 Plaxton Bridge Road Woodmansey Applicant: Woodmansey Farming Company	21/00614/PL F	Construction of new vehicular access, crash barriers and access road over existing ditch and widening of existing ditch (AMENDED PLANS)	Full Planning Permission	 Land South West Of 1 Plaxton Bridge <i>The Parish Council has noted the new amended plans but these do not change our original strong objections to the application</i>
20 Paradise Drive Woodmansey HU17 OUT Applicant: Mark Lill	21/02016/PL F	Erection of a garden room to the rear (Retrospective)	Full Planning Permission	 20 Paradise Drive Woodmansey.pdf <i>Subject to there being no public objections the Parish Council has no observations at this point</i>
Kipling Court 12 The Vale Beverley HU17 ORD Applicant: Mrs J Mortimer	21/02190/PL F	Erection of a 2 storey extension to the rear Location:	Full Planning Permission	 Kipling Court 12 The Vale Beverley.pc <i>Subject to there being no public objections the Parish Council has no observations at this point</i>
Applications Decided (Refusal / Granted)				
SSE Renewables DoggerBank Offshore Windfarm Converter Station applicant: DOWFP1 Projco Ltd And DOWFP2 Projco Ltd Construction Site Off Beverley South Western Bypass	21/01590/ST PLF	Alterations to subsurface cable corridor connected to Dogger Bank Offshore Wind Farm	 SSE Renewables DoggerBank Offsho <b>GRANTED</b>	

**What the Parish Council has done to combat dog fouling**

- Posted our own dog fouling posters in identified areas - there were torn down within a few weeks.
- Contacted the previous dog warden about the partnership programme mentioned on the ERYC website, to be advised this was not running at the time due to Covid – have asked the new Dog Warden if this is still the case.
- Suggested a reward scheme similar to one run by another local authority to be told prosecutions only take place if dog fouling is actually witnessed by the Dog Warden themselves.
- Posted regular dog fouling messages on our social media and website as well as encourage residents to report dog fouling.
- Regularly advising residents of the service ERYC provide which is to clean up reported dog fouling.
- One thing suggested by the local authority who provided rewards was to carry out a dog mess audit - ie get members of the public to report where the dog fouling is to get a picture of the problem - we tried this and received absolutely no response.

We have also previously asked the Dog Warden if they would be prepared to attend a Parish Meeting to discuss the issue with Cllrs. Have asked this again with the new Dog Warden – no response to date.

## Summary Notes of September 2021 (Ordinary) Meeting

**Date of Meeting** Monday, 20<sup>th</sup> September 2021

**Time of Meeting** 1900

**IN ATTENDANCE:**

**Parish Cllrs** Cllr K Harold (Chair); Cllr (Mrs) J Los; Cllr J Los; Cllr E Constable; Cllr S Oliver; Cllr P Bown; Cllr H Bulmer; Cllr L McCormick; Cllr C Levy.

**Ward Cllrs** Cllr Ros Jump; Cllr G Mathison. **Parish Clerk** Andrew Crabbe.

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### 1 Present and Apologies (Chair to confirm quorum)

Chair noted apologies from Cllr A Beal (Deputy Chair) and Cllr D Shores. Chair also welcomed Claire Levy to the Parish Council.

Cllrs noted that Cllr Astell had resigned and that the statutory process had been implemented with Electoral Services

**Resolved** Chair confirmed quorum for the meeting.

**Resolved** Cllr Levy was formally appointed into office.

### 2 Declarations of Interest – any new or concerning matters on this month’s agenda (Chair)

**Resolved** – No declarations were made for the meeting. Previous declarations stand as advised.

### 3 Approval of the previous months minutes (Chair)

Chair noted there had been no meeting in August and the July minutes had been previously approved.

### 4 Report from Ward Cllrs (Cllrs Harold, Mathieson & Jump)

Ward Cllr Jump reported continued concerns with regard to anti-social behaviour on Dene Park and that she was continuing to work with local residents and authorities to resolve the issues.

### 5. Correspondence / opportunity for any members of the public in attendance to speak

Clerk referred Cllrs to correspondence from Newbald Parish Council which detailed concerns from the Council with regard to their relationship with ERYC Planning, and a belief that the Parish Council was increasingly not taken seriously by ERYC when it came to planning matters.

Cllrs agreed that they sympathised and agreed with the concerns, however Cllrs were unsure as to what Newbald were asking Woodmansey PC to do at this point – if anything.

**Ongoing** Clerk to write to Newbald PC and clarify expectations.

## 6 Financial Report (Clerk)

Clerk referred Cllrs to the financial report for August and cheques for approval in September. The financial report can be found as **Appendix 1** Clerk confirmed the Parish Council's finances were solvent and stable, and with a bank balance on 31<sup>st</sup> August of £26,823.22 and a forecast balance on 31<sup>st</sup> September of £20,221.05 (after all September and outstanding commitment were considered) the finances were in line with forecasts. Clerk also referred Cllrs to the Q1 budget report and monitoring sheet and asked if there were any questions from Cllrs – none were raised.

**Resolved** Cllrs approved the cheques presented for payment in September.

## 7 Planning applications

Cllrs reviewed the Planning Application Report for the September meeting which can be found as **Appendix 2** Chair noted the attendance of members of the public who made statements objecting to the Planning application for Fieldview Cottage. Ward Cllr Jump also made statement with regard to a planning application for Dene Park, opposing the application and expressing concern at the potential loss of sporting facilities for the community. As reported at the last meeting, local residents had continued concerns for ongoing anti-social behaviour and fires at the site.

Cllrs also noted an email from Cllr Beal who had expressed concerns at the extent of destruction of hedgerow (some ancient) along Long Lane as part of ongoing development, noting the importance of such hedgerows to the environment and local wildlife. Cllr Bown advised he shared the concerns, especially at the top end of Long Lane (**Minister Way**) and felt a lot of work was very severe and questioned if it was necessary. Cllrs agreed to write to ERYC planning to express concern with regard to the extent and necessity of hedgerow destruction and request a response on this.

**Resolved** Cllrs approved the observations made on the report **Appendix 2**

**Ongoing** Clerk to write to ERYC Planning with regard to hedgerow destruction on Long Lane

## 8 Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)

Chair referred Cllrs to the Police report which had been sent prior to the meeting and asked if there were any comments / observations. None were made however Cllrs expressed a general concern at the understanding of an increase in burglaries and farm crime recently. There was also concern for speeding vehicles being raced in Morrisons carpark and along Lincoln way.

**Ongoing** In light of above concerns, Cllrs asked the Clerk to chase up a response from police with regard to visit from local liaison officer.

## Business to be transacted

### 9 Matters arising – to consider on-going and new issues and decide further action if necessary:

#### Ongoing Issues

#### 9.1 Update on allotment project (All)

Clerk noted that there was no update from ERYC on the allotment project - the agreement was returned signed on 26<sup>th</sup> July 2021 and upon several occasions of checking progress, the Clerk had been advised the process for approval of the lease was ongoing.

**Ongoing** Cllrs asked Chair (Cllr Harold) to pick up the matter with ERYC senior management in her capacity as a Ward Cllr.

### **9.2 Update on possible renaming of Southwood Park / Cllrs to decide on park signs (All)**

Following on from previous meeting Cllrs discussed the possible renaming of Southwood Park to make it more relevant to the area, noting that many residents did not recognise the current name. It was unanimously agreed by Cllrs that the park should be renamed Victoria Park, acknowledging the link to Victoria Ward and reference to the recent bicentennial of Queen Victoria.

**Resolved** Southwood Park to be renamed as Victoria Park and Clerk to contact ERYC for them to update their records accordingly

**Resolved** Clerk was instructed to proceed with obtaining quotes from ERYC for signs for the two parks owned by the Parish Council based on the designs previously sent to Cllrs and shown as *Appendix 3*

### **9.3 Update on possible adoption of woodland area (Beverley Parklands) (All)**

Following on from the previous meeting, Chair noted that Cllrs Oliver, Mrs Los and McCormick had met with the developers on site in August – Cllr Oliver advised Cllrs the location of the woodland was the embankment behind Lidl, which was subject to a compulsory purchase, and included the protected wooded area. Cllr Oliver continued that the developer had given assurances that the woodlands would be left in good order if the Parish Council decided to take this over.

Cllrs agreed the woods would be an asset to the community and could be included in a bigger picture linking green spaces / corridors within the Parish for the benefit of residents. However costs needed to be considered / impact of maintenance on Parish Council finances. Clerk advised Cllrs it was his understanding that the developers would be willing to consider contributing to the annual maintenance going forward. Clerk continued that he had spoken with the developer since the onsite meeting, who advised they were still waiting for matters to progress with ERYC Planning and had suggested a further update with the PC after 21<sup>st</sup> October.

**Ongoing** Cllrs agreed to wait until after this date before progressing and making any final decision

### **9.4 Update on arrangements for Queens Jubilee Celebrations / tree planting (All)**

Following on from the previous meeting at which Cllrs had agreed to support the Village Hall in preparations for possible events to celebrate the Queens Jubilee in 2022, Cllrs Harold, Bown and Bulmer had agreed to represent the Parish Council on a Working Group which would co-ordinate the events. Clerk advised he had not to date received any response from local schools who had been invited to take part and was not aware of how the Village Hall Committee was progressing. Chair advised she proposed to attend the forthcoming Village Hall Committee Meeting to further discuss setting up the Working Group with a view to this being up and running by the next Parish Meeting in October. It was expected the Working Group would look at funding, locations, events, and expectations

Cllrs noted that tree planting was an integral part of the Queens jubilee (The Queens Canopy) and that locations in Woodmansey should be identified for new trees, possibly including the Millennium orchard, the Village Hall itself, the new allotments, and woodland area the Parish Council was considering adopting. Chair suggested Cllrs should consider areas and forward to the Clerk for collation and discussion at the October meeting

**Ongoing** Chair to attend Village Hall Committee Meeting

Clerk to chase up schools

Cllrs to consider potential sites for tree planting and advise Clerk in time for next meeting

New Issues

**9.5 Cllrs to consider opposition to the Local Plan in particular Bev-S (Cllr Bulmer)**

Chair noted the attendance of a resident who had asked to speak to Cllrs with regard to concerns for housing developments in the Bev-S area. The resident advised she was making representation for all the residents of Old Victoria Road and Cllrs noted the concerns issued were those of the entire street who were in summary strongly opposed to the proposed 65 homes development and the resultant loss of an important rural area, loss of important and endangered wildlife, as well as potential increased risk of flooding, pollution, and traffic issues.

The resident also referred to a flawed consultation process including documentation issued by ERYC Planning which stated that the housing development in question already having received approval, which Planning Officers subsequently admitted was incorrect. Cllrs unanimously agreed to support resident objections to the proposed development and the Clerk was instructed to write a strong letter to ERYC planning to this effect.

**Resolved** Clerk to issue a letter to ERYC Planning Senior Management advising serious concerns for the BevS housing development and registering the Parish Council's strong opposition to the application.

**9.6 Cllrs to consider review of Woodmansey's PSPO (All)**

Chair referred Cllrs to the current PSPO for Woodmansey and asked if they felt it was necessary for any additional areas to be included. Several Cllrs requested that the Dunswell Village Institute grounds and Village Hall would benefit from a PSPO

**Resolved** Clerk to request the inclusion of the above two premises to the Woodmansey PSPO

**9.7 Cllrs to consider latest update on Policy & Procedure Review – (Clerk/All)**

Clerk apologised that he had not progressed this item (a new Grievance Policy) and requested this be moved to the October meeting.

**Ongoing** To be deferred to October meeting

**9.8 Cllrs to consider projects for 2022 and early considerations on precept demand (All)**

Clerk advised Cllrs it was the time of year when they needed to consider possible projects which would benefit the community and any such projects needed to be costed in time to determine the precept demand to be submitted in January 2022. Possible new projects would be added to all agendas going forward until January 2022.

Clerk continued that he had already requested Cllrs consider a new Parish Council website, however if this year's finances remain to forecast, he will not be requesting an increase in precept to fund this as the existing budget surplus should easily cover it – in addition the PC has a high reserve which could also be used

Cllrs tabled a number of early ideas including spending on the Jubilee celebrations, possible new benches in the village. Chair suggested a separate meeting should be held specifically to look at projects for the new financial year and Cllrs unanimously agreed to this idea.

**Ongoing** Cllrs to continue to give thought to projects in 2022 and a separate meeting to be set up before December 2021

**9.9 Cllrs to consider arrangements for Remembrance Sunday (including Planters) (All)**

Clerk confirmed that two wreaths had arrived – Cllrs agreed to contact Andrew Jolley and ascertain if he was still willing to co-ordinate the wreath laying on behalf of the Parish Council – in addition Cllrs agreed to contact Nick Hart to see if he was willing to play the bagpipes at the Remembrance Day event.

Finally Cllrs agreed to purchase two Royal British Legion Planters to be potted up with winter bedding – Cllr Mrs Los would co-ordinate with Andrew Jolley as to location of the two planters.

**Resolved** Clerk was instructed to contact Andrew Jolley and Nick Hart with regard to the above.

**9.10 Cllrs to consider if the Covid Risk assessment should continue for the October Meeting (All)**

Chair referred Cllrs to the Covid Risk assessment and asked them to consider if they wish to continue with this at the October Meeting. Cllrs noted the recommendation of the Clerk to do so in light of increasing infections and the fact the restrictions were not overly demanding.

**Resolved** Cllrs agreed to continue with the Risk Assessment restrictions, and review again at the October meeting.

Signed as a true record *Kerri Harold* Date *October 2021*

Cllr Kerri Harold – Woodmansey Parish Chair





## Appendix 2

### Woodmansey Parish Council Planning Application Report for September 2021 Meeting – Final Version for the September 2021 meeting

For full details of applications, use the public planning portal at ERYC <https://newplanningaccess.eastriding.gov.uk/newplanningaccess/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
126 Victoria Road Beverley Applicant: Mr and Mrs C Elvidge	21/02582/PL F	Erection of a single storey extension to side of previously built extension at the rear of the original dwelling	Full Planning Permission	<b>The Parish Council has no observations to make on this application subject to there been no objections from residents affected by the application</b>
Dene Park Sports Club Beverley Road Dunswell Applicant: Mr J Waltham	21/00207/PL F	Change of use, alterations, and extensions to and part demolition of existing social club to create 3 dwellings and associated alterations to roof of existing dwelling	Full Planning Permission	<p><b>Woodmansey Parish Council (strongly) objects to the proposed planning application on several grounds</b></p> <ul style="list-style-type: none"> <li>• Cllrs are concerned that if the application is implemented that all sporting facilities would be removed from the site to the serious detriment of the community. Cllrs note that a previous planning application was approved on the condition the sporting facilities were retained, and the current application fundamentally undermines this condition.</li> <li>• Cllrs are aware that Sports England have expressed serious concerns over the loss of the facilities on the above grounds.</li> <li>• Cllrs feel strongly that the community should not be losing sports facilities at a time the importance of outside activities and sports are recognised as increasingly important in local communities.</li> <li>• Cllrs note that the development is within a flood zone 3 and housing development on the site is likely to cause problems in the future.</li> <li>• Finally Cllrs feel that the proposed development is not sympathetic to the character of the local area</li> </ul> <p>In summary the Parish Council wishes to strongly object to the application and requests that this is referred to Planning Committee.</p>

<p>2 Blenheim Road Beverley Applicant: Dr B Ratnayake</p>	<p>21/02924/PL F</p>	<p>Erection of a two-storey extension to side with link corridor and an application of render following removal of existing garage</p>	<p>Full Planning Permission</p>	<p><b>The Parish Council has no observations to make on this application subject to there been no objections from residents affected by the application</b></p>
<p>Land And Buildings West And South Of Fieldview Cottage Long Lane Woodmansey Applicant: Coastline Leisure Ltd</p>	<p>21/02521/PL F</p>	<p>Change of use of land for the siting of camping pods (holiday accommodation), conversion and alterations to existing buildings to form 3 holiday-accommodation-units including raised hot tub and decking (unit 2), increase in roof height (unit 3) and a glazed link canopy with bridge (between units 2 and 3), erection of 1 raised holiday accommodation unit with hot tub and gangway, erection of a general-purpose building, office/reception building, installation of foul and surface water drainage, construction of associated parking and access and construction of passing places on existing access</p>	<p>Full Planning Permission</p>	<p><b>Woodmansey Parish Council wish to (strongly) object to the planning application. Cllrs noted the high number of (members of the) public objections to the application, several of whom attended the September Parish Meeting to express their concerns.</b>  <b>Firstly, Cllrs noted that following an actual visit to the site they had concerns that the plans on the Planning Portal were extremely misleading in terms of how close the development is to existing properties and Cllrs would strongly request that Planning Officers should attend the site to see the issue themselves – Cllrs formally request that the current documents on the portal are reviewed to reflect the proximity of the development more accurately to existing residential properties.</b>  <b>Cllrs wish to object to the application on the following grounds</b></p> <ul style="list-style-type: none"> <li>• <b>Access and sustainability of roads</b>  Cllrs are extremely concerned at the issue of access to the site and the suitability / sustainability of what are essentially rural roads – the roads are extremely narrow and unsuitable for the likely volumes which would result from the application, both during construction and subsequently with traffic to the site (visitor cars, caravans, and maintenance vehicles). Cllrs also have concerns re the (short term and long term) impact on residents resulting from such increases of traffic (noise, congestion) whilst also increasing the likelihood of serious accident on roads used by horse-riders, walkers, and cyclists.</li> <li>• <b>Environment</b>  Cllrs are concerned at the potential environmental impact of the facilities of the application including sewage issues, smoke from fire pits and hot tubs. The Parish Council feels the layout and density of the number of caravans and pods is wholly inappropriate and will only increase pressure on the environment of the area. Linked to concerns for road issues, Cllrs feel</li> </ul>

				<p>the development will fundamentally change the nature of the area as recreational use will almost certainly decline due to increase of vehicles making it unsafe for horse-riders, walkers, and cyclists.</p> <ul style="list-style-type: none"> <li>• Change of character / loss of rural nature Cllrs feel the development will have a serious and permanent detriment to the rural character of the area and loss of its 'green imprint'. The Parish Council would also question the actual need for this development in light of several other similar facilities in the area and therefore is in conflict with both the Local Plan and Woodmansey Neighbourhood plan</li> <li>• Loss of privacy and proximity of development to existing residents</li> </ul> <p>The most serious concern of Woodmansey PC Cllrs relates to the loss of privacy for existing residents caused by the proximity of the buildings of the development which will overlook residents' homes with visitors being able to see into people's bathroom(s) and bedroom(s) windows. Furthermore the Parish Council is concerned about the potential noise, disturbance and general disruption to normal living which would result from the operation of such a large development on a disproportionately small area of land</p> <p>In summary it is entirely reasonable to suggest that the proposed development will have a fundamental and detrimental impact on the lives of the existing residents and in strongly objecting to the application, the Parish Council formally requests that the application is referred to Planning Committee.</p>
The Haven 20A Thearne Lane Woodmansey Applicant: Mr Bill Foster	21/02453/PL F	Erection of an extension to side including dormers and a single storey extension to rear	Full Planning Permission	<b>The Parish Council has no observations to make on this application subject to there been no objections from residents affected by the application</b>
7 Long Lane Beverley Applicant: David James	21/03413/TC A	MINSTER AREA CONSERVATION AREA - Fell 1 no. Silver Birch (T1)	Tree Works in Conservation Areas	<b>The Parish Council acknowledges the objections to this application and shares concerns with regard to the loss of healthy trees, and would expect the ERYC trees protection officer to act accordingly if this is the case</b>

Beverley Hills 9 Shepherds Lea Beverley Applicant: Mr & Mrs R. Dorr	21/03294/PL F	Erection of a single storey extension to rear/side to replace existing conservatory.	Full Planning Permission	<b>The Parish Council has no observations to make on this application subject to there been no objections from residents affected by the application</b>
Land North Of Minster Way Woodmansey Applicant: Vistry Group (Yorkshire)	21/03261/ST REM	Erection of 72 dwellings (phase 2a) with associated access, parking and infrastructure following approved application 20/01988/STVAR (all matters to be considered)	Strategic - Reserved Matters	<b>The Parish Council has concerns for the extent of development but acknowledges the strategic nature of this application</b>
41 Queensmead Beverley Applicant: Mr & Mrs Docherty	21/03350/PL F	Construction of a dormer window to front	Full Planning Permission	<b>The Parish Council has no observations to make on this application subject to there been no objections from residents affected by the application</b>
<b>Applications Decided (Refusal / Granted)</b>				
29A Inglefield Close Beverley Applicant: Barry & Gwen Anson And Percival	21/01475/PL F	Erection of two storey extension to side, porch extension to front and conversion of garage to additional living space	Application REFUSED	

## Notification of Withdrawal of Applications



Land South West  
Of 1 Plaxton Bridge

21/00614/PLF  
PP-09393233

Construction of new vehicular access, crash barriers and access road over existing ditch and widening of existing ditch  
Land Southwest of 1 Plaxton Bridge Road Wood  
Woodmansey Farming Company

## Appendix 3 – Proposed new Park Sign(s)



## Summary Notes of October 2021 (Ordinary) Meeting

**Date of Meeting** Monday, 18<sup>th</sup> October 2021

**Time of Meeting** 1900

**IN ATTENDANCE:**

**Parish Cllrs** Cllr K Harold (Chair); Cllr (Mrs) J Los; Cllr J Los; Cllr E Constable; Cllr S Oliver; Cllr P Bown; Cllr H Bulmer; Cllr L McCormick; Cllr C Levy.

**Ward Cllrs** Cllr Ros Jump; Cllr G Mathison. **Parish Clerk** Andrew Crabbe.

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### 1 Present and Apologies (Chair to confirm quorum)

Chair noted the apologies of Cllrs Beal and Ward Cllr Jump. Clerk advised he had not received an apology from Cllr Shores in time for the meeting and as such he was noted as unadvised absence.

**Resolved** Chair confirmed quorum for the meeting.

### 2 Declarations of Interest – any new or concerning matters on this month’s agenda (Chair)

Cllrs advised declarations stood as previously advised. With regard to the October meeting it is duly noted that Cllr Jon Loss advised he had interests in the correspondence relating to the AD Plant (being the Landlord of the former) and also with regard to the allotment item (9.1) – it is therefore noted as a point of procedure that Cllr Los left the meeting during discussions on both the aforementioned items

**Resolved** As above

### 3 Approval of the previous months minutes (Chair)

Cllrs confirmed the receipt of the summary notes for September, and it was duly noted that there were no requests for amendments.

**Resolved** Chair signed as a true record and duly approved.

### 4 Report from Ward Cllrs (Cllrs Harold, Mathieson & Jump)

Ward Cllr Mathieson advised that she was aware that Dene Park was up for sale and there had been some incorrect and inaccurate advertising made by the agent – the matter was being taken up by ERYC

### 5. Correspondence / opportunity for any members of the public in attendance to speak

#### 5.1 Request to hold a Caravan Rally (Village Hall Committee)

Referring to correspondence from the Village Hall Committee relating to a request to hold a caravan rally in 2022, the Clerk advised he had contacted ERYC as the owners of the land who had subsequently confirmed permission for the rally to proceed. However they had also advised “this would be subject to any necessary conditions being met, such as planning and appropriate Liability Insurance” - as the permission (and responsibility) was being granted to the Parish Council as Lease Holders, the Clerk had recommended the Parish Council understood what these conditions entail and any subsequent obligations beholden to the PC.

**Resolved** Chair confirmed it was her understanding that the Village Hall Committee held the necessary insurance provision for the event and also that planning permission was not required due to the short duration of the caravan rally.

## 5.2 Alleged smell from the AD Plant

Cllrs referred to an email from a member of the public complaining about a 'mountain of corn' which had appeared on the AD Plant to be used as bio-fuel, but which was emanating a 'disgusting and revolting smell'. The Council acknowledged the attendance of several members of the public who spoke to Cllrs on their concerns regarding this issue, including the waste smell making people ill and attracting vermin.

Cllrs discussed at length and views were exchanged – it was noted that one of the tankers had scaffolding attached and it was suggested this MAY be the source of the smell as opposed to the stack of sweetcorn as this was still relatively new and unlikely to have rotted at this stage. Residents also highlighted that a promised screening of trees had still not been put in place.

**Resolved** Cllrs agreed to contact the Environment Agency with regard to a number of points, including clarification of permit restrictions (in the understanding the material waste to be used was produce from the factory / potato and not sweetcorn and also there would be no storage of materials)

**Resolved** Chair suggested it might be useful for representatives of the AED Plant to attend a future parish meeting either in person or by Zoom and discuss concerns of residents and open up a dialogue

## 5.3 HGVs along Lincoln Way

Cllr McCormick referred to concerns of a resident for the number of HGVs using Lincoln Way, possibly as a 'rat run' to the new housing developments on Minster Way, often driving at excessive speed. Cllrs agreed this was a concern especially near to the school

**Resolved** Clerk was asked to write to the developers along Minster Way and request they speak to the HGV drivers and ask them not to use Lincoln Way as access to the sites.

## 6. **Financial Report and Accounts (Clerk)**

Clerk referred Cllrs to the financial report for September and cheques for approval in October. The financial report can be found as **Appendix 1**.

As a point of procedure, Clerk noted the 2nd precept payment had been received from ERYC, for the amount of £15,523.50 and confirmed the Parish Council's finances remained solvent and stable, and with a bank balance on 31st September of £35,866.45 and a forecast balance on 31st October of £34,252.98 (after all October cheques and outstanding commitment were considered) the finances were in line with forecasts.

**Resolved** Cllrs approved the cheques for October 2021

## 7. **Planning applications (All)**

### 7.1 Planning Report for October

Cllrs considered the applications received in time for the October meeting, details of which along with Cllr observations can be found as **Appendix 2**

**Resolved** Cllr Observations on the respective applications were approved for the Clerk to submit to ERYC



7.2 Planning Sub-Committee

Cllrs also discussed if the Planning Subcommittee should be reinstated following the resignations of Cllrs who were active in this subcommittee and agreed that the current arrangement of the Clerk sending out the planning report with links to the planning portal should continue. This way all Cllrs had shared opportunity and responsibility for looking at the applications and developing an understanding of planning matters.

**Resolved** No Planning Sub-committee would be created in the immediate term - this would be reviewed periodically especially if the volumes of applications increased.

7.3 Concern for tree / hedgerow destruction

Referring to the letter (5<sup>th</sup> October) sent by the Parish Council to ERYC about tree destruction along Minster Way and hedgerow along Long Lane Clerk confirmed after several chaser emails, he had received a response from Carly Jensen, Principal Planning Enforcement Officer for ERYC who advised she was looking into the matter and would report back to the PC with her findings. As of the date of the meeting, no further communications had been received.

**Ongoing** Referred to November meeting and Clerk to monitor response from ERYC

8. **Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)**

Chair welcomed PCSO Anna Lindley and PCSO Marc McClarron to the meeting who were thanked for attending especially in light of busy workloads.

Following representation from a number of residents, Cllrs raised concerns with the increased incidents of speeding vehicles in a number of areas of Woodmansey, including Long Lane, Minster Way, Lincoln Way and Hull Road – it had been reported that some of the speeding was happening in the early hours and in the case of Long Lane cars were clearly using the Lane as a racetrack, speeding along, and turning around and racing back again.

Cllrs also referred to reports of Morrisons carpark being used by vehicles in unauthorised rally's - PCSO Lindley and McClarron advised the police were aware of this issue and hopefully it was addressed – they had noted a lot of the drivers were young army cadets and a dialogue had been created with the army base to speak to the young people involved. PCSO Lindley and McClarron continued they appreciated the wider concerns and took notes of the issues raised and the following advice was given:

- Keep a record of speeding issues, (in particular the early hours speeding) in order to identify a pattern
- Report specific incidents (such as racing described along Long Lane) and if resources permitted a car would be sent
- Get details of vehicles involved where possible
- The Police would support the Parish Council in applying for ERYC speed testing in identified areas

A resident in attendance at the meeting also raised her concerns for witnessing several people gathering around the Garden Centre / Plaxton Bridge acting suspiciously – the resident advised she had spoken to the Garden Centre at the time but had not reported the matter to the police. The Officers noted the details and advised this would be added to logs for patrols to check.

In summary PCSO Lindley and McClarron reiterated the need for the public to report concerns and incidents in order for logs to be created and the police to be aware of issues. The Officers were once again thanked by the Chair for their attendance and left the meeting.

**9 Matters arising – to consider on-going and new issues and decide further action if necessary:**

**Ongoing Issues**

**9.1 Update on allotment project (All)**

Clerk confirmed he had spoken to the Officer liaising with the Parish Council on this matter who had explained ERYC had concerns with regard to the strip of land taken out of the allotment site for separate development, specifically that if the development did not happen, ERYC would be left with this strip of land. Therefore ERYC wanted to include the land in the lease with the PC, but still keep aside for development. Clerk confirmed ERYC would still charge the reduced fee. Clerk continued that ERYC were advising this situation would be in place for the full five years of the lease.

**Resolved** Cllrs approved the requested amendments to the lease whilst expressing disappointment that the separate development would be in place for up to five years, and furthermore asked the Clerk to request ERYC this matter was dealt with speedily now bearing in mind it had been going on for nearly a year now. Cllrs agreed a two month period for conclusion was entirely reasonable.

**9.2 Update on arrangements for Queens Platinum Jubilee Celebrations / tree planting (All)**

Clerk noted that both Woodmansey and Dunswell schools had confirmed they would like to be involved in planning for any events

Chair noted the attendance at the meeting of Mike Bowden of the Village Hall Committee and asked Mr Bowden to advise of availability of the village hall for the first meeting of a Working Party which would commence drafting a plan for the celebrations. Mr Bowden confirmed he would speak to the Committee administrator to identify dates and advise the Clerk accordingly to co-ordinate between the respective parties involved.

With regard to planting of new trees and noting the time restrictions on the Queens Canopy Scheme, Chair suggested the Village Hall and allotment site as possible locations for new trees. Cllrs agreed these would both be suitable locations.

**Resolved** Clerk was instructed to action as above.

**9.3 Update on arrangements for Remembrance Sunday (location of new Planters) (All)**

Clerk confirmed that the new British Legion Planters were now painted 'Woodmansey Green' and were ready for installing and planting and all that remained was for Cllrs to decide location and arrangements for planting the flowers in time for Remembrance Sunday. Clerk continued he had also spoken to ex Cllr Nick Hart as requested by Cllrs at the previous meeting, who had confirmed he would be happy to attend the service and play the bagpipes.

Cllrs agreed the Clerk should contact Andrew Jolley and arrange for the planters to be placed at the Memorial opposite the Church and to discuss the arrangements for planting and maintenance.

Chair advised she was unlikely to be able to attend the Remembrance Service this year and requested if any Cllrs were available if they could represent the Parish Council – Cllr Bown advised he would be happy to do this.

**Resolved** Clerk to contact Church for details of the Remembrance Service and pass onto Cllrs.

#### **9.4 Update on projects for 2022 / considerations on precept demand (All)**

Cllrs continued to consider new projects for 2022 and if these might have any impact on the precept demand – Clerk noted there were only two meetings / months before the PC had to advise ERYC of their precept demand. Cllrs noted the following items as possible projects / spending going forward

- Possible new defibrillator: Cllrs agreed to the Clerk applying for a grant from SSE with regard to this matter
- Funding for Queen’s Platinum Jubilee: it was hoped that once the new Working Group had met it would be able to identify spending requirements to give Cllrs a better understanding of what might be needed in terms of financial support from the Parish Council
- Noting the Park Inspection(9.9), it was likely there would be high costs for repairs to King Street Park

Cllrs noted the request for a possible new bus shelter at a location on Hull Road, however agreed this had been previously looked at and identified as not feasible due to the width of the pavement in the location requested.

**Ongoing** Cllrs to continue to consider spending / projects and impact on precept demand

#### **New Issues**

#### **9.5 Cllrs to discuss outcome of statutory process for new Cllr and approve next steps (All)**

Clerk confirmed ERYC had advised that there was no requirement for an election and the PC was permitted to co-opt a new Cllr

**Resolved** Cllrs unanimously agreed that the Clerk should continue with the co-option process as explained in previous emails

#### **9.6 Cllrs to consider latest update on Policy & Procedure Review – (Clerk/All)**

Noting the recent correspondence from ERYC on a new Code of Conduct policy, Cllrs discussed if the Parish Council should adopt this or draft their own which would be more tailored to the specific needs of the Parish Council. Cllrs agreed that as long as the Nolan Principles were adopted, then the PC should have its own Code.

**Resolved** The Clerk was instructed to draft a revised Code of Conduct based on the Nolan Principles and to circulate to Cllrs in due course

#### **9.7 Cllrs to consider Community Grant application from Dunswell Academy (Clerk/All)**

**Resolved** Cllrs noted they had received the application from Dunswell and that it met the criteria for the Community Grant Scheme, and as such the application was unanimously approved by all Cllrs.

#### **9.8 Cllrs to discuss Parish Council representation on the Village Hall Committee (Cllr (Mrs) J Loss)**

**Ongoing** Acknowledging the time, Cllrs Mrs Los advised asked the matter to be deferred to the November meeting

#### **9.9 Cllrs to consider recommendations from the Park Inspection Report**

Cllrs noted the recent Park Inspection and in particular the poor condition of the wet-pour in several items of play equipment. Clerk advised the cost of resurfacing these areas would likely incur considerable cost and as such may have to be factored into the projects / precept demand for 2022.

Cllrs also considered the Park Report by the Clerk (*see Appendix 3*) and in particular the issues at Victoria Park (ie if the PSPO should be extended to the whole of the park) – Cllrs agreed unanimously that the PSPO should only extend to the playground at this time. The report had also identified considerable vandalism to the concrete table tennis table.

**Ongoing** Cllrs asked the Clerk to obtain a quote for resurfacing the identified areas in King Street in time for the November meeting for Cllrs to further consider

Cllr Oliver would also visit Victoria Park and look at the vandalism and speak to contractors on possible solutions.

**Cllrs to consider if the Covid Risk assessment should continue for the November Meeting (All)**

Clerk advised that in light of continued increase in infections in the area, his recommendations were to continue with the risk assessment, however he felt it would be useful to hear from Ward Cllrs / others on how they were holding meetings and if there were any such restrictions being put in place as those used by the Parish Council.

Cllrs discussed and agreed that other organisations were undertaking similar measures as the Parish Council and that in summary it was sensible to continue with the restrictions in the risk assessment.

**Resolved** Cllrs agreed to continue with the Risk Assessment restrictions, and review again at the November meeting.

**10. AOB / matters raised by Cllrs (not to be voted on).**

In light of continued difficulties with the current website and healthy financial situation, Cllrs agreed unanimously to proceed with the purchase of a new website – Chair authorised this motion and waived the usual condition that dictated Cllrs should not vote on items raised under AOB.

**Point of Procedure** - It is duly noted that the meeting exceeded the time permitted under the Standing Orders and the Chair approved two 15 minutes extensions, meaning the meeting ended at 2130

Signed as a true record *Kerri Harold* Date *November 2021*

Cllr Kerri Harold – Woodmansey Parish Chair

## Appendix

1




Woodmansey Parish Council		Sep-21			
<b>Presented at October 2021 Meeting For Period</b>		<b>Sep-21</b>			
<b>From:</b>	Parish Clerk				
<b>To:</b>	Parish Councillors				
<b>Box 1</b>				<b>Box 2</b>	
<b>Community Account (325) Balance as of end of last reporting period (August 21) =</b>		<b>£26,823.22</b>		<b>Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)</b>	
<b>Bank Transactions in Sept 2021</b>				Woodmansey Village Hall Committee - Monthly Wi-Fi subscription (August) as agreed by Cllrs £60.95	
<b>Debits</b>				Woodmansey Village Hall Committee - Monthly Wi-Fi subscription (Sept 21) as agreed by Cllrs £60.95	
<b>Date Cashd</b>	<b>Cheque No.</b>	<b>Payee &amp; Reason</b>	<b>Amount</b>	<b>Outstanding Cheques (Unpaid at time of new meeting) = £121.90</b>	
10-Sep	229	Andrew Crabbe - Salary for August 2021	£838.30		
13-Sep	230	Wicksteed Leisure - Park Inspection for Southwood Park and King Street Park	£144.00		
13-Sep	231	RICHARD ELLERINGTON - Hedge cutting for King Street	£400.00		
24-Sep	233	A Crabbe - Salary for Sept 2021	£838.30		
28-Sep	232	Your Locale - Support for the Neighbourhood Plan - see invoice for breakdown of costs	£4,200.00		
28-Sep	234	HRMC - Employers Insurance Q1	£59.67		
<b>Credits</b>					
<b>Date of Receipt</b>	<b>Ref No</b>	<b>Reason</b>	<b>Amount</b>		
01-Sep-21	Pwoo059	East Riding of Yorks Council - 2nd Precept Installment	£15,523.50		
		Balance as of end of previous month (August)	£26,823.22		
		Total spend in September 21 (presented) =	£6,480.27		
		Total Receipts in Sept 2021	£15,523.50		
<b>Total balance in bank as of end of Sept 21 (reconciles with attached Bank Statements) =</b>			<b>£35,866.45</b>		
<b>Box 3</b>				<b>Box 4</b>	
<b>New Cheques Issued and presented to Cllrs for approval at the Oct 21 Meeting</b>		<b>Amount</b>		<b>Summary of PC Accounts until end of Oct 21 (Actuals &amp; Forecasts)</b>	
A Crabbe - Rembursement for payment of 2x British Legion planters		£307.25		<b>No.1 Account: Current Account (923)</b>	
A Crabbe - Salary for Oct 2021		£804.55		<b>a Bank Balance at end of Aug 21 (verified by Statement) = £26,823.22</b>	
PKF Littlejohn - Annual Governance & Accountability Return for year ended 31 March 2021		£240.00		<b>b (Actual) Total Spend in Sept 21 (cashd) = £6,480.27</b>	
Village Hall Committee - reimbursement of WIFI fees (rebalance from previous invoices - see email from C Baldwin)		£61.77		<b>c (Actual) Uncashed Cheques £121.90</b>	
Village Hall Committee - reimbursement of WIFI fees (October 2021)		£78.00		<b>d (Actual) New Cheques issued at Oct 21 meeting £1,491.57</b>	
				<b>e Forecast Spending for end of Oct 21 (which is box b, c and d added) = £8,093.74</b>	
				<b>f (Actual) Credit Payments made in Sept 2021 £15,523.50</b>	
				<b>g Forecast of Balance for end of Oct 21 (which is box e deducted from box a, added to box f) = £34,252.98</b>	
<b>Box 5</b>				<b>Box 6</b>	
<b>No.2 Account: High Interest Account (107)</b>		<b>Balance</b>		<b>Woodmansey Neighbourhood Plan Budget</b>	
<b>Balance as of 31st August 2021 =</b>		<b>£48,075.51</b> (No Change)		<b>Grant Received Jan21 (£4,600) plus £2,000 agreed from main budget to be spent in new financial year = £6,600.00</b>	
				<b>Spend on Woodmansey NP (Update as of September 2021)</b>	
				Your Locale consultants - editing of the Plan document following the review £4,200.00	
				Sangwin Architects - re drafting of the schematic plan drawing £900.00	
				Cookie Design - Re design of the WNP document £200.00	
				<b>Spending on Woodmansey (as of March 2021) - To be approved by Cllrs at March Meeting = £5,300.00</b>	
				<b>Balance of NP Budget(as of March 2021) = £1,300.00</b>	



## Appendix 2

Woodmansey Parish Council

Planning Application Report for March 2021 Meeting – Final Version for October Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
Unit 2 Eastfields Road Beverley East Riding Of Yorkshire HU17 OXL Applicant: BKUK Group Ltd	21/03384/P AD	Display of 3 internally illuminated logo signs, 3 internally illuminated lettering signs, 2 internally illuminated pre-menu signs, 2 internally illuminated triple menu sign, 2 externally illuminated ordering units, 2 non-illuminated projecting payment/collection point signs, 1 non-illuminated board sign, 3 non-illuminated poster board signs, 1 internally illuminated height restrictor, 2 internally illuminated traffic management signs, window graphics, an externally illuminated parapet band and lighting	Consent to Display an Advertisement	 Unit 2 Eastfields Road Beverley.pdf  <b>Obs date 29<sup>th</sup> Oct</b> Cllrs felt this was a large no. of signs and could be intrusive – however noting there were currently no public objections, the PC did not object to the application, subject to there been no public objections
Former Dales Garden Centre Long Lane, Woodmansey Applicant: Barratt Homes Yorkshire East Division	21/02196/ST PLF	Erection of 31 dwellings and associated infrastructure following demolition of existing buildings	Full Planning Permission	 Former Dales Garden Centre Long  <b>Obs Date 3rd Nov</b> No observations were made by the Parish Council subject to there being no objections by members of the public
9 The Haven Walkington Beverley East Riding Of Yorkshire HU17 8YH Applicant: Mrs Louise Dearman	21/03819/TP O	TPO - BROADGATE HOSPITAL, BROADGATE, WALKINGTON - 1987 (REF 259) A1 - Crown reduce 3 no. Horse Chestnut trees (A) by 6 metres due to close proximity to the house and amount of movement when windy is causing concern; Crown reduce 1 no. Beech tree by 4 metres to prevent the crown from overhanging the house and maintaining overall shape	Application type: Works to Protected Trees	 9 The Haven Walkington Beverley  <b>Obs Date 3rd Nov</b> Cllrs advised no objections

<p>Hand Car Wash 92 Victoria Road Beverley Applicant: Mr I Dukoli</p>	<p>21/00898/PLF</p>	<p>Change of use of land for use as an extension to existing car wash (Retrospective Application), construction of new concrete surfacing, boundary fence and spray wall and siting of a container (AMENDED PLANS RECEIVED)</p>	<p>Full Planning Permission</p>	<p style="text-align: center;"></p> <p>Hand Car Wash 92 Victoria Road Beverl</p> <p><b>Obs Date 27th Oct</b> Noting that this was an existing application on which the PC had previously commented, Cllrs were pleased to note some of their comments appeared to have been actioned on. The PC observations stand as previously advised.</p>
<p>Beverley Parklands Amenity Land Beverley Parklands Beverley Applicant: Mr Peter Bielby, Mr Martin Bielby &amp; Mr Mark Barrett</p>	<p>21/01330/STPLF</p>	<p>Erection of 35 dwellings with associated works and infrastructure (AMENDED APPLICATION: NUMBER OF DWELLINGS REDUCED AND ACCESS AND LAYOUT AMENDED)</p>	<p>Strategic - Full Planning Permission</p>	<p style="text-align: center;"></p> <p>Beverley Parklands Amenity Land Beverl</p> <p><b>Obs Date 27th Oct</b> Cllrs noted the reduction in the number of houses and trusted this meant improved infrastructure / amenities – no further observations were issued by the Parish Council subject to there being no objections by members of the public</p>
<p><b>Applications Decided (Refusal / Granted)</b></p>				

## Appendix 3

### Woodmansey Parish Parks – Update as of October 2021

The Parish Council manages two parks / playgrounds – King Street and Victoria Park (formerly Southwood Park) which can be found at the end of a snicket leading from Princess Way.

As of October 2021, both Parks have new notices advising the areas are covered by Public Space Protection Orders (PSPO). King Street is entirely fenced off and the playground is open within this wider area. There are four gated entrances to King Street, and all these now have PSPO notices posted on them which means the entire park is covered by the orders (figs 1 & 2). However Victoria Park has a fenced off playground surrounded by open grass land (fig 3) – therefore the PSPOs are posted on the play-ground fence and it appears the grassed areas are not covered by the PSPO.

Fig 1



Fig 2



Fig.3







The grassed area outside of the fenced off playground is largely composing of small hills but flat on the top part of the park where there is a standalone table tennis table, and various items of recreation / gym equipment (fig.4)

**Fig.4**



It appears the grassed areas outside of the fenced off playground are not covered by the PSPO but are well maintained and look in excellent condition. I could find no evidence of dog fouling on the grassed areas, however one person complained about this during my time there (figs 5-7)

**Figs.5-7**





The concrete table tennis table however is in a very poor condition with evidence of vandalism – it looks like someone has poured some sort of corrosive substance on the table (fig 8 & 9) and has also tried to light a fire on the table (fig 10).

Such is the level of damage it is likely the table cannot be used for purposes it is intended.

**Fig 8**



**Fig 9**



**Fig.10**



## Summary Notes of November 2021 (Ordinary) Meeting

**Date of Meeting** Monday, 15<sup>th</sup> November 2021

**Time of Meeting** 1900

**IN ATTENDANCE:**

**Parish Cllrs** Cllr K Harold (Chair); Cllr A Beal (Vice-Chair); Cllr (Mrs) J Los; Cllr J Los; Cllr E Constable; Cllr S Oliver; Cllr P Bown; Cllr H Bulmer; Cllr Dave Shores

**Ward Cllrs** Cllr Ros Jump; **Parish Clerk** Andrew Crabbe.

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As a point of procedure the November Parish Meeting was moved from its usual Monday date to Tuesday 16<sup>th</sup> due to an advised power cut in the area.

**1 Present and Apologies (*Chair to confirm quorum*)**

Chair noted the apologies of Cllrs McCormick, Levy and Ward Cllr Mathison.

**Resolved** Chair confirmed quorum for the meeting.

**2 Declarations of Interest – any new or concerning matters on this month’s agenda (*Chair*)**

Cllrs advised declarations stood as previously advised and none were declared with regard to the evenings agenda.

**Resolved** As above

**3 Approval of the previous months minutes (*Chair*)**

Cllrs confirmed the receipt of the summary notes for October, and it was duly noted that there were no requests for amendments.

**Resolved** Chair signed as a true record and duly approved.

**Visit from Risby Homes**

Clerk advised Cllrs that the scheduled visit by Risby Homes to discuss possible option of Woodland adoption on Beverley Parklands would not happen at the meeting as the representatives were unable to attend the postponed meeting, however the Clerk had been asked to pass the following onto Cllrs:

- The matter is still subject to a 106 agreement and purchase of the land in question - Risby Homes currently do not own the land yet.
- The Parish Council is the preferred body to whom they hand over the woods, but Risby Homes wanted to emphasise that this was all still conditional (as above)
- As and when they hand over the land, it will be in 'top condition' and Risby Homes will have carried out all the necessary work for boundary fencing, paths, and tree management.

Cllr Oliver advised he had attended the proposed site with a tree specialist who had advised a lot of the wood comprised of extended saplings which were unlikely to grow into full trees. Cllrs agreed that there were numerous schemes available at the moment promoting woodlands and there was opportunity for the PC to take advantage of these in the future. Cllr Oliver advised that the tree specialist was offering to conduct a more comprehensive report for the PC on the woodland and Cllrs agreed unanimously that this should be actioned.

Cllrs also noted that that Risby Homes were keen to hold a further face to face meeting with Cllrs at some point when the above points were clarified.

**Ongoing** Matter deferred to forthcoming meetings as applicable and to remain on agenda for future updates.

#### **4 Report from Ward Cllrs (Cllrs Harold, Mathieson & Jump)**

Ward Cllrs Harold and Jump advised no updates with regard to Ward activities.

#### **5. Correspondence / opportunity for any members of the public in attendance to speak**

##### **5.1 Letter from ERYC re rough sleeping**

Cllrs referred to a previous correspondence from ERYC asking if the PC was aware of any rough sleepers in the Parish – this had to be ‘to the best of knowledge’ and was specifically for the nights of the 17-18 November.

**Resolved** Cllrs confirmed they were not aware of anyone meeting the criteria and should this be the case at the end of the stipulated period, the Clerk would complete the return as ‘Nil’.

##### **5.2 Letter from Brinkman re: AEDs**

Cllrs referred to a previous correspondence from Brinkman making enquiries about installing a defibrillator and asking for any recommendations on reliable suppliers. Clerk advised he had already provided details of charity called London Hearts whom he had used previously. Cllr Bulmer advised he had contact at CADDY who also provided this service, and it was agreed the Clerk would provide the details of this contact to Brinkman. Cllrs agreed that it was a good idea to have details of all defibs in the Parish, both privately owned and those managed by businesses and the Parish Council.

**Ongoing** Clerk to contact Ambulance Service to ask if they would be prepared to give details of AED’s and if so create a database of the location of AEDs in the Parish and publish this for the benefit of residents.

**Ongoing** Clerk to contact Brinkman and offer PC support with regard to maintenance and operation

##### **5.3 Letter from resident complaining about tree overhanging garden (King Street Park)**

Clerk advised he had looked at the property and it was the case a tree was overhanging the garden of the property in question, however in his view this was not particularly excessive. There was also a difficulty in accessing the tree from the garden due to outbuildings in the residents garden, along the fence.

**Ongoing** – Clerk would look into matter further and provide a recommendation to Cllrs by email

##### **5.4 Email from ERYC re: Street Lighting Agreement (Cllrs to discuss if this is correct)**

Cllrs referred to a previous correspondence which listed the street light ERYC advised were the responsibility of the Parish Council. Cllrs questioned if this was correct and that they could not recall seeing this document

**Ongoing** Clerk to contact ERYC and ask for a copy of the Service Level Agreement as well as a location map showing all the street lights the Parish Council was responsible for

**6. Financial Report and Accounts (Clerk)**

Clerk referred Cllrs to the financial report for September and cheques for approval in October. The financial report can be found as *Appendix 1*.

Clerk advised the PC was now halfway through the financial year and there were no concerns with regard to finances, and all was in line with forecasts and very healthy. The bank balance at the end of October of was £ 34,492.98 and the forecast balance of £33,097.45 at the end of November (taking all liabilities into account). The high interest (107) account (reserves) remain untouched at £48,076.71. In summary, Parish finances remain stable and solvent with no identifiable risks

**Resolved** Cllrs approved the cheques for November 2021

**7. Planning applications (All)**

Cllrs considered the applications received in time for the November meeting, details of which along with Cllr observations can be found as *Appendix 2*

**Resolved** Observations on the respective applications were approved for the Clerk to submit to ERYC

**8. Police Matters – opportunity for Cllrs to discuss latest crime statistics (All)**

**Resolved** Cllrs confirmed they had received the police report for October and no questions were tabled.

**9. Matters arising – to consider on-going and new issues and decide further action if necessary:**

Ongoing Issues

**9.2 Update on allotment project (signing of new Lease Agreement) (All)**

Clerk confirmed there was no update from ERYC and that the new Lease Agreement had not been received at this time. Clerk continued that although the ERYC Officer concerned had advised there was no guarantee with regard to a timeframe for completion, the requested two months tabled by the PC seemed reasonable. A month had passed since this communication.

**Ongoing** Ward Cllr Harold was asked by Cllrs to take this matter up with the relevant Senior Manager

**9.2 Update on arrangements for Queens Platinum Jubilee Celebrations (report from Cllrs attending the Working Group on 11th November) (All)**

An update can be found as *Appendix 3*.

In terms of provisional budget, Cllrs agreed to a figure of £5,000 to allocate to the project. This may be subject to change as plans are progressed and costing clarified. Cllrs discussed how this may be funded by the PC and noted the reserve and even current budget may be utilised rather than increasing the precept. A final decision to be taken by the January meeting at which time the precept demand will need to be submitted.

**Ongoing** Clerk to create a separate Queens Platinum Budget to run juxtaposed to the main budget.

**Ongoing** Item to remain on Agenda to allow regular updates

**9.3 Update on projects for 2022 / precept demand (current potential projects include new AED; costs of adoption of woodland in Beverley Parklands; funding for Queen's Platinum Jubilee) (All)**

9.3.1 Cllrs noted the repairs of the surfacing in the King Street playground was £1000 and Clerk advised that he felt this amount could be managed within existing budgets / transfer from the reserve and there need not be any impact on the precept demand. It is noted for the purpose of procedure, that Cllrs have email approved this expenditure.

**Resolved** The resurfacing of identified areas of the King Street Playground to be progressed using Wicksteed as contractor for this work

9.3.2 Cllrs discussed cleaning the War Memorial opposite St Peter's Church. A quote has been provided to Cllrs for this work and this was approved, and the Clerk instructed to action. Cllrs also noted that there was uncertainty as to the actual ownership of the Memorial and the Clerk advised he had contacted ERYC and the War Memorial Trust with regard to this.

**Ongoing** Clerk to update Cllrs at future meetings on progress with regard to cleaning and ownership of the Memorial

9.3.3 Cllrs also discussed a request from a member of the public asking if the Parish Council would be prepared to support a Memorial Garden extending out onto waste ground at the back of the Memorial. Clerk advised he has spoken to ERYC and the land is owned by the Authority, however there is a covenant that dictates this patch of land can only be used for the school. Cllrs agreed the idea of a Memorial Garden was an excellent one in principle and something which should be explored in the future.

**Ongoing** Chair reminded Cllrs that the submission date for the precept was close now and if any projects were to be undertaken in the new financial year, these would need to be tabled within the next two months.

#### **9.5 Update on co-option for new Cllr (undertake vote if applications are received / next steps if not) (All)**

Clerk confirmed that no applications for the vacancy had been received and in terms of due process this will remain a vacancy and the PC should periodically run an 'advert' inviting applications. There was nothing unnecessarily unusual with a Parish Council holding a standing vacancy and nothing to be concerned about unless the quorum of a meeting was ever jeopardised.

**Resolved** As above and Clerk to advise of Standing Vacancy at the PC

#### **9.6 Update on concerns for smells from AD Plant – Possible visit from management team (All)**

Following instruction at the previous meeting that the Clerk contact the Environment Agency (EA) and ERYC Enforcement, Cllrs duly noted the response from the EA - Clerk continued that a Senior Enforcement Officer at ERYC had taken responsibility for the matter. Cllrs also expressed disappointment that the Company involved in this matter (4uFresh) had declined an invitation from the PC to attend a Parish Meeting to give their version of events and Cllrs agreed this was a missed opportunity. Cllr Jon Los advised that he understood the Company management were reluctant to attend any meeting which involved the public as they had experienced alleged aggression and even threats from individuals - Cllr Los suggested it might be more appropriate for representatives of the PC to meet with Management.

Clerk advised Cllrs that this was a matter in which the PC had no authority and as such in the knowledge the matter was now in the hands of the relevant bodies, he recommended that the matter was now left to these bodies, who were better placed to be able to deal with any issues if there were any to be dealt with. Cllrs agreed to this recommendation.

**Resolved** Clerk to ask EA and ERYC Enforcement to keep the PC up to date where possible, but to advise residents going forward that the matter was now in the hands of the appropriate authorities.

#### **9.7 Update on letter from Newbald PC (with regard to relationship between Parish Councils and ERYC) (All)**

Following several correspondences from Newbald Parish Council asking for fellow Councils to support a letter to ERYC outlining concerns over the relationship between the Authority and Parish Councils, Newbald PC were asking for any ideas on how the relationship should be improved to be included in letter.

Cllrs agreed to support the letter to ERYC as long as it was constructive – it was agreed one point of improvement could be in ERYC enabling contact with relevant officers easier along with improvements in response times to questions raised - Cllrs referred to the now removed Parish Council Liaison Officer who was a great asset to the relationship between Parishes and ERYC and it was a shame this post no longer existed.

**Ongoing** Clerk to contact and advise Newbald PC as above

**9.8 Update on request for traffic surveys from ERYC / speeding matters in general (All)**

Cllrs noted correspondence from ERYC Highways advising that the budget for traffic surveys had been used and that any survey for Woodmansey will not take place until the new financial year of 2022. Cllrs agreed this was disappointing however there was nothing more that could be done at this stage.

**Resolved** Clerk to make note to revisit matter in April 2022 and also advise residents of this development via social media and the website to ensure the public were aware the Parish Council continued to take concerns for traffic matters seriously

**9.9 Update on tree destruction on Minster Way / Long Lane (letter to ERYC – 4<sup>th</sup> October) (All)**

Following on from previous meetings in which Cllrs had written to ERYC with regard to the destruction of trees and hedgerows on Minister Way and Long Lane, Cllrs noted an update from the ERYC Officer investigating the matter who advised several parties involved in the development in both areas had stated they had not removed the trees / hedgerows. The Officer advised investigations were ongoing and the Parish Council would be updated accordingly.

**Ongoing** Item to remain on agenda for future updates.

New Issues

**9.10 Cllrs to consider latest update on Policy & Procedure Review – (Clerk/All)**

Cllrs noted receipt of a new Grievance Policy and Form which had been sent prior to the meeting for approval.

**Resolved** Cllrs approved the Policy and this was adopted by the Parish Council

**9.11 Cllrs to discuss Parish Council representation on the Village Hall Committee (Cllr (Mrs) J Loss)**

Cllr Mrs Los advised that there was currently no PC representation on the Village Hall Committee which was a requirement of the Committee Constitution and therefore she was looking for at least one Cllr to put themselves forward for this role.

**Resolved** Cllr Beal suggested that Cllrs could be rotated, taking it in turns to attend Committee Meetings

**Resolved** Noting concerns work relating to the maintenance and management of the Village Hall was falling largely to just two Members at the moment, Cllrs suggested using the Parish Council Facebook page to request volunteers to work alongside Committee members for work concerning the Village Hall.

**9.12 Cllrs to consider if the Covid Risk assessment should continue for the December Meeting (All)**

Following on from previous meetings, Cllrs were asked to consider if the risk assessment should continue into the December meeting. Clerk confirmed with cases rising, it remained his recommendation that this was the case.

**Resolved** Cllrs unanimously agreed to continue with the Risk Assessment

**9.13 Cllrs to consider request for new litter bin on Long Lane (Cllr Beal)**

Cllr Beal advised there had been concerns from the Wombles Team with regard to the amount of litter near the flyover on Long Lane and the Wombles had requested a bin was placed there. Clerk advised he believed this had been raised previously and ERYC had advised that most of the litter was blown there and trapped against the flyover structure and fencing, meaning a bin would not solve the problem - in addition there would be some difficulty in emptying any bin placed at this location.

**Ongoing** Clerk to speak to ERYC to clarify / get their view on the matter and advise Cllrs accordingly

**10. AOB / matters raised by Cllrs (*not to be voted on*).**

Cllrs agreed that the December Parish Meeting should commence 30 minutes earlier at 1830.

There being no further business, the Meeting concluded at 2100

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Signed as a true record *Kerri Harold* Date *December 2021*  
Cllr Kerri Harold – Woodmansey Parish Chair



# Woodmansey Parish Council





<b>Woodmansey Parish Council</b>					
<b>Presented at November 2021 Meeting For Period</b>		<b>Oct-21</b>			
<b>From:</b>	Parish Clerk				
<b>To:</b>	Parish Councillors				
<b>Box 1</b>				<b>Box 2</b>	
<b>Community Account (325) Balance as of end of last reporting period (September 21) =</b>		<b>£35,866.45</b>		<b>Outstanding Cheques (Cheques issued at previous meetings but not cashed at time of current Bank Statement)</b>	
<b>Bank Transactions in October 2021</b>				PKF Littlejohn - Annual Governance & Accountability Return for year ended 31 March 2021	
<b>Debits</b>					
<b>Date Cashed</b>	<b>Cheque No.</b>	<b>Payee &amp; Reason</b>	<b>Amount</b>	<b>Outstanding Cheques (Unpaid at time of new meeting) =</b>	
05-Oct	236	Woodmansey Village Hall Committee - Monthly Wi-Fi subscription (August) as agreed by Cllrs at June	£60.95	<b>£240.00</b>	
05-Oct	237	Woodmansey Village Hall Committee - Monthly Wi-Fi subscription (Sept 21) as agreed by Cllrs at June	£60.95		
25-Oct	238	A Crabbe - Salary for Oct 2021	£804.55		
25-Oct	240	A Crabbe - Rembursement for payment of 2x British Legion planters	£307.25		
26-Oct	239	Village Hall Committee - reimbursement of WIFI fees (October 2021)	£78.00		
26-Oct	242	Village Hall Committee - reimbursement of WIFI fees (rebalance from previous invoices - see email from	£61.77		
<b>Credits</b>					
<b>Date of Receipt</b>	<b>Ref No</b>	<b>Reason</b>	<b>Amount</b>		
		Balance as of end of previous month (September)	£35,866.45	<b>Box 4</b>	
		Total spend in October 21 (presented) =	£1,373.47	<b>Summary of PC Accounts until end of Nov 21 (Actuals &amp; Forecasts)</b>	
		Total Receipts in Oct 2021	£0.00	<b>No.1 Account: Current Account (923)</b>	
		<b>Total balance in bank as of end of Oct 21 (reconciles with attached Bank Statements) =</b>	<b>£34,492.98</b>	<b>a</b>	<b>Bank Balance at end of Sept 21 (verified by Statement) =</b>
				<b>b</b>	<b>(Actual) Total Spend in Oct 21 (cashd) =</b>
				<b>c</b>	<b>(Actual) Uncashed Cheques</b>
				<b>d</b>	<b>(Actual) New Cheques issued at Nov 21 meeting</b>
				<b>e</b>	<b>Forecast Spending for end of Nov 21 (which is box b, c and d added) =</b>
				<b>f</b>	<b>(Actual) Credit Payments made in Oct 2021</b>
				<b>g</b>	<b>Forecast of Balance for end of Nov 21 (which is box e deducted from box a, added to box f) =</b>
<b>Box 3</b>				<b>Box 6</b>	
<b>New Cheques Issued and presented to Cllrs for approval at the November 21 Meeting</b>			<b>Amount</b>	<b>Woodmansey Neighbourhood Plan Budget</b>	
Village Hall Committee - reimbursement of WIFI fees (November 2021)			£78.00	<b>Grant Received Jan21 (£4,600) plus £2,000 agreed from main budget to be spent in new financial year =</b>	
A Crabbe - Salary for November 2021			£872.05	<b>£6,600.00</b>	
ERYC - New ID Badges for Cllrs Bown, Bulmer and McCormick			£15.48		
A Crabbe - Reimbursement for compost (British Legion Planters)			£10.00		
Dunswell Academy - Grant paid under the WPC Community Grant Scheme			£180.00		
				<b>Spend on Woodmansey NP (Update as of September 2021)</b>	
				Your Locale consultants - editing of the Plan document following the review	
				Sangwin Architects - re drafting of the schematic plan drawing	
				Cookie Design - Re design of the WNP document	
<b>Box 5</b>					
<b>No.2 Account: High Interest Account (107)</b>			<b>Balance</b>		
<b>Balance as of 29th October 2021 =</b>			<b>£48,076.71</b>		
				<b>Page 97 of 101</b>	
				<b>Spending on Woodmansey (as of March 2021) - To be approved by Cllrs at March Meeting =</b>	
				<b>£5,300.00</b>	
				<b>Balance of NP Budget(as of March 2021) =</b>	
				<b>£1,300.00</b>	



## Appendix 2:

Woodmansey Parish Council

Planning Application Report for December 2021 Meeting – Final Version for December 2021 Meeting

For full details of applications, use the public planning portal at ERYC <https://www.eastriding.gov.uk/planning-permission-and-building-control/applications-for-planning-and-building-control/view-and-comment-on-planning-applications/> Type in 'Woodmansey' for the location and 'current' applications

Location & Applicant:	Planning Ref:	Proposal:	Status:	Observations / Comments:
130 Victoria Road Beverley Applicant: Mr & Mrs Krauss	21/04372/ PLF	Erection of two storey extension to side/rear, erection of two storey extension to side/front, increase in roof height and construction of dormer to rear and construction of new vehicular access	Full Planning Permission	 130 Victoria Road Beverley.pdf  <b>The Parish Council is not aware of any objections to this application and therefore is neutral in the matter</b>
Land North Of Minster Way Woodmansey East Riding Of Yorkshire HU17 0SY Applicant: Vistry Group (Yorkshire)	21/04476/ STVAR	Hybrid application consisting of: (a) Full planning permission for the erection of 325 dwellings with associated access, parking, open space, landscaping, sustainable drainage, infrastructure, and construction of roundabout off Minster Way, (b) Outline planning permission for the erection of up to 575 dwellings with associated access, parking, open space, sport pitches, landscaping and infrastructure and construction of 500 space park and ride scheme with bus link to Flemingate (all matters reserved)) (Application to vary Condition 9 (Phase 2 occupation) of planning permission 20/01988/STVAR to allow no more than 73 dwellings on Phase 2 to be occupied prior to 25th January 2023)	Strategic - Variation of Condition(s)	 Land North Of Minster Way Woodr  <b>The Parish Council acknowledges the strategic nature of this application but wishes to note Cllrs continued serious concerns with the destruction of countryside and rural environment. Cllrs feel it is essential that any developments make genuine efforts to compensate for the loss of greenery</b>

Applications Decided (Refusal / Granted)			
Unit 2 Eastfields Road Beverley Applicant: BKUK Group Lt	21/03384/ PAD	Display of 3 internally illuminated logo signs, 3 internally illuminated lettering signs, 2 internally illuminated pre-menu signs, 2 internally illuminated triple menu sign, 2 externally illuminated ordering units, 2 non-illuminated projecting payment/collection point signs, 1 nonilluminated board sign, 3 non-illuminated poster board signs, 1 internally illuminated height restrictor, 2 internally illuminated traffic management signs, window graphics, an externally illuminated parapet band and lighting	 Unit 2 Eastfields Road Beverley NOD. <b>GRANTED – with conditions including to be turned off outside of office hours</b>
14 Minster Avenue Beverley Applicant: Mrs Veronica Rix	21/03676/ PLF	Replace two existing windows, one to side and one to rear, with double doors Location:	 14 Minster Avenue Beverley NOD.pdf <b>GRANTED</b>

**Appendix 3** Notes from the Woodmansey Working Group to Discuss Queens Platinum Jubilee Celeb

**Initial meeting held 11/11/2021 in the Village Hall (Meeting Room).**

**Present**

Julie Los, Richard Los, Keri Harold, Dawn Pollard, Harry Bulmer, Mike Bowden.

**Apologies**

Alison Oxtoby, Phil Bown, Bethan Nichols, Andrew Jolley.

Wide ranging discussions to identify key elements took place, the bare bones as follows: -

**Name of the event** Woodmansey Jubilee Gala  
A weekend family celebration across the Parish.  
**Date of the event** Either Friday July 1st, Saturday 2nd and Sunday, 3rd  
OR  
Friday July 8th, Saturday 9th and Sunday 10th.

**Format of event**

Friday evening – “Songs of Praise” St Peters Church, Woodmansey.  
Saturday – satellite celebrations at Dunswell and Keldmarsh (tbc)  
Sunday – Main Event Woodmansey Village Hall and grounds.

Format and content yet to be identified but discussions for the Main Event included funfair, games, stalls, demonstrations, raffles, competitions etc.

The Main Event will culminate in a Barn Dance in the Village Hall late Sunday afternoon/early evening

Various food/snacks will be made available along with ice cream, soft drinks, licenced bar for Beer and a bottle bar (wine etc).

As it is envisaged that no charge for entrance and probably other areas, a sum of £5,000 was identified to cover any costs (obviously any costs will be substantiated by receipts) and by copy would Andrew Crabbe please “ earmark” the above sum, the mechanics to be decided by the Parish Council. Any underspend would then be made available for other projects that would benefit the Parish (benches, perhaps)?

Another of the ideas formulated and accepted during the meeting was to promote a Woodmansey Christmas with lights, a tree etc.

May only be a small start this year due to short notice but can be enlarged for next year. Further details to emerge.

**Date of next meeting** – Wednesday December 8th, 6.00 pm in the Meeting Room

Actions identified today re Christmas

Source a large Christmas Tree – Julie Los.

Lights etc – Keri Harold

Actions re Jubilee Celebration.

Pizza van, Beer sales, raffle prizes from Morrisons (and maybe Lidl – Harry Bulmer

Permissions, Insurance, First Aid, H&S Risk Analysis lead, Barn Dance band and caller, Travelling Fair- Mike Bowden

Fish & Chip van – Julie Los

St Peters Church input – Dawn Pollard.

Bouncy Castle, wines, soft drinks – Keri Harold

Advertising/Marketing – Phil Bown (sorry Phil but you seem made for the job!).

Getting the various PTA on board, hopefully for the next meeting – Keri/Julie?

Future meeting frequency would be set at one every 4 weeks which may change to every 2 weeks as the date approaches and final details need nailing. Wednesday early pm seems to be the best day for this.

Any item that deems to be urgent can be dealt with via round-robin e mails.